



**JOURNAL OF THE
114th CONVENTION
OF THE
EPISCOPAL CHURCH IN UTAH**

April 26-27, 2019

**The Cathedral Church of St. Mark
231 East 100 South
Salt Lake City, Utah**

DIOCESE OF UTAH
JOURNAL OF THE 114th CONVENTION
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BISHOPS OF THE DIOCESE OF UTAH

Missionary District 1867 / Organized 1971

Missionary Bishop, The Rt. Rev. Daniel Sylvester Tuttle, D.D., S.T.D., D.C.L., LL.D.

Born January 26, 1837; Consecrated May 1, 1867
Bishop of Montana, with jurisdiction in Idaho and Utah 1867-86
Presiding Bishop, September 7, 1903;
Died April 17, 1923

Second Bishop, The Rt. Rev. Abiel Leonard

Born June 26, 1848; Consecrated January 25, 1888
Bishop of Missionary District of Salt Lake 1888-1903
Died December 3, 1903

Third Bishop, The Rt. Rev. Franklin S. Spalding

Born March 13, 1865; Consecrated December 4, 1904
Bishop of Missionary District of Utah 1904-1914
Died September 24, 1914

Fourth Bishop, The Rt. Rev. Paul Jones

Born November 25, 1880; Consecrated December 16, 1914
Bishop of Missionary District of Utah 1914-1918
Resigned April 11, 1918; Died September 4, 1941

Fifth Bishop, The Rt. Rev. Arthur W. Moulton

Born May 3, 1873; Consecrated April 29, 1920
Bishop of Missionary District of Utah 1920-1946
Retired September 1946; Died August 18, 1972

Sixth Bishop, The Rt. Rev. Stephen C. Clark

Born August 6, 1892; Consecrated December 6, 1946
Bishop of Missionary District of Utah 1946-1950
Died November 30, 1950

Seventh Bishop, The Rt. Rev. Richard S. Watson, D.D., LL.D.

Born July 14, 1902; Consecrated May 1, 1951
Bishop of Missionary District of Utah 1951-1971
Retired September 12, 1971; Died July 6, 1987

Eighth Bishop, The Rt. Rev. E. Otis Charles, D.D.

Born April 24, 1926; Consecrated September 12, 1971
Bishop of Diocese of Utah 1971-1986
Resigned as Bishop of Utah, October 1986
Dean, Episcopal Divinity School 1985-1993
Retired 1993; Died December 26, 2013

Ninth Bishop, The Rt. Rev. George Edmonds Bates

Born August 11, 1933; Consecrated October 25, 1986

Bishop of Diocese of Utah 1986-1997

Retired June 29, 1996; Died March 30, 1999

Tenth Bishop, The Rt. Rev. Carolyn Tanner Irish

Born April 14, 1940; Consecrated May 31, 1996 (coadjutor)

Seated as Diocesan Bishop of Diocese of Utah June 29, 1997

Bishop of Diocese of Utah 1997-2010

Retired November 6, 2010

Eleventh Bishop, The Rt. Reverend Scott B. Hayashi

Born December 9, 1953; Consecrated November 6, 2010

Bishop of Diocese of Utah 2010-present

OFFICERS OF THE EPISCOPAL DIOCESE OF UTAH

Bishop

The Rt. Rev. Scott B. Hayashi
11th Bishop of Utah

Diocesan Treasurer

Mr. David Lingo

Archivist/Historiographer

Mr. Kurt Cook

Secretary to Convention

The Rev. Hon. David Sakrison

Chancellor and General Counsel

Canon Stephen F. Hutchinson, Esq.

Vice Chancellors

Branden Burningham, Esq.

Sandra Lee Corp, Esq.

Rick Knuth, Esq.

THE STANDING COMMITTEE

Ex-Officio Members

The Rt. Rev. Scott B. Hayashi, Bishop

The Rev. Hon. David Sakrison, Secretary of Convention

Stephen F. Hutchinson, Esq., Canon Chancellor & General Counsel

Ms. Angela Rogers, Administrative Support

-2020-

The Rev. Mary Janda

Ms. Nancy Tanner

-2021-

The Rev. Garang Gabriel Atem

Mr. Kurt Cook

-2022-

The Rev. Lyn Briggs

Ms. debi Kuwada

TRUSTEES AND MEMBERS OF THE CORPORATION OF THE EPISCOPAL CHURCH IN UTAH

Ms. Nancy Tanner	President
The Rev. Mary Janda	Vice President
The Rev. Lyn Briggs	Secretary
Members of the Standing Committee	Trustees

THE DIOCESAN COUNCIL

Bishop

The Rt. Rev. Scott B. Hayashi, President and Chair

Ex Officio Members

Mr. David Lingo, Diocesan Treasurer

Parliamentarian to Council

Stephen F. Hutchinson, Esq., Canon Chancellor & General Counsel

Ms. Monica Daly, Administrative Support

-2020-

Dr. G. Ronald Kastner
Ms. Carol Ann Mitchell

-2021-

The Rev. Trace Browning
The Rev. Tyler Doherty
Mr. Russ Pack
Mr. Don Phillips

-2022-

Ms. Tere Champ-Major
The Rev. Cn. Pablo Ramos

COMMISSION ON MINISTRY

Bishop

The Rt. Rev. Scott B. Hayashi, Bishop of Utah

Ms. Angela Rogers, Administrative Support

-2020-

Ms. Karen Browning

Mr. Kurt Cook

The Rev. Anita Miner

-2021-

Mr. Joseph Frank

Dr. Mark LeTourneau

The Rev. Kurt Wiesner, Chair

-2022-

The Rev. Terri Heyduk

Mr. David Reed

Ms. Martha Wunderli

THE DISCIPLINARY BOARD

-2020-

The Rev. Charles Robinson

The Ven. Robert Shoop

-2021-

Ms. Daniela Lee

The Rev. Hon. David Sakrison

-2022-

The Rev. Libby Hunter

Mr. Jim Palmer

Jeffrey W. Shields, Esq.

CHURCH ATTORNEY

(for disciplinary matters)

John Sheaffer Jr., Esq.

INTAKE OFFICER

Toni Marie Sutliff, Esq.

CLERK

Ms. Susan Furca

THE EPISCOPAL DIOCESE OF UTAH

Program Teams and Diocesan Staff Contact Persons

Anti-Racism Training	TBD
Camp Tuttle	Ms. Melanie Lees
Chaplain to Retired Clergy, Partners and Surviving Spouses	The Rev. Canon Caryl Marsh
Communications	Canon Craig Wirth and Ms. Halee Oliver
Diocesan e-newsletter	
Media Relations	
Website	
Diocesan Coordinator for Church Periodical Club and Episcopal Church Women	Ms. Laura Robinson Orcutt
Diocesan Coordinator for Episcopal Relief and Development	The Rev. Deanna Sue Adams
Diocesan EFM Coordinator	Mr. Phil Kinchington
Tuttle School	Mr. Mark LeTourneau and The Rev. Susan Toon, R.N.
Episcopal Disability Network Representative	The Rev. Susan Toone, R.N.
Liturgy, Preaching and Music	TBD
Trust II Indigent Health Care	Canon Stephen F. Hutchison, Esq. and The Rev. Canon Steven Andersen
United Thank Offering Representative	The Rev. Isabel Gonzalez
Youth Faith Formation Group.....	Ms. Rhonda Dossett & Ms. Karen Gleeson
Youth & Young Adult Ministry.....	Ms. Karen Gleeson

THE EPISCOPAL DIOCESE OF UTAH

BISHOP'S STAFF

The Rt. Rev. Scott B. Hayashi 11th Bishop of Utah

The Rev. Canon Steven Andersen Chief Financial Officer

Mr. Thomas Call Senior Accountant

Ms. Monica Daly Administrative Assistant to the Bishop

Ms. Sandra Garrard Staff Accountant

Ms. Bella Gleeson Event/Camp Staff

Ms. Karen Gleeson Youth Ministry

The Rev. Terri Heyduk Transition Minister

Canon Stephen F. Hutchinson, Esq.* Canon Chancellor

Miss Christine Jenkin Event/Camp Staff

Ms. Melanie Lees Camp Tuttle Director

Mr. Gary Lindemann Guest Services

Ms. Halee Oliver Communications Assistant

Ms. Angela Rogers Administrative Assistant to the Chancellor

Ms. Stacy Shelton Controller

Ms. Kay Tracy Senior Accountant

Mr. Greg Uber Facilities and Maintenance

Ms. Rhonda Uber Facilities and Events Manager

Canon Craig Wirth Communications Officer

* on retainer through law firm; not an employee of the Diocese of Utah

THE EPISCOPAL DIOCESE OF UTAH

CONGREGATIONS & MINISTRIES IN THE DIOCESE

Eastern Utah/Southeastern Utah

Price: Ascension St. Matthew's Church (a joint fellowship of Lutherans (ECLA) and Episcopalians), 522 N Homestead Blvd, Price UT 84501, Phone: (435) 637-0106, asmprice.net, email: asmprice@emerytelcom.net; Pastor James (Jim) C. Locke, email: ledgerhedger@gmail.com

Randlett: Church of the Holy Spirit, HC 69 PO Box 630016, Randlett, UT 84063, Phone: (435) 545-2400, email: holyspirit.randlett@gmail.com; The Rev. Connie Gordon, Vicar, email: rev.cgordon@gmail.com

Moab: Episcopal Church of St. Francis, 250 Kane Creek Road, Moab, UT (Mailing address: PO Box 96, Moab, UT 84532), Phone: (435) 259-583, email: stfran@etv.net The Hon. The Rev. Hon. David Sakrison, Priest-in-Charge, email: sakrison@citlink.net

Moab: Misión de San Francisco, 250 Kane Creek Road, Moab, UT (Mailing address: PO Box 596, Moab, UT 84532), Phone: (435) 259-5831; The Rev. Canon Pablo Ramos, D.D., Canon for Latino Ministries, email: sanesteban1@aol.com

Whiterocks: St. Elizabeth's Church, 11700 North 3900 East, Whiterocks, UT 84085 (Mailing address: PO Box 100, Whiterocks, UT 84085), Phone: (435) 353-4279, stelizabethsut.org; email: stelizabethsut@gmail.com; The Rev. Michael Carney, Vicar, email: whiterocksrev@gmail.com

Vernal: St. Paul's Church (Vernal), 226 West Main Street, Vernal, UT 84078-2506, Phone: (435) 789-1806, Website: stpaulsvernal.org; email: stpaulsvernal@gmail.com; The Rev. Connie Gordon, Vicar, email: rev.cgordon@gmail.com

Northern Utah

Ogden: Church of the Good Shepherd, 2374 Grant Avenue, Ogden, UT 84401, Phone: (801) 392-8168, www.goodshepherdogden.org; email: office@goodshepherdogden.comcastbiz.net; The Rev. Vanessa Cato, Rector, email: revdvgc@gmail.com

Centerville: Church of the Resurrection, 1131 S Main, Centerville, UT 84014, Phone: (801) 295-1360; www.ecor.org; email: secretary@ecor.org; The Rev. Lyn Zill Briggs, Vicar, email: vicar@ecor.org

Ogden: La Parroquia de El Buen Pastor, 2374 Grant Avenue, Ogden, UT 84401, Phone: (801) 392-8168; The Rev. Isabel Gonzalez email: rev_isabel@comcast.net

Logan: St. John's Church, 85 East 100 North, Logan, UT 84321, Phone: (435) 752-0331, stjohnslogan.com; email: stjohnsreceptionist@gmail.com; The Rev. Stephen Sturgeon, Ph.D. Vicar, email: scsturgeon67@gmail.com

Brigham City: St. Michael's Church, 589 South 200 East, Brigham City, UT 84302, Phone: (801) 391-2185, www.stmichaelsut.org; The Rev. Jennifer Tucker, Priest- in-Charge, email: rev.jennifer.tucker@gmail.com

Clearfield: St. Peter's Church, 1579 South State Street, Clearfield, UT 84015-1609, Phone: (801) 825-0177, www.stpetersutah.com, email: stpetersadmin@gmail.com; The Rev. Jennifer Tucker, Priest-in-Charge, email: rev.jennifer.tucker@gmail.com

Salt Lake City and Environs

Salt Lake: All Saints Church, 1710 Foothill Drive, Salt Lake City, UT 84109, Phone: (801) 581-0380 Fax: (801) 582-3421, www.allsaintssl.org; allsaints@allsaintssl.org; The Rev. Trace Browning, Rector, email: tracebrowning@allsaintssl.org

Salt Lake: Cathedral Church of St. Mark, 231 East 100 South, Salt Lake City, UT 84111, Phone: (801) 322-3400, www.stmarkscathedralut.org; The Rev. Tyler Doherty, email: tyler@stmarksutah.org

West Valley City: Iglesia Episcopal de San Esteban, 4615 South 3200 West, West Valley City, UT 84119, Phone: (801) 968-2731; The Rev. Canon Pablo Ramos, D.D., Canon for Latino Ministries and Vicar, email: sanesteban1@aol.com

Midvale: St. James' Church, 7486 Union Park Ave., Midvale, UT 84047, Phone: (801) 566-1311, www.stjamesutah.com; email: wendy@stjamesutah.com; The Rev. Christopher Szarke, Rector email: frchristopher@stjamesutah.com

Park City: St. Luke's Church, 4595 North Silver Springs Drive, Park City, UT 84098 (Mailing address: PO Box 981208, Park City, UT 84098-1208), (St. Luke's Chapel, 525 Park Avenue, Park City, Utah), Phone: (435) 649-4900, www.stlukespc.org, email: beckie@stlukespc.org; The Rev. Charles Robinson, Rector; email: pastor@stlukespc.org

Provo: St. Mary's Church, 50 West 200 North, Provo, UT 84601 (Mailing address: PO Box 641, Provo, UT 84603-0641), Phone: (801) 373-3090, www.stmarysprovo.org; email: parishoffice@stmarysprovo.org; In Search Process, Priest-in-Charge, email:

Salt Lake: St. Paul's Church (Salt Lake City), 261 South 900 East, Salt Lake City, UT 84102, Phone: (801) 322-5869, Pre-School: (801) 521-6419, www.stpauls-slc.org, email: admin@stpauls-slc.org or info@stpauls-slc.org; The Rev. Kurt Wiesner, Rector, email: rector@stpauls-slc.org

West Valley City: St. Stephen's Church, 4615 South 3200 West, West Valley City, UT 84119, Phone: (801) 968-2731, www.ststephenswvc.org, email: st.stephens@comcast.net; The Rev. Canon Pablo Ramos, D.D., Canon for Latino Ministries and Vicar, email: sanesteban1@aol.com

Southern Utah /Arizona

St. George: Grace Church, 1072 East 900 South, St. George, UT 84790, Phone: (435) 628-1181, www.gracestgeorge.org; email: office@gracestgeorge.org The Rev. Tom Fiske, Vicar, email: tom_fiske@hotmail.com

Ivins: Spirit of the Desert, Tasatama Center, 873 D Coyote Gulch Court, Ivins, UT 84738, Phone: (435) 592-0034; spiritepiscopalchurch.org; The Rev. Lee Montgomery, Ph.D., Priest-in-Charge, fatherlee.montgomery@gmail.com

Page, AZ: St. David's Church, 421 South Lake Powell Blvd., Page, AZ 86040, (Mailing address: PO Box 125, Page AZ 86040), Phone: (928) 645-4965, = www.stdavidspage.org, email: stdavidspage@gmail.com; The Rev. Kathalin Walker, Priest-in-Charge, vicarstdavids@gmail.com

Cedar City: St. Jude's Church, 70 North 200 West, Cedar City, UT 84720, Phone: (435) 586-3623, www.stjudes-cedarcity.org, email: heyjudeparish@gmail.com or stjudescedarcity@gmail.com, The Rev. Lee Montgomery, Vicar, email: fatherlee.montgomery@gmail.com

Chapels

Chapel of Christ the King

Camp Tuttle, Brighton, UT 84121 Phone: (435) 649-9979
Ms. Melanie Lees, Email: mlees@episcopal-ut.org

Chapel of the Good Shepherd at St. Mark's Hospital

1250 East 3900 South, Salt Lake City, UT 84124 Phone: (801) 268-7292
The Rev. Nancy Cormack-Hughes, email: nancy.cormackhughes@mountainstarhealth.com
Service: Wednesday 11:00 AM

Chapel of the Episcopal Diocese of Utah

75 South 200 East, Salt Lake City, UT 84111 Phone: (801) 322-4131
The Rt. Rev. Scott B. Hayashi, Email: shayashi@episcopal-ut.org

St. Margaret's Chapel at Rowland Hall-St. Mark's School

Lower School: 720 Guardsman Way, Salt Lake City, UT 84109 Phone: (801) 355-7485
Upper School: 843 South Lincoln, Salt Lake City, UT 84102 Phone: (801) 355-7494
Mr. Alan Sparrow, Headmaster

RELATED MINISTRIES - Related ministries through Episcopal Community Services:

St. Mark's Pastoral Care Center

The Rev. Nancy Piggott, Certified ACPE Supervisor
1220 East 3900 South, WP330, Salt Lake City, UT 84124, (801) 268-7870
Email: Nancy.piggott@mountainstarhealth.com

The Rev. Nancy Cormack-Hughes, Director of Spiritual Care

1220 East 3900 South, WP330, Salt Lake City, UT 84124, (801) 268-7870
Email: Nancy.cormackhughes@mountainstarhealth.com

Ms. Karen Peña, Administrative Assistant for Pastoral Care

1220 East 3900 South, WP330, Salt Lake City, UT 84124, (801) 268-7292

Email: karen.pena@mountainstarhealth.com

St. Mark's Pastoral Care Center provides pastoral care visitation on ecumenical basis to selected institutions within the State of Utah, including prisons, hospitals and elderly housing facilities.

Ogden Regional Medical Center

The Rev. Tim Yanni, Lead Facility Chaplain

Email: tim.yanni@gmail.com Phone: (801) 694-0790

Youth Impact at Browning Jubilee Center

Ms. Nicole Hall, Acting Director

2305 Grant Ave, Ogden, UT 84401, Phone: (801) 612-3001; fax: (801) 612-3002

Email: Nicole.vaughn@youthimpactogden.org

Episcopal Prison Ministry

The Rev. Hon. David Sakrison, Priest-in-Charge

The Episcopal Church of St. Francis, 250 Kane Creek Blvd., Moab, UT 84532

Email: sakrison@citlink.net, Phone: (801) 581-0380, Prison Ministry Coordinator

The Rev. Ron Belnap, Retired Priest

8952 S Golden Field Way, Sandy UT 84094

Email: therealgitator@gmail.com Prison Ministry Coordinator

The Rev. Aimee Altizer, Flourish Bakery

PO Box 651572, Salt Lake City, UT 84123

Email: aimeealtizer@gmail.com or info@flourishslc.org Phone: (801) 477-4725

The Rev. Sandra Jones, Flourish Bakery

Email: snadraj@gmail.com or info@flourishslc.org Phone: (801) 477-4725

Related ministries through Episcopal Management Corporation (Elderly Housing)

Mr. Richard M. Tyler, Jr., President, Phone: (801) 272-3896

The Rev. Susan Toone, Chaplain, St. Mark's Towers

Email: susanktoone@gmail.com Phone: (801) 364-5111; (801) 755-2935

Property Managers: Danville Development Corporation

7351 South Union Park Ave, Ste. 250, Midvale UT 84047, Phone: (801) 565-0700; fax: (801) 561-3956, Contact: Ms. Lisa Jones, Email: ljones@danvildevelopment.com

St. Mark's Tower, 650 South 300 East, Salt Lake City, UT 84111, Phone: (801) 364-5111

St. Mark's Millcreek, 418 East Front Avenue, Salt Lake City, UT 84115, Phone: (801) 486-3431

St. Mark's Garden, 514 North 300 West, Kaysville, UT 84037, Phone: (801) 544-4231

St. Mark's Terrace, 50 North 500 West, Brigham City, UT 84302, Phone (435) 734-2169

Union Gardens, 468 3rd Street, Ogden, UT 84404, Phone: (801) 392-7230

Related ministries through Utah Episcopal Campus Ministry:

Weber State University

Dr. Mark LeTourneau – Ogden Campus

Ms. Georgette LeTourneau - Davis Campus

177 N Lynne School Lane, Ogden UT 84404

Phone: (801) 626-6386 Email: mletourneau@weber.edu

THE EPISCOPAL DIOCESE OF UTAH
Alphabetical Listing of Canonically and Geographically Resident Clergy
 Showing Assignments as of April 27, 2019

The Rt. Rev. Scott B. Hayashi	Eleventh Bishop of Utah
The Rev. Deanna Sue Adams, Deacon	St. Michael's
The Rev. Susan Allman	Retired
The Rev. Aimee Altizer	St. Luke's
The Rev. Canon Steve Andersen	Diocesan Staff
The Rev. Garang Gabriel Atem	All Saints
The Rev. Judith Steele Barbuto	Retired
The Rev. Albert B. Beacham, III	Retired
The Rev. Susan Beem Beery	Retired
The Rev. Ronald V. Belnap	Retired
The Rev. Lyn Zill Briggs	Church of the Resurrection
The Rev. Trace Browning	All Saints
The Rev. Michael Carney	St. Elizabeth's
The Rev. F. LeRoy Carter	Retired
The Rev. Vanessa Cato	Church of the Good Shepherd
The Rev. Canon W. Ivan Cendese, Ph.D.	Retired
The Rev. Christine Contestable	Retired
The Rev. Guilherme (Gill) de Azevedo, Deacon.....	All Saints
The Rev. John Dillon	Retired/St. James'
The Rev. Tyler Doherty	Cathedral Church of St. Mark
The Rev. Julie Fabre Stewart, Deacon	Retired
The Rev. Thomas (Tom) Fiske.....	Grace Church
The Rev. Claudia Giacomia	Retired (Park City)/St. Luke's
The Rev. Isabel Gonzalez	La Parroquia de El Buen Pastor
The Rev. Connie Gordon	St. Paul's (Vernal)/Holy Spirit
The Rev. Jessica Hatch	Retired
The Rev. Marsha Heron, Deacon.....	St. Elizabeth's Church
The Rev. Terri Heyduk	Retired/Diocesan Staff
The Rev. Elizabeth (Libby) Hunter, Deacon	Retired
The Rt. Rev. Carolyn Tanner Irish.....	Retired, Tenth Bishop of Utah
The Rev. Mary S. Janda	Retired
The Rev. Canon Diana P. Johnson	Retired
The Rev. Copeland Johnston, Deacon	St. Mary's
The Rev. Sandra Lee Jones, Deacon	St. Mary's
The Very Rev. F. Q. (Rick) Lawson	Retired
The Rev. Gail Lea	The Episcopal Church of St. Francis
Pastor James C. Locke.....	Ascension St. Matthew's
The Rev. Canon Caryl A. Marsh	Retired
The Rev. Michael Milligan	Retired
The Rev. Anita Miner, Deacon	Retired (Salt Lake City)/All Saints
The Rev. Lee Montgomery, Ph.D.	Spirit of the Desert/St. Jude's
The Very Rev. Jack C. Potter	Retired
The Rev. Brian Rallison, Deacon	St. Paul's (SLC)
The Rev. Canon Pablo Ramos, D.D.	St. Stephen's/Iglesia Episcopal de San Esteban

The Rev. Charles Robinson	St. Luke's
The Rev. Hon. David Sakrison	The Episcopal Church of St. Francis
The Rev. Patricia Sanchez.....	St. Peter's
The Ven. Robert Shoop, Archdeacon	St. James'
The Rev. Jefferson Stephens.....	Grace
The Rev. Stephen Sturgeon, Ph.D.	St. John's
The Rev. Christopher Szarke	St. James'
The Rev. James R. Tendick	Retired
The Rev. Susan Toone, RN	Episcopal Community Services, Inc.
The Rev. Jennifer Tucker	St. Michael's/St. Peter's
The Rev. Kathalin Walker	St. David's
The Rev. Kurt Wiesner	St. Paul's (Salt Lake City)
The Rev. Timothy Yanni	Episcopal Community Services, Inc.

Note: For purposes of this report, "Retired" may mean either by choice or having attained 72 years of age, the mandatory retirement age. Information within parentheses means the place of residence. If there is information following the "/" it indicates the ministry where the individual is serving. Identical information is provided to The Episcopal Church for one of their reports during the year.

CANONICALLY RESIDENT CLERGY (OUT OF STATE)

The Rev. Emil Belsky	Retired
The Rev. Mark Clevenger	Retired
The Rev. Kay Cook Ph.D.	Retired
The Rev. J. A. Frazer Crocker, Jr., ACSW, D.Min.	Retired
The Rev. Suzanne (Sue) Duffield	Retired/Serving in Georgia
The Rev. Ruth Eller	Retired/Serving in California
The Rev. Leonard (Len) Evans.....	Retired
The Rev. John A. Filler	Retired
The Rev. Richard L. Frank, Deacon	Retired
The Rev. Nancy L. Groshart.....	Retired
The Rev. Deborah Hughes-Habel	Retired/Serving in Oregon
The Rev. Claudia Heath, Deacon	Retired
The Very Rev. William F. Maxwell, D.Div.	Dean Emeritus, Cathedral, Retired
The Rev. Richard Mendez	Retired
The Rev. Cheryl P. Moore	Serving in New Hampshire
The Rev. Mary June Nestler.....	Missionary for the Episcopal Church
The Rev. Susan Roberts.....	Director of Spiritual Wellness
The Rev. Claudia Seiter	Retired
The Rev. Sister Barbara of Jesus, n/OCD	Retired
The Rev. Nina Stasser	Retired/Serving in Arizona
The Rev. Robert G. Two Bulls	Retired
The Rev. Richard Whittaker	Serving in California

POSTULANTS/SEMINARIANS/CANDIDATES

Ms. Patricia (Pat) Corinne Hart

Mr. Matthew Bryner

Ms. Ashley Gurling

Ms. Suzanne Miller

Ms. Nazanin Nourmohammadi

Ms. Alison Desiderio Peterson

TRANSITIONAL DEACONS

The Rev. Elizabeth Harden

The Rev. Brian Rallison

BISHOP'S CONVENTION COMMITTEE APPOINTMENTS

CONVENTION PLANNING COMMITTEE

The Rt. Rev. Scott B. Hayashi
Ms. Monica Daly
Canon Stephen F. Hutchinson, Esq.
Ms. Angela Rogers, Chair
Ms. Rhonda Uber
Canon Craig Wirth
Ms. Halee Oliver
The Rev. Tyler Doherty
Mr. Andrew Pizzello

COMMITTEE ON CONSTITUTION AND CANONS

Canon Stephen Hutchinson, Esq. (Ex-officio)
The Rev. Terri Heyduk
Dr. G. Ronald Kastner
Rick Knuth, Esq.
Ms. Daniela Lee
The Rev. Antoinette Miner
The Rev. Charles Robinson, Chair

Administrative Support:
Ms. Angela Rogers

COMMITTEE ON CREDENTIALS

The Rev. Isabel Gonzalez
Ms. Angela Rogers
The Rev. Hon. David Sakrison
Ms. Kay Tracy

RESOLUTIONS COMMITTEE

The Rev. Lyn Briggs
Branden Burningham, Esq., Chair
Mr. Marlin Haws
Cn. Stephen F. Hutchinson, Esq. (Ex-officio)
The Rev. Mary Janda
Mr. Jay Stretch

Administrative Support:
Ms. Angela Rogers

VOLUNTEERS/TELLERS

Mr. Thomas Call, Head Teller
Ms. Angela Rogers
Ms. Stacy Shelton
Ms. Kay Tracy

TIMEKEEPER

Ms. Stacy Shelton

RUNNER

Ms. Stacy Shelton

MEMBERS OF CONVENTION
CLERGY OF THE EPISCOPAL DIOCESE OF UTAH
IN ORDER OF CANONICAL RESIDENCE - at the time of the 114th Convention

The Ven. Robert Shoop	1985
The Rev. Canon Pablo Ramos, D.D.	1998
The Rev. Claudia L. Giacomini	2001
The Rev. Charles Robinson	2004
The Rev. Canon Steven C. Andersen	2004
†The Rev. Gail Lea	2004
The Rev. Hon. David Sakrison	2004
The Rev. Connie Gordon	2005
The Rev. Trace Browning	2005
The Rev. Lyn Zill Briggs	2006
The Rev. Isabel T. Gonzalez	2006
†The Rev. Deanna Sue Adams	2006
The Rev. Jennifer Lynn Tucker	2006
The Rev. Lee Montgomery, Ph.D.	2008
Pastor James C. Locke.....	2009
The Rev. Susan Toone R.N.	2010
†The Rev. Deborah Hughes-Habel	2010
The Rev. Stephen Sturgeon, Ph.D.	2010
The Rt. Rev. Scott B. Hayashi	2010
The Rev. Vanessa Cato	2012
The Rev. Sandra Lee Jones	2013
†The Rev. Jefferson (Jeff) Stephens.....	2014
The Rev. Tyler Doherty	2015
The Rev. Kurt Wiesner	2015
The Rev. Aimee Altizer.....	2015
The Rev. Garang Gabriel Atem.....	2015
The Rev. Michael Carney.....	2016
†The Rev. Marsha Heron.....	2016
The Rev. Canon Terri Heyduk	2016
The Rev. Timothy Yanni	2016
The Rev. Patricia Sanchez.....	2017
The Rev. Kathalin Walker	2017
The Rev. Gill de Azevedo.....	2018
The Rev. Copeland Johnston	2018
The Rev. Elizabeth Harden.....	2019
The Rev. Brian Rallison	2019

CANONICALLY RESIDENT LIVING OUT OF STATE

†The Very Rev. William F. Maxwell, Dean Emeritus	1949
†The Rev. J. A. Frazer Crocker, Jr., D.Min.	1967
†The Rev. Leonard Evans	1969
†The Rev. Cheryl Moore	1986
†The Rev. Richard L. Frank	1987
†The Rev. Sister Barbara of Jesus, n/OCD	1989
†The Rev. Nancy L. Groshart.....	1992
†The Rev. John A. Filler	1993
†The Rev. Richard Mendez	1995
†The Rev. Robert G. Two Bulls	1996
†The Rev. Ruth Eller	1999
†The Rev. Claudia D. Seiter	2001
†The Rev. Susan Duffield.....	2003
†The Rev. Claudia Heath	2003
†The Rev. Nina Stasser	2004
†The Rev. Kay Cook, Ph. D.	2006
†The Rev. Emil Belsky	2006
†The Rev. Mary June Nestler	2006
†The Rev. Richard Whittaker	2009
†The Rev. Deborah Hughes-Habel	2010
†The Rev. Mark Clevenger	2015
†The Rev. Susan Roberts	2015

RETIRED CLERGY

†The Very Rev. Jack C. Potter	1965
†The Rev. Michael Milligan	1971
†The Rev. Canon Caryl A. Marsh	1978
The Rev. F. LeRoy Carter	1980
†The Rt. Rev. Carolyn Tanner Irish, Tenth Bishop of Utah	1984
†The Very Rev. F. Q. (Rick) Lawson	1989
†The Rev. Susan Beem Beery.....	1985
†The Rev. Albert B. Beacham, III	1987
†The Rev. Canon W. Ivan Cendese, Ph.D.	1989
†The Rev. James R. Tendick	1989
†The Rev. Jessica A. Hatch	1990
†The Rev. Ronald V. Belnap	1991
†The Rev. Diana P. Johnson	1994
The Rev. John Dillon	1996
†The Rev. Julie K. Fabre Stewart	1996
†The Rev. Christine M. Contestable.....	1997
†The Rev. Judith Barbuto	1999
†The Rev. Susan Allman	2001
The Rev. Elizabeth Hunter.....	2001
The Rev. Mary Janda	2007
†The Rev. David Christian	2010
The Rev. Anita Miner.....	2011

**EPISCOPAL DIOCESE OF UTAH
NON-CANONICAL RESIDENT CLERGY**

†*The Rev. Dr. John Monsour	1974
The Rev. Anne Campbell.....	1979
†*The Very Rev. Stephen Brehe.....	1980
†*The Rev. Bonnie Joia Roddy.....	1988
†*The Rev. Cynthia Worthington.....	1988
†*The Rev. Jack E. Roddy	1994
†*The Rev. Dolores Wiens.....	1994

†Not in attendance

*Not entitled to vote

‡Entitled to vote pursuant to Canons although not canonically resident (ECLA)

FINAL CERTIFICATION
114th CONVENTION OF THE EPISCOPAL CHURCH IN UTAH
WARDENS, DELEGATES AND ALTERNATES

ALL SAINT'S

Sr Warden: Sherrie Knuth
Jr Warden: Kim Stark
Delegates: Atem Aleu, Grace Nyandeng Aleu, David Deng, Marlin Haws, Ann Hollowell, debi Kuwada, Leah Mancini
Alternates: None
Visitors & Others: Myrt McCusker, Dick Minor

ASCENSION ST. MATTHEW'S

Bp's Warden: Don Phillips
Jr Warden: None
Delegates: Mary Phillips, Norella Pilling
Alternates: None
Visitors & Others: None

CATHEDRAL CHURCH OF ST. MARK

Sr Warden: Tom Melton
Jr Warden: Robert Lloyd
Delegates: Judith Atherton, Kurt Cook, William Downes, Carolyn Ershler, Joseph Frank, Cody Hatch, Marti Jones, Kristin Reali, Branden Burningham
Alternates: None
Visitors & Others: Patricia Hart, Andrew Pizzello, and Bonnie Weiss

CHURCH OF THE GOOD SHEPHERD

Sr Warden: Lucy Stretch
Jr Warden: Bill Jourdan
Delegates: Steve Bauter, Dan Johnston, Barbara McKechnie, Pedro Salgado
Alternates: Dave Lundstrom
Visitors & Others: Lee Hardy, Donna Kimball, Suzanne Miller, Karen Poggemeyer

CHURCH OF THE HOLY SPIRIT

Bp's Warden: Irene Cuch
Jr Warden: Rose Sireech
Delegates: Tyson Post, Presta Post
Alternates: None

CHURCH OF THE RESURRECTION

Bp's Warden: Katie Harwood
Jr Warden: None
Delegates: Dominick DeCaria, Ashley Gurling
Alternates: Dale Ann Peterson
Visitors & Others: Linda Besselievre and Kris Dietrich

GRACE EPISCOPAL CHURCH

Bp's Warden: Carol Ann Mitchell
Jr Warden: Dennis Holland
Delegates: Marcia Burchstead, Peggy DeLong, Lola DeLong
Alternates: Sandra Corp, Mary Catherine Fiske
Visitors & Others: None

IGLESIA EPISCOPAL de SAN ESTEBAN

Bp's Warden: Jeronimo Olmedo
Jr Warden: Gloria Diaz
Delegates: None
Alternates: None
Visitors & Others: None

MISIÓN DE SAN FRANCISCO

Bp's Warden: None
Jr Warden: None
Delegates: None
Alternates: None
Visitors & Others: None

SPIRIT OF THE DESERT

Bp's Warden: Lois Moritz
Jr Warden: Kim Bodily
Delegates: Kathy Bodily, Roger Moritz
Alternates: None
Visitors & Others: None

ST. DAVID'S

Bp's Warden: Clare Pierce
Jr Warden: Chuck Groshong
Delegates: Jen Henry, Connie Tkalcevic
Alternates: Lois Groshong, John Tkalcevic
Visitors & Others: John Crowther

ST. ELIZABETH'S

Bp's Warden: Forrest Cuch
Jr. Warden: None
Delegates: Lena Duncan, Madeleine Martinez, Adam Twiss
Alternates: None
Visitors & Others: None

EPISCOPAL CHURCH OF ST. FRANCIS

Bp's Warden: Phillip Irby
Jr Warden: Tom Lacy
Delegates: Lou Irby, Marcia Tendick
Alternates: Mel Sakrison
Visitors & Others: None

ST. JAMES'

Sr Warden: Angela Micklos

Jr Warden: Douglas Sward

Delegates: David Klemm, Debbie Matticks, Preston Motes, Sandy Motes, Clive Oliver, Terry Palmer

Alternates: None

Visitors & Others: David Lingo, Nancy Tanner

ST. JOHN'S

Bp's Warden: Norm Jones

Jr Warden: None

Delegates: Timothy Chenette, Sondra Sinclair

Alternates: None

Visitors & Others: None

ST. JUDE'S

Bp's Warden: Pat Brajnikoff

Jr Warden: Jim Thomas

Delegates: Carol Bolsover, Kim Montgomery

Alternates: None

Visitors & Others: None

ST. LUKE'S

Sr Warden: Rusty Martz

Jr Warden: None

Delegates: Nancy Conrow, Mary McEntire, Iris Thompson

Alternates: Steve Baker

Visitors & Others: None

ST. MARY'S

Bp's Warden: Steven Nordstrom

Jr Warden: Jim Meador

Delegates: Taran Bhagat, Alex Jensen

Alternates: None

Visitors & Others: None

ST. MICHAEL'S

Bp's Warden: Ivan Adams

Jr Warden: Susie Poulson

Delegates: Janet Bolieau, Debbie Fullmer

Alternates: Kurt Fullmer

Visitors & Others: None

ST. PAUL'S (Salt Lake City)

Sr Warden: John Sheaffer

Jr Warden: Colt Smith

Delegates: Sarabeth Clevenger, Joel Deaton, Dianne Franz, Barbara Greenlee, Will Grua,
Kristin Maden, Kristy Muday, Kim Pilger, David Reed, Melissa Wank
Alternates: None
Visitors & Others: Russ Pack

ST. PAUL'S (Vernal)

Bp's Warden: Thomas Elder
Jr Warden: Bryce Pickett
Delegates: Kathy Farnsworth and Brock Thorne
Alternates: None
Visitors & Others: None

ST. PETER'S

Bp's Warden: John Dossett
Jr Warden: Kirk Kristian
Delegates: Andy Mosley and Rick Sanchez
Alternates: Phil Kinchington
Visitors & Others: None

ST. STEPHEN'S

Bp's Warden: Carly Burton
Jr Warden: Daniela Lee
Delegates: Deanna Anderson, Sandy Garrard
Alternates: None
Visitors & Others: None

EPISCOPAL COMMUNITY SERVICES, INC.

Clergy & Visitors: The Rev. Nancy Cormack-Hughes, The Rev. Susan Toone, The Rev. Tim Yanni

YOUTH DELEGATES (seat and voice only)

Delegates: Elizabeth Brown, Alexander Elton, Preston Palmer, Andrew Sutor, Ellie Uber
Alternates: None

DIOCESAN COUNCIL (seat and voice only; members present at Convention but not serving in other capacities)

Mr. Russ Pack
Ms. Karen Poggemeyer

STANDING COMMITTEE (seat and voice only; members present at Convention but not serving in other capacities)

Ms. debi Kuwada
Ms. Nancy Tanner

DIOCESAN TREASURER (seat and voice only; members present at Convention but not serving in other capacities)

Mr. David Lingo

CALENDAR OF THE 114TH CONVENTION OF THE EPISCOPAL DIOCESE OF UTAH

EPISCOPAL COMMONS
Episcopal Church Center and Cathedral Church of St. Mark

“Evangelism and the Environment”

Friday, April 26, 2019

10:30 am – 12:30 pm Brunch Meeting and Conversation with Bishop, All Clergy and Spouses
Welcome, Wasatch, ECCU

10:00 am – 5:00 pm Registration, Cathedral Reception Area

Banners and Stands, South Hall

Exhibits, Escalante Room

1:00 pm – 5:15 pm Children’s Formation, Nursery

All Alternates and Visitors will be seated behind assigned seating in the Cathedral Nave

1:00 pm – 3:45 pm Session I: Convention Called to Order, Cathedral Nave
Opening Prayer
Introductions
Report of Credentials and Quorum
Approval of Convention Calendar
Requests for Seat and Voice; Motion to Seat with Vote
Clergy and Staff Updates
Election of Officers: Secretary, Chancellor, Vice Chancellors and
Registrar/Historiographer
Introduction of Nominees
Election of Diocesan Committees and General Convention
Delegates
Explanation and Taking of the Ballot
Video – Jerusalem
Resolutions
Resolutions to Amend the Constitution of The Episcopal Church
Announcements

3:45 pm – 4:00 pm Break

4:00 pm – 5:00 pm Evangelism Discussion

5:00 pm – 5:45 pm Evening Prayer and Bishop’s Address, Cathedral Nave
The Rev. Tyler Doherty, Officiant
The Rt. Rev. Scott B. Hayashi, Preacher

5:45 pm Dinner, Video and Fellowship, Deans Hall

Courtesy Resolutions Due in Box on Dais

Saturday, April 27, 2019

7:00 am – 8:00 am Continental Breakfast, Deans Hall

8:00 am – 9:00 am Registration Continues, Cathedral Reception Area

8:00 am – Adjournment Children's Formation, Nursery (*Please Pick-up your Children for Lunch*)

8:15 am – 10:30 am Convention Business, Session II (a), Cathedral Nave
 Standing Committee Report by title
 Diocesan Council Report by title
 Commission on Ministry Report by title
 Episcopal Community Services Report by title
 General Convention Deputies Report by title
 Finance & Budget Report
 Perpetual Trust Report
 Resolutions (Continued if needed)
 Bishop's Appointments
 Recognition and Appreciation
 Courtesy Resolutions
 Announcements
 Commissioning for Ministries

Clergy and Lay Canons Vesting, Bates Room, Second Floor of Cathedral

11:00 am – 12:45 pm Convention Eucharist, Ordinations Blessing and Dismissal, Cathedral Nave
 The Rt. Rev. Scott B. Hayashi, Preacher

Clergy Photo, Episcopal Commons or Nave (weather permitting)

12:45 pm – 1:45 pm Lunch, Deans Hall or Campus (weather permitting)
 (Special Standing Committee Meeting in Library, during Lunch)

1:45 pm Adjourn

Please remember to pick up your banners and stands

APPENDIX 4.1

ORDER OF BUSINESS AND RULES OF ORDER FOR THE ANNUAL CONVENTION OF THE EPISCOPAL CHURCH IN UTAH

THE HOLY SCRIPTURES

- 1.0** As an indication of our humble dependence upon the Word and Spirit of God, and following the example of primitive Councils, a copy of the Holy Scriptures shall always be reverently placed in view at the meetings of this Convention. This rule is to be carried into effect under the supervision of the President and Secretary of Convention.

ANNOUNCEMENT OF CONVENTION

- 2.0** Clergy, wardens, delegates and visitors will gather for the Annual Convention of the Episcopal Church in Utah on the dates and at the location indicated in the Notice of Diocesan Convention issued by the Secretary of Convention not less than sixty (60) days prior to the opening of Convention. Each such Notice shall contain the proposed Agenda and proposed Calendar for the Convention.

PARTICIPATION IN CONVENTION

- 3.0** No one shall be admitted to the floor of Convention during the sessions thereof except members of Convention and Officers of the Convention, except that those who have seat and voice shall be seated in a designated section on the floor or as otherwise directed by the President. The President may also welcome and admit to the floor special guests of the Convention. Other visitors and alternate deputies may not sit on the floor or vote with their deputations and shall be provided adequate seating on the perimeter of the floor of Convention.
- 3.1** An identifying badge will be issued at the credentials desk at the time of registration identifying each person entitled to vote as clergy, warden or delegate. Other members and attendees of Convention, but not entitled to vote, will be given an appropriate identifying badge. This category includes:
- Ex officio members of Convention
 - alternates
 - tellers, pages, volunteers
 - visitors
- 3.2** The Credentials Committee, under the direction of the Secretary of Convention, shall ascertain the total number of members of Convention in the Clergy and Lay order and report to the Secretary the total number registered and present in each order for purposes of establishing the quorum and voting requirements for balloting and actions of the Convention.

- 3.3 At the time of registration, alternates may be substituted for delegates only upon authorization of the priest or warden in charge of a congregation/ministry, submitted in writing or by electronic means to the Committee on Credentials. Upon verification by the Committee on Credentials, the Secretary or Assistant Secretary of Convention will certify and substitute the alternate's name on the delegate list, and issue a new identifying badge.
- 3.4 A congregation/ministry entitled to vote at the annual Convention, but not having present a sufficient number of elected delegates or alternates to cast the total number of votes to which the congregation/ministry is entitled, may qualify members of the congregation/ministry who shall be adult communicants in good standing in that congregation/ministry. The provision for substitute delegates does not apply to wardens or clergy members. The priest or warden in charge of the congregation/ministry desiring to qualify a member to vote must certify to the Committee on Credentials in writing or by electronic means that a vacancy does exist, and that the individual so named is a qualified member of the congregation/ministry in which the vacancy exists. Upon verification by the Committee on Credentials and approval by the Presiding Officer, the Secretary or Assistant Secretary of Convention will certify and substitute the name on the delegate list, and issue a new identifying badge.
- 3.5 If a member of the Clergy entitled to vote is absent, no substitute is qualified to cast a vote. No votes may be cast by proxy. If a Warden entitled to vote is absent, no substitute is qualified to cast a vote.

IV. ORDER OF CONVENTION

- 4.0 The President shall propose these Rules of Order and any additional rules proposed for that Convention for adoption, Rules of Order approved by Convention remain in effect until new rules have been adopted or the rules have been otherwise amended.
- 4.1 The President shall appoint a Chaplain and a Timekeeper of the Convention.
- 4.2 The Committee on Dispatch of Business will have the responsibility for the Order of Business of Convention once it is formally convened.
- 4.3 At the opening of Convention, Tellers who are not voting members of Convention will be appointed by the President. One of the Tellers shall be designated Chief Teller.
- 4.4 At the discretion of the President one or more Sergeants at Arms may be appointed by the President.
- 4.5 The Order of Business of the Convention shall be posted on the Calendar of Convention. The Calendar of Convention shall include the following:
- Opening of Convention
 - Opening Prayer or Devotion
 - Welcome and Remarks by the President, including introductions of special guests
 - Report of the Dispatch of Business Committee
 - Report of Credentials and Quorum
 - Election of a Secretary and Treasurer
 - Appointment of Chancellor, Vice Chancellor and Registrar
 - Approval of the Calendar

Elections
Reports from the Bishop, Treasurer, Ministries of the Diocese and Necrology
Resolutions
Programmatic elements as may be provided by the President or Convention
Planning Committee

V. ELECTIONS

5.0 Nominations:

- a. Nominations for all offices received by the pre-filing deadline of sixty (60) days prior to the opening of Convention will be circulated with the Notice of Convention to delegates. Nominations received after that deadline but at least one week prior to the beginning of Convention will be distributed with the onsite registration materials or posted on the Convention website.
- b. The consent of the individual being nominated must be obtained before a nomination can be accepted.
- c. All nominations are to be submitted using the nomination form distributed with the Notice of Convention. Except by vote of the Convention, no nominations shall be considered which have not been received at least five (5) days prior to the opening of Convention.
- d. Nominees for all elective offices shall be introduced to the Convention.

5.1 Ballots:

- a. The initial ballot will be prepared to include the names of all individuals nominated in each category whose biographies and statements have been received prior to Convention.
- b. The initial ballot will provide blank spaces for writing in the names of those whose names are placed in nomination prior to the first ballot. These names will appear printed on the second ballot when appropriate.

5.2 Balloting:

- a. Ballots will be distributed to voting members of Convention by the tellers upon instruction by the President.
- b. Completed ballots will be collected by the tellers and counted by the tellers.
- c. The Chief Teller shall promptly report the results of each ballot to the Secretary.

5.3 Election:

- a. The number of ballots for election to an office shall be limited to five, unless, at the prerogative of the President, more ballots are deemed appropriate; nominees elected after the fifth ballot shall be those receiving the plurality vote.
- b. All elections, other than after the fifth ballot, shall require a majority vote (i.e. one more than half the whole number of valid votes cast).
- c. A ballot upon which the total number of candidates to be elected has not been voted for shall be declared invalid.
- d. Following the second ballot, and each subsequent ballot, the candidate receiving the lowest number of votes will be deleted from the list. Should there be six or more candidates in excess of the number to be elected, two names will be removed.
- e. The summary of all votes will be recorded on a fresh ballot by the Chief Teller for the Secretary and presented to the President in the following manner:
 - (1) Total number voting and number required to elect;

- (2) Name of nominee (clerical and lay), and number of votes received.
- f. The President shall call for the announcement of the summary and the results of all votes.
 - g. The Chief Teller will post the results of all votes on the floor of Convention, using the format of the above-described summary.

VI. RESOLUTIONS AND DEBATES

- 6.0** Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, a Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee. Resolutions received by the filing deadline of ninety (90) days prior to the opening of Convention, as prescribed by Canon 6.1, shall be published by electronic means. Resolutions filed after that date shall be referred to the Diocesan Council unless placed on the Calendar of the Convention upon a two-thirds majority vote. Resolution forms will be available at the Convention through the Secretary of Convention. All resolutions filed by the filing deadline shall be promptly reviewed by the appropriate committees, groups or persons vested with the authority for resolution oversight. The sponsors of any resolution filed timely but found to be in improper form or outside the General or Diocesan Canons or Constitution will be advised in writing or electronically of such deficiencies no later than thirty (30) days prior to the opening of Convention.
- a. Resolutions requesting funding adopted by Convention are still subject to funding in the final approved budget.
 - b. In resolutions proposing amendments to the Constitution or Canons, the resolution shall present the proposed change in legislative format, with proposed new text underlined and deleted text being stricken through.
 - c. All resolutions shall include an explanatory comment and a fiscal note, describing the extent to which funding is required for implementation and the proposed source of any such funding.
 - d. For any resolution filed with the Secretary less than ten (10) days prior to the opening of the Convention, the proponent must submit 250 copies to the Secretary for distribution to the Convention.
 - e. In the event of any inconsistency or other deficiency, the Committee shall promptly notify the resolution sponsor and endeavor to mutually achieve a resolution to cure the inconsistency or deficiency, or to recognize that the resolution seeks to change or amend the existing provisions or policy.

VII. RULES OF DEBATE

- 7.0** Each resolution introduced to the floor will be presented and read as requested, by the Dispatch of Business Committee or Resolutions Committee. Having been moved by a committee, no second shall be required. The proponent of the resolution shall be first be given up to three (3) minutes to provide an explanation of the resolution and an additional period of up to five (5) minutes to respond to clarifying questions thereupon the matter shall be open for debate.

- 7.1** Debate time should be limited to one (1) three (3) minute statement for proponents and one (1) three (3) minute statement for opponents: thereafter one (1) minute only per person on a rotating basis of proponents and opponents, for a length of time not to exceed a total of sixteen (16) minutes, to be extended in increments of ten (10) minutes upon a majority vote of Convention.
- 7.2** Any delegation may call for a caucus by raising a “paddle” from each delegation. The President will determine the time allowed for each respective caucus.
- 7.3** Motions and Order of Precedence. The following motions shall have priority in the order listed. The Mover cannot interrupt a member who has the floor; must be recognized by the President; and the motion must be seconded. Motions in order of precedence are as follows:
- a. to adjourn or recess
 - b. to adjourn to a time certain
 - c. to lay on the table or to table
 - d. to vote immediately or at a time certain, or to extend the debate
 - e. to postpone to a time certain
 - f. to commit or recommit to any committee
 - g. to amend or substitute
 - h. to postpone indefinitely
- 7.4** Motions without order of precedence and which have no order of priority:
- a. appeal from decision of the President
 - b. to take from table
 - c. to recall from committee
 - d. to create a special order of the date for a particular time
 - e. call for the order of the day
 - f. to suspend the rules or to take up business out of order
 - g. to divide the question
 - h. objection to consideration
 - i. motion for reconsideration

7.5 Consent Calendar

The Dispatch of Business Committee or Resolutions Committee may propose the use of a Consent Calendar for noncontroversial resolutions. When the resolutions on the Consent Calendar are introduced, there is no debate; however, questions and answers for clarification are in order. No amendments may be proposed to resolutions on the Consent Calendar. Resolutions may be removed from the Consent Calendar by motion approved by Convention.

VIII. QUORUM AND DEBATE

- 8.0** When the President shall be in the Chair, no member shall address the Convention or make any motion until after recognition by the President, except to make a parliamentary inquiry, a point of order, or a motion not requiring recognition.

- 8.1 Individuals wishing to address the Convention, having been recognized by the President, will use the floor microphones, address the President, "Bishop _____ [Name], my name is _____, from _____ congregation [or ministry]."
- 8.2 While the Convention is in session members shall continue in their seats and shall not hold any private discourse.
- 8.3 Except by leave of the Convention, no member shall speak more than twice in the same debate, no longer than three (3) minutes at one time. The total time of debate on any resolution shall be a maximum of thirty (30) minutes.
- 8.4 Printed materials or other items may not be distributed on the floor of Convention unless approved by the President, or unless approved by a majority vote of the Convention.
- 8.5 No smoking shall be permitted in the room of the Convention floor.
- 8.6 The President may relinquish the Chair to any member of the Convention for any session or portion thereof, and may resume the Chair at any time.

IX. MINUTES AND JOURNAL

- 9.0 It is the responsibility of the Standing Committee to approve the minutes of Convention and the Journal of Convention.

X. ROBERT'S RULES OF ORDER

- 10.0 Except when in conflict with the Constitutions or Canons, or any rule herein contained, the latest edition of Robert's Rules of Order shall govern the interpretation of the rules and the procedures to be followed.
- 10.1 The Rules and Orders of the previous Convention shall be enforced until they are amended or repealed by the Convention.
- 10.2 All questions or orders shall be decided by the President, without debate, but any member may appeal from such decision, as provided in Rule 7.5 (a). The vote shall be upon the question, "Shall the decision of the President be sustained?"

MINUTES OF THE 114th CONVENTION OF THE EPISCOPAL CHURCH IN UTAH

April 26-27, 2019

FRIDAY, April 26, 2019

Officers of the Diocese, delegates and guests gathered at the Cathedral Church of St. Mark, Salt Lake City, Utah, for the 114th Convention of the Episcopal Church in Utah.

SESSION I

The Rt. Rev Scott B. Hayashi, Eleventh Bishop of the Diocese of Utah, called the 114th Convention of the Episcopal Church in Utah to order at 1:00 p.m. in the nave of the Cathedral Church of St. Mark, in Salt Lake City.

Opening Prayer

Bishop Hayashi gave the opening prayer and thanked the Cathedral Church of St. Mark, and The Rev. Tyler Doherty, the vestry and the volunteers who generously donated their time and energy to produce the convention.

Introductions

The Bishop introduced those sitting at the dais, including Canon Chancellor Stephen F. Hutchinson, Convention Parliamentarian, The Rev. Hon. David Sakrison, the nominee for Secretary of Convention; the runner, timekeeper, and head teller. He also thanked the Liturgy Committee and all individuals involved with planning and hospitality.

Establish Quorum

The Bishop recognized The Rev. Hon. David Sakrison, Secretary of Convention, for the report of a quorum. He reported that a majority of parishes and delegates were represented and therefore a quorum was present.

Approval of Convention Calendar

The Bishop recognized The Rev. Hon. David Sakrison for a motion to approve the Calendar of Convention. The motion was approved and passed.

Requests for Seat and Voice

The Rev. Hon. David Sakrison moved that that the Convention extend the privileges of seat and voice to the following Clergy: The Rev. Anne Campbell, St. Paul's Salt Lake City and The Rev. Nancy Cormack Hughes, Episcopal Community Services, Director of Spiritual Care at St. Mark's Hospital.

Affirm Rules of Order

The Bishop recognized Branden Burningham, Esq., Chair, of the Resolutions Committee, for the purpose of addressing the Special Rules of Order.

Vice Chancellor Burningham stated that neither the Resolutions Committee nor the Dispatch of Business Committee proposed any amendment to the Rules of Order that would affect the Convention. Vice Chancellor Burningham then declared the 114th Convention organized for business.

Clergy and Staff Updates

Bishop Hayashi summarized the activity in the Diocese since the Convention last met in April 2018.

Clergy Changes

New Arrivals:

The Rev. Terri Heyduk, Canon for Clergy Resources & Support and Transition Officer

The Rev. Christopher Szarke, Rector, St. James

The Rev Ann Campbell, St. Paul's, SLC

Departures:

The Rev. Steven T. Alder, to the Diocese of Los Angeles

Ordained to Diaconate:

The Rev. Copeland David Johnston, Cathedral Church of St. Mark,
Salt Lake City, UT, 10/20/2018

The Rev. Brian Gary Rallison, St. Paul's Episcopal Church,
Salt Lake City, UT, 02/02/2019

Those continuing to study for the priesthood are:

Mr. Matthew Bryner, Church of the Good Shepherd

Ms. Ashley Gurling, Church of the Resurrection

Ms. Suzanne Miller, Church of the Good Shepherd

Those continuing to prepare for the priesthood are:

Ms. Patricia Corinne Hart, Cathedral Church of St. Mark, SLC, UT

Those continuing to study for the vocational diaconate are:

Ms. Nazanin Nourmohammadi, St. James, Midvale

Those continuing to prepare for the vocational diaconate are:

Ms. Alison Desiderio Peterson, All Saint's

Deceased Clergy

The Rev. Herbert W. Buckley

The Rev. Ernest L. Bebb, Jr.

The Rev. Courtney Albert Shucker, II

The Rev. Peter J. Van Hook

Other changes in our Diocese include:

Diocesan Staff Changes

Arrivals:

Mr. Gary Lindemann, Guests Services Coordinator

Ms. Dominique Madrid, Housekeeping

Departures:

The Rev. Canon Mary June Nestler, Executive Officer and Chief of Staff

Officers of Convention

Bishop Hayashi announced his nominees for the Officers of the Convention: Secretary: The Rev. Hon. David Sakrison; Canon Chancellor: Stephen F. Hutchinson, Esq.; Vice Chancellors: Rick Knuth, Esq., Branden Burningham, Esq., and Sandra Corp, Esq.; Registrar: (including the office of Historiographer), Mr. Kurt Cook.

Introduction of Nominees

The Bishop introduced the 2018 Diocesan Convention nominees and thanked them for their service. Nominees include:

Disciplinary Board

Two in the clergy order and two in the lay order:

The Rev. Libby Hunter

Toni Marie Sutliff, Esq.

Jeff Shields, Esq.

The Ven. Robert Shoop

Treasurer

Mr. David Lingo

Diocesan Council At Large

Two in the clergy order and one in the lay order:

The Rev. Tyler Doherty

The Rev. Pablo Ramos

The Ven. Robert Shoop

Standing Committee

One in the clergy order and one in the lay order:

The Rev. Lyn Briggs

The Rev. Christopher Szarke

Mr. Kurt Cook

Mr. Joel Deaton

Mr. Marlin Haws

Ms. debi Kuwada

Introduction of Nominees for the 2021 General Convention

The Bishop introduced the nominees for the 2021 General Convention:

Clergy Deputies

The Rev. Garang Gabriel Atem

The Rev. Lyn Briggs

The Rev. Trace Browning

The Rev. Vanessa Cato

The Rev. Isabel Gonzalez

The Rev. Dr. Pablo Ramos

The Rev. Christopher Szarke

The Rev. Jennifer Tucker

The Rev. Kurt Wiesner

Lay Deputies

Ms. Sandra Corp
Mr. Joseph Frank
Mr. Marlin Haws
Canon Chancellor Stephen Hutchinson
Ms. Kristin Madden
Mr. David Reed
Mr. Israel Acevedo-Ruiz
Ms. Rhonda Uber

First Ballot

The Bishop announced that the Convention was ready for elections. Canon Chancellor Stephen F. Hutchinson moved that the Secretary be instructed to cast a unanimous ballot on behalf of the Convention to elect all nominees for elective office where there are no contested races. The motion was seconded and passed.

The Ballot

Ms. Halee Oliver instructed the attendees on the electronic balloting process.

Jerusalem Video

The Bishop introduced Canon Craig Wirth to provide commentary on a video that was made when they visited Jerusalem for the installation of The Rev. Mary June Nestler at St. Georges College.

Preview of Resolutions

The Bishop recognized Vice Chancellor Branden Burningham, Chair of the Resolutions Committee, to present the resolutions on behalf of the Resolutions Committee. Vice Chancellor Burningham introduced the resolutions for consideration during this Convention including:

Resolution 1. Modify Canon 24 – Finance Committee.

Resolution 2. Tasking Delegations to General Conventions with reviewing Resolutions
Referred to Dioceses from General Convention.

Resolution 3. Creation of a Diocesan Disaster Preparedness Committee.

Resolution 4. Resolution on Creation Care.

General Convention Resolutions

The Bishop recognized the Chancellor to read the required resolutions from the 2018 General Convention.

The election results were read to the Convention.

Election Results:

Diocesan Treasurer

Mr. David Lingo

Diocesan Council, Two Clergy Terms

The Rev. Tyler Doherty

The Rev. Cn. Pablo Ramos, D.D.

General Convention 2021 Deputies

Clergy:

The Rev. Lyn Briggs

The Rev. Trace Browning

The Rev. Pablo Ramos, D.D.

The Rev. Garang Gabriel Atem

Diocesan Council, Lay Regional Rep

Ms. Tere Champ-Major

Standing Committee, Lay

Mr. Kurt Cook, 2 Year Term

Ms. debi Kuwada, Full Term

Standing Committee, Clergy

The Rev. Lyn Briggs

Disciplinary Board Clergy:

The Rev. Libby Hunter, Full Term

The Ven. Robert Shoop, 1 Year Term

Disciplinary Board Lay:

Jeffery Shields, Esq.

The business session ended.

Clergy Alternates:

The Rev. Jennifer Tucker

The Rev. Isabel Gonzalez

The Rev. Kurt Wiesner

The Rev. Vanessa Cato

Lay Deputies:

Cn. Chancellor Stephen Hutchinson

Mr. David Reed

Ms. Rhonda Uber

Ms. Kristin Madden

Lay Alternates:

Sandra Corp, Esq.

Mr. Israel Acevedo-Ruiz

Mr. Marlin Haws

Mr. Joseph Frank

SATURDAY, April 27, 2019**Session II**

The Convention was called back to order at 8:15 a.m. in the Nave of the Cathedral Church of St. Mark.

The Bishop Acknowledged Receipt of the following Convention Reports:

Standing Committee

Diocesan Council

Commission on Ministry

Episcopal Community Services

General Convention Deputies on the actions of the 2018 General Convention.

Camp Tuttle

Deacons

Episcopal Relief & Development

Faith Formation Committee

Youth Ministry

Episcopal Management Corporation

Episcopal Church Center of Utah

Education for Ministry

Treasurer's Report and Financial Reports

The Treasurer of the Diocese and Chair of the Finance Committee, Mr. Dave Lingo, introduced the members of the Finance Committee.

The Rev. Canon Steven Andersen, Chief Financial Officer of the Diocese, presented the Diocesan Financial Reports.

Report of the Perpetual Trust

Ms. Elaine Weis, a Trustee of the Perpetual Trust of St. Peter and St. Paul, presented the report of the Trustees.

Bishop's Appointments

Bishop Hayashi requested and received affirmation of the following appointments:

Commission on Ministry

The following persons were appointed to the Commission on Ministry:

Mr. Kurt Cook
The Rev. Terri Heyduk
Mr. David Reed
Ms. Martha Wunderli

The Bishop acknowledged members whose terms have ended:

Dr. G. Ronald Kastner
The Rev. Canon Pablo Ramos, D.D.
Ms. Martha Wunderli

The Bishop acknowledge members who terms will continue:

The Rev. Kurt Wiesner, Chair
Ms. Karen Browning
Mr. Joseph Frank
Mr. Mark LeTourneau
The Rev. Antoinette (Anita) Miner

Recognition and Appreciation

The Bishop thanked the Dispatch of Business Committee and ECCU Staff:

Dispatch of Business Committee

Ms. Angie Rogers, Chair
Canon Chancellor Stephen Hutchinson, Esq.
Ms. Monica Daly
The Rev. Tyler Doherty
Ms. Halee Oliver
Mr. Andrew Pizzello
Ms. Rhonda Uber
Canon Craig Wirth

ECCU Staff

Ms. Rhonda Uber
Ms. Bella Gleeson
Ms. Christine Jenkins
Mr. Gary Lindemann
Ms. Dominique Madrid
Mr. Greg Uber

The Resolutions Committee

Mr. Branden Burningham, Esq., Chair
Canon Chancellor Stephen Hutchinson, Esq. (Ex-officio)
The Rev. Lyn Briggs

Mr. Marlin Haws
The Rev. Mary Janda
Mr. Jay Stretch

Committee on Constitution & Canons

The Rev. Charles Robinson, Chair
Canon Chancellor Stephen Hutchinson, Esq. (Ex-officio)
The Rev. Terri Heyduk
Dr. G. Ronald Kastner
Rick Knuth, Esq.
Ms. Daniela Lee
The Rev. Antoinette (Anita) Miner

Mt. Olivet Cemetery Trustees

Bishop Hayashi advised the Convention of the reappointment of the Rev. Canon Steve Andersen as a Trustee of the Mt. Olivet Cemetery, and thanked him for his continuing service.

Courtesy Resolutions

The Bishop recognized The Rev. Hon. David Sakrison to move the Courtesy Resolutions. The Courtesy Resolutions were unanimously approved by the Convention.

The Bishop recognize the Secretary for Announcements

The Rev. Hon. Dave Sakrison made several announcements regarding the Convention proceedings.

Commissioning for Ministries, Bishop's Charge to the Diocese, Blessing and Dismissal
Bishop Hayashi called forward and commissioned all newly elected members of the Standing Committee, Diocesan Council, Commission on Ministry, Disciplinary Board and General Convention 2021 delegates. All were asked if they would perform their work with diligence, faithfully and reverently executing their duties. He concluded with "O Lord, confirm with your heavenly benediction your servants commissioned to minister in your Church, that with sincere devotion of mind and body they may offer acceptable service to you, through Jesus Christ our Lord. Amen."

Bishop Hayashi pronounced the blessing as the 2019 Convention of the Episcopal Diocese of Utah adjourned at 1:45 p.m.

Respectfully submitted,

/s/ The Rev. Hon. David Sakrison
Secretary of the Convention

Approved by the Standing Committee on the ____ day of _____, 2019

RESOLUTIONS OF THE 114TH CONVENTION OF THE EPISCOPAL DIOCESE OF UTAH

#1

THE EPISCOPAL CHURCH IN UTAH RESOLUTION FOR DIOCESAN CONVENTION 2019

In order that debate may be directed toward the resolution and not toward its justification, only the "RESOLVED..." will be moved. The explanation of the resolution will, however, be distributed to delegates. Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, A Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee.

TOPIC: MODIFY CANON 24 – FINANCE COMMITTEE

RESOLVED: CANON 24 FINANCE COMMITTEE

Section 24.1 Appointment. Membership and Terms. The Finance Committee shall consist of at least five (5) lay persons who are adult Communicants in Good Standing of a Congregation and not less than one (1) Clergy member canonically resident and domiciled in the Diocese. The Bishop, in consultation with the Diocesan Council, shall appoint the members of the Committee. Appointments shall be for three (3)-year terms. Appointments shall be renewable, except that any member who has served three (3) consecutive full three (3)-year terms shall not be eligible for re-appointment until one (1) year shall have elapsed.

Section 24.2 Chief Financial Officer. The Bishop, with the advice of the Council, shall employ a qualified chief financial officer to direct the finance office of the Diocese in keeping full and complete financial records and in the preparation of reports. The chief financial officer of the Diocese shall be an ex officio member of the Finance Committee with seat and voice but without vote.

Section 24.3 Chair. The chair of the Finance Committee shall be the Treasurer unless the Treasurer shall have delegated the chair to another member.

Section 24.4 Duties.

24.4.1 In addition to other duties assigned to it by Canon, the Bishop, the Council or the Convention, the Finance Committee shall maintain general supervision of the financial affairs of the Diocese and the Corporation; provide for clarity and accuracy of the collection and disbursement of all funds, and cooperation between the various officers, corporate bodies, Diocesan committees and other entities, establishing its own rules therefore; and keep a record of its meetings, all of which shall be submitted regularly to the Council and annually to the Convention.

24.4.2 The Finance Committee shall act as financial advisor to the Bishop, and the Diocesan Council and, upon request, congregations. in financial matters and, upon request, shall provide advice to Parishes and Missions and Institutional Ministries.

24.4.3 The Finance Committee shall see that appropriate annual audits of the Diocese the Corporation, the Congregations and all Institutions are performed by firms in accordance with standards prescribed by the Canons of The Episcopal Church and the Diocese of Utah. The

34 Committee shall report to the Bishop and the Diocesan Council at least annually on the status of
35 audits for each such entity.

36

37 24.4.4 The Finance Committee shall see that adequate insurance is maintained upon all
38 assets of the Diocese, including all real property owned by or held in trust for, the Corporation.
39 Section 24.5 Budget Committee. The Finance Committee shall serve as the budget committee of
40 the Diocese, working with the chief financial officer to develop and propose each annual budget to
41 the Council, pursuant to budget policies of the Diocese, and see that a budget system is introduced
42 into all parishes and Missions.

43

44 Section 24.4.6 Audit Review Standards. The Finance Committee will propose, for the
45 approval of the Diocesan Council, a standard practice, format and criteria for a qualifying
46 alternative audit procedure, thus enabling Audit Committee audits. The Finance Committee shall
47 be authorized to maintain and modify the alternative audit procedures and notify the Diocesan
48 Council and the congregations of such revisions.

Date: March 5, 2019 Moved by The Rev. Cn. Steven Andersen

Congregation/Organization: Finance Committee

+ + +

EXPLANATION:

Corrects many deficiencies: The current policy simply has the Diocesan Council making the appointments. There is no advice to the Diocesan Council, even by the Bishop. There is no specified number of committee members, and no terms.

24.4.2 Shortens and makes less cumbersome the simple statement that the Finance Committee acts in an advisory capacity to the Bishop, the Diocesan Council and congregations upon request.

24.4.3 Removes redundancy (the Corporation and the Diocese are the same) and makes the sentence leaner.

24.4.6 (New Section) Consistent with the Canons of The Episcopal Church, the Finance Committee will propose, manage and administer the standards, methods and expectations for the annually required congregation audits, with such programs being approved and maintained by the Diocesan Council. The new section is consistent with TEC Canon I.7.1(f), which permits non-CPA audits of parishes, missions and other institutions, and TEC Canon I.7.2, which instructs the dioceses to effectuate the standard business methods outlined in the TEC Canons through the enactment of their own canons.

Fiscal Note: N/A

**THE EPISCOPAL CHURCH IN UTAH
RESOLUTION FOR DIOCESAN CONVENTION 2019**

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TOPIC: Tasking Delegations to General Conventions with reviewing Resolutions Referred to Dioceses from General Convention

RESOLVED: that the One Hundred Fourteenth Convention of the Diocese of Utah task its delegations to General Conventions with reviewing Resolutions Referred to Dioceses from General Convention for engagement in the Diocese of Utah, including but not limited to proposing resolutions for the Diocese of Utah Diocesan Convention following a General Convention, and be it further

Resolved, that the delegations to General Conventions from the Diocese of Utah start this review of the Resolutions referred to Dioceses from General Convention within two months of their finalization.

Date: March 14, 2019 Moved by The Rev. Kurt Wiesner

Congregation/Organization: 2018 General Convention Delegation

+ + +

EXPLANATION: The Executive Office of the General Convention finalizes a report to all Dioceses of resolutions referred to Dioceses from General Convention, suggesting either action consideration, or information. The Diocese of Utah delegation to General Convention is uniquely qualified to make recommendations of how these resolutions might be engaged in the Diocese of Utah, and it makes sense to schedule this work in advance of the next Convention of the Diocese of Utah. The Resolutions will help to ensure compliance with TEC Canon I.1.4(b), which requires seated General Convention deputies to communicate to the diocese the actions taken and the positions established by the General Convention, and TEC Canon I.1.4(c), which requires each diocese to provide a forum in which its General Convention deputies have the opportunity to report.

Fiscal Note: N/A

**THE EPISCOPAL CHURCH IN UTAH
RESOLUTION FOR DIOCESAN CONVENTION 2019**

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TOPIC: Creation of a Diocesan Disaster Preparedness Committee

- 1 **WHEREAS**, the Episcopal Diocese of Utah (the "Diocese") has a pastoral, moral and
- 2 fiduciary responsibility for its staff, volunteers, visitors, buildings, resources, assets and properties;
- 3 and
- 4 **WHEREAS**, there is the potential of disasters impacting the Diocese, its staff, volunteers,
- 5 visitors, buildings, resources, assets and properties; and
- 6 **WHEREAS**, the Diocese should develop plans and preparedness information to address
- 7 disasters and should communicate this information to all congregations and institutional ministries;
- 8 and
- 9 **WHEREAS**, the Bishop of the Diocese is granted the authority to form such committees
- 10 as deemed necessary to coordinate and communicate information and programs for the Diocese;
- 11 now therefore, be it
- 12 **RESOLVED:** that the Bishop of the Diocese shall form a Disaster Preparedness
- 13 Committee to develop and communicate to the Diocese information and/or programs and to
- 14 provide support to the Diocese, its congregations and institutional ministries regarding the safety
- 15 and protection of its staff, volunteers, visitors, buildings, resources and assets.
- 16

Date: March 20, 2019 Moved by Rhonda Uber & Rev. Libby Hunter

Congregation/Organization: St. Paul's & Cathedral

EXPLANATION: During the 79th General Convention of The Episcopal Church, Resolution D007 Disaster Resilience Policy was passed. In the resolution, it called for all Episcopalians to prepare and plan how they will respond to disasters, how parishes and dioceses can serve and how to best partner with Episcopal Relief and Development. The creation of this committee would help support the diocesan efforts with disaster preparedness and response. This committee would focus on assisting the Diocese, its congregations and institutional ministries with disaster preparedness and when necessary, assisting with the response to a disaster.

Fiscal Note: N/A

**THE EPISCOPAL CHURCH IN UTAH
RESOLUTION FOR DIOCESAN CONVENTION 2019**

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TOPIC: Resolution Regarding Creation Care

RESOLVED: That the One Hundred Fourteenth Convention of the Diocese of Utah resolves to engage its faith communities, Diocesan staff, and other Episcopal institutions in education for creation care to include water as a human right; and be it further

RESOLVED: that the Diocese of Utah pledges to support producers of locally grown food; and be it further that the Diocese of Utah encourage its members to advocate for work and projects to protect and restore the Global Ocean to ecological health; and be it further

RESOLVED: that the members of the Diocese of Utah be encouraged to work towards sustainability of God's creation and to materially reduce emissions of greenhouse gases in order to stabilize our climate.

Date: 03/25/2019

Moved by: The Deputation to General Convention 2018.

Congregation/Organization: Diocese

EXPLANATION: Climate change and destruction of the Global Ocean are recognized as a human threat to all God's creation, including people, creatures and the entire created order. As people of faith we have a responsibility to care for the earth and for the peoples of the earth.

The 79th General Convention of the Episcopal Church adopted the following resolutions and referred them to Dioceses for consideration or information:

B025: Water as a Human Right

C049: Support Producers of Locally Grown Food

C063: Advocate for Ocean Health

D053: Stewardship of Creation with Church-Owned Land

C008: Advocacy for Creation Care

C020: Carbon Tax

Fiscal Note: N/A

JOURNAL REPORTS OF THE 114TH CONVENTION OF THE EPISCOPAL DIOCESE OF UTAH

Report of Camp Tuttle

Camp Tuttle is a very important outdoor ministry of the Episcopal Church in Utah. The mission of Camp Tuttle is to provide a safe, positive learning environment that celebrates spiritual enlightenment in the outdoors. The Christian experience of community recognizes and encourages active learning along with an emphasis on healthy, happy lifestyles. Our goal is to build respect for self, others and creation. Through this marvelous ministry in the mountains we strengthen our unity with God and with one another.

Our typical curriculum at camp offers, exciting choice-time activities like arts and crafts, Frisbee golf and mountain biking at Solitude ski resort. On the ropes course, we also teach the campers team building and communication skills. High School Adventure camp offers an optional half day mountain biking trip on the rail trail, followed by a river adventure down the Weber River. Then, the summer ends with a fun-filled family camp weekend with varying ages from babies to grandparents. Register your campers now for the early-bird discount. If you register and pay before the end of May, then you will receive the lower tuition rate. Please sign your children up now for this amazing summer experience at Camp Tuttle!

The camp community is built stronger around the special worship services in the chapel. The theme of last summer was "Keep on moving forward" and we focused on being kind to everyone and living a life of caring for each other in a respectful, joyful way and we celebrated with music and worship every evening. Each week a different priest from around the Diocese joins the staff and children to inspire a positive approach to life full of faith and love. We really appreciate the clergy coming up and inspiring the children with their wisdom and stories to share the gospel. Also, the Bishop comes to camp each week to play Nuk'em and join us in the fun at the barbeque and campfire and share his guitar playing skills. During the evening services the children will pray, sing and discover ways to find the good in all people

We have a great, dependable and responsible staff at camp. The staff has a very positive attitude and that helps the campers and counselors grow into a special camp community week after week. The counselors provide fun and positive guidance to all the campers and support each other with love and laughter. During the entire summer, we build a community based on kindness to all. The experience level and professionalism of the Camp Tuttle staff is very impressive. With the help of the staff and others, we had our third fundraiser for camp. The benefit brunch was a huge success. The Camp Tuttle band provided wonderful music for the extravaganza with a delicious brunch served by the cooks. The event raised a substantial amount to add to the scholarship fund so more children can enjoy camp this year, and we were able to show appreciation to all of the people who have been supportive of camp and its ministry.

Camp Tuttle is an important part of the Episcopal Diocese's youth ministry program. Every year, we welcome young people to embrace the spirit of Tuttle by building a Christian community where campers can have fun, experience new adventures and challenges, and learn about themselves as well as the world around them. Camp Tuttle's campers leave with friendship, knowledge, self-confidence and memories that will last a lifetime. Living in a camp community in the summer is a very rewarding

experience for everyone. Camp Tuttle is a very special place for young people and young adults to grow into themselves and learn independence. We encourage campers to look around the environment and notice the beauty in the mountains as well as the beauty within themselves.

SUMMER CAMP SCHEDULE 2019

Work and Worship Day	June 8
Camp Commissioning/St Mark's	June 9
Staff Training	June 10-16
3rd & 4th Mini-Camp	June 23-26
5th & 6th Grade Camp	July 7-12
7th & 8th Grade Camp	July 14-19
H.S. Adventure Camp	July 21-26
Family Camp	Aug 2-4

ONGOING OBJECTIVES for 2019-2020

- Provide a summer camp program for 20-70 youth per week (ages 8-17)
- Provide winter availability for small groups of 30-40 people
- Encourage environmental awareness/conscientiousness for visitors and campers of Camp Tuttle
- Continue to develop environmental impact assessments and improvements
- Continue experiential learning with the use of the ropes course- Build a new event for the ropes course
- Provide programs for children and youth in the Episcopal tradition, while being open to all children who attend camp
- Provide a facility which can be used for retreats by churches and non-profit community groups
- Continue to hire and interview qualified staff
- Continue to create camp policies and procedures for the rental of camp so the fees are fair and the camp property is protected
- Supervise and coordinate overall camp operations and facilities

SPECIFIC OBJECTIVES FOR 2019

PROGRAMS

- continue school and church programs at camp during the off season
- offer the camp facility for youth ministry retreats and parishes

COMMUNICATION

- maintain the website for summer and winter programs @ www.camptuttle.org
- advertise and write promotional articles and provide pictures for the Diocese publications
- provide camp photos on web for parents and campers & update Camp Tuttle Facebook page

EDUCATION

- attend EMT Conference to obtain continuing education hours and keep certification
- attend or send a staff person to ECCC conference this next winter

FACILITY IMPROVEMENT

- snow removal
- survey and evaluate the health of trees and remove unhealthy trees
- replace one heater in the shower house

- replace freezer in kitchen
- continue green camps initiative in order to make camp more environmentally friendly

SPIRITUAL FORMATION

- Promote spirituality within the Episcopal tradition

Summer Camp attendance 2018

Work and worship 30
3rd and 4th grade camp 40
5th and 6th grade camp 40
7th and 8th grade camp 55
HS adventure camp 50
Family camp 65

Submitted by, Melanie Lees/Camp Tuttle: Executive Director

114Th Convention of the Episcopal Church in Utah

REPORT OF EPISCOPAL COMMUNITY SERVICES, INC.

On behalf of Episcopal Community Services, Inc., I am very pleased to provide this report to the 2019 Diocesan Convention. As a reminder, ECS is a Utah nonprofit charitable corporation separate from but linked to the Corporation of the Episcopal Church in Utah. It was intentionally not incorporated as a religious corporation to enable it to be eligible for contracts and access to funding sources that do not fund religious entities. Our current and prospective ECS programs and activities reflect some of the many ministry possibilities that this corporate form permits.

People Resources

ECS is governed by a Board of Trustees, chaired by the Rt. Rev. Scott B. Hayashi. Other members of the Board include Representative Rebecca Chavez-Houck, Mr. John Hanshaw, Mr. Michael Herron, The Rev. Canon Pablo Ramos, D.D. and Stephen F. Hutchinson, Esq. (who also serves as Executive Director of ECS). ECS is staffed by The Rev. Nancy Cormack Hughes, Director of Spiritual Care; Karen Pena, Administrator, The Rev. Susan Toone, Community Pastoral Care Chaplain; and approximately 20 ACPE Chaplains trained through our CPE program at St. Mark's Hospital.

Mandate

This historic mandate of Episcopal Community Services is to address unmet and ill-met needs in the wider community. Currently, this mandate is exercised in the area of spiritual care services in six different hospitals¹, the YWCA Women's and Children's facility, community pastoral care services at two senior housing complexes of the Episcopal Management Corporation, and maintaining the Episcopal Church connection to the Youth Impact program in Ogden.

Goals

Currently, ECS has two primary goals. The first is to effectively represent the Episcopal Church in Utah in extending the Church's presence in the wider community. The second goal is to firmly establish Episcopal Community Services as the preeminent provider of pastoral care services in Utah.

Action Items

The current action items include the following:

- Strengthen the Spiritual Care Services program and professional staffing at all current venues
- Continue the training of a new ACPE Certified Educator to sustain the future of the CPE program
- Explore greater engagement with Youth Impact and possible development of additional youth services programs in other communities in the Salt Lake Valley
- Engage congregations of the Diocese in collaborative ministries
- Develop a strategic plan for financial sustainability of ECS without undue financial burden on the Diocese

Analysis

The expansion of ECS activities has been possible to date without a full-time Executive Director, due to the exemplary work of our Director of Spiritual Care, our Administrator and our Certified Educator. Continued growth and realization of the goals mentioned in this report will require additional people and financial resources, even though our services are almost totally funded by service contracts. The Board is engaged in addressing this issue.

¹ Hospitals served include St. Mark's Hospital, Lakeview Hospital, Ogden Regional Medical Center, Primary Children's Medical Center, Huntsman Hospital, and Logan IHC Hospital

We're currently engaged with the training of one Certified Educator in the ACPE Certified Educator training program. This is a 3-5-year commitment. Additional Certified Educator resources will be required in the near future.

We have begun to be more intentional in recruiting participants in the CPE program to make available the training for people who wish to become employed long-term by ECS as hospital or community Chaplains.

Recommendation

I strongly urge the continuation of diocesan support through administrative services and financial allocations to support the development stages of ECS until it is able to be completely self-sustaining. ECS services reach tens of thousands of people in Utah in each of the communities it serves. The awareness of the Episcopal Church and its ministry is through this engagement that is invaluable to the overall ministries of the Church, including the Episcopal Diocese in Utah. There is a significant need for greater awareness of ECS activities and opportunities for participation by people within the congregations of the Diocese. I believe that mutual engagement will benefit the ministries of the congregations as well as support the focused ministries of ECS.

Statement

The ministries of ECS are beyond the scope and capability of individual congregations for the Diocese separately. However, the Spiritual Care services and ministries of ECS significantly broaden and compliment the ministries of the Diocese and the congregations in providing spiritual guidance and support, comfort and presence with people at the most desperate times, and the circumstances of their lives. Our highly trained and professional Chaplains provide a quality and authenticity of spiritual care beyond that which could be sustained by clergy or lay ministers in occasional participation. In addition, the ongoing presence of these Chaplains in spaces within institutional settings, separate from congregations, provides us with an opportunity for the ministry of the Episcopal Church to be fully present to people with whom we would otherwise have little if any engagement.

Thank you for your interest and support!

Canon Stephen F. Hutchinson, Esq.
Executive Director

114th Convention of the Episcopal Church in Utah

Report of the Episcopal Management Corporations

The Episcopal Management Corporations:

The Episcopal Management Corporation – St Mark's Tower

The Episcopal Management Corporation of St Mark's Garden

The Episcopal Management Corporation of St Mark's Terrace

The Episcopal Management Corporation of South Salt Lake – St Mark's Millcreek

The Episcopal Management Corporation of Ogden, Inc. – Union Gardens

Board Members for all Corporations:

Richard Tyler – President

Richard Tanner – Secretary/Treasurer

Ivan Adams – Board Member

Deanna Adams – Board Member

Steven Andersen – Board Member

The Episcopal Diocese is the sponsoring entity of five affordable housing properties for low income seniors and people with disabilities. The residents pay 30% of their income for rent and HUD pays the other 70% of their rent which includes their utilities. Residents are allowed to have a small pet and there is a Service Coordinator to help residents obtain any additional services they may need (meals on wheels, housekeeping, transportation etc.).

The goal of the Episcopal Management Corporations is to provide affordable housing for seniors and people with disabilities to enhance their quality of life.

Overview of the Properties:

St Mark's Tower is a 100-unit high rise in downtown Salt Lake City built in 1979. All units are one-bedroom apartments with full kitchens. The property has a large community room, central laundry facilities as well as an outdoor patio and raised garden.

St Mark's Gardens is a 72-unit garden style property in Kaysville built in 1981. There are 68 one-bedroom units and 4 two-bedroom units with full kitchens. The property has a large community room, central laundry facilities as well as laundry hook ups in each unit.

St Mark's Terrace is a 32-unit three story property in Brigham City built in 1983. There are 32 one-bedroom apartments with full kitchens. The property has a large community room, central laundry facilities as well as community garden for the residents.

St Mark's Millcreek is a 24-unit three story property in South Salt Lake built in 1988. There are 30 one-bedroom apartments with full kitchens. The property has a nice community room as well as an outdoor patio located next to a park with a stream and ducks! There is an extensive raised community garden headed by Jessica Hatch. This garden not only provides affordable and healthy produce for the residents, it is an extension of community outreach.

Union Gardens is a 50-unit three story property in Ogden built in built in 1983. There are 50 one-bedroom units with full kitchens and a balcony. There is a nice community room, computer center and central laundry facilities as well as an outdoor patio.

Strategy: Providing affordable housing for seniors and people with disabilities fits perfectly into the mission strategy of the Diocese. The mission of the diocese is also evident at St Mark's Tower and St. Mark's Millcreek with the ministry of Reverend Susan Fischer Toone. She provides a variety of services to the residents including book clubs, lunch and learn where they explore and learn to live lovingly into their diversity and pastoral care to residents and their families.

In response to the human needs of this community, the Diocese has responded by providing the residents with transportation services for medical appointments. The Diocese contributes matching funds from the Souper Bowl of Caring to provide social and table fellowship activities.

Ms. Lisa Jones

114th Convention of the Episcopal Church in Utah

Report of the Commission on Ministry

This has been a year of transition for the Commission on Ministry (COM). The Bishop appointed Mark LeTourneau to chair through the end of 2018, following The Rev. Peter J. Van Hook. The Rev. Kurt C. Wiesner then became chair on January 1st, 2019. The main goals of the COM have been to make sure that everyone currently in the process was on track and not being held up needlessly, and that those who were seeking postulancy were responded to in timely fashion. Finally, the COM sought to clarify the timeline of a process, and bring consistent standards to the early stages of the process.

Mandate and Authority

Title III, Canon 2 of the General Canons of The Episcopal Church directs that each diocese is to have a Commission on Ministry which is to assist the Bishop in matters of preparation for ordination to the Diaconate and Priesthood, determination of opportunities and needs for the ministry of all baptized persons, the design and oversight of processes for recruitment, discernment, formation, and assessment of the above.

Canon 23 of the Canons of this Diocese directs that the Commission on Ministry (COM) to consist of six lay persons and three clergy persons who are appointed by the Bishop for three-year terms, subject to the confirmation of the Diocesan Convention.

It is important to remember that the COM is primarily a body that is advisory to the Bishop in matters regarding ministry. Any programmatic decisions by the COM need to be approved by the Bishop and Diocesan Council, and any policy changes must be approved by the Bishop and the Standing Committee.

Activities since the 2018 Convention

Two Transitional Deacons, The Rev. Gil de Azevedo, and The Rev. Copeland Johnson, were recommended for ordination to the Priesthood (scheduled for the Convention by the Bishop). Two candidates were recommended for the Transitional Diaconate: Brian Rallison (ordained 2/2/2019) and Elizabeth Harden (scheduled for the Convention by the Bishop).

Two postulants were recommended for Candidacy: Elizabeth Harden and Patricia Hart.

Four persons were recommended for Postulancy:

Priest track: Matthew Bryner, Suzanne Miller, and Ashley Gurling

Diaconate track: Alison Desiderio Peterson

The COM, along with the Bishop, have been exploring the Iona Collaborative as a local option formation.

The Bishop and COM have been evaluating people concerning the Priesthood and the Diaconate as they have presented themselves the past year and a half, scheduling a meeting of the Bishop's Advisory Council on Applicants for Ministry (BACAM) as necessary. This has been done to keep people from unnecessary waiting, but it is both not sustainable and lacks clarity for those wishing to move forward in the process.

We are returning to a yearly BACAM for those applying for Postulancy, scheduled well in advance so that potential Postulants would have a clear timeline to be considered for BACAM. This timeline would also allow for the necessary schedule needed to apply to Fall formation programs (including potentially seminaries).

The 2020 BACAM is now set for February 21st and 22nd, with the following timeline for consideration, assuming that the inquirer has been a member of their Episcopal congregation and resident in the Diocese of Utah for at least three years, has begun the process by meeting with the clergy-in-charge of their congregation, and has met with a Parish Discernment Committee:

Nominations for Postulancy: October 2019

Parish Discernment and Vestry letters
Aspirants meet with Bishop

Preparation for COM meeting: November 1st, 2019
Deadline for 1-page spiritual autobiography

COM interviews: Saturday October 9th

Deadline for all BACAM paperwork: February 14th, 2020

BACAM: February 21st and 22nd, 2020

Bishop notifies applicants, March 2020

In March 2020 we will reissue the Regular Cycle timeline for the following year.

Because there may be people currently discerning orders in Parish Discernment committees that are ready for the next formal steps, we have scheduled an additional BACAM on June 28th/29th, 2019.

There is always a great deal of uncertainty concerning an ordination process. It is the COMs intent to clarify the guidelines and timelines of the process so as to best care for aspirants and their communities. The COM is currently working with the Bishop to update the Manual on Ordination to help guide those discerning a call to ordained ministry in the Diocese of Utah, along with a fair and clear evaluation of call throughout the ordination process.

Faithfully,

The Rev. Kurt C. Wiesner
Chair, Commission on Ministry

114th Convention of the Episcopal Church in Utah Report of the Diaconate

Members

Deanna Sue Adams, St. Michael's, Brigham City
David Christian, St. Peter's Clearfield
Marsha Heron, St. Elizabeth's, Whiterocks
Libby Hunter, Cathedral Church of St. Mark, Salt Lake City
Sandra Jones, St. Mary's, Provo
Anita Miner, All Saints, Salt Lake City
Patricia Sanchez, St. Peter's Clearfield
Robert Shoop, St. James', Midvale

Mandate

The ministry of a deacon is to represent Christ and his Church in the world, particularly as a servant of those in need; and to assist bishops and priests in the proclamation of the Gospel and the administration of the sacraments.

Goals

To have at least one deacon at every parish within the diocese, with multiple deacons in the larger parishes. We are working with the Commission on Ministry to help people from the congregations of Latinos, South Sudanese and Native Americans to discern Diaconal ministries.

To continue ongoing training/education for the in-place Deacons.

Action items

The deacons sponsored an education day for deacons, candidates, postulants, inquirers and other interested persons in April. Deacon Anita Miller was the primary motivation and energy behind this effort. The Rev. Lori Mills-Curran, Executive Director of the Association of Episcopal Deacons in the USA and Canada was the primary speaker. We had excellent attendance from the Utah Deacons, as well as some priests, and inquirers.

Analysis of action

We continue to meet with the Bishop regularly to discuss our ministries and work towards a broader understanding of the Diaconate throughout the Diocese.

The Rev Nancy Groshart, Church of the Good Shepherd in Ogden, moved away from Utah during the past year. Her contributions and service will be missed.

Findings and conclusions

The ministries of the current deacons are functioning and we provide service to our parishes and the greater world. Expansion of that ministry can only serve to aid in the outreach of the diocese.

Recommendations: No action from convention is required at this time.

Statement of how the group's work fits into the mission strategy of the Diocese

The very nature of the diaconal ministry projects the mission of the church in the world. We serve our parishes and are one of the faces of the Episcopal church in the secular world. Expansion of that ministry will enhance that ability.

114th Convention of the Episcopal Church in Utah Report of the Diocesan Council

Canon 22.1.2 of the Canons of the Episcopal Diocese of Utah states:

The Council shall develop, adopt and monitor the annual budget of the Diocese, advise the Bishop on financial issues, oversee Diocesan programs, engage with the Bishop in strategic planning, development and periodically adjust Clergy compensation guidelines, and perform such other work as may be committed to it by the Bishop.

Members of current Diocesan Council:

The Rt. Rev Scott Hayashi, Bishop, President of Diocesan Council
The Rev. Trace Browning, All Saints, SLC, Diocesan Council Vice-President
The Rev. Tyler Doherty, Cathedral Church of St. Mark
Mr. Don Phillips, Ascension St. Matthews
The Ven. Robert Shoop, Archdeacon
Dr. G. Ronald Kastner, Salt Lake Region
Mrs. Carol Ann Mitchell, Southern Region
Mr. Russ Pack, Salt Lake Region
Ms. Karen Poggemeyer, Northern Region

Ex officio:

Mr. David Lingo, Treasurer
Canon Stephen F. Hutchinson, Diocesan Council Parliamentarian
The Rev. Canon Steve Andersen, CFO
Ms. Monica Daly, Administrative Support

Actions of the Diocesan Council since the Diocesan Convention of 2018 include:

- Approval of the 2019 Annual Budget.
- Approval of the 2019 Budget Grants to Mission Congregations.
- Approval of funds to be made available to congregations, one for social justice initiatives, the other for parish and ministry development, to be designated "Equipping the Saints Fund."
- Approval of a donation from the Diocese of Utah to help meet the Diocese of Cuba's pension fund requirement. Other dioceses throughout the church will also be contributing.
- The Council received the annual audit report for the Corporation of the Episcopal Diocese of Utah.
- Formation of a committee to review the clergy compensation policy.
- Offering a new audit training program, available to every congregation, scheduled for 6/8/2019.

Items on our monthly agenda include:

- Reports from the Bishop, Treasurer, CFO, Chancellor.
- Reports from the various Regions of the Diocese.
- Most meetings, the Council also reviews one of the various Policies of the Diocese. Policies reviewed this past year include the Use of Alcohol at Church Functions, Travel Policy, and Parish Financial Management Policy.

Respectfully submitted by:

The Rev. Trace Browning, Vice-President of the Diocesan Council of The Episcopal Diocese of Utah

114th Convention of the Episcopal Church of Utah
Report of Education for Ministries

Education for Ministry (EfM) is a unique four-year distance learning certificate program in theological education based upon small-group study and practice. Education for Ministry (EfM) is a unique four-year distance learning certificate program in theological education based upon small-group study and practice. We currently have 4 groups in Utah (at Good Shepherd in Ogden, Resurrection in Centerville, St. Peters in Clearfield and St. Stephens in West Valley) containing around 35 Students. We hope to add another two groups in the Fall at Provo and Salt Lake. Two years ago, there was only one group in Centerville so the program is on the increase here in Utah

We hold Training for Mentors each year, with this year's mentor training taking place in July at the ECCU. If you wish to set up a group next year at your church, please email me Phil Kinchington at Kinchington@msn.com and I will provide details of how to do that. Each group contains between 6 and 12 students.

EfM helps the faithful encounter the breadth and depth of the Christian tradition and bring it into conversation with their experiences of the world as they study, worship, and engage in theological reflection together. This in turn encourages the individual to take up Lay ministry within their church. There are a lot of examples of people who do the course, who end up Giving ministry to others.

Phil Kinchington
EfM Coordinator
Episcopal Diocese of Utah
801 719 7207
Kinchington@msn.com

114th Convention of the Episcopal Church in Utah
Report of the Episcopal Relief and Development

The efforts of the Episcopal Relief and Development are two-fold, disaster relief and assistance to those in need throughout the world.

The Episcopal Relief and Development received over \$40,000 in donations from the member congregations of the Diocese of Utah during the calendar year 2018.

Information from Episcopal Relief and Development is available on-line and through messages sent to network coordinators.

We still need representatives from each congregation to receive information from national headquarters. Please send the name and e-mail address to me, The Rev. Deanna Sue Adams, deannasueadams@gmail.com so I can update my list.

Thank you, The Rev. Deanna Sue Adams

Report of the General Convention Deputies of the Diocese of Utah To the 78th Diocesan Convention

The Deputation from the Diocese of Utah to the General Convention of The Episcopal Church in 2018 are pleased to present this report to the 78th Diocesan Convention, as required by the Canons of The Episcopal Church (Title I.1.4). Your deputies sincerely thank you for your prayers and support of their work for the Church while we prepared for and attended the Convention.

The Utah Deputation consisted of the following Deputies and Alternate Deputies:

Deputies: Clergy included The Rev. Trace Browning, The Rev. Mary Janda, The Rev. Canon Pablo Ramos, and The Rev. Isabel Gonzalez. Lay Deputies included Nancy Tanner, Stephen Hutchinson, Esq., Rhonda Uber, and David Reed

Alternates: Clergy Alternates included The Rev. Vanessa Cato and The Rev. Kurt Wiesner. Lay Alternates included April Richey, Sandy Motes and Kristin Madden

In addition, the following persons represented our Diocese in the capacities indicated:

- ECW Triennial Delegate: Laura Orcutt
- UTO Representative: The Rev. Isabel Gonzalez
- Adjunct staff to the General Convention Office for (live streaming); Craig Wirth and Halee Oliver
- Reports of Legislative Actions of the General Convention:

A narrative overview of the Convention was published by the Episcopal News Service, entitled “General Convention wrap-up: Following the Way of Jesus”.

<https://www.episcopalnewsservice.org/2018/07/16/general-convention-wrap-up-following-the-way-of-jesus/-XL9sTzn3Y6o.email>

You may also wish to go to the link below to view a series of reports from the Secretary of General Convention to the respective dioceses, which includes (a) proposed amendments to the Constitution (which are to be read to each diocese’s convention), (b) the complete texts of resolutions that were then referred to the Dioceses for consideration and/or action (for which a report of such responses is to be submitted by December 1, 2020), and the texts of resolutions referred to the dioceses for information.

<https://extranet.generalconvention.org/staff/files/download/23094>

The Summary of All Actions of the General Convention, prepared by the Archives of The Episcopal Church, is available at the website for the Archives of The Episcopal Church.

Those who may be interested in any of the activities or legislation of the General Convention are invited to contact any of the Deputies listed above. Thank you for this opportunity to serve!

**114th Convention of the Episcopal Church in Utah
Report of the Perpetual Trust of St. Peter and St. Paul**

A Brief History

The Perpetual Trust of St. Peter and St. Paul was established to support the mission of the Diocese by providing a secure and stable source of funds to finance Diocesan and parish operations and programs. The Perpetual Trust of St. Peter and St. Paul is a perpetual endowment fund that makes annual distributions to the Episcopal Diocese of Utah “which shall be devoted to religious, charitable and educational purposes.”

The predecessors to Perpetual Trust (first St. Mark’s Charities and then the Corporation of the Bishop, “COB”) were funded with approximately \$89 million in proceeds from the sale of St. Mark’s Hospital. Perpetual Trust was created in 1994 as a nonprofit organization separate from the Diocese and the assets of the COB were transferred to the Trust.

From 1989 to 1994 the investments of the Trust were limited to fixed income securities and only the interest income could be distributed to the Diocese. Virtually all interest earned was paid out, so the Trust was not being protected from inflation and the principal could not grow. By 1993, The Trustees determined that the investment portfolio needed to be diversified into equities to generate higher returns. The Trustees also recognized that cash distributions to meet the needs of the Diocese would require liquidating securities as well as paying out dividends and interest.

Based on historical analysis, a formula was derived for calculating the maximum annual operating distribution the Trust could make to the Diocese while still preserving the principal of the Trust. This formula set the annual maximum distribution at 5% of the 48-month rolling average market value. When the 5% operating distribution was calculated in the mid-1990s, it was based on historical long term returns of about 9%. Today we are facing returns of 5% to 6%. Based on discussions with the Trust’s advisors and other endowment funds, we learned that we are outliers at a 5% distribution rate. Our peers are limiting distributions to 3% - 4%.

The Trust cannot reduce the 5% distribution rate without the approval of the Diocesan Convention and authorization by the courts. In response to the concerns of the Trustees and the Trust’s financial advisors, in 2017 and 2018 the Diocese withdrew less than the full Operating Distribution.

Project Jubilee

In 1998 Bishop Irish and the Trustees responded to the needs of the Diocese by creating Project Jubilee. Since 1999, the Trust has borrowed funds and pledged the securities it holds as collateral for loans to finance capital improvements in the Diocese. The Trust is solely and exclusively responsible for repayment of the Project Jubilee loans. No assets of the Diocese or any parish are used as security for the Project Jubilee loans and the bank cannot seize any of these assets for repayment.

The Trustees are responsible for managing the Project Jubilee debt to plan for repayment of the loan with the least disruption to the Diocese. Borrowing for Project Jubilee reached its peak of \$34.5 million in 2011. Since then, the Trust has paid down \$12 million, including a \$4.5 million payment in February 2018, bringing the outstanding balance to \$22.5 million. At the same time the loan was restructured reducing the interest cost and extending the interest-only payment period to 2027.

The Trustees intend to continue to make periodic repayments of principal whenever market conditions permit.

Governance

Perpetual Trust is under the governance of a Board of Trustees chaired by Bishop Scott Hayashi. Trustees are appointed by the Bishop. The Trust is audited annually by the Tanner & Co. CPA firm.

The Trustees are charged with the prudent investment and management of the Trust's assets. The Trustees have adopted an asset allocation policy that governs how the Trust's funds are invested.

Under the Trust's investment guidelines, the Trust invests in mutual funds and exchange traded funds (ETFs) traded on the major securities exchanges. It does not invest in individual stocks or bonds or illiquid securities. In 1917, the portfolio was restructured to move out of managed funds and hedge funds. Currently, all of the Trust's funds are invested in ETFs

The Trust made a major change in 2017 by transferring the investment management of the Trust's assets from State Street to Morgan Stanley. This change has significantly reduced the investment management fees the Trust pays and the amount of documentation required of the Trust Administrator.

Financial Results

As of March 31, 2019, the Trust held approximately \$70.1 million in assets, down \$3.8 million from March 31, 2018. In the 4th quarter of 2018 both the Trust and the market had sharp declines, resulting in a loss for the Trust of -9.68% for the year. The markets rebounded in the first quarter of 2019. The Trust earned an 11.35% Q1 return, above the Trust's performance benchmark of 11.05%

Since inception, the Trust has paid the Diocese almost \$135 million in Operating Distributions. \$21.99 million in Project Jubilee interest and \$12 million in principal reduction, for a total of \$169 million expended for the benefit of the Episcopal Church in Utah.

Sustainability (Environmental, Social and Governance) Investing

The trustees evaluated the Trust's holdings for Sustainability Investing. Of the 19 holdings with a Morningstar Sustainability score (U.S. government bond ETFs are not rated), 79% are rated average or above. The trust will be investing about \$2 million in a targeted sustainability fund and will research if the below average rating ETFs it now holds can be replaced with ETFs with higher ratings.

114th DIOCESAN CONVENTION PRESENTATION

As many of you recall, the Trust and the Diocese have been facing serious challenges because the expected future returns on the Trust's investments are not sufficient to support a 5% annual operating distribution and debt service on the Project Jubilee loan.

The leadership of the Diocese addressed these challenges by withdrawing less than the full operating distribution. The Trustees urge the Diocese to continue to reduce its cash withdrawals to the greatest extent possible.

The Trustees took actions to reduce Trust expenses, including investment management fees, Trust management expense and, most importantly, Project Jubilee loan interest.

The market value of the Trust's investments has fallen from an average of \$75 million to about \$71 million, with the last 6 months at or below \$70 million. As a result, the Trustees lowered the market value used in projecting the Rolling Average Market Value from \$75 million to \$70 million.

79% of the Trust's investments have average or higher Morningstar Sustainability ratings and the Trust will be investing about \$2 million in a sustainability ETF.

114th Convention of the Episcopal Church in Utah
Report of the Standing Committee

Members:

The Rev. Canon Pablo Ramos, President
Ms. Nancy Tanner, Vice President
The Rev. Mary Janda, Secretary
The Rev. Garang Gabriel Atem
Ms. Shirley Chapoose
Ms. debi Kuwada

Ex-officio

The Rt. Rev. Scott B. Hayashi, Ex officio
The Rev. Hon. David Sakrison, Secretary to Convention, Ex officio
Canon Stephen F. Hutchinson, Esq. (Canonical Advisor), Ex officio
Ms. Angela Rogers, Assistant Secretary

Mandate (from Canon 21)

The Standing Committee shall act as the Bishop's council of advice; and when there is no Bishop, the Standing Committee is the ecclesiastical authority.

It shall be the duty of the Standing Committee to give consent for the ordination and consecration of bishops in other dioceses.

It shall be the duty of the Standing Committee to give consent for ordinations within the Diocese.

It shall be the duty of the Standing Committee, acting with the consent of the Bishop, unless there be no Bishop, to give consent for the encumbrance or alienation of all real property held or managed by the Diocese, Congregations, Institutions or the Corporation.

The elected members of the Standing Committee shall act as the review committee in cases of Clergy discipline if there is no separate review committee established by the Convention.

The elected members of the Standing Committee shall serve as members of the Board of Trustees of the Corporation of the Episcopal Church in Utah.

The Standing Committee shall report to the Council the anticipated distribution from the perpetual trust for the budget of the Diocese for the next year and report the same to the Convention.

The Standing Committee shall perform such other work as it may be directed to do by the Convention or the Bishop.

Action Items

The Standing Committee meets monthly to carry out its canonical responsibilities. We receive and discuss reports from the Chancellor and the Bishop and serve as the Bishop's Council of Advice.

Action Items include:

Canon Ramos called the organizing meeting of the Standing Committee to order at 7:55 p.m., at the Price Convention Center, Price, Utah. A quorum was present.

The purpose of the meeting was to elect officers and to set the date for the next meeting.

Elected President: The Rev. Cn. Pablo Ramos

Elected Vice-President: Nancy Tanner

Elected Secretary: The Rev. Mary Janda

- Recommended a grant of \$100,000 to support the ministry, Flourish Bakery. This grant was funded from the account holding proceeds from the sale of surplus property.
- Consented to the ordination and consecration of bishops throughout the church as well as calls for Suffragan bishops.
- Approval to Publish Amendments to Constitution and Canons adopted by 2018 Diocese of Utah Convention.
- Continue to affirm and support the Pastoral Care Center of St. Mark's Hospital. The Mission Statement appears in the CPE Student Handbook.
- Recommended a grant of \$150,000 to Youth Impact.
- Approved housing resolutions for clergy serving mission congregations
- Recommended Mr. Copeland David Johnston for Ordination to the Transitional Diaconate and to the Priesthood
- Recommended Ms. Elizabeth Ann Brooks Harden for Ordination to the Transitional Diaconate
- Recommended Mr. Brian Rallison for Ordination to the Transitional Diaconate
- Recommended Deacon Guilherme de Azevedo for Ordination to the Priesthood
- Recommended Ms. Patricia Hart as Candidate for Holy Orders
- Approved the 2018 Diocesan Convention Journal for publication

The Mission Strategy of the Diocese

As the stewards of the legal framework of the diocese, we provide a structural support of God's mission in our midst.

Respectfully submitted by,

The Rev. Canon Pablo Ramos

Standing Committee President

114th Convention of the Episcopal Church in Utah Report of the Treasurer

As your treasurer and chair of the Finance Committee I have the honor of introducing to the Convention and recognizing the members of the Finance Committee. We are a committee formed by appointment from the Bishop and all new appointees are ratified by the Diocesan Council and the Finance Committee members. We serve as an advisory subcommittee to our Diocesan Council for all things financial.

Lisa Jones, St. James, Midvale. Revered long-time member. Essential to our cumulative wisdom and continuity.

Ty Harwood, Church of the Resurrection, Centerville.

John D'Arcy, St. Mark, Salt Lake.

Barbara Finn, Church of the Resurrection, Centerville.

Beckie Raemer, St. Luke's, Park City.

Our committee is grateful to recognize the service and participation of our departing members Pat Brajnikoff and Dr. Reed Stock.

For 2019 we will have one vacancy with a potential appointee.

To note, a special recognition, we will truly miss the involvement of Dr. Reed Stock, St Johns, Logan for his many years offering his insight, accounting and financial acumen, humor and healthy skepticism. Continued diligence, hard work and dedication. Reed has admirably served this Diocese since 2002.

For 2018, we tested a new schedule of meeting every other month unless an additional meeting was required. Except for September when we met weekly to plan the budget assembly work for the subsequent year. We found this schedule to be quite functional and less cumbersome. Our budget meetings were less frequent than anticipated and we were able to present a viable budget to Council ahead of schedule. We have continued with this schedule into 2019. Our meetings are open, and our minutes are accessible through the website.

For 2019, once again our committee feels confident that we've absorbed the impact of the on-going financial challenges well and have confidence to face future budgeting challenges with the support we've had. For more than 10 years we have been able to accomplish a balanced budget as well as continuing to reduce the amount the Diocese withdraws from the Trust.

In 2016, our Diocese was challenged with a quest to seek a way forward to decrease our budget and operate with less than we'd experienced it the past. This would enable to reduce our financial reliance of the Trust by approximately 10% each of the 5 coming years. We have been successful to meet this goal for the first two years and the budget for 2019 reflects continued progress toward our goal.

This has been possible by the awareness and due diligence of the congregations and the fiscally responsible entities within the diocesan administration.

For 2019 a new congregational financial review/audit model has been created by the Council and the Finance Committee. This model will be an internal audit concept using an auditing checklist format developed and approved by the Finance Committee. With trained individuals from the parishioners to

do the annual review of that congregations' financial records. The notice of this option has gone out to all congregations earlier this year. A training is scheduled for Saturday, June 8, 2019.

I again express my appreciation for the support we have for our Committee and the valuable participation of our members. Also, a particular recognition for the Reverend Steve Anderson, our Chief Financial Officer, Pastor, convener, spread sheet explainer and always on task coordinator.

Respectfully submitted by,
David Lingo, Diocesan Treasurer

114th Convention of the Episcopal Church in Utah Report of the Youth Faith Formation

Members:

The Rev. Vanessa Cato, Karen Gleeson, Rhonda Dossett, Marlin J. Haws, The Rev. Tyler Doherty, The Rev. Kurt Wiesner, Brianna Lanclos, Terry Palmer, Sara Baese, The Rev. Christopher Szarke

Mission:

The Faith Formation Committee supports the faith formation of the children and youth in all congregations of the Diocese of Utah.

Goals for Youth Faith Formation:

- Provide training for congregational faith formation leaders, both lay and clergy through diocesan workshops
- Sending interested people to trainings which they can share with the Diocese
- Bringing in knowledgeable people from the wider church for training and support
- Encourage a network of those in each congregation who are invested in faith formation
- Support the programs of New Beginnings, Happenings and Go Mondays for junior high and senior high youth in the Diocese of Utah.
- Advocate for children and youth programs and presence at Diocesan events and in the budget
- Celebrate the gifts and presence of the young people in this Diocese
- Evaluate the needs and desires of the parishes for the children of the Diocese

In 2018 Faith Formation supported The Happening High School Retreat – which was held at St James Church in November. It was a fun, spiritual filled weekend which consisted of small group discussions, reflection and meditation, fun activities and a party to celebrate at the end of the retreat! The peer leaders bond together through months of planning and team building prior to the retreat, and become a powerful support group for each other.

In 2019 we started a new program called GO Monday -which is for youth in grades 6-12 to meet up on the 2nd Monday of the month. This is a collaborative youth ministry that brings youth together from the Diocese of Utah for fellowship, games, music, food, sharing, teaching and prayer. Each month a different church hosts the event, with the Priest leading the discussion for that gathering.

It is our continued hope and prayer that each person in the Diocese:

- Have a relationship with God.
- Know the Bible and of the important stories of salvation history.
- Know how to pray and grow spiritually in worship and outreach.
- Be able to articulate their faith.
- Have relationships in the church across generations.
- Would know what it means to be an Episcopalian
- Would have knowledge of the faith, practice, and spirit of the Episcopal Church as part of the Anglican Tradition

Respectfully submitted by,
Karen Gleeson
Youth Ministry Coordinator/Camp Tuttle Liaison

114th Convention of the Episcopal Church in Utah Report of Youth Ministry

Youth ministry in the Diocese of Utah strives to provide opportunities for young people to gather together for fellowship, service, and spiritual growth and to support parishes in strengthening their ministries with young people.

Junior and Senior High Youth Events, Spring 2018-Spring 2019:

Utah Diocesan Convention – April, 2018 in Price, Utah. We had 5 Youth Delegates that learned about policies and procedures of how the Diocese is managed. In the evening we enjoyed bowling, and a visit to the museum on the way home.

Spring Retreat – May 4-6 at the Uintah and Ouray Reservation, at St. Elizabeth. We had a warm welcome by Father Michael Carney and some of the adult leaders. We had 30 youth help with gardening, yard work, and made care packages for The Urban Indian Center. We also enjoyed cultural activities, with storytelling and learned some native dances. It was such a meaningful weekend, and we really felt the warmth and love from the parishioners as we shared together reflections of how we experienced love over the weekend.

Fall Retreat - October, 2018 was held at Camp Tuttle. Father Michael Carney was our Chaplain who arrived with some of his youth from Whiterocks. The kids enjoyed outdoor activities with the fall colors, and woke up on Sunday to a fresh coat of mountain snow. We explored different ways we connect with God and faith in the mountains. We topped of the weekend with a fun Halloween party, dancing and decorating pumpkins and cookies. We had 50 youth participants.

Happening High School Youth Retreat – November, 2018 at St. James, with Reverend Jennifer Tucker and Father Christopher Szarke. This event was supported by our Youth Faith Formation Ministry.

Christmas Party – December 2018 at Gallivan Ice skating rink. The scenery was beautiful, with ice skaters, Christmas lights and music downtown Salt Lake City.

“Soup, Serve and Sing” – February, 2019 at St. Mark’s Towers. We had a wonderful evening spreading joy through music, and serving hot soup. The guests of St. Mark’s Towers were happy to join in the singing, and had many song requests.

Winter Youth Event 2019 – “Let it Snow!” This year, the record snowfall moved the winter retreat up the canyon to the cozy Wasatch Mountain Club Lodge. We were located just seconds from the lifts at Brighton Ski Resort! Campers enjoyed music and games along with a thoughtful Eucharist service led by Father Kurt Wiesner. Campers participated in snowshoeing, skiing, and night snow sledding. We had 25 youth participants.

Upcoming Youth event:

Moab Spring Retreat - May 3-5 2019 at St. Francis parish. We will enjoy a half day river trip down the beautiful Colorado River and a sunset hike in Arches National Park.

Ongoing Goals:

- Continue to build a safe, fun environment where youth feel connected with God and each other
- Build a youth leadership team to help with Happening and New Beginnings youth retreats
- Continue to coordinate diocesan-wide events for junior and senior high youth
- Maintain up to date contact information for youth ministry contacts

Respectfully submitted by:

Karen Gleeson

Youth Ministry Coordinator/Camp Tuttle Liaison

OFFICIAL ACTS OF THE BISHOP

The Rt. Rev. Scott B. Hayashi

April 27-28, 2018 – April 26-27, 2019

CONFIRMATION AND VISITATION RECORD

2018

Cathedral Church of St. Mark (SLC)	June 10, 2018
Ascension St. Matthew's Episcopal Church (Price)	July 1, 2018
St. Peter's Episcopal Church (Clearfield)	July 22, 2018
St. Paul's Episcopal Church (Vernal)	July 29, 2018
St. Jude's Episcopal Church (Cedar City)	August 5, 2018
St. Elizabeth's Episcopal Church (Whiterocks)	September 9, 2018
Spirit of the Desert Episcopal Church (Ivins)	September 16, 2018
St. David's (Page, AZ)	September 23, 2018
St. Francis Episcopal Church (Moab)	September 30, 2018
St. Stephen's Episcopal Church (WVC)	October 21, 2018
St. Paul's Episcopal Church (Salt Lake City)	October 28, 2018
All Saints Episcopal Church, (Salt Lake City)	November 4, 2018
San Francisco (Moab)	November 6, 2018
St. Michael's Episcopal Church (Brigham City)	November 11, 2018
Church of the Holy Spirit (Randlett)	November 18, 2018

2019

St. Esteban (WVC)	January 06, 2019
St. Mary's Episcopal Church (Provo)	January 20, 2019
Grace Episcopal Church (St. George)	March 3, 2019
St. Peter's Episcopal Church (Clearfield)	March 10, 2019
Church of the Good Shepherd/El Buen Pastor (Ogden)	March 24, 2019
St. Michael's Episcopal Church (Brigham City)	March 31, 2019
St. Luke's Episcopal Church (Park City)	April 7, 2019

OFFICIAL ACTS

Baptized	7
Confirmed	39
Reaffirmed	4
Received	7

Ordained

The Rev. Copeland David Johnston, Transitional Diaconate, 10/20/2018
The Rev. Brian Gary Rallison, Transitional Diaconate, 02/02/2019
The Rev. Guilherme Barbosa de Azevedo, Priesthood, 04/27/2019
The Rev. Copeland David Johnston, Priesthood, 04/27/2019
The Rev. Elizabeth Ann Brooks Harden, Transitional Diaconate, 04/27/2019

Candidates

Ms. Patricia Corinne Hart, 08/23/2018
Ms. Elizabeth Ann Brooks Harden, 08/23/2018

Postulants

Mr. Matthew Bryner, 06/26/2018

Ms. Suzanne Miller, 06/26/2018

Ms. Alison Desiderio Peterson, 06/26/2018

Ms. Ashley Lynn Gurling, 03/27/2019

Letters Dimissory

The Rev. Steven T. Alder, to the Diocese of Los Angeles, 08/07/18

The Rev. Christopher Szarke, from the Diocese of Maine, 10/02/2018

Deceased Clergy

The Rev. Courtney Albert Shucker II, 08/01/2018

The Rev. Herbert W. Buckley, 08/22/2018

The Rev. Ernest L. Bebb, Jr. 10/19/2018

The Rev. Peter Van Hook, 12/16/2018

Licensed

The Rev. Hon. David Sakrison, 11/28/2018

The Rev. Anne Campbell, 03/12/2019

The Very Rev. Stephen Brehe, 03/12/2019

The Rev. Jefferson Stephens, 03/12/2019

The Rev. Cynthia Worthington, 03/18/2019

The Rev. Deanna Sue Adams, Deacon, 03/19/2019

NECROLOGY
April 15, 2018 – April 18, 2019

All Saints

Vicky Sue Nelson, 05/28/2018
The Rev. Ernest "Ernie" L. Bebb, Jr.,
10/19/2018

Ascension St. Matthew's

Ted Milovich, 07/24/2018
Marilyn Pappas Scarzato, 08/27/2018
Henry Scarzato, 11/29/2018
Angelyn (Ange) A Cortese (Cor tease),
12/28/2018
Glen Lorraine Labahn, 02/21/2019

Cathedral Church of St. Mark

Sara Catherine Jacobs, 04/07/2018
Beverly Stauffer, 06/14/ 2018
Maxine Taylor, 08/01/ 2018
Brent Myers, 08/15/2018
Ann Hankinson, 09/08/2018
Barbara Losse, 09/13/2018
David Roberson, 01/10/2019
Thomas Kurrus, 02/12/2019

Church of the Good Shepherd

Aidin Clair Roylance, 06/06/2018
Evelyn L. McCoy, 06/28/2018
Kenneth William Stewart, 07/16/2018
Robert Eugene Collier, 10/10/2018
Shirley Ann Pierce, 11/27/2018
Kendall Kyle Gillespie, 02/13/2019
Muriel Blackwell Young, 02/13/2019
Dorothy Janice Higginbotham Willcox,
03/06/2019

Church of the Holy Spirit

Ricardo Garcia Perez
David, Franklin Brock-Murray
Matthew Farmtino James
Gabrielle Luperose Manzanares

Church of the Resurrection

None

St. Jude's

Nancy Jo McNeil, 12/20/2018

Episcopal Church of St. Francis

David Baker, 04/5/2018
Shirley Miller, 07/17/2018
Ralph Miller, 09/02/2018
Pati Vidella, 04/13/2018
Jeanne Von Zastrow, 01/20/2019

Grace Church

Larry Crawford, 04/29/2018
Geraldine Fowler, 07/7/2018
Dale Miller, 09/14/2018

Iglesia Episcopal de San Esteban

None

Misión de San Francisco

None

St. David's

None

St. Elizabeth's

Olivia Prairie Cuch Houle, 06/01/2018
Curtis Cuch, 06/06/2018
David Wopsock, 09/02/2018
Delphine Mae James, 10/28/2018
Dawn Helm Duncan, 01/05/2019
Edward Reed, Jr., 02/04/2019

St. James'

Larry Havrillo,
Wanda Lingo, 06/03/2018
Ginny Bentel, 09/09/2018
Lucy Watkins, 02/23/2019
Dave Roberson, 01/10/2019
Sheryl Tipton, October 21, 2018
Kurt Vaughn, April 2018.

St. Peter's

Carol Hower
Susan Warren

St. Stephen's

Margaret Huntington – 08/10/2018
Billie Toone – 11/23/2018

St. Luke's

Mary Frazer-Freer, 02/07/2019

St. Mary's

Peter Van Hook, 12/16/2018

Arlene Dutro, 12/27/2018

St. Michael's

Jean Hawrylo,

George Gibson, Jr.

St. Paul's, SLC

Emmaruth Keyser, 08/04/2018

Hazel Hofmann Nazelli, 02/04/2019

Ron Bramlitt, 01/03/2019

El Buen Pastor

None

St. John's

John David Hines, 07/29/2018

Charles Robert Cole, 08/28/18

Barbara Evelyn Chizlett Welkie, 10/08/2018

St. Paul's, Vernal

None

Spirit of the Desert

None

Sudanese Community at All Saints

None

Episcopal Community Services

None

APPENDICES

Summary of 2018 Parochial Reports

Episcopal Diocese of Utah 2020 Budget

Canons and Constitution of the Diocese of Utah

(Provided in separate files for electronic versions)

	BAPTIZED MBRS	CONFIRMED	COMM. IN	SERVICE	MAR-	BUR-	AVERAGE	CHURCH	PLATE &	TOTAL	OPERATING	NON-	TOTAL
	DEC. 31	DEC. 31	COMM. IN	OF HOLY	RAGES	IALS	SUNDAY	SCHOOL	PLEDGE	REVENUES	EXPENSE	OPERATING	EXPENSES
	2017	2018	GD STNDG	COMM.			ATTEND.	STUDENTS				EXPENSE	
All Saints	440	420	350	6	192	2	155	0	\$284,684	\$425,736	\$416,479	\$57,592	\$474,071
Ascension St. Matt	137	137	131	3	84	1	36	20	\$66,198	\$134,997	\$123,987	\$20,568	\$144,555
Good Shepherd	213	222	217	13	314	0	110	22	\$206,274	\$240,667	\$213,102	\$21,685	\$234,787
Graco	198	210	201	0	208	4	92	0	\$146,571	\$175,763	\$175,393	\$6,621	\$182,014
Holy Spirit	112	123	88	13	49	0	22	18	\$2,751	\$101,131	\$479	\$15,000	\$15,479
Mission de Esteban	220	220	205	44	74	2	86	48	\$12,726	\$85,342	\$85,263	\$-	\$85,263
Msn de San Francisco	157	157											\$-
Resurrection	101	95	95	0	65	0	56	18	\$111,694	\$174,638	\$101,429	\$6,898	\$108,327
Spirit of the Desert	24	26	26	0	51	0	19	0	\$20,819	\$22,057	\$16,333	\$1,238	\$17,571
St. Barnabas	0	0	0	0	0	0	0	0					\$-
St. David	60	51	35	0	48	0	14	0	\$47,185	\$65,031	\$44,663	\$-	\$44,663
St. Elizabeth	157	170	170	8	53	0	29	16	\$19,235	\$176,800	\$147,905	\$7,352	\$155,257
St. Francis	162	161	98	0	140	0	52	8	\$39,429	\$89,392	\$90,004	\$11,821	\$101,825
St. James	420	411	325	1	135	1	106	17	\$239,356	\$313,519	\$259,450	\$48,266	\$307,716
St. John	146	140	116	0	74	0	71	10	\$111,989	\$190,171	\$171,661	\$-	\$171,661
St. Jude	57	61	61	3	2	1	37	8	\$43,494	\$84,244	\$62,423	\$15,123	\$77,546
St. Luke	291	296	169	4	109	1	97	33	\$268,479	\$329,332	\$273,189	\$75,643	\$348,832
St. Mark	1,009	550	254	10	386	1	159	35	\$410,039	\$531,462	\$489,620	\$61,719	\$551,339
St. Mary	94	52	52	4	73	1	48	12	\$49,592	\$116,939	\$93,232	\$18,262	\$111,494
St. Michael	102	47	47	3	56	1	28	0	\$35,983	\$70,343	\$63,644	\$5,778	\$69,422
St. Paul (stc)	723	717	601	4	127	0	151	47	\$363,270	\$629,159	\$423,039	\$6,465	\$429,504
St. Paul (v)	36	36	0	1	19	0	15	0	\$19,509	\$69,793	\$5,096	\$8,016	\$13,112
St. Peter	121	62	62	1	58	1	40	0	\$45,730	\$91,750	\$76,735	\$2,564	\$79,299
St. Stephen	138	143	138	0	15	0	42	10	\$48,223	\$123,084	\$114,938	\$-	\$114,938
TOTALS	5,118	4,507	3,441	118	2,332	16	1,465	322	\$2,593,230	\$4,241,350	\$3,448,084	\$390,611	\$3,838,695

**2019 Approved Budget
Episcopal Diocese of Utah
Approved by Diocesan Council
October 6, 2019**

The Finance Committee (Budget Committee)
Mr. David Lingo, Chair and Diocesan Treasurer

Dr. Reed Stock
Ms. Lisa Jones
Mr. Ty Harwood
Mr. John D'Arcy
Ms. Barbara Finn

The Rev. Canon Steve Andersen, CFO, Staff Resource

We give thanks to God for the abundant grace given to this Diocese, and to the dedicated work of the Finance Committee working as the Budget Committee, and to all those whose contribute to the ministry of stewardship.

Please refer to these footnotes in the Approved Budget Document

BROAD STROKES

- (A) Page 1: The Budget Committee was asked to incorporate reducing the operating distribution from the Perpetual Trust by \$100,000 in 2019, from our distribution in 2018. The approved budget reduced the distribution from 2018 by \$161,703..

Line 204 Even starting with \$161,703 less than in 2018, the proposed budget is balanced with neither a surplus or deficit projected.

Lines 68,73,74, 79, 80, 81 104: Grants to congregations declined by 5.98% in total from 2017. But the budget provided for a 2% compensation increase for mission clergy, which leaves total grants some 4.1% less than in 2017.

BIG FACTORS

The substantial budget reductions and results in the proposed budget for 2019 were helped by several substantial line items. Significant factors are:

Line 40: TEC Assesment – With income down, our percentage based giving to The Episcopal Church is down correspondingly.

Line 137: Bishop's Staff reflects the 2018 reduction of two staff positions.

Line 153: Communications Dept reflects the income deriving from work done for The Episcopal Church.

Line 180: Legal Expenses are being dramatically (intentionally) reduced.

SOME THINGS DON'T REQUIRE FUNDING (OR AS MUCH) IN 2019.

For some things, we have money put aside to cover anticipated expenses. While this is good for 2019, these and perhaps other items may need to be funded from the budget in the outlying years. These items include:

Line 127: Congregational Development (\$35,000 available)

Line 119: Iona Initiative (theological education) (\$10,000 available)

Line 120: Trainings (Diversity, etc) (\$10,000 available)

Line 126: Stewardship (\$5,000 available)

NEW AND DIFFERENT ITEMS

Line 033 \$700 Pride Festival Support – We have supported this for the past several years in an ad hoc basis.

Line 034: \$5,000 for Social Justice Matters

Line 110: \$5,000 New Initiatives – This provides some funding for new initiatives that may arise in the coming year. One possibility is support for the sanctuary movement, supported by our 2018 Diocesan Convention.

Line 129: \$2,500 Professional Congregation Audits: This is seed money to launch a new program of peer audits for our congregations.

OTHER LINES ITEMS OF NOTE

Line 113: Health Insurance. This is a hand calculated estimate for every person we have in the health insurance program. And we are fortunate to have received the actual rates for 2019 for this budget. But there is still guesswork involved as there are vacancies and changes in positions. For 2018, this line item is running about \$28,000 overbudget – there were two turnovers (unforeseen when the budget was prepared) from persons who did not take insurance to people who did.

2019 BUDGET WORKSHEET

DATE [APPROVED BY DIOCESAN COUNCIL 10-06-2018]

Requested Maximum
\$3,450,932 \$3,588,203
A (\$161,703)

2019 TOTAL DISTRIBUTION FROM TRUST
Change from Prior Year

2018	Maximum
\$3,731,112	Requested
\$3,612,635	
(\$229,663)	

FUNDING

2019 BUDGET	NOTES	2018 BUDGET
-------------	-------	-------------

UNRESTRICTED

1	Service Revenue	\$91,200	1	\$90,000	
2	Congregation Assessments	\$306,743	2	\$283,826	
3	Trust Distribution - Operations	\$1,924,188	3	\$2,032,649	
4	Misc Revenue	\$4,449	4	\$3,724	
5			5		
6	TOTAL UNRESTRICTED	\$2,326,580	6	TOTAL	\$2,410,199
7			7		
8	DESIGNATED		8		
9			9		
10	Released	\$0	10	\$10,000	
11		\$0	11	\$0	
12		\$0	12	\$0	
13		\$0	13	\$0	
14	TOTAL DESIGNATED	\$0	14	TOTAL	\$10,000
15			15		
16	RESTRICTED		16		
17			17		
18	PT Released - Outreach	\$65,700	18	\$80,000	
19	PT Released - Congregation Support	\$1,461,044	19	\$1,499,986	
20		\$0	20	\$0	
21		\$0	21	\$0	
22	TOTAL RESTRICTED	\$1,526,744	22	TOTAL	\$1,579,986
23			23		
24	TOTAL FUNDING	\$3,853,324	24		\$4,000,185

PAGE 2 OF 6		EXPENSES	
		2019 BUDGET	2018 BUDGET
25			
26			
27			
28	OUTREACH		
29			
30	ECS - Youth Impact	\$10,000	
31		\$0	\$30,000
32	Episcopal Community Services	\$50,000	\$0
33	Pride Festival Support	\$700	\$50,000
34	Social Justice	\$5,000	\$0
35	TOTAL OUTREACH	\$65,700	\$0
36			\$80,000
37	GOVERNANCE - WIDER CHURCH		
38			
39	Lambeth	\$1,335	\$1,335
40	TEC Assessment	\$374,149	\$419,620
41	General Convention	\$8,995	\$8,995
42	Other TEC	\$13,050	\$15,500
43	Province 8	\$9,220	\$10,316
44	Diocesan Convention	\$12,350	\$15,750
45	Bishop Search	\$15,000	\$15,000
46	EYE Triennial	\$6,084	\$6,084
47	Diocesan Organizations		
48	Diocesan Council	\$4,000	\$5,000
49	Standing Committee	\$4,000	\$6,000
50	Finance Committee	\$1,700	\$1,200
51	Other Committees	\$600	\$600
52		\$0	\$0
53	TOTAL GOVERNANCE - WIDER CHURCH	\$450,483	\$505,400
54			
55	DIOCESAN FACILITIES		
56	See Separate Schedule		
57	TOTAL DIOCESAN FACILITIES	\$185,430	\$182,380
58			
59			
60			

THE MISSION AND MINISTRY OF THE CHURCH

EXTENDED MINISTRIES

Sudanese Ministry

Ministry Support

Facilities Support

TOTAL SUDANESE MINISTRY

Native American Ministries

St. Elizabeth Parish Ministry

Holy Spirit Parish Ministry

Other

TOTAL NATIVE AMERICAN MINISTRY

Latino Ministries

San Estaban Parish Ministry

San Francisco

Other Latino

Facilities Support

TOTAL LATINO MINISTRY

Youth Ministry

Camp Tuttle

Young Adult Ministry

Youth Ministry

Faith Formation for Youth

TOTAL YOUTH MINISTRY

Conference Center

Hospitality Center

TOTAL EXTENDED MINISTRIES

EXPENSES		2019 BUDGET	2018 BUDGET
61			
62			
63			
64			
65			
66			
67			
68	\$71,422		\$65,000
69	\$9,000		\$5,000
70		\$80,422	
71			TOTAL
72			\$70,000
73	\$122,713		
74	\$75,766		\$134,500
75	\$3,000		\$83,380
76		\$201,479	\$3,000
77			TOTAL
78			\$220,880
79	\$74,602		
80	\$21,350		\$72,602
81	\$86,422		\$21,350
82	\$27,000		\$85,000
83		\$209,374	\$18,000
84			TOTAL
85			\$196,952
86			
87	\$226,635		\$231,147
88	\$0		\$0
89	\$54,982		\$53,682
90	\$0		\$0
91	\$15,000		\$15,000
92		\$296,617	TOTAL
93			\$299,829
94	\$64,130		
95	(\$12,066)		\$70,274
96	\$0	\$52,064	(\$15,664)
97			TOTAL
98		\$839,956	
99			TOTAL
100			\$842,271

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Ministry Support and Development
 Direct Parish Support
 Church Owned Property Taxes
 Small Building Repairs
 Clergy Moving Expenses
 Travel From/To Parishes
 Real Estate Expenses (PJ)
 New Initiatives
 Other Congregation Support
 Diaconal Ministry Support
 Health Insurance
 Continuing Education
 Sabbatical Leave Expense
 Carolyn Tanner Irish Mission Fund
 Iona Initiative
 Trainings: Church Worker, Anti-Racism
 COM, BACAM, Etc
 Ministry of the Laity
 Retired Clergy Gatherings
 Clergy Conference
 CDSP Seminary Support
 Stewardship
 Congregational Development
 EFM
 Prof Congregation Audits
 150th Anniversary Events
 Unreimbursed Clergy Costs

EXPENSES		2019 BUDGET	2018 BUDGET
101			
102			
103			
104		\$444,470	\$480,784
105		\$6,000	\$6,100
106		\$0	\$0
107		\$1,500	\$0
108		\$4,000	\$5,000
109		\$0	\$500
110		\$5,000	\$0
111		\$10,000	\$10,000
112		\$250	\$0
113		\$527,003	\$497,079
114		\$0	\$0
115		\$12,032	\$10,886
116		\$10,000	\$0
117		\$0	\$0
118		\$15,000	\$15,000
119		\$10,000	\$10,000
120		\$0	\$0
121		\$12,650	\$11,500
122		\$0	\$0
123		\$0	\$600
124		\$14,000	\$10,000
125		\$5,000	\$0
126		\$1,500	\$6,500
127		\$25,000	\$0
128		\$3,250	\$3,250
129		\$2,500	\$6,250
130		\$0	\$0
131		\$5,000	\$0
132		\$0	\$0
133		\$0	\$0
134			
135			TOTAL \$1,073,449
136			
137			\$943,917
138			
139			

TOTAL MINISTRY SUPPORT & DEVELOPMENT

\$1,114,155

Office of the Bishop, Diocesan Staff

\$910,000

	EXPENSES	2019 BUDGET	2018 BUDGET
140			
141			
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140	Other Finance Expense		
141	Audit & Actuarial Services		
142	Travel & Conference		
143	Print-Copy-Supply		
144	Hospitality		
145	Fees, Licenses, Publications		
146	Computer – Software & Support		
147	TOTAL FINANCE	\$62,200	\$47,000
148			
149			
150			
151			
152			
153	Communications		
154	INCOME		
155	Broadband, Web, Video		
156	Outsourced		
157	Computer		
158	Travel & Conference		
159	Supplies		
160	E Subscriptions		
161	Depreciation		
162	Other Communications		
163	Licenses – Fees		
164	Hospitality		
165	Print and Copy		
166	Miscellaneous		
167			
168			
169	TOTAL COMMUNICATIONS	\$31,500	\$41,480
170			
171	Other Office Operations		
172	Advertising		
173	Bank Charges		
174	Computer		
175	ECCU Clergy Discretionary		
176	Dues & Memberships		
177	Furniture & Equipment Purchases		
178	Gains/Losses		
179	Hospitality		
180	Insurance		
181	Legal Expenses		
182	Licenses – Fees		
183			

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Other Office Operations (continued)

184	EXPENSES	184	2018 BUDGET	2019 BUDGET
185		185		
186	Other Office Operations (continued)	186		
187	Meetings & Workshops	187		
188	Miscellaneous	188	\$0	\$2,500
189	Other Personnel Expenses	189	\$750	\$500
190	Postage & Shipping	190	\$5,000	\$7,000
191	Printing & Copying	191	\$1,600	\$2,000
192	Reimbursed Costs	192	\$3,500	\$4,000
193	Repairs and Maintenance	193	\$0	\$0
194	Subscriptions & Publications	194	\$2,500	\$2,000
195	Supplies	195	\$1,000	\$500
196	Telecom & Internet	196	\$12,000	\$10,000
197	Travel	197	\$10,000	\$20,000
198	Other	198	\$18,000	\$0
199		199		\$0
200	TOTAL OFFICE OPERATIONS	200		\$193,900
201		201		
202	TOTAL EXPENSES	202		\$3,853,324
203		203		
204	INCOME LESS OPERATING EXPENSES	204		(\$0)
			\$265,250	
			\$3,981,147	
			\$19,039	

MISSION AND MINISTRY SUPPORT GRANTS

2019

Approved by Diocesan Council October 6, 2018

NATIVE AMERICAN MINISTRY

	2019
1 St. Elizabeth Parish Ministry	\$122,713
2 Holy Spirit Parish Ministry	\$75,766
Youth Formation Activities	\$3,000
TOTAL NATIVE AMERICAN MINISTRY	\$201,479

LATINO MINISTRY

3 San Esteban Parish Ministry	\$74,602
4 San Francisco Parish Ministry	\$21,350
Other Latino Ministry	\$86,422
Support for Facilities - San Esteban	\$9,000
Support for Facilities - San Francisco	\$9,000
Support for Facilities - Buen Pastore	\$9,000
TOTAL LATINO MINISTRY	\$209,374

SUDANESE COMMUNITY MINISTRY

	2018
5 Sudanese Community MINISTRY	\$71,422
Support for Facilities	\$9,000
TOTAL SUDANESE MINISTRY	\$80,422

OTHER CONGREGATIONS

6 Ascension - St. Matthews	\$51,561
7 Grace	\$6,920
8 Resurrection	\$46,553
9 St. David	\$29,190
10 St. Francis	\$27,539
11 St. John	\$41,174
12 St. Jude	\$31,952
13 St. Mary	\$54,900
14 St. Michael	\$32,042
15 St. Paul (V)	\$46,586
16 St. Peter	\$40,342
17 St. Stephen	\$35,711

TOTAL THIS SECTION

\$444,470

GRAND TOTAL

\$935,745

CANONS

OF THE

EPISCOPAL DIOCESE OF UTAH

**Incorporates changes made at the 114th Convention
of the Episcopal Church in Utah on April 26-27, 2019
All changes effective January 1, 2020.**

THE CANONS OF THE EPISCOPAL DIOCESE OF UTAH

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TITLE I. CONVENTION

CANON 1 DELEGATES TO CONVENTION

Section 1.1 Clergy Delegates.

1.1.1 Thirty (30) days prior to any meeting of the Convention, the ecclesiastical authority shall cause the preparation of a list of all the Clergy who are geographically and canonically resident in the Diocese. Such list shall indicate (a) the names of the respective congregations, or Institutions in which the Clergy may be engaged, (b) for those not attached to any such organization, the place of their residence, and (c) those who are Deacons. For purposes of this Title, Clergy shall include any geographically resident pastor of the Evangelical Lutheran Church in America, and any other denomination with which The Episcopal Church is in full communion, who are currently: (i) in good standing with their denomination; (ii) licensed by the Bishop to serve in the Diocese; and (iii) serving a congregation or institution in or of the Diocese.

1.1.2 This list shall be published on the Convention website, included in materials distributed to Clergy and delegates prior to the opening of the Convention, and be affixed to the Journal.

1.1.3 This list shall be considered as presumptive evidence of a right to seat, voice and vote in the Convention.

1.1.4 Any Clergy not listed who are geographically and canonically resident in the Diocese may be granted seat, voice and vote by action of the Convention.

1.1.5 It shall be the duty of all Clergy entitled to seat, voice and vote in the Convention to attend the Convention and pre-Convention meetings.

Section 1.2 Lay Delegates from Congregations.

1.2.1 The Lay Delegates and alternate delegates from each Congregation shall be elected at the Annual Meeting of each Congregation. Each Congregation shall designate alternate delegates in the same manner as the delegates.

1.2.2 Each Congregation shall be entitled to one elected delegate for each fifty (50) Communicants in Good Standing up to five hundred (500), but in no event less than two (2) elected delegates. A Congregation with more than five hundred (500) Communicants in Good Standing shall be entitled to one (1) additional elected delegate for every one hundred (100) Communicants in Good Standing over five hundred (500).

1.2.3 In addition to the elected Lay Delegates, the Wardens of a Congregation shall be delegates of the Convention by virtue of their office and are entitled to all rights and privileges of other delegates to Convention, including seat, voice and vote. No alternates may serve for Wardens.

1.2.4 The Cleric-in-Charge of a Congregation, the Senior Warden, or Bishop's Warden if there is no Cleric-in-Charge, shall designate one or more of the alternates to serve as delegates in place of any elected delegate who cannot serve. If there are insufficient alternates available to serve in place of any delegates who cannot serve, one or more other qualified persons may be appointed by the Cleric-in-Charge of a Congregation, the Senior Warden or Bishop's Warden if there is no Cleric-in-Charge, to serve as delegates with the power and authority of a duly elected delegate.

1.2.5 The qualification of Lay Delegates from a Congregation to the Convention shall be certified by the Cleric-in-Charge of the Congregation, the Senior Warden or Bishop's Warden, if there is no Cleric-in-Charge. Such certification shall be submitted in writing or electronically in the following form: CERTIFICATION OF LAY DELEGATES To the Convention of the Diocese of Utah: I hereby certify that at a duly convened meeting of the congregation of _____ Church or of the Vestry thereof, _____ (here insert the names of delegates) were duly elected to act as Lay Delegates in the meeting of the Convention called for the ____ day of _____, A.D. 20____ and that _____ (here insert the names of alternates) were duly elected to act as alternate delegates. In addition, _____ (name) is the Senior Warden/Bishop's Warden and _____ (name) is the Junior Warden. I further certify that all said persons are now and have been during the six calendar months next before their election communicant members and qualified voters of _____ Congregation and that they are not under ecclesiastical censure.

1.2.6 The Certificates of Lay Delegates required under Canon 1.2.5 shall be forwarded to the Secretary at least thirty (30) days prior to the meeting of Convention. Such certificates shall be the source of the Secretary's list of Lay Delegates.

1.2.7 It is the duty of Lay Delegates to attend that meeting of the Convention to which they are elected or appointed including pre-Convention meetings.

Section 1.3 Delegates from Campus Ministries. [Reserved]

Section 1.4 Youth Delegates. Each Convention shall provide seat and voice for four (4) youth delegates, from grades nine through twelve, who shall have been elected at an annual statewide youth event open to all youth of the Diocese that are in grades nine through twelve. Youth delegates shall be Communicants in Good Standing of a Congregation.

Section 1.5 Term. All Lay Delegates, during their term of office, shall be considered Lay Delegates to any special meeting of the Convention or to any special Convention which may be called to for any purpose.

Section 1.6 Disputes. Should the qualification of any person to serve as a delegate be questioned, the matter shall be referred to the Committee on Credentials, to be reported on at the appointed time and in the regular order of business. The question shall be resolved by the Convention, in accordance with the Constitution and Canons.

CANON 2 NOTICE OF CONVENTION

Section 2.1 Notice. Notice of the time and place of every annual or special meeting of the Convention shall be given as required by the Constitution. Such notification shall be in printed or electronic form sent to every member of the Clergy canonically resident in the Diocese and the clerks of every Congregation and posted on the Convention website.

Section 2.2 Contents of Notice of Annual Meeting. The notice of every Annual Meeting of the Convention shall include: an agenda, the text of any proposed change to the Constitution or the Canons, the text of any proposed measure affecting the financial responsibility of Congregations of the Diocese, the text of resolutions to be brought before the Convention, except for resolutions received by the Convention after the notice has been mailed.

Section 2.3 Content of Notice of Special Meeting. The notice of any special meeting of the Convention shall include the purpose of such meeting, an agenda, the text of any proposed change to the Constitution or the Canons, the text of any proposed measure affecting the financial responsibility of Congregations of the Diocese to be considered at the meeting, and the text of any resolutions to be brought before the Convention at the special meeting.

CANON 3 QUORUM

Section 3.1 Quorum at Convention. No business shall be transacted in any meeting of the Convention unless a quorum is present.

3.1.1 The quorum shall be determined at the formal organization of the Convention by a roll call or by certification of the Secretary or the Committee on Credentials.

3.1.2 At all times subsequent to the formal organization of any annual or special meeting of Convention, it shall be assumed that a quorum is present unless the point of no quorum is raised by any member, in which case the quorum shall be determined by a call of the Clergy and of the Congregations entitled to representation.

Section 3.2 Quorum for Committees. No business shall be transacted by any regular or special committee of Convention, the Standing Committee, or the Council, unless a quorum is present. A quorum shall consist of a majority of the members of such committee, Standing Committee, or Council unless otherwise provided in these Canons.

CANON 4 ORDER OF BUSINESS

Section 4.1 Order of Business and Rules of Order. The Order of Business and Rules of Order shall be adopted by the Convention and shall remain in force until amended or repealed in whole or in part.

Section 4.2 Amendment. The Convention shall have the power to suspend, amend or repeal, in whole or in part, the Order of Business and Rules of Order provided such amended Order of Business and Rules of Order is not in conflict with the provisions of the Constitution and Canons.

CANON 5 COMMITTEES

Section 5.1 Appointment. Within ninety (90) days following each Convention, except as otherwise provided, the President of the Convention shall appoint the members of the regular committees of Convention. The President of the Convention may appoint such other special Convention committees as may be required.

Section 5.2 Regular Committees. The regular committees of Convention shall be as follows:

5.2.1 The Committee on Convention Planning and Arrangements shall consist of not less than six (6) members including members of the Bishop's staff, Diocesan Council will appoint one person from the membership of the Council and one member from the Diocese at large. It shall be the duty of this committee to assist and advise the Bishop with respect to coordinating planning and arrangements including coordination with other committees of Convention. It shall also be the duty of this committee to prepare, prior to meetings of the Convention, any amendments to the Order of Business to be considered, coordinate the activities of the Convention consistent with the Calendar as adopted, and propose any amendments to the Calendar as may be appropriate to accommodate special presentations or other needs of the Convention.

5.2.2 The Committee on Constitutions and Canons shall consist of not less than four (4) members at least two (2) of whom shall be members of the Clergy. The President shall appoint one of the member's chair of the committee. It shall be the duty of this committee to consider prior to all meetings of the Convention all proposed additions to, amendments to and alterations of the Constitution or the Canons and to report to the Convention. If a proposed resolution is determined to be in violation of the Canons, duplicates an existing resolution, or requires technical editing changes, as determined by the Committee on Constitution that deficiency shall be communicated to the sponsor no later than thirty (30) days prior to the opening of Convention. If the deficiency is cured by agreement with the sponsor, the committee shall forward the corrected resolution to the Committee on Resolutions for presentation to the Convention. If the Committee and the sponsor are unable to agree to a cure of the deficiency, and the sponsor is unwilling to withdraw the resolution, the Committee shall (1) forward the

resolution to the Committee on Resolutions with a recommendation that the resolution be ruled out of order, (2) forward the resolution to the Committee on Resolutions with a recommendation for referral to the Diocesan Council, or (3) submit a substitute of the resolution to the Committee on Resolutions along with a copy of the original resolution.

5.2.3. The Committee on Resolutions shall consist of not less than four (4) of which two (2) shall be members of the Clergy. The President shall appoint one of the member's chair of the committee. It shall be the duty of this committee to consider all resolutions that shall be referred to it by the Convention. All resolutions timely filed or otherwise referred to the Committee on Resolutions shall be reviewed for proper form, for consistency with the Constitution and Canons of The Episcopal Church and the Diocese, and for consistency with the adopted policies of the Diocese. The Committee shall work with resolution sponsors to correct any deficiencies, as provided in the Rules of Order.

5.2.4 The Committee on Credentials shall consist of the Secretary of Convention, two (2) Lay Delegates, one (1) Clergy member, and two (2) members of the Bishop's staff. The Secretary shall be chair of this committee. It shall be the duty of the Congregations of the Diocese to assure the qualification of lay delegates, alternates and wardens, and to certify the qualification of all lay delegates to the President at the beginning of Convention. It shall be the further duty of this committee to consider all claims and disputes affecting the right to a seat or representative privilege in the Convention and to report its recommendation to the Convention and to perform such other like duties as may be assigned to it by the Canons or the Convention.

5.2.5 The Regular Committees of Convention shall meet as necessary throughout the year to accomplish their duties.

CANON 6 RESOLUTIONS

Section 6.1 Filing. All resolutions to Convention, except those resulting from the Bishop's address to Convention and courtesy resolutions shall be filed with the Secretary at least sixty (60) days before the meeting of Convention.

Section 6.2 Committee on Resolutions. Copies of all proposed resolutions filed with the Secretary shall be delivered immediately by the Secretary to the chair of the Committee on Resolutions and, if such resolution may involve a conflict with, or an amendment to, the Constitution or Canons, to the chair of the Committee on Constitution and Canons.

Section 6.3 Approval by Convention. Proposed resolutions which are not submitted in accordance with the above provisions may not be considered except by a vote of two-thirds of those present. Any proposed resolutions so authorized for consideration shall be referred to the Chair of the Committee on Resolutions and, if such resolution may involve a conflict with, or an amendment to, the Constitution or Canons, to the chair of the Committee on Constitution and

Canons. Resolutions not disposed of by action of the Convention shall be referred to the Diocesan Council.

Section 6.4 Binding on Congregations. If, for whatever cause, a Congregation is not represented by any meeting of Convention, or session thereof, such Parish or Mission shall nevertheless be bound by all acts of the Convention.

TITLE II. OFFICERS OF THE DIOCESE

CANON 11 ELIGIBILITY FOR OFFICE

No one shall be nominated for, elected to, or appointed to any Diocesan position including any office or committee membership, including the Council, the Standing Committee, Ecclesiastical Court, deputy to General Convention or alternate deputy, unless that individual is both canonically and geographically resident within the Diocese. Should anyone who holds any diocesan office or is a member of a committee move his or her residence outside the Diocese, that move shall constitute a resignation from that position as if in writing. This Canon does not apply to the election of a Bishop, a Bishop Coadjutor, or a Bishop Suffragan.

CANON 12 THE TREASURER OF THE DIOCESE

Section 12.1 Duties. In addition to the duties prescribed in the Constitution, the General Constitution and General Canons and elsewhere in these Canons, the Treasurer shall have the following responsibilities:

12.1.1 To serve as Treasurer of the Diocese and of the Corporation.

12.1.2 To oversee the management of all funds of the Diocese and of the Corporation by the chief financial officer, controller or other staff person responsible for day-to-day management and accounting of all such funds. The Treasurer shall assure that all financial activities are in accordance with the financial policies and procedures as are approved from time to time by the Finance Committee and Council.

12.1.3 To make reports as may be provided by Canon or the financial policies and procedures of the Diocese and the Corporation.

12.1.4 To act as financial agent for the Diocese, consistent with the financial policies and procedures of the Diocese and the Corporation.

12.1.5 To serve as a member of the Finance Committee.

CANON 13 THE SECRETARY

Section 13.1 Duties. In addition to the duties prescribed in the Constitution and elsewhere in these Canons, the Secretary shall have the following responsibilities:

13.1.1 To record the minutes of the proceedings of the Convention and, when approved, to enter them in the proper book.

13.1.2 To publish the Journals.

13.1.3 To attest the public acts of Convention.

13.1.4 To faithfully deliver all current books and current papers to the next Secretary.

13.1.5 The Secretary shall report to subsequent Conventions on the status of resolutions approved by prior Conventions as is appropriate in light of the respective resolution.

Section 13.2 Assistant Secretary. Immediately after the election of the Secretary, the Secretary may appoint an assistant secretary to assist the Secretary in the duties of Convention and throughout the ensuing year.

Section 13.3 Journal. The Journals shall be open at all times to the inspection of the Bishop, of members of the Standing Committee, of members of the Council, and of members of the Convention or any committee thereof.

CANON 14 THE REGISTRAR AND HISTORIOGRAPHER

Section 14.1 Journals, etc. The Registrar shall be custodian of all Journals and all files, papers and documents that shall become the property of the Diocese. The Registrar shall keep them in a suitable and accessible place of deposit subject to the directions of Convention.

Section 14.2 Consecration and Ordinations. The Registrar shall also keep, in a suitable book, a record of: (a) the consecration of all the Bishops of the Diocese, (b) the ordination of all Priests and Deacons in or for the Diocese, (c) all Clergy canonically received by the Bishop into the Dioceses with particulars of their ordinations and of the dioceses or missionary districts from which they are received, and (d) all Clergy transferred from the Diocese to other diocese or missionary districts with dates of such ordinations and of acceptance of granting letters Dimissory. The Registrar's certificate thereof shall be competent evidence of the fact of the ordinations referred to above.

Section 14.3 Annual Report. The Registrar shall annually present a full and accurate report showing the performance of the official duties of the office.

Section 14.4 Historiographer. The Registrar shall be Historiographer of the Diocese. It shall be the duty of the Historiographer to collect and preserve such materials as can be obtained relative to the history of the Diocese, its bishops, parishes, missions, institutions and undertakings and so to arrange, catalog, and classify all such books, documents, photographs, electronic records and papers in his or her custody as to make their content accessible for reference and research. All such materials shall remain the property of the Diocese and shall be delivered to the custody of a duly elected successor in office.

CANON 15 THE CHANCELLOR AND VICE CHANCELLORS

Section 15.1 Duties. In addition to the duties prescribed in the Constitution and elsewhere in the Canons, it shall be the duty of the Chancellor:

15.1.1 To serve as parliamentarian to the meetings of the Convention and the Council and as an ex officio member of the Committee on Constitution and Canons of the Convention.

15.1.2 On request of the ecclesiastical authority of the Diocese to render opinions as to legal construction of the General Constitution, the General Canons, the Constitution, and Canons.

15.1.3 To be the legal advisor, when requested by each, confidential or otherwise, of the Bishop, the Convention, the Council, the Standing Committee, and the Corporation.

15.1.4 To serve as general counsel of the Diocese and the Corporation.

15.1.5 Upon request, to give advice and assistance to the Parishes and Missions and Institutional Ministries of the Diocese.

Section 15.2 Vice Chancellor. In fulfilling the duties enumerated above, the Chancellor may call on the services of one or more Vice Chancellors.

CANON 16 REMOVAL OF OFFICERS

Section 16.1 Council. If, while the Convention is not in session, the Council shall deem it advisable to remove from office any of the officers of the Diocese, the reason therefore shall be communicated to the Bishop in writing and the Bishop thereupon shall call a special meeting of the Standing Committee to consider the matter.

Section 16.2 Standing Committee. If, upon hearing the reasons for removal and the defense, if any, the Standing Committee shall find such removal in the best interests of the Diocese, and if the Bishop shall concur with the decision the officer shall be removed from office.

TITLE III. ORGANIZATION OF THE DIOCESE

CANON 21 THE STANDING COMMITTEE

Section 21.1 Duties. The powers, functions and duties of the Standing Committee shall be those prescribed in the General Constitution, the General Canons, the Constitution, the Canons and resolutions of the Convention. These duties include the following:

21.1.1 The Standing Committee shall act as the Bishop's council of advice; and when there is no Bishop, the Standing Committee is the ecclesiastical authority.

21.1.2 It shall be the duty of the Standing Committee to give consent for the ordination and consecration of bishops in other dioceses.

21.1.3 It shall be the duty of the Standing Committee to give consent for ordinations within the Diocese.

21.1.4 It shall be the duty of the Standing Committee, acting with the consent of the Bishop, unless there is no Bishop, to give consent for the encumbrance or alienation of all real property held or managed by the Diocese, Congregations, Institutions or the Corporation.

21.1.5 The elected members of the Standing Committee shall serve as members of the Board of Trustees of the Corporation of the Episcopal Church in Utah.

21.1.6 The Standing Committee shall report to the Council the anticipated distribution from the perpetual trust for the budget of the Diocese for the next year and report the same to the Convention.

21.1.7 The Standing Committee shall perform such other work as it may be directed to do by the Convention or the Bishop.

Section 21.2 Membership, Terms.

21.2.1 The Standing Committee shall consist of six (6) elected members, of which three (3) shall be Clergy, at least two (2) of which shall be Presbyters, and three (3) shall be laypersons. The Bishop and the Secretary of Convention shall be ex-officio members with seat and voice.

21.2.2 The elected members shall serve three (3)-year terms and shall be divided into three (3) classes, each including one (1) Clergy and one (1) layperson, serving staggered terms. However, an elected member shall remain in office until his or her resignation or removal or until his or her successor has been duly elected. If the vacancy occurs more than ninety (90) days before the next Convention, the Standing Committee shall nominate and vote to fill the vacant position until the next Convention.

21.2.3 After having served a full three (3)-year term, an elected member of the Standing Committee shall not be eligible to run for another term on the Standing Committee until a period of one (1) year shall have elapsed.

21.2.4 A president and secretary, who shall be elected members, shall be elected annually by the Standing Committee.

21.2.5 The Standing Committee shall enact procedures and policies for its governance, subject to the provisions of the Constitution and these Canons, and keep a record of the proceedings of its meetings.

21.2.5.1 Procedures and policies shall include provision for removal of an elected member for failure to fulfill assigned duties.

21.2.6 The Standing Committee shall set a schedule of its meetings. The members may also be summoned to special meetings by its president or by the Bishop.

21.2.7 Any elected member of the Standing Committee missing more than one-third (1/3) of the regularly scheduled meetings in any one (1) year unless excused by the Committee shall be deemed to have vacated his or her office.

Section 21.3 Eligibility.

21.3.1 No person who has entered the process leading to ordination by the issuance of the canonical certificate (Title III, Canon 4, Section 4(d) of the General Canons) from the Vestry of the Congregation of which he or she is a Communicant shall be eligible to serve on the Standing Committee. Any member of the Standing Committee who enters the process leading to ordination shall resign, effective the date of the issuance of the canonical certificate.

21.3.2 No person who is a member of the Diocesan Council shall be eligible to serve on the Standing Committee.

Section 21.4 Annual Report. The Standing Committee shall annually report in full to the Convention.

CANON 22 THE DIOCESAN COUNCIL

Section 22.1 Duties.

22.1.1 The powers, functions and duties of the Council shall include those as may be prescribed in the Constitution, Canons and resolutions of the Convention.

22.1.2 The Council shall develop, adopt and monitor the annual budget of the Diocese, advise the Bishop on financial issues, oversee Diocesan programs, engage with the Bishop in strategic planning, develop and periodically adjust Clergy compensation guidelines, and perform such other work as may be committed to it by the Bishop.

22.1.3 Authority delegated to the Council by Canons or by resolution of the Convention shall belong to the Council as a whole. The Council may assign to its organizational substructures, by resolution or through its procedures and policies, such powers and responsibilities as it is able, and sees fit to assign. Except as provided in the Canons, a permanent or irrevocable grant of powers to any such substructure is not authorized.

Section 22.2 Membership, Terms.

22.2.1 The Council shall be composed of the Bishop, and, if there is one, the Bishop Coadjutor, four (4) Clergy elected by Convention, one (1) lay person elected from and by the Northern, Eastern/Southeastern, and Southern Regions, two (2) lay persons elected from the Salt Lake Region, and two (2) lay persons elected by Convention. The ex officio members, having seat and voice, without vote, shall include the Executive Officer and the Treasurer. Other ex officio members may be appointed to serve with seat and voice, without vote, including a representative of the Standing Committee and a person appointed by the Bishop.

22.2.2 The term of members shall be three (3) years; however, a member shall remain in office until his or her resignation or removal or, or unless re-elected pursuant to this Canon, or until his or her successor has been elected. If the vacancy occurs more than ninety (90) days before the next Convention, the Diocesan Council shall nominate and vote to elect an at-large representative to fill the position until the next Convention. Regional representatives shall be replaced by a meeting of the regional body to nominate and vote to elect a regional representative to fill the remainder of the term.

22.2.3 Members shall be eligible for re-election for a second three-year term. No member who has served two (2) full three (3)-year terms shall be eligible for re-election until a period of one (1) year shall have elapsed.

22.2.4 Members shall be divided into three (3) classes serving staggered terms.

22.2.5 The officers of the Council shall be a president who shall be the Bishop; a vice president and a secretary, both of whom shall be elected by the Council from among its own members. In the absence of the president, the vice president shall be the presiding officer.

22.2.6 The Council shall enact procedures and policies for its governance, subject to the provisions of the Constitution and these Canons and keep a record of the proceedings of its meetings.

22.2.6.1 Procedures and policies shall include provision for removal of an elected member for failure to fulfill assigned duties.

22.2.7 Any elected member of the Diocesan Council missing more than one-third (1/3) of the regularly scheduled meetings in any one (1) year unless excused by the Council shall be deemed to have vacated his or her office.

Section 22.3 Eligibility. No person who is a Member of the Standing Committee shall be eligible to serve on the Council other than as an ex officio member.

Section 22.4 Annual Report. The Council shall annually report in full to the Convention.

CANON 23 COMMISSION ON MINISTRY

Section 23.1 Duties.

23.1.1 The powers, functions and duties of the Commission on Ministry shall be those prescribed in the General Constitution, General Canons and Canons and such other duties as shall be assigned by the Convention and the Bishop.

23.1.2 The Commission on Ministry shall assist the Bishop in the implementation of Title III "Ministry" of the General Canons of the Episcopal Church. In working for the development and support of the ministries of all baptized persons, clergy and lay, the Commission shall organize itself and collaborate with other Diocesan and parochial entities.

Section 23.2 Membership and Terms. The Commission on Ministry shall consist of six (6) lay persons who are adult Communicants in Good Standing of a Congregation and three (3) Clergy canonically resident and domiciled in the Diocese. The members shall be appointed by the Bishop, subject to confirmation by the Convention with two (2) lay persons and one (1) Clergy appointed and subject to confirmation at each Annual Meeting of the Convention for three (3)-year terms. The Bishop shall be an ex officio member of the Commission on Ministry with seat and voice but not vote. The Standing Committee may select one of its members to be an ex officio member of the Commission on Ministry with seat and voice, but not vote. A member who has served two (2) consecutive full three (3)-year terms shall not be eligible for re-appointment until one (1) year shall have elapsed.

Section 23.3 Eligibility. No person who has entered the process leading to ordination by the issuance of the canonical certificate (Title III, Canon 4, Section 4(d) of the General Canons of The Episcopal Church) from the Vestry of the Congregation of which he or she is a Communicant shall be eligible for election to the Commission on Ministry. Any member of the Commission on Ministry who enters the process leading to ordination shall resign, effective the date of the issuance of the canonical certificate.

Section 23.4 Vacancies and Attendance.

23.4.1 When a vacancy occurs in the membership of the Commission on Ministry between annual Conventions, the Bishop shall appoint a successor to serve until the next Annual Meeting of the Convention.

23.4.2 Any elected member of the Commission on Ministry missing more than one-third (1/3) of the regularly scheduled meetings in any one (1) year unless excused by the Commission, shall be deemed to have vacated his or her office.

Section 23.5 Officers. The Bishop shall appoint leadership from among the members of the Commission.

Section 23.6 Annual Report. The Commission on Ministry shall annually report in full to the Convention.

CANON 24 FINANCE COMMITTEE

Section 24.1 Appointment. Membership and Terms. The Finance Committee shall consist of at least five (5) lay persons who are adult Communicants in Good Standing of a Congregation and not less than one (1) Clergy member canonically resident and domiciled in the Diocese. The Bishop, in consultation with the Diocesan Council, shall appoint the members of the Committee. Appointments shall be for three (3)-year terms. Appointments shall be renewable, except that any member who has served three (3) consecutive full three (3)-year terms shall not be eligible for re-appointment until one (1) year shall have elapsed.

Section 24.2 Chief Financial Officer. The Bishop, with the advice of the Council, shall employ a qualified chief financial officer to direct the finance office of the Diocese in keeping full and complete financial records and in the preparation of reports. The chief financial officer of the Diocese shall be an ex officio member of the Finance Committee with seat and voice but without vote.

Section 24.3 Chair. The chair of the Finance Committee shall be the Treasurer unless the Treasurer shall have delegated the chair to another member.

Section 24.4 Duties.

24.4.1 In addition to other duties assigned to it by Canon, the Bishop, the Council or the Convention, the Finance Committee shall maintain general supervision of the financial affairs of the Diocese and the Corporation; provide for clarity and accuracy of the collection and disbursement of all funds, and cooperation between the various officers, corporate bodies, Diocesan committees and other entities, establishing its own rules therefore; and keep a record of its meetings, all of which shall be submitted regularly to the Council and annually to the Convention.

24.4.2 The Finance Committee shall act as advisor to the Bishop, the Diocesan Council and, upon request, congregations.

24.4.3 The Finance Committee shall see that appropriate annual audits of the Diocese, and all Institutions are performed by in accordance with standards prescribed by the Canons of The Episcopal Church and the Diocese of Utah. The Committee shall report to the Bishop and the Diocesan Council at least annually on the status of audits for each such entity.

24.4.4 The Finance Committee shall see that adequate insurance is maintained upon all assets of the Diocese, including all real property owned by or held in trust for, the Corporation.

Section 24.5 Budget Committee. The Finance Committee shall serve as the budget committee of the Diocese, working with the chief financial officer to develop and propose each annual budget to the Council, pursuant to budget policies of the Diocese, and see that a budget system is introduced into all parishes and Missions.

Section 24.4.6 Audit Review Standards. The Finance Committee will propose, for the approval of the Diocesan Council, a standard practice, format and criteria for a qualifying alternative audit procedure, thus enabling Audit Committee audits. The Finance Committee shall be authorized to maintain and modify the alternative audit procedures and notify the Diocesan Council and the congregations of such revisions.

CANON 25 NOMINATING COMMITTEE FOR ELECTION OF BISHOPS

Section 25.1 Standing Committee. If there be not a duly elected, ordained and consecrated Bishop Coadjutor, then upon the announced resignation, death of the Bishop, or upon receiving written notice of the intent of the Bishop to resign, the Standing Committee shall within sixty (60) days convene to initiate the process for the election of a new Bishop. The Standing Committee shall have oversight and responsibility for the process of electing a Bishop as described in this Canon and in applicable provisions of the Constitutions and Canons of the General Convention and the Constitution of the Episcopal Diocese of Utah.

Section 25.2 Convention. If the Convention adopts a resolution authorizing the election of a Bishop Coadjutor or, with the concurrence of the Bishop, a Bishop Suffragan, the process of selecting the nominating committee and the election of the bishop shall commence immediately after the adoption of the resolution.

Section 25.3 Electors. A committee of electors shall be formed composed of all Clergy canonically and geographically resident in the Diocese and one (1) lay person from each Congregation chosen by the Vestry or Bishop's Committee of such Congregation. It shall be the responsibility of the Clergy to select four (4) Clergy canonically and geographically resident in the Diocese to represent the Clergy of the Diocese on the Nominating Committee. It shall be the responsibility of the lay electors to select six (6) lay persons who are Communicants in Good Standing of a Congregation. The four (4) Clergy, and six (6) lay persons so elected shall constitute the nominating committee for the election of a bishop. Not more than one (1) lay and one (1) clergy member may be elected to the Nominating Committee from any single congregation. No person directly employed by the Diocese and working under the direct supervision of the Bishop or a member of the Bishop's staff, lay or clergy, shall be eligible for election to the Nominating Committee; the foregoing notwithstanding, this restriction shall not apply to Clergy actively serving in any Parish, Mission, Congregation or chaplaincy. It shall be the responsibility of the committee to elect its chairperson and arrange its internal organization.

Section 25.4 Responsibilities of the Standing Committee: In overseeing the process, the Standing Committee shall:

1. Give notice in all appropriate publications that the Diocese of Utah is entering into an Episcopate election process;
2. Complete a survey of the state of the Diocese and provide the results thereof to the Nominating Committee;
3. Establish the date for the election;
4. Oversee the elections of the Nominating Committee;
5. Appoint the Transition Committee, and such other committees, consultants and chaplains for the process as it deems appropriate;
6. Determine the means and procedures for nominations with amendments thereto as may be proposed by the Nominating Committee;
7. Review and approve the draft Diocesan Profile prepared by the Nominating Committee;
8. Receive slate of proposed final nominees from the Nominating Committee, and provide for background checks on all such persons through the Office of the Chancellor of the Diocese;
9. Collaborate with the Nominating Committee, the Transition Committee and Diocesan staff leadership to provide appropriate financial means, staff support and facilities support for the process, electing convention, episcopal transition, consecration and of the committees;
10. Propose Rules of Order for the Electing Convention and oversee the election;
11. Seek the necessary Episcopal and Standing Committee or General consents required following the election;
12. Provide for the Consecration in collaboration with the Office of the Presiding Bishop; and
13. Provide for the seating of the elected Bishop.

Section 25.5 Responsibilities of the Nominating Committee. The Nominating Committee shall:

1. Be subject to the supervision of the Standing Committee, determine its own processes and procedures;
2. Complete and publish a Diocesan Profile;
3. Coordinate the receipt of nominations within a published timeframe for the receipt of nominations;
4. Develop a slate of proposed nominees and arrange with the Standing Committee for background checks on all persons proposed to be final nominees;
5. Provide periodic progress reports to the Diocese without violating rules of confidentiality;
6. Consult with the Office of the Presiding Bishop regarding processes required by the Presiding Bishop of the House of Bishops;
7. Present the final report of the Nominations to the Standing Committee at least 120 days in advance to the Electing Convention, which report shall contain the biographical information on each nominee and such other information as appropriate.

Section 25.6 Nominees. Not less than one hundred and twenty (120) days prior to the designated date for the electing convention, the Standing Committee shall receive the recommended nominations from the Nominating Committee, verify the eligibility and background check completions on each nominee and proceed to announce publically the names of those nominated in all appropriate publications.

Section 25.7 Supplemental nominations may be made by petition received by the Standing Committee for a period of fourteen (14) days from the date of the announcement of the nominees by the Standing Committee. In order to be considered, each petition must be signed by at least three (3) Clergy and (3) lay persons from at least three (3) different congregations within the Diocese and must be accompanied by all information required by the Standing Committee. Upon receipt of one or more properly prepared petitions, the Standing Committee shall secure the required background checks for those persons nominated by petition. Once the deadline has passed and the background checks have been approved, the Standing Committee shall announce the names of the approved Nominees in all appropriate publications and send separate written information concerning the supplemental nominees to all Clergy and Lay Delegates as soon as practicable and thereupon the nominations shall be deemed closed. The final slate, introduced to the Diocese, shall consist of Nominees by petition along with nominees recommended by the Nominating Committee.

Section 25.8 No nominations from the floor shall be permitted.

Section 25.9 Special Convention for the Election of a Bishop. Arrangements for, notice of a Rules of Order for the electing Convention shall conform to the Rules of Order for Diocesan Convention in these Canons except as modified by the Special Rules of Order proposed by the Standing Committee and adopted by the Convention. The electing convention may otherwise adopt such rules as it may deem necessary and appropriate to govern such matters

as the length of nominating speeches, the length of number of seconding speeches, and other ancillary matters.

CANON 26 COMMISSION ON PEACE AND JUSTICE

Section 26.1 Appointment. The Council shall provide for the appointment of members of the Commission on Peace and Justice.

Section 26.2 Duties.

26.2.1 The Commission on Peace and Justice shall develop and implement recommendations and strategies regarding common ministry opportunities and concerns on issues of peace and justice.

26.2.2 The Commission on Peace and Justice shall make recommendations pertaining thereto to the Bishop, the Standing Committee, the Diocesan Council and the Diocesan Convention.

TITLE IV. CONGREGATIONS

CANON 31 CONGREGATIONAL FORMS

Section 31.1 Congregational Forms. The forms of congregations in this Diocese shall be Parishes and Missions.

31.1.1 The formation of Missions shall be vested in the Bishop, acting with the advice and consent of the Standing Committee.

Section 31.2 Mission.

31.2.1 A Mission is a worshipping community consisting of five (5) or more individuals and capable of operation only with the assistance of Diocesan mission budget support. A Mission may be formed at the discretion of the Bishop acting with the advice and consent of the Standing Committee, and under such rules and guidelines as the Bishop may establish.

31.2.2 The ecclesiastical and legal affairs of a Mission shall be under the direction of the Priest-in-Charge and a Bishop's Committee, in accordance with the General Canons of this Church. The formation of the initial Bishop's Committee shall be vested in the Bishop, acting with the advice and consent of the Standing Committee. A Mission shall adopt bylaws for itself, consistent with the Constitution and Canons and the General Constitution and the General Canons. All bylaws and any amendments adopted by a Mission are not effective until they have been filed with, and reviewed and approved by, the Chancellor, and the Bishop's Committee shall have received a letter notifying them of such approval.

31.2.3 The Priest-in-Charge of a Mission shall be appointed by the Bishop following consultation with the Bishop's Committee and with the consent of the Standing Committee. Other Clergy serving a Mission may be appointed under such terms and conditions as may be established by the Bishop, and shall serve under the authority of the Priest-in-Charge, or if there be none, the Bishop's Committee.

31.2.4 A Mission may be admitted into union with Convention as a Parish on motion, by a majority of votes of Convention, provided that the Mission shall have delivered to the Secretary of Convention at least ninety (90) days before its Annual Meeting the following:

31.2.4(a) Written approval of the organization of such Parish, from the Bishop;

31.2.4(b) Satisfactory evidence that bylaws and/or articles of incorporation have been adopted by which the congregation accedes to the Constitution and Canons of The Episcopal Church, and to the Constitution and Canons of the Diocese of Utah. The bylaws or articles of incorporation shall ordain that: (i) the name and title by which the Parish shall be legally known shall be "The Rector, Wardens, and Vestry of _____ Parish in _____"; (ii) the Rector shall be a member and President of the Vestry;

31.2.4(c) A written statement, subscribed by the wardens, by which the congregation accedes to the doctrine, discipline and worship of The Episcopal Church;

31.2.4(d) Satisfactory evidence that the congregation has been holding regular worship services and contains at least twenty (20) adult Communicates in Good Standing;

31.2.4(e) A written statement approved by the Bishop's Committee at a duly called meeting that the congregation will support all regular and program expenses and all required expenses for the support of a rector, without financial aid from the Diocese. Also, the congregation agrees that in the event it shall not be able so to do and becomes dependent on such financial aid, to support its operating expenses, the Bishop, with the consent of the Standing Committee, may change its status to that of a Mission.

Section 31.3 Parish.

31.3.1 A Parish is a worshipping community capable of maintaining its own church facility and programs from internal resources independent of financial support from the Diocese, and supporting the stipend and benefits of at least a part-time Rector or Priest-in-Charge.

31.3.2 A Parish shall adopt bylaws for itself, consistent with the Constitution and Canons and the General Constitution and the General Canons. All bylaws and any amendments adopted by a Parish are not effective until they have been filed with, and reviewed and approved by, the Chancellor, and the Vestry shall have received a letter notifying them of such approval.

31.3.3 Controversies between Rectors of two or more Parishes, or between a Parish, or its Vestry, and its Rector, or between persons adversely claiming to be members of the Vestry of a Parish, shall be referred to the Bishop for determination, by and with the advice and consent of the Standing Committee or in the absence of a bishop, to the Standing Committee. The resolution of controversies involving a Rector are subject to General Canons.

31.3.4 Parishes may, with the consent of the Bishop and Standing Committee, become incorporated or otherwise organized in conformity with the laws of the State in which they are situated. The bylaws, ordinances, constitution or articles of incorporation shall ordain that: (a) the name and title by which the Parish shall be legally known shall be "The Rector, Wardens and Vestry of _____ Parish in _____"; (b) the Rector shall be ex officio a member and president of the board of trustees, directors, Vestry, or other body entitled by law to manage the Temporalities of the Parish.

Section 31.4 Reduction, Suspension, or Dissolution of a Parish.

31.4.1 A Parish, upon a majority vote of the Vestry and with the consent of the Rector, if there is a Rector, may apply for change of status to a Mission. The petition shall include such information as requested by the Bishop. The Bishop shall refer the petition to the Standing Committee for its advice and consent. If the Bishop and the Standing Committee both approve, the Parish shall become a Mission.

31.4.2 Whenever a Parish shall neglect, for two (2) successive years, to make a parochial report to Convention; or (a) whenever a Parish, for two (2) successive years, shall have been without a Rector or stated minister, and shall not have requested of the ecclesiastical authority the services of clergy as Rector or stated minister; or (b) whenever, for a period of one (1) year, a Parish shall have persistently disregarded, or disobeyed any provision of the General Constitution, General Canons, the Constitution or Canons, due notice of such violation having been given to such Parish by the Bishop; or (c) whenever a Parish shall be essentially defunct; the Convention may, on the recommendation of the Bishop and of the Standing Committee, and concurrent vote of two-thirds (2/3) of both orders in the Convention, reduce such Parish to Mission status, for all purposes declared in the Constitution and Canons, or wholly dissolve the same, as the case may require.

31.4.2(a) Whenever any Parish is reduced to the status of a Mission for all purposes declared in the Constitution and Canons, or shall be wholly dissolved, the Convention may require the Parish corporation to transfer the title to any and all real estate held by such Parish corporation to the Corporation, subject to the provisions of the Constitution and Canons, and of the laws of the State of Utah. In any instance of the reduction of a Parish to Mission status, all provisions regarding Missions in this Diocese shall be effective immediately.

31.4.3 Whenever a Parish which has been reduced to the status of Mission, and has transferred the title of all real estate held by such Parish to the Corporation, shall recover sufficient strength to fulfill the financial and other obligations of a Parish, and when the Bishop and the Standing Committee shall have restored such Mission to the full status of a Parish in accordance with Canon 33.1. then, and in that case, the Corporation of the Diocese shall transfer the title to such real estate to the Parish subject to the provision that such real property will be held in trust for the Corporation.

31.4.3(a) If for whatever reason the corporation of the Parish shall have lapsed or been dissolved or otherwise disincorporated, the Rector, Wardens, and Vestry of the Parish may proceed again to incorporate the Parish according to the provisions of the Constitution, the Canons, and the laws of the State of Utah.

CANON 32 WARDENS AND OTHER OFFICERS

Section 32.1 Wardens.

32.1.1 Wardens of a Parish shall be adult Communicants in Good Standing of the Parish.

32.1.1(a) The Senior Warden of a Parish shall be appointed from the membership of the Parish by the Rector or the Priest-in-Charge, if there is one, otherwise by the ecclesiastical authority, and in accordance with the bylaws of that Parish. The Junior

Warden shall be elected by the Vestry from its members unless otherwise provided for by the Parish bylaws.

32.1.1(b) The Bishop's Warden of a Mission shall be appointed from the membership of the Mission by the Priest-in-Charge, acting with the advice and consent of the Bishop, if there is one, otherwise by the ecclesiastical authority. The Bishop's Committee shall elect, from among its members, a Junior Warden.

Section 32.2 Wardens' Duties. It shall be the duty of the Wardens to supervise the care, protection and maintenance of the church and other buildings of the Congregation, to see that they are kept in decent repair and to guard them from use prohibited by the law of the Episcopal Church. The Wardens shall also see that all things needed for the orderly worship of God and for the proper administration of the sacraments are provided at the expense of the Congregation. The Wardens shall discharge such other duties as are provided under the General Constitution, the General Canons, the Constitution and the Canons of this Diocese, and the bylaws of the Congregation.

Section 32.3 Clerk of the Vestry. The Vestry or Bishop's Committee shall elect a Clerk according to the bylaws of the Parish or Mission. The clerk shall be secretary of the Vestry or Bishop's Committee and shall act as secretary of the Parish corporation, if there is one, and shall perform the duties required of such office as well as such other duties as may be prescribed in the Canons and the bylaws of the Congregation and shall serve until a successor is elected.

Section 32.4 Treasurer.

32.4.1 The Vestry or Bishop's Committee shall elect a Treasurer according to the bylaws of the Parish. The Treasurer shall perform, or cause to be performed the usual functions of such office as well as such other duties as may be prescribed in the Canons and the bylaws of the Congregation and shall serve until a successor in office is elected.

32.4.2 The Treasurer shall assure that all accounts of the Congregation are audited as required by the Diocese, and that all financial activities are in accordance with the financial policies and procedures as are approved from time to time by the Finance Committee of the Diocese and the Diocesan Council, and that the provisions of the Canon are in compliance with the Business Methods in Church Affairs.

32.4.3 Books of accounts of a Congregation shall be kept so as to provide the basis for satisfactory accounting.

32.4.4 The Treasurer shall present to the Congregation at the Annual Meeting a report of funds received and paid during the prior year.

32.4.5 The financial records of a Congregation shall be open at all times for inspection by the Cleric-in-Charge, the Wardens, and the members of the Vestry or Bishop's Committee.

CANON 33 QUALIFICATIONS AND ELECTIONS

Section 33.1 Members of Vestry or Bishop's Committee. Members of the Vestry or the Bishop's Committee shall be Communicants in Good Standing of the Congregation.

Section 33.2 Election. Members of a Vestry or Bishop's Committee shall be elected at the Annual Meeting of the Congregation.

Section 33.3 Term, Number, etc. The number of members, the method of selection, the length of their term of office and manner of rotation, if any, shall be as provided for in the Congregation's bylaws, provided no term shall exceed three (3) years and there be a lapse of at least one (1) year following a full three (3)-year term of service on a Vestry or Bishop's Committee.

CANON 34 RECTORS

Section 34.1 Election. In conference with the Bishop, the Vestry of a Parish shall elect its Rector in accordance with the General Canons and these Canons.

Section 34.2 Qualifications. The Rector of a Parish must be a Presbyter in good standing and, if he or she is not canonically resident in the Diocese at the time of election, must become canonically resident of the Diocese within thirty (30) days of assuming the duties of Rector.

Section 34.3 Vacancy.

34.3.1 When the Cure of a Parish becomes vacant, the Wardens shall give immediate written notice of such fact to the Bishop. The Bishop may, following consultation with the Vestry, appoint a Priest-in-Charge.

34.3.2 If the Vestry of a Parish of which the Cure has become vacant shall for thirty (30) days fail to make provision for services, it shall be the duty of the Bishop to take such measures as may be deemed expedient for the maintenance of divine services at such Parish.

Section 34.4 Calling Process.

34.4.1 When there is a vacancy in the Cure of a Parish, the Vestry shall initiate the calling process, in accordance with the policy and procedures approved by the Bishop and Standing Committee and in accordance with the General Canons of this Church.

34.4.2 Nothing in this Canon shall be construed to be in conflict with the obligations and authority of a Parish Vestry as stated in Title III, Canon 9 of the General Canons.

Section 34.5 Disability.

34.5.1 Whenever it shall appear to the satisfaction of the Bishop, on competent medical advice, that by reason of incurable mental or physical disability, the Rector has become incapable of discharging his or her duties, the Bishop may on application of the Vestry of the Parish, upon reasonable notice to all parties concerned, and with the advice and consent of the Standing Committee, dissolve the pastoral relation between such Rector and the Parish.

CANON 35 ANNUAL MEETING

Section 35.1 Meeting. There shall be an Annual Meeting of every Congregation on the date specified in the Congregation's bylaws.

Section 35.2 Electors. Qualified electors at the Annual Meeting shall be adult Communicants in Good Standing in that Congregation.

Section 35.3 Presiding Officer. The Rector or Priest-in-Charge shall preside at the Annual Meeting. If there be none, the Senior Warden shall preside.

Section 35.4 Bishop. The Bishop may be in attendance at any regular or special meeting of the Congregation and may address the meeting

CANON 36 REGIONS

Section 36.1 Number. The number of Regions and the Congregations and Institutions included in each Region shall be as set out in Appendix 31.1 attached hereto.

36.1.1 The Convention shall have power to increase or decrease the number of Regions, and to alter the Congregations or Institutions included in each Region.

Section 36.2 Election.

36.2.1 The Lay Delegates from Congregations in a Region and Clergy, with voice, vote and seat in the Convention, who are associated with Congregations or Institutions located in the Region, shall be the electors from such Region for the purpose of electing the members of the Diocesan Council to be selected by such Region.

36.2.2 A meeting for the purpose of electing members of the Diocesan Council from a Region shall be called by the Secretary prior to, or in conjunction with, the Annual Meeting of

the Convention by sending written or electronic notice at least ten (10) days prior to the date of the meeting to all members of the Convention who are electors for such Region. Those electors attending the duly called meeting shall, by majority vote, elect the member of the Council from such Region.

TITLE V. FINANCE AND MANAGEMENT

CANON 41 CORPORATION

Section 41.1 Board. The elected members of the Standing Committee shall comprise the Board of Trustees of the Corporation.

Section 41.2 Real Property.

41.2.1 The title of all real property of this Diocese shall be vested in "The Corporation of the Episcopal Church in Utah," and the title to any real property held now or in the future in the name of any Parish corporation shall be held in trust for the Corporation.

41.2.2 No real property of a Parish shall be encumbered, conveyed or alienated without the prior written consent of the governing body of such Parish, the Bishop and the Standing Committee.

41.2.3 No real property of the Diocese may be purchased, acquired, accepted as a gift or otherwise encumbered, sold, conveyed or alienated without the prior written consent of the Bishop and the Standing Committee.

Section 41.3 Trusts. All trust and permanent funds belonging to the Diocese shall be deposited in trust and thereafter left with the Corporation. All securities and money in the hands of the Corporation awaiting use or investment shall be deposited with or placed in the charge and custody of such bank or trust company or companies as the Corporation may designate. A fully detailed statement of all such trusts and permanent funds shall be presented annually to Convention.

CANON 42 ASSESSMENT

Section 42.1 Levy. An Assessment, as set by the Convention, shall be levied against each Congregation for its share of the amount needed to provide the necessary funds for the Diocese to meet the budget adopted by the Council for the Diocese and such other needs as Convention shall from time to time decree.

Section 42.2 Representation. No Congregation delinquent in payment of the preceding year's Assessment shall be entitled to representation in Convention by its elected delegates until such delinquency shall have been made up, but Convention may, by a majority of those present, reinstate delinquent Congregations.

Section 42.3 Delinquency. Should a Congregation be unable to meet the Assessment for two (2) consecutive years, the Standing Committee shall make determination of the reasons for such delinquency, offering to that Congregation whatever assistance is needed either in the accounting procedures of the delinquent Congregation, or to determine if special allowance or exemptions should be made for the delinquent Congregation.

CANON 43 FISCAL YEAR

Section 43.1 Calendar Year. The fiscal year of all Congregations and Institutions shall be the calendar year.

Section 43.2 Convention Year. The Convention year of the Diocese for Convention reports shall be from Convention to Convention.

TITLE VI. DISCIPLINE

CANON 51 ECCLESIASTICAL DISCIPLINE

Section 51.1 Title IV. Those provisions of Title IV of the General Canons which are applicable to the Diocese are hereby incorporated as part of this Canon 51. To the extent, if any, that any of the provisions of this Canon 51 are in conflict or inconsistent with the provisions of Title IV, the provisions of Title IV shall govern.

Section 51.2 Discipline Structure.

51.2.1 Disciplinary Board. The Board shall consist of seven (7) persons, four (4) of whom are members of the Clergy and three (3) of whom are Laity.

51.2.2 Clergy Members. The Clergy members of the Board must be canonically and geographically resident within the Diocese.

51.2.3 Lay Members. The lay members of the Board shall be Adult Communicants in Good Standing, and geographically resident in the Diocese.

51.2.4 Election. The members of the Board shall be elected by the Convention. Each member shall be elected for a three (3)-year term; except, if a member is elected to fill a vacancy, the term of such member shall be the unexpired term of the member being replaced. The term of the member shall commence on the first (1st) day of the year following election. The terms of office of the Board shall be staggered and arranged into three classes.

51.2. 5 Vacancies. Vacancies on the Board shall be filled as follows:

(a) Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop of the vacancy and request appointment of a replacement member of the same order as the member to be replaced.

(b) The Bishop shall appoint a replacement Board member in consultation with the Standing Committee.

(c) Persons appointed to fill vacancies on the Board shall meet the same eligibility requirements as apply to elected Board members.

(d) With respect to a vacancy created for any reason other than pursuant to a challenge as provided below, the term of any person selected as a replacement Board member shall be until the next annual Convention. With respect to a vacancy resulting from a challenge, the replacement Board member shall serve only for the proceedings for which the elected Board member is not serving as a result of the challenge.

51.2.6 Preserving Impartiality. In any proceeding under this Title, if any member of a Conference Panel or Hearing Panel of the Board shall become aware of a personal conflict of interest or undue bias, that member shall immediately notify the President of the Board and request a replacement member of the Panel. Respondent's Counsel and the Church Attorney shall have the right to challenge any member of a Panel for conflict of interest or undue bias by motion to the Panel for disqualification of the challenged member. The members of the Panel not the subjects of the challenge shall promptly consider the motion and determine whether the challenged Panel member shall be disqualified from participating in that proceeding.

51.2.7 President. Within sixty (60) days following the annual Convention, the Board shall convene to elect a President to serve for the following calendar year.

51.2.8 Intake Officer. The Intake Officer shall be appointed from time to time by the Bishop after consultation with the Board. The Bishop may appoint one or more Intake Officers according to the needs of the Diocese. The Bishop shall publish the name(s) and contact information of the Intake Officer(s) throughout the Diocese.

51.2.9 Investigator. The Bishop shall appoint an Investigator in consultation with the President of the Board. The Investigator may but need not be a Member of the Church.

51.2.10 Church Attorney. Within sixty (60) days following each annual Convention, the Standing Committee shall appoint an attorney to serve as Church Attorney to serve for the following calendar year. The person so selected must be a Member of the Church and a duly licensed attorney, but need not reside within the Diocese.

51.2.11 Pastoral Response Coordinator. The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Title IV.8 of the General Canons and this Title. The Pastoral Response Coordinator may be the Intake Officer, but shall not be a person serving in any other appointed or elected capacity under this Title.

51.2.12 Publication to the Diocese. Pursuant to Title IV.6 of the General Canons, the Bishop shall publish to the congregations and members of the Diocese information concerning the methods and means of reporting Offenses.

Section 51.3 Costs and Expenses.

51.3.1 Costs Incurred by the Church. The reasonable costs and expenses of the Board, the Intake Officer, the Investigator, the Church Attorney, the Board Clerk and the Pastoral Response Coordinator shall be the obligation of the Diocese, subject to budgetary constraints as may be established by Diocesan Council.

51.3.2 Costs Incurred by the Respondent. In the event of a final Order dismissing the complaint, or by provisions of a Covenant approved by the Bishop, the reasonable defense fees and costs incurred by the Respondent may be paid or reimbursed by the Diocese, subject to budgetary constraints as may be established by Diocesan Council.

Section 51.4 Records.

51.4.1 Records of Proceedings. Records of active proceedings before the Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk, if there be one, otherwise by the Diocesan offices.

51.4.2 Permanent Records. The Bishop shall make provision for the permanent storage of records of all proceedings under this Title at the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV of the General Canons.

TITLE VII. MISCELLANEOUS PROVISIONS

CANON 61 BISHOP'S DISCRETIONARY FUND

On the occasion of any official visitation by the Bishop, the offerings received, apart from those pledged for Parish support, shall be given to the Bishop's discretionary fund.

CANON 62 CHURCH INSTITUTIONS

Every Institution shall make an annual report to the Convention.

CANON 63 THE CATHEDRAL

Section 63.1 Official Seat. The Cathedral Church of St. Mark, Salt Lake City, is hereby designated and declared to be the Cathedral Church of the Diocese of Utah and the official Seat of the Bishop.

Section 63.2 Articles of Incorporation. The Articles of Incorporation of the Cathedral may be amended subject to the approval of the Convention.

Section 63.3 Vestry. The Vestry of the Cathedral Church of St. Mark Parish may, from time to time, adopt and amend bylaws consistent with these Canons and the General Canons.

CANON 64 EPISCOPAL CAMPUS MINISTRIES

Section 64.1 Formation. The formation or dissolution of a campus ministry to minister to the college campuses in the Diocese shall be vested in the Bishop, acting with the advice and consent of the Standing Committee.

Section 64.2 Representation. Each campus ministry organized as above shall be a constituent part of "Episcopal Campus Ministries." Episcopal Campus Ministries shall be entitled to representation in Convention upon presentation to the Secretary of Convention of a certificate of organization signed by the Bishop and the secretary of the Standing Committee acceding to the General Constitution and General Canons promising obedience to the doctrine, discipline and worship of The Episcopal Church.

Section 64.3 Meetings. Episcopal Campus Ministries shall meet no less than annually.

Section 64.4 Electors. Qualified electors at the Annual Meeting of Episcopal Campus Ministries shall be adult Communicants in Good Standing, who are faithful in the corporate worship of a campus ministry within the Diocese, who give for the spread of the Kingdom of God and who have not otherwise voted in the Annual Meeting of any Congregation for such year.

TITLE VIII. CANONICAL LEGISLATION

CANON 71 REPEAL, AMENDMENT AND ENACTMENT OF CANONS

Section 71.1 Amendment. These Canons, which include Definitions attached as Appendix 71.1 may be amended and Canons may be added by a simple majority of the members present and voting at any annual Convention. All proposals for amendment or enactment of Canons shall be referred to the Committee on Canons.

Section 71.2 Effective Date. All Canons enacted, amended or repealed shall, unless otherwise expressly ordered, take effect on the first (1st) day of January following the adjournment of the Convention in which they were enacted, amended or repealed.

APPENDIX 4.1

ORDER OF BUSINESS AND RULES OF ORDER FOR THE ANNUAL CONVENTION OF THE EPISCOPAL CHURCH IN UTAH

I. THE HOLY SCRIPTURES

- 1.0** As an indication of our humble dependence upon the Word and Spirit of God, and following the example of primitive Councils, a copy of the Holy Scriptures shall always be reverently placed in view at the meetings of this Convention. This rule is to be carried into effect under the supervision of the President and Secretary of Convention.

II. ANNOUNCEMENT OF CONVENTION

- 2.0** Clergy, wardens, delegates and visitors will gather for the Annual Convention of the Episcopal Church in Utah on the dates and at the location indicated in the Notice of Diocesan Convention issued by the Secretary of Convention not less than sixty (60) days prior to the opening of Convention. Each such Notice shall contain the proposed Agenda and proposed Calendar for the Convention.

III. PARTICIPATION IN CONVENTION

- 3.0** No one shall be admitted to the floor of Convention during the sessions thereof except members of Convention and Officers of the Convention, except that those who have seat and voice shall be seated in a designated section on the floor or as otherwise directed by the President. The President may also welcome and admit to the floor special guests of the Convention. Other visitors and alternate deputies may not sit on the floor or vote with their deputations and shall be provided adequate seating on the perimeter of the floor of Convention.
- 3.1** An identifying badge will be issued at the credentials desk at the time of registration identifying each person entitled to vote as clergy, warden or delegate. Other members and attendees of Convention, but not entitled to vote, will be given an appropriate identifying badge. This category includes:
- Ex officio* members of Convention
 - alternates
 - tellers, pages, volunteers
 - visitors
- 3.2** The Credentials Committee, under the direction of the Secretary of Convention, shall

ascertain the total number of members of Convention in the Clergy and Lay order and report to the Secretary the total number registered and present in each order for purposes of establishing the quorum and voting requirements for balloting and actions of the Convention.

- 3.3 At the time of registration, alternates may be substituted for delegates only upon authorization of the priest or warden in charge of a congregation/ ministry, submitted in writing or by electronic means to the Committee on Credentials. Upon verification by the Committee on Credentials, the Secretary or Assistant Secretary of Convention will certify and substitute the alternate's name on the delegate list, and issue a new identifying badge.
- 3.4 A congregation/ ministry entitled to vote at the annual Convention, but not having present a sufficient number of elected delegates or alternates to cast the total number of votes to which the congregation/ ministry is entitled, may qualify members of the congregation/ ministry who shall be adult communicants in good standing in that congregation/ ministry. The provision for substitute delegates does not apply to wardens or clergy members. The priest or warden in charge of the congregation/ ministry desiring to qualify a member to vote must certify to the Committee on Credentials in writing or by electronic means that a vacancy does exist, and that the individual so named is a qualified member of the congregation/ ministry in which the vacancy exists. Upon verification by the Committee on Credentials and approval by the Presiding Officer, the Secretary or Assistant Secretary of Convention will certify and substitute the name on the delegate list, and issue a new identifying badge.
- 3.5 If a member of the Clergy entitled to vote is absent, no substitute is qualified to cast a vote. No votes may be cast by proxy. If a Warden entitled to vote is absent, no substitute is qualified to cast a vote.

IV. ORDER OF CONVENTION

- 4.0 The President shall propose these Rules of Order and any additional rules proposed for that Convention for adoption, Rules of Order approved by Convention remain in effect until new rules have been adopted or the rules have been otherwise amended.
- 4.1 The President shall appoint a Chaplain and a Timekeeper of the Convention.
- 4.2 The Committee on Dispatch of Business will have the responsibility for the Order of Business of Convention once it is formally convened.

- 4.3 At the opening of Convention, Tellers who are not voting members of Convention will be appointed by the President. One of the Tellers shall be designated Chief Teller.
- 4.4 At the discretion of the President one or more Sergeants at Arms may be appointed by the President.
- 4.5 The Order of Business of the Convention shall be posted on the Calendar of Convention. The Calendar of Convention shall include the following:
- a. Opening of Convention
 - b. Opening Prayer or Devotion
 - c. Welcome and Remarks by the President, including introductions of special guests
 - d. Report of the Dispatch of Business Committee
 - e. Report of Credentials and Quorum
 - f. Election of a Secretary and Treasurer
 - g. Appointment of Chancellor, Vice Chancellor and Registrar
 - h. Approval of the Calendar
 - i. Elections
 - j. Reports from the Bishop, Treasurer, Ministries of the Diocese and Necrology
 - k. Resolutions
 - l. Programmatic elements as may be provided by the President or Convention Planning Committee

V. ELECTIONS

5.0 Nominations:

- a. Nominations for all offices received by the pre-filing deadline of seven (7) days prior to the opening of Convention will be circulated with the Notice of Convention to delegates. Nominations received after that deadline but at least one week prior to the beginning of Convention will be distributed with the onsite registration materials or posted on the Convention website.
- b. The consent of the individual being nominated must be obtained before a nomination can be accepted.
- c. All nominations are to be submitted using the nomination form distributed with the Notice of Convention. Except by vote of the Convention, no nominations shall be considered which have not been received at least five (5) days prior to the opening of Convention.
- d. No nominations from the floor shall be permitted except where there be fewer nominations for an office than the number to be elected.
- e. Nominees for all elective offices shall be introduced to the Convention.

5.1 Ballots:

- a. The initial ballot will be prepared to include the names of all individuals nominated in each category whose biographies and statements have been received prior to Convention.
- b. The initial ballot will provide blank spaces for writing in the names of those whose names are placed in nomination from the floor pursuant to Rule 5.d prior to the first ballot. These names will appear printed on the second ballot when appropriate.

5.2 Balloting:

- a. Ballots will be distributed to voting members of Convention by the tellers upon instruction by the President.
- b. Completed ballots will be collected by the tellers and counted by the tellers.
- c. The Chief Teller shall promptly report the results of each ballot to the Secretary.

5.3 Election:

- a. The number of ballots for election to an office shall be limited to three (3), unless, at the prerogative of the President, more ballots are deemed appropriate; nominees elected after the third ballot shall be those receiving the plurality vote.
- b. All elections, other than after the third ballot, shall require a majority vote (i.e. one more than half the whole number of valid votes cast).
- c. A ballot upon which the total number of candidates to be elected has not been voted for shall be declared invalid.
- d. Following the second ballot, and each subsequent ballot, the candidate receiving the lowest number of votes will be deleted from the list. Should there be four (4) or more candidates in excess of the number to be elected, two (2) names will be removed.
- e. The summary of all votes will be recorded on a fresh ballot by the Chief Teller for the Secretary and presented to the President in the following manner:
 - (1) Total number voting and number required to elect;
 - (2) Name of nominee (clerical and lay), and number of votes received.
- f. The President shall call for the announcement of the summary and the results of all votes.
- g. The Chief Teller will post the results of all votes on the floor of Convention, using the format of the above-described summary.

VI. RESOLUTIONS AND DEBATES

- 6.0** Resolutions may be submitted to the Convention by the Bishop, Standing Committee,

Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, a Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee. Resolutions received by the filing deadline of sixty (60) days prior to the opening of Convention, as prescribed by Canon 6.1, shall be published by electronic means. Resolutions filed after that date shall be referred to the Diocesan Council unless placed on the Calendar of the Convention upon a two-thirds majority vote. Blank forms for resolutions and proposed amendments to resolutions shall be available on the Convention website and through the Secretary of Convention. All resolutions filed by the filing deadline shall be promptly reviewed by the appropriate committees, groups or persons vested with the authority for resolution oversight. The sponsors of any resolution filed timely but found to be in improper form or outside the General or Diocesan Canons or Constitution will be advised in writing or electronically of such deficiencies no later than thirty (30) days prior to the opening of Convention.

- a. Resolutions requesting funding adopted by Convention are still subject to funding in the final approved budget. Requests for funding during the current fiscal year and therefore requiring amendment of the existing budget by Diocesan Council are referred to Diocesan Council for consideration. Funding requests for a future fiscal year are referred to Diocesan Council for consideration during the budget development process.
- b. In resolutions proposing amendments to the Constitution or Canons, the resolution shall present the proposed change in legislative format, with proposed new text underlined and deleted text being stricken through.
- c. All resolutions shall include an explanatory comment and a fiscal note, describing the extent to which funding is required for implementation and the proposed source of any such funding.
- d. For any resolution filed with the Secretary less than ten (10) days prior to the opening of the Convention, the proponent must submit 250 copies to the Secretary for distribution to the Convention.
- e. In the event of any inconsistency or other deficiency, the Committee shall promptly notify the resolution sponsor and endeavor to mutually achieve a resolution to cure the inconsistency or deficiency, or to recognize that the resolution seeks to change or amend the existing provisions or policy.
- f. Any proposed amendment to a resolution on the Calendar of Convention shall be submitted in writing to the Secretary at the time the amendment is made on the floor so it may be projected. The proposed amendment to any Constitutional or Canonical resolution shall be submitted in legislative format. If the proposed amendment has budgetary implications, the proposed amendment must include a fiscal note.
- g. Any motion from the floor proposing a resolution of the Convention for which no resolution has been filed in accordance with these Rules shall be

referred by the President to the Resolutions Committee pursuant to Canon 5.2.4.

VII. RULES OF DEBATE

- 7.0** Each resolution introduced to the floor will be presented and read as requested, by the Dispatch of Business Committee or Resolutions Committee. Having been moved by a committee, no second shall be required. The proponent of the resolution shall be first be given up to three (3) minutes to provide an explanation of the resolution and an additional period of up to five (5) minutes to respond to clarifying questions thereupon the matter shall be open for debate.
- 7.1** Debate time should be limited to one (1) three (3) minute statement for proponents and one (1) three (3) minute statement for opponents: thereafter one (1) minute only per person on a rotating basis of proponents and opponents, for a length of time not to exceed a total of sixteen (16) minutes, to be extended in increments of ten (10) minutes upon a majority vote of Convention.
- 7.2** Any delegation may call for a caucus by raising a “paddle” from each delegation. The President will determine the time allowed for each respective caucus.
- 7.3** Motions and Order of Precedence. The following motions shall have priority in the order listed. The Mover cannot interrupt a member who has the floor; must be recognized by the President; and the motion must be seconded. Motions in order of precedence are as follows:
- a. to adjourn or recess
 - b. to adjourn to a time certain
 - c. to lay on the table or to table
 - d. to vote immediately or at a time certain, or to extend the debate
 - e. to postpone to a time certain
 - f. to commit or recommit to any committee
 - g. to amend or substitute
 - h. to postpone indefinitely
- 7.4** Motions without order of precedence and which have no order of priority:
- a. appeal from decision of the President
 - b. to take from table
 - c. to recall from committee
 - d. to create a special order of the date for a particular time

- e. call for the order of the day
- f. to suspend the rules or to take up business out of order
- g. to divide the question
- h. objection to consideration
- i. motion for reconsideration

7.5 Consent Calendar

The Dispatch of Business Committee or Resolutions Committee may propose the use of a Consent Calendar for noncontroversial resolutions. When the resolutions on the Consent Calendar are introduced, there is no debate; however, questions and answers for clarification are in order. No amendments may be proposed to resolutions on the Consent Calendar. Resolutions may be removed from the Consent Calendar by motion approved by Convention.

VIII. QUORUM AND DEBATE

- 8.0 When the President shall be in the Chair, no member shall address the Convention or make any motion until after recognition by the President, except to make a parliamentary inquiry, a point of order, or a motion not requiring recognition.
- 8.1 Individuals wishing to address the Convention, having been recognized by the President, will use the floor microphones, address the President, "Bishop _____ [Name], my name is _____, from _____ congregation [or ministry]."
- 8.2 While the Convention is in session members shall continue in their seats and shall not hold any private discourse.
- 8.3 Except by leave of the Convention, no member shall speak more than twice in the same debate, no longer than three (3) minutes at one time. The total time of debate on any resolution shall be a maximum of thirty (30) minutes.

8.4 Printed materials or other items may not be distributed on the floor of Convention unless approved by the President, or unless approved by a majority vote of the Convention.

8.5 No smoking shall be permitted in the room of the Convention floor.

8.6 The President may relinquish the Chair to any member of the Convention for any session or portion thereof, and may resume the Chair at any time.

IX. MINUTES AND JOURNAL

9.0 It is the responsibility of the Standing Committee to approve the minutes of Convention and the Journal of Convention.

X. ROBERT'S RULES OF ORDER

10.0 Except when in conflict with the Constitutions or Canons, or any rule herein contained, the latest edition of Robert's Rules of Order shall govern the interpretation of the rules and the procedures to be followed.

10.1 The Rules and Orders of the previous Convention shall be enforced until they are amended or repealed by the Convention.

10.2 All questions or orders shall be decided by the President, without debate, but any member may appeal from such decision, as provided in Rule 7.5 (a). The vote shall be upon the question, "Shall the decision of the President be sustained?"

APPENDIX 31.1

REGIONS OF THE DIOCESE OF UTAH

Northern Region

Church of the Good Shepherd, Ogden, Utah
Church of the Resurrection, Centerville, Utah
St. John's Church, Logan, Utah
St. Michael's Church, Brigham City, Utah
St. Peter's Church, Clearfield, Utah

Salt Lake Region

All Saints Church, Salt Lake City, Utah
Cathedral Church of St. Mark, Salt Lake City, Utah
St. James' Church, Midvale, Utah
St. Luke's Church, Park City, Utah
St. Mary's Church, Provo, Utah
St. Paul's Church - Salt Lake City, Salt Lake City, Utah
St. Stephen's Church, West Valley City, Utah

Eastern/Southeastern Region

Ascension St. Matthew's Church, Price, Utah
Church of the Holy Spirit, Randlett, Utah
St. Elizabeth's Church, Whiterocks, Utah
St. Francis, Moab, Utah
St. Paul's Church - Vernal, Utah

Southern Region

Grace Church, St. George, Utah
St. David's Church, Page, Arizona
St. Jude's Church, Cedar City, Utah

APPENDIX 71.1

DEFINITIONS OF TERMS AS USED IN THE CONSTITUTION AND CANONS

Advisory Committee: A group of people appointed by the Bishop to coordinate the ministries of a Community of Faith.

Annual Meeting: Sometimes “Parish Annual Meeting.” The annual gathering of the members of a congregation at which they elect members of the Vestry or Bishop’s Committee and delegates to Diocesan Convention.

Assessment: The amount of money or percentage of income to be contributed by each Congregation to the Diocese.

Assistants, Assisting Clergy: Priests or Deacons who regularly serve at a Parish or Mission under the direction of the Rector or Priest-in-Charge.

Bishop: The Bishop of the Diocese of Utah who has been ordained and consecrated in accordance with Article II of the General Constitution, Article XIV of the Constitution, and Title III, Canon 21, 22, 23 or 24 of the General Canons.

Bishop Coadjutor: A canonically elected bishop who serves as assistant to the Bishop and has automatic right of succession when the Diocesan Bishop resigns, retires, or dies. See Title III, Canon 25 of the National Canons.

Bishop's Committee: The agents and legal representatives of a Mission in all matters concerning its property and program. Acts much like a Vestry, but does not have the canonical authority to call its own clergy (Rector).

Bishop Suffragan: (Frequently referred to as Suffragan Bishop) A canonically elected bishop who serves as assistant to the Bishop. See Title III, Canon 26 of the General Canons.

Bishop’s Warden: A member of a Mission who has been appointed by the Bishop to serve as the senior lay member of the Bishop’s Committee. The Bishop’s Warden has specific duties and responsibilities defined in the Canons.

Board of Trustees: The governing board of a corporation.

Bylaws: The structural and operational rules under which a Congregation operates. Bylaws make specific the provisions of a Constitution. All amendments to bylaws must be approved by the Chancellor before they are effective.

Calling Process: The required canonical provisions and rules by which a Parish or Mission seeks to call a Rector or Priest-in-Charge.

Candidate for Holy Orders: A person who has previously been admitted as a postulant for holy orders who has been admitted in accordance with the provisions of Title III, Canon 5 of the National Canons.

Canons (1): Essentially, the bylaws of a diocese or of the Episcopal Church that direct their structure and operations.

Canons (2): Usually, the assisting clergy at a Cathedral whose title indicates that they live by the rules (canons) of that church.

Chancellor: The chief legal representative for the Diocese (Constitution, Article XI; Canon 15).

Chapel: A place set aside by the Bishop for worship, usually in an institution. There are four Chapels in Utah: St. Mark's Hospital, Rowland Hall-St. Mark's School, the Episcopal Church Center of Utah and Camp Tuttle.

Church Attorney: See Canon 51.4

Clergy, cleric: Persons canonically ordained or received as Bishop, Priest or Deacon in the Episcopal Church.

Clerical: Pertaining to the clergy.

Clerk: A lay person appointed by a Vestry or Bishop's Committee to serve as its secretary, and who has responsibilities outlined in the Canons. See Canon 32.3

Commission on Ministry: See Canon 23

Committee on Constitution and Canons: The committee which reviews all proposed amendments to the Constitution and Canons. See Canon 5.2.2

Committee on Credentials: See Canon 5.2.5

Committee on Resolutions: See Canon 5.2.4

Communicant in Good Standing: A member of the Episcopal Church, who for the previous year, has been faithful in corporate worship, unless for good cause prevented, and has been faithful in working, praying and giving for the spread of the Kingdom of God (Title I.17.3). An adult Communicant in Good Standing is someone who is sixteen (16) years of age or older (Title I.17.2).

Community of Faith: A worshipping community of at least five persons established by the Bishop and operating under the Bishop's authority. Usually, though not necessarily, a Community of Faith is established as the beginning of the Episcopal Church's pastoral presence as a Mission.

Congregation: An established and recognized worshipping community of varying in size and type.

Constitution: The Constitution of the Diocese of Utah.

Convention: The legislative body of the Diocese, convened annually. Special meetings of the Convention may be called for specific purposes (Constitution, Article V).

Corporation: The nonprofit corporation known as "The Corporation of the Episcopal Church in Utah," also known as The Episcopal Diocese of Utah.

Court: Ecclesiastical Court. See Canon 51

Cure: The spiritual charge of a Priest of a Parish, Mission or institutional chaplaincy.

Deacon: An ordained deacon in the Episcopal Church.

Diocesan: The Bishop of the Diocese, or when used as an adjective, of or pertaining to the Diocese.

Diocesan Council: The Diocesan Council (Constitution, Article XIII; Canon 24).

Diocese: The Diocese of Utah.

Episcopal Campus Ministries: See Canon 64

Episcopal Church: That branch of the Holy Catholic Church known as the Episcopal Church in the United States.

Executive Officer: The senior staff representative of the Bishop who may be the Executive Officer, Canon of the Ordinary or other appropriate officer.

Finance Committee: See Canon 24

General Canons: The canons of the Episcopal Church.

General Constitution: The constitution of the Episcopal Church.

General Convention: The convention of the Episcopal Church.

Historiographer: See Canon 14

Institution: The Diocesan staff, chaplaincies, and any organization created under the Canons.

Journal: The Diocesan Journal, published yearly, containing two parts:

Part I. Annual reports of Institutions, committees, commissions, and task forces, etc., as well as reports from affiliated organizations and institutions.

Part II. The official record, certified by the Secretary, of: The minutes of the annual Convention; Clergy listings; Diocesan officers; Diocesan statistics; deputies to the General Convention and to the Provincial Synod; and the names of the elected or appointed members of the committees and commissions.

Junior Warden: One of the two Wardens of a Congregation selected as provided for in the Canons and in the bylaws of the Congregation with the duties as prescribed in the Canons and the bylaws of the Congregation.

Laity: The membership of the Episcopal Church other than the Clergy.

Lay Delegate: A member of the Laity who represents a Congregation at a meeting of the Convention of the Diocese.

Lay Deputy: A member of the Laity who represents the Diocese at either General Convention or the Provincial Synod.

Lay Member: A member of a legislative body or committee of the Diocese who is a member of the Laity.

Mission: A Mission is an established Congregation that must receive substantial financial support from outside of itself. The Priest-in-Charge of a Mission is appointed by and is under the authority of the Bishop. See Canon 31.4.1

Order of Business and Rules of Order: See Canon 4

Orders, Vote By: A vote in which clerical and lay votes are counted and reported separately. Concurrence by both groups is necessary for an action to take effect.

Parish: An ecclesiastical body admitted into union with the Convention. A Parish has the right to call its own Rector.

Presbyter: An ordained Priest in the Episcopal Church.

Presentment: A document which specifies the offense(s) of which a Priest or Deacon is alleged to be guilty, with reasonable certainty as to time, place and circumstances.

Priest: An ordained Priest in the Episcopal Church who has specific duties, responsibilities, and rights under the Canons and the pastoral oversight of the Bishop.

Priest-in-Charge: A priest assigned or appointed by the Bishop to a Congregation that does not have a Rector. Commonly, a Priest-in-Charge may carry the title Interim Rector, Vicar or Pastor. Priests-in-Charge is not *established*, that is, they are not Rectors who have tenure in their positions.

Province: One of the nine geographical divisions of the Episcopal Church, each of which includes one or more dioceses. The Diocese of Utah is in Province VIII. Province VIII includes the Dioceses of Alaska, Arizona, California, Eastern Oregon, El Camino Real, Hawaii, Idaho, Los Angeles, Nevada, Northern California, San Diego, San Joaquin, Spokane, Olympia, Oregon, Taiwan and Utah.

Provincial Synod: The legislative body of Province VIII of the Episcopal Church.

Rector: A Priest who is canonically settled (has tenure) in a Parish which is fully organized and in canonical union with the Convention, whose settlement is without limitation of time and the conditions of whose call are of the nature of a permanent contract.

Region: A geographical subdivision of the Diocese of Utah intended to increase cooperation and collaboration in that part of the Diocese. Each Region elects a person to serve on Diocesan Council.

Regional Meeting: A gathering of the wardens, lay delegates, and clergy of a region, at which certain issues may be discussed or representatives to Diocesan Council are elected.

Registrar: See Constitution, Article XI and Canon 14

Secretary: The elected secretary of the Convention (Constitution, Article XI, Canon 13).

Senior Warden: One of the two Wardens of a Congregation selected as provided for in the Canons and the bylaws of the Congregation with duties as prescribed in the Canons and the bylaws of the Congregation.

Standing Committee: One of three constitutionally created bodies in a Diocese, the other two being the Bishop and the Convention. In the Diocese of Utah the Standing Committee is also the board of directors of the Corporation of the Episcopal Church in Utah.

Synod: The legislative body of a province. Also, the geographical division of the Evangelical Lutheran Church in America.

Temporalities: Properties, goods or revenues of an ecclesiastical body.

Treasurer: The treasurer of the Diocese (Constitution, Article XI, Canon 12) or the treasurer of a Parish or Mission. See Canon 32.4

Vestry: The agents and legal representatives of a Parish in all matters concerning its property and the relations of a Parish to its Clergy.

Vicar: A Priest appointed by the Bishop to be Priest-in-Charge of a Mission or as the interim pastor of a Parish and whose settlement is determined as to time and condition by agreement with the Bishop.

Vice Chancellor: A legal representative of the Diocese (Constitution, Article XI, Canon 15.2)

Warden: A member of the Laity within a Parish or Mission chosen as a leader to fulfill specific responsibilities. See Canon 32.

CONSTITUTION

OF THE

EPISCOPAL DIOCESE OF UTAH

**No changes were made at the 114th Convention
of the Episcopal Church in Utah on April 26-27, 2019
All changes effective January 1, 2020.**

THE CONSTITUTION OF THE EPISCOPAL DIOCESE OF UTAH

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CONSTITUTION OF THE EPISCOPAL CHURCH IN THE DIOCESE OF UTAH

ARTICLE I TITLE AND TERRITORY

This diocese shall be known as the "Diocese of Utah," and shall consist of the State of Utah, exclusive of any portion included in Navajoland, and the portion of Arizona consisting of the City of Page and the area surrounding Page served by the Church of St. David.

ARTICLE II ACCEDING TO THE CONSTITUTION OF THE GENERAL CONVENTION

Section 1. The Diocese accedes to the General Constitution and General Canons of the Episcopal Church, and recognizes the authority of the General Convention.

Section 2. This Constitution is the fundamental law of this Diocese under and in subordination to the General Constitution and General Canons and laws of the United States and of the State of Utah.

ARTICLE III AUTHORITY

The authority of the Diocese is vested in the Bishop, the Convention and the Standing Committee. Authority in specific areas may be delegated to the Council, the Board of Trustees and officers of the Diocese.

ARTICLE IV THE ECCLESIASTICAL AUTHORITY

The Bishop is the ecclesiastical authority of the Diocese or in the absence of the Diocesan, the Bishop Coadjutor shall be the ecclesiastical authority of the Diocese if there be one, or, if there is no Bishop Coadjutor, the Standing Committee shall be the ecclesiastical authority of the Diocese in the absence of a bishop.

ARTICLE V THE CONVENTION

Section 1. The legislative power of the Diocese is vested in the Convention.

Section 2. The Convention shall be composed of the Bishop, Presbyters, Deacons and Lay Delegates as herein provided.

Section 3. The following clergy shall be voting members of Convention.

(1) Every Clergy Person not under ecclesiastical discipline who is and has been canonically resident within the Diocese and performing the duties of office on a regular basis for a period of six calendar months prior to the first day of the month in which the Convention is held, and who is and has been for the same period:

- (a) regularly elected or appointed to, and officiating in, a parish, mission or institutional ministry within the Diocese, or
- (b) regularly assigned by the Bishop for ministry within the Diocese, or
- (c) regularly working with the consent of the Bishop in whatever occupation and who has, within the preceding twelve months, complied with Title III, Canon 9, Section 3(e) of the General Canons of the Episcopal Church;

(2) Every Clergy Person not under ecclesiastical discipline who is and has been canonically resident within the Diocese for a period of six calendar months prior to the first day of the month in which the Convention is held, who retires from active service by reason of age or permanent disability according to the records of the Church Pension Fund; and

(3) A Bishop, Bishop Coadjutor or Bishop Suffragan of the Diocese not under ecclesiastical discipline who has resigned and who resides within the Diocese.

Section 4. Lay Delegates shall consist of delegates from each Parish and Mission. Delegates from Parishes and Missions shall be adult Communicants in Good Standing in the respective Parish or Mission they represent and are entitled to vote for members of the Vestry or Bishop's Committee of the Parish or Mission. The number and selection of delegates from each Parish or Mission shall be as specified in the Canons. In addition, if authorized by the Canons, Institutions or other groups may elect delegates. The qualifications and election of other delegates as authorized by the Canons shall be as specified by the Canons.

Section 5. The Convention shall be the final judge of the qualification of its members.

Section 6. Lay Members of the Council and Standing Committee, the Chancellor, the Treasurer, and the Secretary shall have seat and voice in the Convention but be without vote unless otherwise entitled to vote.

ARTICLE VI MEETINGS OF CONVENTION

Section 1. There shall be an annual meeting of the Convention in each calendar year at such time and place as the ecclesiastical authority shall appoint.

Section 2. The ecclesiastical authority shall have power to call a special meeting of the Convention (and shall call a special meeting upon the request of the Standing Committee), designating the time, place and purpose of such meeting. No business, other than that stated in the call, shall be transacted except by unanimous vote.

Section 3. Notice of the time and place of every annual or special meeting of the Convention shall be given by the Secretary. Notification shall be sent at least twenty-five days before the time appointed for the meeting unless otherwise stipulated in this Constitution or the Canons.

ARTICLE VII RELIGIOUS SERVICES AT CONVENTION

The ecclesiastical authority shall order all religious services in the Convention.

ARTICLE VIII PRESIDENT OF CONVENTION

Section 1. The Bishop is ex officio president of the Convention or in the absence of the Diocesan, the Bishop Coadjutor if there be one.

Section 2. In the absence of a bishop, the president of the Standing Committee shall serve as the president pro tempore of the Convention.

ARTICLE IX QUORUM

A majority (50% + 1) of the Clergy entitled to seat, voice and vote in the Convention and Lay Delegates from a majority (50% + 1) of the Congregations entitled to representation, when duly assembled, shall constitute a quorum for the transaction of business.

ARTICLE X TRANSACTION OF BUSINESS

Section 1. The Convention shall deliberate and act as one body, except as provided elsewhere in this Constitution.

Section 2. All elections shall be by written or electronic ballot unless a voice vote is approved by unanimous consent of the Convention or is otherwise provided for in this Constitution or the Canons.

Section 3. Except in the case of the election of a bishop when a vote by orders is required, a vote by orders may also be required by a majority of the Lay Delegates from any three Congregation or by three or more Clergy with seat, voice and vote who, as a group, are associated with at least three different Congregations or Institutions. In a vote by orders a concurrent majority in each Order shall be necessary for an affirmative action or election unless a greater vote is required by this Constitution or the Canons for such action or election.

Section 4. No vote may be cast by proxy in the Convention or in any annual or special meetings of a Parish or Mission of this Diocese.

ARTICLE XI OFFICERS

Section 1. At each annual meeting of the Convention, the Convention shall elect a Treasurer. The Convention, upon nomination by the Bishop, shall elect a Secretary, a Registrar, a Chancellor, and one or more Vice-Chancellors. The Convention shall elect such other officers as may be required by Canon. The election of officers who are nominated by the Bishop shall be by voice vote. Officers designated in this section shall perform the duties prescribed in this Constitution, the Canons and the resolutions of the Convention. Officers elected by the Convention shall remain in office until their successors are elected and assume office or until removed in accordance with the Canons.

Section 2. The Secretary shall be elected from among the members of the Convention.

Section 3. The Treasurer shall be an adult Communicant in Good Standing of a Congregation or a member of the Clergy with seat, voice and vote in the Convention and have such additional qualifications as may be prescribed by Canon.

Section 4. The Registrar shall be elected from among the members of the Convention.

Section 5. The Chancellor and Vice-Chancellors shall be learned in the law and shall be either adult Communicants in Good Standing of a Congregation or a member of the Clergy with seat, voice and vote in the Convention.

Section 6. In the case of an officer elected by the Convention who is unable to act for any reason, the Council, upon nomination by the Bishop, shall fill the vacancy until the next annual Convention. Persons thus appointed shall meet all requirements for such office in the Constitution and Canons.

ARTICLE XII THE STANDING COMMITTEE

Section 1. The powers, functions and duties of the Standing Committee shall be those prescribed in the General Constitution, General Canons, the Constitution, the Canons and the Convention.

Section 2. The membership of the Standing Committee shall be as provided in the Canons.

Section 3. Lay Members of the Standing Committee shall be adult Communicants in Good Standing of a Congregation. Presbyter members shall be canonically resident in this Diocese with seat, voice and vote in the Convention.

Section 4. The Standing Committee shall have power to fill vacancies occurring in its membership, through any cause, until the next annual meeting of the Convention.

ARTICLE XIII THE DIOCESAN COUNCIL

Section 1. The powers, functions and duties of the Council shall include those prescribed in the Constitution, the Canons and the Convention.

Section 2. The membership of the Council shall be as provided in the Canons.

Section 3. Lay Members of the Council shall be adult Communicants in Good Standing of a Congregation. Clergy members shall be canonically resident in this Diocese with seat, voice and vote in the Convention.

Section 4. The Council shall have power to fill vacancies occurring in its membership, through any cause, until the next annual meeting of the Convention.

ARTICLE XIV DEPUTIES TO GENERAL CONVENTION

Section 1. At the annual meeting of the Convention two years preceding the regular meeting of the General Convention, four Clergy and four Laity shall be elected to be delegates to represent this Diocese in General Convention who shall continue in office until their successors are chosen. The Clerical deputies shall be Presbyters or Deacons entitled to seat, voice and vote in the Convention, and the Lay deputies shall be Communicants in Good Standing of a Congregation.

Section 2. The Convention shall also elect the same number of alternate deputies from each order whose qualifications shall be the same as those of deputies.

Section 3. In case of the inability of deputies or alternates to attend the General Convention, the Bishop shall have the power to appoint persons to serve, provided they meet all requirements of the Constitution and Canons.

Section 4. Deputies and alternates to General Convention shall serve as deputies and alternates to the Provincial Synod. In the case of the inability of deputies or alternates to attend the Provincial Synod, the Bishop shall have the power to appoint persons to serve, provided they meet all requirements of the Constitution and Canons, and further provided, that if any elected deputy or alternate is thereafter able to serve such appointment shall lapse.

ARTICLE XV ELECTION OF A BISHOP

Section 1. Election of a Bishop, Bishop Coadjutor or Bishop Suffragan shall be made only in an annual meeting of the Convention or in a special meeting called for the purpose. The object of such special meeting shall be stated in the notice sent by the Secretary to all Clergy canonically resident in this Diocese and to the clerk of every Congregation. Notification of such special meeting shall be made at least sixty days before the meeting.

Section 2. Election of a Bishop, Bishop Coadjutor, or Bishop Suffragan shall be made in following manner: The Clergy and Lay Delegates shall vote by orders and election shall be by ballot. A quorum for election of a Bishop or Bishop Coadjutor shall require the presence of Lay Delegates from two-thirds of all Congregations entitled to vote and two-thirds of all Clergy entitled to vote. An election shall require a majority (50% +1) in both orders.

Section 3. Election of a Bishop Suffragan shall be made only with the approval of the Bishop.

ARTICLE XVI PARISHES AND MISSIONS

Section 1. Every Parish and Mission in this Diocese at the time of the adoption of this Constitution shall be considered in union with and entitled to representation in the Convention, unless hereafter deprived of such standing and right by vote of the Convention in accordance with the provisions of this Constitution and the Canons.

Section 2. The Convention, by Canon, may prescribe terms and conditions for the organization of Parishes and Missions.

ARTICLE XVII ASSESSMENT

The Convention shall establish a formula for the contribution of each Parish and Mission to the greater church. The Convention shall have the power to set the assessment and the timing of payments. If a Parish or Mission fails to make its contribution, the Diocese shall take such action as prescribed by the Canons.

ARTICLE XVIII ALTERATION OF CONSTITUTION

The method of altering this Constitution shall be as follows:

- (1) A proposed amendment shall be submitted to the Committee on Constitution and Canons at least sixty (60) days prior to the date set for annual Convention.
- (2) The Committee on Constitution and Canons shall file a report on the proposed amendment with the Secretary for inclusion in the notice of the meeting as required by Article VI of this Constitution.
- (3) The proposed amendment shall be considered at the Convention and if approved by a majority (50% + 1) vote, shall lie over until the next annual Convention. If again approved by two-thirds of each order voting separately and by the Bishop, the amendment shall be adopted and shall be in force from the date of adoption unless some future date is specified in the amendment. The proposed amendment may be altered or added to before its adoption by a majority (50% + 1) of the first Convention or before its final approval at the second Convention.
- (4) Provided, if such proposed amendment is altered or added to at the second Convention by a majority (50% + 1) vote, it shall lie over until the next annual Convention. If again approved by two-thirds of each order voting separately and by the Bishop, the amendment shall be adopted and shall be in force from the date of adoption unless some future date is specified in the amendment.

