



**JOURNAL OF THE  
116<sup>th</sup> CONVENTION  
OF THE  
EPISCOPAL CHURCH IN UTAH**

**April 24, 2021  
Salt Lake City, Utah**

**DIOCESE OF UTAH**  
**JOURNAL OF THE 116th CONVENTION**  
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## **BISHOPS OF THE DIOCESE OF UTAH**

Missionary District 1867 / Organized 1971

### **Missionary Bishop, The Rt. Rev. Daniel Sylvester Tuttle, D.D., S.T.D., D.C.L., LL.D.**

Born January 26, 1837; Consecrated May 1, 1867  
Bishop of Montana, with jurisdiction in Idaho and Utah 1867-86  
Presiding Bishop, September 7, 1903;  
Died April 17, 1923

### **Second Bishop, The Rt. Rev. Abiel Leonard**

Born June 26, 1848; Consecrated January 25, 1888  
Bishop of Missionary District of Salt Lake 1888-1903  
Died December 3, 1903

### **Third Bishop, The Rt. Rev. Franklin S. Spalding**

Born March 13, 1865; Consecrated December 4, 1904  
Bishop of Missionary District of Utah 1904-1914  
Died September 24, 1914

### **Fourth Bishop, The Rt. Rev. Paul Jones**

Born November 25, 1880; Consecrated December 16, 1914  
Bishop of Missionary District of Utah 1914-1918  
Resigned April 11, 1918; Died September 4, 1941

### **Fifth Bishop, The Rt. Rev. Arthur W. Moulton**

Born May 3, 1873; Consecrated April 29, 1920  
Bishop of Missionary District of Utah 1920-1946  
Retired September 1946; Died August 18, 1972

### **Sixth Bishop, The Rt. Rev. Stephen C. Clark**

Born August 6, 1892; Consecrated December 6, 1946  
Bishop of Missionary District of Utah 1946-1950  
Died November 30, 1950

### **Seventh Bishop, The Rt. Rev. Richard S. Watson, D.D., LL.D.**

Born July 14, 1902; Consecrated May 1, 1951  
Bishop of Missionary District of Utah 1951-1971  
Retired September 12, 1971; Died July 6, 1987

### **Eighth Bishop, The Rt. Rev. E. Otis Charles, D.D.**

Born April 24, 1926; Consecrated September 12, 1971  
Bishop of Diocese of Utah 1971-1986  
Resigned as Bishop of Utah, October 1986  
Dean, Episcopal Divinity School 1985-1993  
Retired 1993; Died December 26, 2013

**Ninth Bishop, The Rt. Rev. George Edmonds Bates**

Born August 11, 1933; Consecrated October 25, 1986

Bishop of Diocese of Utah 1986-1997

Retired June 29, 1996; Died March 30, 1999

**Tenth Bishop, The Rt. Rev. Carolyn Tanner Irish**

Born April 14, 1940; Consecrated May 31, 1996 (coadjutor)

Seated as Diocesan Bishop of Diocese of Utah June 29, 1997

Bishop of Diocese of Utah 1997-2010

Retired November 6, 2010

**Eleventh Bishop, The Rt. Reverend Scott B. Hayashi**

Born December 9, 1953; Consecrated November 6, 2010

Bishop of Diocese of Utah 2010-present

## OFFICERS OF THE EPISCOPAL DIOCESE OF UTAH

### **Bishop**

The Rt. Rev. Scott B. Hayashi  
11<sup>th</sup> Bishop of Utah

### **Diocesan Treasurer**

Mr. David Lingo

### **Registrar/Historiographer**

Mr. Kurt Cook

### **Secretary to Convention**

The Rev. David Sakrison

### **Chancellor and General Counsel**

Canon Stephen F. Hutchinson, Esq.

### **Vice Chancellors**

Branden Burningham, Esq.

Sandra Lee Corp, Esq.

Rick L. Knuth, Esq.

## THE STANDING COMMITTEE

### **Ex-Officio Members**

The Rt. Rev. Scott B. Hayashi, Bishop  
The Rev. David Sakrison, Secretary of Convention

### **Canonical Advisor**

Stephen F. Hutchinson, Esq., Canon Chancellor & General Counsel

### **Administrative Support**

Ms. Angela Rogers

### **-2022-**

The Rev. Lyn Briggs

Ms. debi Kuwada

### **-2023-**

The Rev. Isabel Gonzalez

Ms. Brenda Ruffier

### **-2024-**

The Rev. Trace Browning

Mr. Kurt Cook

## TRUSTEES AND MEMBERS OF THE CORPORATION OF THE EPISCOPAL CHURCH IN UTAH

The Rev. Lyn Briggs .....	President
Mr. Kurt Cook .....	Vice President
Ms. Brenda Ruffier .....	Secretary
Members of the Standing Committee .....	Trustees

## **THE DIOCESAN COUNCIL**

### **Bishop**

The Rt. Rev. Scott B. Hayashi, President and Chair

### **Ex Officio Members**

Mr. David Lingo, Diocesan Treasurer

### **Parliamentarian to Council**

Stephen F. Hutchinson, Esq., Canon Chancellor & General Counsel

Ms. Monica Daly, Administrative Support

### **-2022-**

Ms. Tere Champ-Major  
The Very Rev. Tyler Doherty  
The Rev. Cn. Pablo Ramos

### **-2023-**

Mr. Chuck Goode  
Mr. Don Wood

### **-2024-**

The Rev. Gabriel Garang  
Mr. Nick Ellingson  
Ms. Connie Witt

## COMMISSION ON MINISTRY

### **Bishop**

The Rt. Rev. Scott B. Hayashi, Bishop of Utah

Ms. Angela Rogers, Administrative Support

### **-2022-**

The Rev. Terri Heyduk

Mr. David Reed

Ms. Martha Wunderli

### **-2023-**

Ms. Karen Browning

Mr. Kurt Cook

The Rev. Anita Miner, *Deacon*

### **-2024-**

Mr. Joseph Frank

The Rev. Kurt Wiesner, Chair

1 Vacant Lay Term

## THE DISCIPLINARY BOARD

### **-2022-**

The Rev. Elizabeth (Libby) Hunter, *Deacon*

Mr. Jim Palmer

Jeffrey W. Shields, Esq.

### **-2023-**

The Ven. Robert Shoop

The Rev. Mary Janda

### **-2024-**

Angela Micklos, Esq.

The Rev. David Sakrison

## CHURCH ATTORNEY

(for disciplinary matters)

John Sheaffer Jr., Esq.

## INTAKE OFFICERS

Toni Marie Sutliff, Esq.

Williams Downes, Jr., Esq.

# THE EPISCOPAL DIOCESE OF UTAH

## Program Teams and Diocesan Staff Contact Persons

Anti-Racism Training .....	TBD
Camp Tuttle .....	Ms. Karen Gleeson and Ms. Ingrid Van Zanten
Chaplain to Retired Clergy, Partners and Surviving Spouses .....	The Rev. Canon Caryl Marsh
Communications .....	Canon Craig Wirth and Mr. Nick Cockrell
Diocesan e-newsletter	
Media Relations	
Website	
Diocesan Coordinator for Church Periodical Club and Episcopal Church Women .....	Ms. Laura Robinson Orcutt
Diocesan Coordinator for Episcopal Relief and Development .....	The Rev. Deanna Sue Adams
Diocesan EFM Coordinator .....	Mr. Phil Kinchington
Tuttle School .....	The Rev. Susan Toone, R.N. and The Rev. Alison Desiderio Peterson, <i>Deacon</i>
Episcopal Disability Network Representative .....	The Rev. Susan Toone, R.N.
Liturgy, Preaching and Music .....	TBD
Liturgy & Music	
Preaching	
Trust II Indigent Health Care .....	Canon Stephen F. Hutchison, Esq.
United Thank Offering Representative .....	The Rev. Isabel Gonzalez
Youth Faith Formation Group.....	Ms. Rhonda Dossett & Ms. Karen Gleeson
Youth & Young Adult Ministry.....	Ms. Karen Gleeson



## THE EPISCOPAL DIOCESE OF UTAH

### BISHOP'S STAFF

The Rt. Rev. Scott B. Hayashi ..... 11th Bishop of Utah

Mr. Thomas Call .....Senior Accountant

Mr. Nick Cockrell .....Communications Assistant

Ms. Monica Daly.....Administrative Assistant to the Bishop

Ms. Sandra Garrard ..... Staff Accountant

Ms. Karen Gleeson.....Camp Tuttle/Youth Ministry

The Rev. Cn. Terri Heyduk.....Transition Minister

Canon Stephen F. Hutchinson, Esq.\* ..... Canon Chancellor

Miss Christine Jenkin.....Event/Camp Staff

Mr. Gary Lindemann..... Guest Services

Ms. Carmelita Martinez ..... Staff Accountant

Ms. Angela Rogers ..... Administrative Assistant to the Chancellor

Ms. Stacy Shelton ..... Chief Financial Officer

Ms. Kay Tracy .....Senior Accountant

Ms. Rhonda Uber.....Facilities and Events Manager

Ms. Ingrid Van Zanten..... Camp Tuttle Director

Canon Craig Wirth.....Communications Officer

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\* on retainer through law firm; not an employee of the Diocese of Utah

## THE EPISCOPAL DIOCESE OF UTAH

### CONGREGATIONS & MINISTRIES IN THE DIOCESE

#### **Eastern Utah/Southeastern Utah**

**Price:** Ascension St. Matthew's Church (a joint fellowship of Lutherans (ELCA) and Episcopalians), 522 N Homestead Blvd, Price UT 84501, Phone: (435) 637-0106, [www.asmprice.org](http://www.asmprice.org), email: [episcoluth@gmail.com](mailto:episcoluth@gmail.com); The Rev. Rebecca Aardahl, Vicar, email: [Rebecca.aardahl@gmail.com](mailto:Rebecca.aardahl@gmail.com)

**Randlett:** Church of the Holy Spirit, HC 69 PO Box 630016, Randlett, UT 84063, Phone: (435) 545-2400, Fax: (435) 545-2401, email: [holyspirit.randlett@gmail.com](mailto:holyspirit.randlett@gmail.com); The Rev. Connie Gordon, Vicar, email: [rev.cgordon@gmail.com](mailto:rev.cgordon@gmail.com)

**Moab:** Episcopal Church of St. Francis, 250 Kane Creek Road, Moab, UT (Mailing address: PO Box 96, Moab, UT 84532), Phone: (435) 259-5831, Fax: (435) 259-3380, email: [stfran@etv.net](mailto:stfran@etv.net) The Hon. The Rev. David Sakrison, Priest-in-Charge, email: [sakrison@citlink.net](mailto:sakrison@citlink.net); [fr.dave2012@gmail.com](mailto:fr.dave2012@gmail.com)

**Whiterocks:** St. Elizabeth's Church, 11700 North 3900 East, Whiterocks, UT 84085 (Mailing address: PO Box 100, Whiterocks, UT 84085), Phone: (435) 353-4279, Fax: (435) 353-4278; [stelizabethsut.org](http://stelizabethsut.org); email: [stelizabethsut@gmail.com](mailto:stelizabethsut@gmail.com); The Rev. Michael Carney, Vicar, email: [whiterocksrev@gmail.com](mailto:whiterocksrev@gmail.com)

**Vernal:** St. Paul's Church (Vernal), 226 West Main Street, Vernal, UT 84078-2506, Phone: (435) 789-1806, Fax: (435) 781-1806, Website: [stpaulsvernal.org](http://stpaulsvernal.org); email: [stpaulsvernal@gmail.com](mailto:stpaulsvernal@gmail.com); The Rev. Connie Gordon, Vicar, email: [rev.cgordon@gmail.com](mailto:rev.cgordon@gmail.com)

#### **Northern Utah**

**Ogden:** Church of the Good Shepherd, 2374 Grant Avenue, Ogden, UT 84401, Phone: (801) 392-8168, Fax: (801) 627-7026, [www.goodshepherdogden.org](http://www.goodshepherdogden.org); email: [office@goodshepherdogden.comcastbiz.net](mailto:office@goodshepherdogden.comcastbiz.net); The Rev. Vanessa Cato, Rector, email: [revdvgc@gmail.com](mailto:revdvgc@gmail.com)

**Centerville:** Church of the Resurrection, 1131 S Main, Centerville, UT 84014, Phone: (801) 295-1360; [www.ecor.org](http://www.ecor.org); email: [secretary@ecor.org](mailto:secretary@ecor.org); The Rev. Lyn Zill Briggs, Vicar, email: [vicar@ecor.org](mailto:vicar@ecor.org)

**Ogden:** La Parroquia de El Buen Pastor, 2374 Grant Avenue, Ogden, UT 84401, Phone: (801) 968-2731; The Rev. Isabel Gonzalez, Assisting Priest, email: [rev\\_isabel@comcast.net](mailto:rev_isabel@comcast.net)

**Logan:** St. John's Church, 85 East 100 North, Logan, UT 84321, Phone: (435) 752-0331, [stjohnslogan.com](http://stjohnslogan.com); email: [stjohnsreceptionist@gmail.com](mailto:stjohnsreceptionist@gmail.com); Vacant email:

**Brigham City:** St. Michael's Church, 589 South 200 East, Brigham City, UT 84302, Phone: (801) 391-2185, [www.stmichaelsut.org](http://www.stmichaelsut.org); The Rev. Jennifer Tucker, Priest-in-Charge, email: [rev.jennifer.tucker@gmail.com](mailto:rev.jennifer.tucker@gmail.com)

**Clearfield:** St. Peter's Church, 1579 South State Street, Clearfield, UT 84015-1609, Phone: (801) 825-0177, [www.stpetersutah.com](http://www.stpetersutah.com), email: [stpetersadmin@gmail.com](mailto:stpetersadmin@gmail.com); The Rev. Jennifer Tucker, Priest-in-Charge, email: [rev.jennifer.tucker@gmail.com](mailto:rev.jennifer.tucker@gmail.com)

### **Salt Lake City and Environs**

**Salt Lake:** All Saints Church, 1710 Foothill Drive, Salt Lake City, UT 84109, Phone: (801) 581-0380 Fax: (801) 582-3421, [www.allsaintssl.org](http://www.allsaintssl.org); [allsaints@allsaintssl.org](mailto:allsaints@allsaintssl.org); The Rev. Trace Browning, Priest-in-Charge email: [tracebrowning@allsaintssl.org](mailto:tracebrowning@allsaintssl.org); Sudanese Congregation: The Rev. Gabriel Atem; [gatem@allsaintssl.org](mailto:gatem@allsaintssl.org)

**Salt Lake:** Cathedral Church of St. Mark, 231 East 100 South, Salt Lake City, UT 84111, Phone: (801) 322-3400; Fax: (801) 322-3410, [www.stmarksutah.org](http://www.stmarksutah.org); The Very Rev. Tyler Doherty, email: [tyler@stmarksutah.org](mailto:tyler@stmarksutah.org)

**West Valley City:** Iglesia Episcopal de San Esteban, 4615 South 3200 West, West Valley City, UT 84119, Phone: (801) 968-2731; Fax (801) 968-0384; The Rev. Canon Pablo Ramos, D.D., Canon for Latino Ministries and Vicar, email: [sanesteban1@aol.com](mailto:sanesteban1@aol.com)

**Midvale:** St. James' Church, 7486 Union Park Ave., Midvale, UT 84047, Phone: (801) 566-1311, Fax: (801) 566-1322, [www.stjamesutah.com](http://www.stjamesutah.com); email: [wendy@stjamesutah.com](mailto:wendy@stjamesutah.com); The Rev. Christopher Szarke, Rector email: [frchristopher@stjamesutah.com](mailto:frchristopher@stjamesutah.com)

**Park City:** St. Luke's Church, 4595 North Silver Springs Drive, Park City, UT 84098 (Mailing address: PO Box 981208, Park City, UT 84098-1208), (St. Luke's Chapel, 525 Park Avenue, Park City, Utah), Phone: (435) 649-4900, Fax: (435) 655-7123, [www.stlukespc.org](http://www.stlukespc.org), email: [beckie@stlukespc.org](mailto:beckie@stlukespc.org); Vacant

**Provo:** St. Mary's Church, 50 West 200 North, Provo, UT 84601 (Mailing address: PO Box 641, Provo, UT 84603-0641), Phone: (801) 373-3090, [www.stmarysprovo.org](http://www.stmarysprovo.org); email: [ashleyhaws@gmail.com](mailto:ashleyhaws@gmail.com); The Rev. Susan Toone, Vicar, email: [revsusan@stmarysprovo.org](mailto:revsusan@stmarysprovo.org)

**Salt Lake:** St. Paul's Church (Salt Lake City), 261 South 900 East, Salt Lake City, UT 84102, Phone: (801) 322-5869, Fax: (801) 355-6203, Pre-School: (801) 521-6419, [www.stpauls-slc.org](http://www.stpauls-slc.org), email: [admin@stpauls-slc.org](mailto:admin@stpauls-slc.org) or [info@stpauls-slc.org](mailto:info@stpauls-slc.org); The Rev. Kurt Wiesner, Rector, email: [rector@stpauls-slc.org](mailto:rector@stpauls-slc.org)

**West Valley City:** St. Stephen's Church, 4615 South 3200 West, West Valley City, UT 84119, Phone: (801) 968-2731, Fax (801) 968-0384, [www.ststephenswvc.org](http://www.ststephenswvc.org), email: [st.stephens@comcast.net](mailto:st.stephens@comcast.net); The Rev. Canon Pablo Ramos, D.D., Canon for Latino Ministries and Vicar, email: [sanesteban1@aol.com](mailto:sanesteban1@aol.com)

### **Southern Utah/Arizona**

**St. George:** Grace Church, 1072 East 900 South, St. George, UT 84790, Phone: (435) 628-1181, Fax: (435) 628-2050, [www.gracestgeorge.org](http://www.gracestgeorge.org); email: [office@gracestgeorge.org](mailto:office@gracestgeorge.org); Vacant, email:

**Ivins:** Spirit of the Desert, 272 E Center Street, Ivins, UT 84738, Phone: (435) 592-0034; [spiritofthedesertkayenta.org](http://spiritofthedesertkayenta.org); The Rev. Lee Montgomery, Ph.D., Priest-in-Charge, [fatherlee.montgomery@gmail.com](mailto:fatherlee.montgomery@gmail.com)

**Page, AZ:** St. David's Church, 421 South Lake Powell Blvd., Page, AZ 86040, (Mailing address: PO Box 125, Page AZ 86040), Phone: (928) 645-4965, Fax: (928) 645-9533, [www.stdavidspage.org](http://www.stdavidspage.org), email: [stdavidspage@gmail.com](mailto:stdavidspage@gmail.com); The Rev. Kathalin Walker, Priest-in-Charge, [vicarstdavids@gmail.com](mailto:vicarstdavids@gmail.com)

**Cedar City:** St. Jude's Church, 70 North 200 West, Cedar City, UT 84720, Phone: (435) 586-3623, Fax: (435) 586-7049, [www.stjudes-cedarcity.org](http://www.stjudes-cedarcity.org), email: [heyjudeparish@gmail.com](mailto:heyjudeparish@gmail.com) or [stjudescedarcity@gmail.com](mailto:stjudescedarcity@gmail.com), The Rev. Lee Montgomery, Ph.D., Vicar, email: [fatherlee.montgomery@gmail.com](mailto:fatherlee.montgomery@gmail.com)

### **Chapels**

#### **Chapel of Christ the King**

Camp Tuttle, Brighton, UT 84121 Phone: (801) 349-0336  
Ms. Karen Gleeson, Email: [kgleeson@episcopal-ut.org](mailto:kgleeson@episcopal-ut.org)

#### **Chapel of the Good Shepherd at St. Mark's Hospital**

1250 East 3900 South, Salt Lake City, UT 84124 Phone: (801) 268-7292  
The Rev. Nancy Cormack-Hughes, email: [nancy.cormackhughes@mountainstarhealth.com](mailto:nancy.cormackhughes@mountainstarhealth.com)  
Service: Wednesday 11:00 AM

#### **Chapel of the Episcopal Diocese of Utah**

75 South 200 East, Salt Lake City, UT 84111 Phone: (801) 322-4131  
The Rt. Rev. Scott B. Hayashi, Email: [shayashi@episcopal-ut.org](mailto:shayashi@episcopal-ut.org)

#### **St. Margaret's Chapel at Rowland Hall-St. Mark's School**

Lower School: 720 Guardsman Way, Salt Lake City, UT 84109 Phone: (801) 355-7485  
Upper School: 843 South Lincoln, Salt Lake City, UT 84102 Phone: (801) 355-7494  
Mr. Alan Sparrow, Headmaster

### **RELATED MINISTRIES - Related ministries through Episcopal Community Services:**

#### **Spiritual Care Center at St. Mark's Hospital**

1200 East 3900 South, WP330, Salt Lake City, UT 84124

#### **The Rev. Nancy Cormack-Hughes, *BCC, ECS Director of Spiritual Care***

1220 East 3900 South, WP330, Salt Lake City, UT 84124, (801) 268-7871  
Email: [Nancy.cormackhughes@mountainstarhealth.com](mailto:Nancy.cormackhughes@mountainstarhealth.com)

#### **Ms. Karen Peña, *ECS Administrative Director of Spiritual Care***

1220 East 3900 South, CMB 3B, Salt Lake City, UT 84124, (801) 268-7292  
Email: [karen.pena@mountainstarhealth.com](mailto:karen.pena@mountainstarhealth.com)

#### **The Rev. Nancy Piggott, *BCC, ACPE Certified Educator***

1220 East 3900 South, WP330, Salt Lake City, UT 84124, (801) 268-7871  
Email: [Nancy.piggott@mountainstarhealth.com](mailto:Nancy.piggott@mountainstarhealth.com)

### **Lakeview Hospital**

#### **The Rev. Zach Medlin, Lead Facility Chaplain**

630 Medical Drive, Bountiful, UT 84010, Phone: (918) 770-5608  
Email: [zach.medlin@mountainstarhealth.com](mailto:zach.medlin@mountainstarhealth.com)

**Ogden Regional Medical Center**

**Ms. Jeannine Caracciolo, Lead Facility Chaplain**

5475 S 500 E, Ogden UT 84405, Phone: (801)-694-0790

Email: [jeannine.caracciolo@mountainstarhealth.com](mailto:jeannine.caracciolo@mountainstarhealth.com)

**Youth Impact at Browning Jubilee Center**

The Rev. Suzanne Miller, *Deacon*, **Executive Director**

2305 Grant Ave, Ogden, UT 84401, Phone: (801) 612-3001

Email: [suzy@youthimpactogden.org](mailto:suzy@youthimpactogden.org)

**Episcopal Prison Ministry**

**The Rev. Dave Sakrison (Moab)**, Prison Ministry Coordinator

Email: [sakrison@citlink.net](mailto:sakrison@citlink.net); [fr.dave2012@gmail.com](mailto:fr.dave2012@gmail.com)

**The Rev. Ron Belnap (SLC)**, Prison Ministry Coordinator

Email: [therealgitor@gmail.com](mailto:therealgitor@gmail.com)

**The Rev. Aimee Altizer**, Flourish Bakery

Email: [aimeealtizer@gmail.com](mailto:aimeealtizer@gmail.com)

**The Rev. Sandra Jones**, Flourish Bakery

Email: [snadraj@gmail.com](mailto:snadraj@gmail.com)

**Related ministries through Episcopal Management Corporation (Elderly Housing)**

Mr. Richard M. Tyler, Jr., President, Phone: (801) 272-3896

**The Rev. Anne Campbell, Resident Pastor, St. Mark's Towers & Millcreek**

Email: [revabbecam@gmail.com](mailto:revabbecam@gmail.com); Phone: (801) 364-5111; (801) 244-6985

**Property Managers: Danville Development Corporation**

7351 South Union Park Ave, Ste. 250, Midvale UT 84047, Phone: (801) 565-0700; fax: (801) 561-3956, Contact: Ms. Lisa Jones, Email: [ljones@danvildevelopment.com](mailto:ljones@danvildevelopment.com)

St. Mark's Tower, 650 South 300 East, Salt Lake City, UT 84111, Phone: (801) 364-5111

St. Mark's Millcreek, 418 East Front Avenue, Salt Lake City, UT 84115, Phone: (801) 486-3431

St. Mark's Garden, 514 North 300 West, Kaysville, UT 84037, Phone: (801) 544-4231

St. Mark's Terrace, 50 North 500 West, Brigham City, UT 84302, Phone (435) 734-2169

Union Gardens, 468 3rd Street, Ogden, UT 84404, Phone: (801) 392-7230

**Related ministries through Utah Episcopal Campus Ministry:**

**Weber State University**

Dr. Mark LeTourneau – Ogden Campus

Ms. Georgette LeTourneau - Davis Campus

177 N Lynne School Lane, Ogden UT 84404

Phone: (801) 626-6386 Email: [mletourneau@weber.edu](mailto:mletourneau@weber.edu)

**THE EPISCOPAL DIOCESE OF UTAH**  
**Alphabetical Listing of Canonically and Geographically Resident Clergy**  
Showing Assignments as of April 24, 2021

The Rt. Rev. Scott B. Hayashi .....	Eleventh Bishop of Utah
The Rev. Rebecca Aardahl.....	Ascension St. Matthew's
The Rev. Deanna Sue Adams, <i>Deacon</i> .....	St. Michael's
The Rev. Susan Allman .....	Retired
The Rev. Aimee Altizer .....	St. Luke's
The Rev. Garang Gabriel Atem .....	All Saints
The Rev. Judith Steele Barbuto .....	Retired
The Rev. Albert B. Beacham, III .....	Retired
The Rev. Susan Beem Beery .....	Retired
The Rev. Ronald V. Belnap .....	Retired
The Rev. Lyn Zill Briggs .....	Church of the Resurrection
The Rev. Trace Browning .....	All Saints
The Rev. Anne Campbell.....	Episcopal Community Services, Inc.
The Rev. Michael Carney .....	St. Elizabeth's
The Rev. F. LeRoy Carter .....	Retired
The Rev. Vanessa Cato .....	Church of the Good Shepherd
The Rev. Canon W. Ivan Cendese, Ph.D. ....	Retired
The Rev. David Christian.....	Retired
The Rev. Christine Contestable .....	Retired
The Rev. Guilherme (Gill) de Azevedo .....	Episcopal Diocese of Utah
The Rev. John Dillon .....	Retired/St. James'
The Very Rev. Tyler Doherty .....	Cathedral Church of St. Mark
The Rev. Julie Fabre Stewart, <i>Deacon</i> .....	Retired
The Rev. Claudia Giacomia .....	Retired/St. Luke's
The Rev. Isabel Gonzalez .....	El Buen Pastor
The Rev. Connie L. Hill Gordon .....	St. Paul's (Vernal)/Holy Spirit
The Rev. Jessica A. Hatch .....	Retired
The Rev. Marsha Heron, <i>Deacon</i> .....	St. Elizabeth's Church
The Rev. Cn. Terri Heyduk.....	Diocesan Staff
The Rev. Elizabeth (Libby) Hunter, <i>Deacon</i> .....	Retired
The Rt. Rev. Carolyn Tanner Irish.....	Retired, Tenth Bishop of Utah
The Rev. Mary S. Janda .....	Retired
The Rev. Diana P. Johnson .....	Retired
The Rev. Sandra Lee Jones, <i>Deacon</i> .....	St. Mary's
The Very Rev. F. Q. (Rick) Lawson .....	Retired
The Rev. Gail Lea .....	Retired
The Rev. Caryl A. Marsh .....	Retired
The Rev. Suzanne Miller, <i>Deacon</i> .....	Church of the Resurrection
The Rev. Michael Milligan .....	Retired
The Rev. Anita Miner, <i>Deacon</i> .....	Retired/All Saints
The Rev. Dr. John Monsour.....	Retired
The Rev. Lee Montgomery, Ph.D. ....	Spirit of the Desert/St. Jude's
The Rev. Alison Desiderio Peterson, <i>Deacon</i> .....	All Saint's & The Tuttle School
The Very Rev. Jack C. Potter .....	Retired

The Rev. Cn. Pablo Ramos, D.D. ....	St. Stephen's/Iglesia Episcopal de San Esteban
The Rev. Charles Robinson .....	Retired
The Rev. David Sakrison .....	The Episcopal Church of St. Francis
The Rev. Patricia Sanchez, <i>Deacon</i> .....	Church of the Good Shepherd
The Ven. Robert Shoop, <i>Archdeacon</i> .....	St. James'
The Rev. Christopher Szarke.....	St. James'
The Rev. James R. Tendick .....	Retired
The Rev. Susan Toone, RN .....	St. Mary's/The Tuttle School
The Rev. Jennifer Tucker .....	St. Michael's/St. Peter's
The Rev. Kathalin Walker.....	St. David's
The Rev. Kurt Wiesner .....	St. Paul's (Salt Lake City)

Note: For purposes of this report, "Retired" may mean either by choice or having attained 72 years of age, the mandatory retirement age. Information within parentheses means the place of residence. If there is information following the "/" it indicates the ministry where the individual is serving. Identical information is provided to The Episcopal Church for one of their reports during the year.

### CANONICALLY RESIDENT CLERGY (OUT OF STATE)

The Rev. Cn. Steven Andersen.....	Retired
The Rev. Emil Belsky .....	Retired
The Rev. Mark Clevenger .....	Retired
The Rev. Kay Cook Ph.D. ....	Retired
The Rev. J. A. Frazer Crocker, Jr., ACSW, D.Min. ....	Retired
The Rev. Suzanne (Sue) Duffield .....	Retired/Serving in Georgia
The Rev. Ruth Eller .....	Retired/Serving in California
The Rev. Leonard (Len) Evans .....	Retired
The Rev. John A. Filler .....	Retired
The Rev. Thomas (Tom) Fiske.....	Retired
The Rev. Richard L. Frank, <i>Deacon</i> .....	Retired
The Rev. Nancy L. Groshart .....	Retired
The Rev. Deborah Hughes-Habel .....	Retired/Serving in Oregon
The Rev. Claudia Heath, <i>Deacon</i> .....	Retired
The Rev. James (Jim) Locke .....	Retired
The Very Rev. William F. Maxwell, D.Div. ....	Dean Emeritus, Cathedral, Retired
The Rev. Richard Mendez .....	Retired
The Rev. Cheryl P. Moore .....	Serving in New Hampshire
The Rev. Mary June Nestler.....	Missionary for The Episcopal Church
The Rev. Claudia Seiter .....	Retired
The Rev. Sister Barbara of Jesus, n/OCD .....	Retired
The Rev. Nina Stasser .....	Retired/Serving in Arizona
The Rev. Jefferson (Jeff) Stephens.....	Retired
The Rev. Stephen Sturgeon .....	Serving in California
The Rev. Robert G. Two Bulls .....	Retired
The Rev. Richard Whittaker .....	Serving in California

## **POSTULANTS/SEMINARIANS/CANDIDATES**

Mr. Matthew Bryner, Church of the Good Shepherd, Postulant

Ms. Ashley Gurling, Church of the Resurrection, Postulant

Ms. Patricia (Pat) Hart, All Saints, Candidate

Ms. Holly Huff, Cathedral Church of St. Mark, Postulant

Ms. Daniela Lee, St. Stephen's, Postulant

## **VOCATIONAL DEACONS**

N/A



## **BISHOP'S CONVENTION COMMITTEE APPOINTMENTS**

### **CONVENTION PLANNING COMMITTEE**

The Rt. Rev. Scott B. Hayashi  
Mr. Nick Cockrell  
Ms. Monica Daly  
Canon Stephen F. Hutchinson, Esq.  
Ms. Angela Rogers  
Ms. Rhonda Uber  
Canon Craig Wirth

### **COMMITTEE ON CONSTITUTION AND CANONS**

Sandra Lee Corp, Esq.  
Dr. G. Ronald (Ron) Kastner  
Rick Knuth, Esq.  
The Rev. Lee Montgomery, Ph.D.

Ex-officio Member:  
Canon Stephen F. Hutchinson

Administrative Support:  
Ms. Angela Rogers

### **COMMITTEE ON CREDENTIALS**

Mr. Nick Cockrell  
Ms. Angela Rogers  
The Rev. David Sakrison  
Canon Craig Wirth

### **RESOLUTIONS COMMITTEE**

Branden Burningham, Esq., Chair  
The Rev. Christopher Szarke  
Mr. Forrest Cuch

Ex-officio Member:  
Canon Stephen F. Hutchinson

Administrative Support:  
Ms. Angela Rogers

### **VOLUNTEERS/TELLERS**

N/A

### **TIMEKEEPER**

Ms. Angela Rogers

### **RUNNER**

N/A

**MEMBERS OF CONVENTION**  
**CLERGY OF THE EPISCOPAL DIOCESE OF UTAH**  
**IN ORDER OF CANONICAL RESIDENCE - at the time of the 116th Convention**

The Ven. Robert Shoop, <i>Archdeacon</i> .....	1985
†The Rev. Charles Robinson .....	1989
The Rev. Trace Browning .....	1995
The Rev. Canon Pablo Ramos, D.D. ....	1996
The Rev. Elizabeth (Libby) Hunter, <i>Deacon</i> .....	2001
The Rev. David Sakrison .....	2004
The Rev. Connie Gordon .....	2006
The Rev. Deanna Sue Adams .....	2006
The Rev. Lyn Zill Briggs .....	2007
The Rev. Isabel T. Gonzalez .....	2007
The Rev. Jennifer Lynn Tucker .....	2007
The Rev. Lee Montgomery, Ph.D. ....	2009
The Rt. Rev. Scott B. Hayashi .....	2010
The Rev. Susan Toone R.N. ....	2011
The Rev. Vanessa Cato .....	2012
The Rev. Sandra Lee Jones .....	2013
The Very Rev. Tyler Doherty .....	2015
The Rev. Kurt Wiesner .....	2015
†The Rev. Aimee Altizer .....	2016
The Rev. Gabriel Atem .....	2016
The Rev. Michael Carney .....	2016
The Rev. Cn. Terri Heyduk.....	2016
The Rev. Patricia Sanchez, <i>Deacon</i> .....	2017
The Rev. Kathalin Walker.....	2017
The Rev. Christopher Szarke.....	2018
The Rev. Gill de Azevedo.....	2019
The Rev. David Christian, <i>Deacon</i> .....	2019
The Rev. Alison Desiderio Peterson, <i>Deacon</i> .....	2020
The Rev. Anne Campbell.....	2020
The Rev. Rebecca Aardahl.....	2021

## CANONICALLY RESIDENT LIVING OUT OF STATE

†The Very Rev. William F. Maxwell, Dean Emeritus .....	1949
†The Rev. J. A. Frazer Crocker, Jr., D.Min. ....	1967
†The Rev. Len Evans .....	1969
The Rev. Mary June Nestler .....	1979
†The Rev. Cheryl Moore .....	1986
†The Rev. Mark Clevenger.....	1987
†The Rev. Richard L. Frank.....	1987
†The Rev. Sister Barbara of Jesus, n/OCD .....	1989
†The Rev. Nancy L. Groshart.....	1992
†The Rev. John A. Filler .....	1993
†The Rev. Richard Mendez .....	1995
†The Rev. Robert G. Two Bulls .....	1996
†The Rev. Ruth Eller .....	1999
†The Rev. Claudia D. Seiter .....	2001
†The Rev. Claudia Heath .....	2003
†The Rev. Cn. Steven C. Andersen .....	2004
†The Rev. Nina Stasser .....	2004
†The Rev. Kay Cook, Ph. D. ....	2006
†The Rev. Emil Belsky .....	2006
†The Rev. Richard Whittaker .....	2009
†The Rev. Deborah Hughes-Habel .....	2010
†The Rev. Stephen Sturgeon, Ph.D. ....	2014
†The Rev. Thomas Fiske.....	2018

## RETIRED CLERGY

†The Rev. Jefferson (Jeff) Stephens.....	1958
†The Very Rev. Jack C. Potter .....	1965
†The Rev. Michael Milligan.....	1971
†*The Rev. Dr. John Monsour.....	1974
†The Rev. Caryl A. Marsh .....	1978
The Rev. F. LeRoy Carter .....	1980
†The Rt. Rev. Carolyn Tanner Irish, Tenth Bishop of Utah.....	1984
The Very Rev. F. Q. (Rick) Lawson .....	1989
†The Rev. Susan Beem Beery .....	1985
†The Rev. Albert B. Beacham, III .....	1987
†The Rev. Canon W. Ivan Cendese, Ph.D. ....	1989
†The Rev. James R. Tendick .....	1989
†The Rev. Jessica A. Hatch.....	1990
†The Rev. Ronald V. Belnap .....	1991
†The Rev. Diana P. Johnson .....	1994
The Rev. John Dillon .....	1996
†The Rev. Julie K. Fabre Stewart .....	1996
†The Rev. Christine M. Contestable .....	1997
†The Rev. Judith Barbuto .....	1999

†The Rev. Susan Allman .....	2001
The Rev. Elizabeth (Libby) Hunter, <i>Deacon</i> .....	2001
†The Rev. Gail Lea .....	2004
The Rev. Claudia Giacomini .....	2007
The Rev. Mary S. Janda .....	2008
†Pastor James C. Locke.....	2016
†The Rev. David Christian.....	2010
The Rev. Anita Miner, <i>Deacon</i> .....	2011

# **EPISCOPAL DIOCESE OF UTAH** **NON-CANONICAL RESIDENT CLERGY**

†*The Very Rev. Stephen Brehe.....	1980
†*The Rev. Bonnie Joia Roddy.....	1988
†*The Rev. Cynthia Worthington.....	1988
†*The Rev. Jack E. Roddy .....	1994
†*The Rev. Dolores Wiens .....	1994

†Not in attendance

\*Not entitled to vote

‡Entitled to vote pursuant to Canons although not canonically resident (ECLA)

**FINAL CERTIFICATION**  
**116th CONVENTION OF THE EPISCOPAL CHURCH IN UTAH**  
**WARDENS, DELEGATES AND ALTERNATES**

**ALL SAINT'S**

Sr Warden: Keli Silverstrim  
Jr Warden: Nick Ellingson  
Delegates: Atem Aleu, Grace Nyandeng Aleu, debi Kuwada, Alex Elton, Marlin Haws, Leah Mancini, Martha Wunderli  
Alternates: David Deng  
Visitors & Others: Ms. Patricia Hart

**ASCENSION ST. MATTHEW'S**

Bp's Warden: Norella Pilling  
Jr Warden: N/A  
Delegates: Pam Adams, Jeanne Marrs, Lydia Peterson  
Alternates: Susan Keeley  
Visitors & Others: N/A

**CATHEDRAL CHURCH OF ST. MARK**

Sr Warden: Judith Atherton  
Jr Warden: Bill Downes  
Delegates: Camille Biexei, Kurt Cook, Carolyn Ershler, Joseph Frank  
Alternates: Holly Huff  
Visitors & Others: Vice Chancellor, Branden Burningham, Esq.

**CHURCH OF THE GOOD SHEPHERD**

Sr Warden: Jean Norman  
Jr Warden: Brenda Ruffier  
Delegates: Rich Bauter, Matt Dillon, Cynthia Hudgens, Nannette Rich  
Alternates: Steve Bauter, Bonnie Taylor  
Visitors & Others: N/A

**CHURCH OF THE HOLY SPIRIT**

Bp's Warden: Irene Cuch  
Jr Warden: N/A  
Delegates: Cheryl Powwinnee, Linda Serawop  
Alternates: N/A

**CHURCH OF THE RESURRECTION**

Bp's Warden: DaleAnne Peterson  
Jr Warden: N/A  
Delegates: Ashley Gurling, Katie Harwood  
Alternates: Ranee Hollinger  
Visitors & Others: N/A

**GRACE EPISCOPAL CHURCH**

Bp's Warden: Sandra Lee Corp, Esq.  
Jr Warden: David Johnson  
Delegates: Peggy Ann Delong, Ray Shanklin  
Alternates: N/A  
Visitors & Others: N/A

**IGLESIA EPISCOPAL de SAN ESTEBAN**

Bp's Warden: Jeronimo Olmedo  
Jr Warden: Gloria Diaz  
Delegates: Israel Acevedo  
Alternates: N/A  
Visitors & Others: N/A

**SPIRIT OF THE DESERT**

Bp's Warden: Lois Moritz  
Jr Warden: Kathy Bodily  
Delegates: Glenn Palmer, Pamela Palmer  
Alternates: Kim Montgomery, Roger Moritz  
Visitors & Others: N/A

**ST. DAVID'S**

Bp's Warden: Clare Pierce  
Jr Warden: Chuck Groshong  
Delegates: Jody Gebhardt, Connie Tkalcevic  
Alternates: N/A  
Visitors & Others: N/A

**ST. ELIZABETH'S**

Bp's Warden: N/A  
Jr. Warden: N/A  
Delegates: Carleen Kurip, Adam Twiss  
Alternates: N/A  
Visitors & Others: N/A

**EPISCOPAL CHURCH OF ST. FRANCIS**

Bp's Warden: N/A  
Jr Warden: Larry Witt  
Delegates: Sue Wiggins, Connie Witt  
Alternates: Marsha Wood  
Visitors & Others: N/A

**ST. JAMES'**

Sr Warden: Angela Micklos, Esq.  
Jr Warden: Jessica Strout  
Delegates: Roger Bon, David Lingo, Preston Motes, Sandra Motes, Laura Orcutt, Terry Palmer  
Alternates: N/A  
Visitors & Others: N/A

**ST. JOHN'S**

Bp's Warden: N/A  
Jr Warden: Dorothy Dobson  
Delegates: Jan Hines, Teresa Painter  
Alternates: N/A  
Visitors & Others: N/A

**ST. JUDE'S**

Bp's Warden: Renee Vassallo  
Jr Warden: Jim Thomas  
Delegates: Carol Bolsover, Barbara Parks  
Alternates: James Conaway  
Visitors & Others: N/A

**ST. LUKE'S**

Sr Warden: Rusty Martz  
Jr Warden: N/A  
Delegates: Steve Baker, Sherry Martin, Don Wood  
Alternates: Jane Hamilton, Mary McEntire  
Visitors & Others: N/A

**ST. MARY'S**

Bp's Warden: Shaunna Gage  
Jr Warden: John Bolinder  
Delegates: Jeremy Knee Gidge Sundquist  
Alternates: N/A  
Visitors & Others: N/A

**ST. MICHAEL'S**

Bp's Warden: Ivan Adams  
Jr Warden: Susie Poulsen  
Delegates: Janet Bolieau, Diane Gibson  
Alternates: Andy Kimball  
Visitors & Others: N/A

**ST. PAUL'S (Salt Lake City)**

Sr Warden: Kristy Muday  
Jr Warden: Lori Morris  
Delegates: Jon Anisko, John DeMark, Dianne Franz, Barbara Greenlee, Will Grua, Gerry Leonard, Kristin Madden, Peggy McCray, Stefani Ortman, David Reed, Melissa Wank  
Alternates: Russell Pack  
Visitors & Others: Rhonda Dossett

**ST. PAUL'S (Vernal)**

Bp's Warden: Nancy Casado  
Jr Warden: Kathy Farnsworth  
Delegates: Judy Kurtz, Kathy Paulin  
Alternates: N/A

Visitors & Others: N/A

**ST. PETER'S**

Bp's Warden: John Dossett

Jr Warden: Brandon Overton

Delegates: Mike Harris, Jessi Overton

Alternates: N/A

Visitors & Others: N/A

**ST. STEPHEN'S**

Bp's Warden: Carly Burton

Jr Warden: Rick Stevenson

Delegates: Barbara Burton, Sandy Garrard

Alternates: N/A

Visitors & Others: Daniela Lee

**EPISCOPAL COMMUNITY SERVICES, INC.**

N/A

**YOUTH DELEGATES (seat and voice only)**

Delegates: N/A

Alternates: N/A

**DIOCESAN COUNCIL** (seat and voice only; members present at Convention but not serving in other capacities)

N/A

**STANDING COMMITTEE** (seat and voice only; members present at Convention but not serving in other capacities)

N/A

**DIOCESAN TREASURER** (seat and voice only; members present at Convention but not serving in other capacities)

N/A



**CALENDAR OF THE 116<sup>th</sup> CONVENTION OF THE  
EPISCOPAL DIOCESE OF UTAH**

*Living in the Resurrection*

**Saturday, April 24, 2021**

9:00 am

**Registration Check-in, *Virtually***  
*No Delegate Changes day of Convention*

9:00 am – 11:45 am

**Session I: Convention Called to Order, *Virtually***

**Morning Prayer, Bishop's Address, Necrology, Gather, Pray,  
Welcome and Thank you, *The Rt. Rev. Scott B. Hayashi***

Introductions and Overview of the Revised Convention Format

Approve Special Rules of Order

Report of Credentials and Quorum

Approval of Convention Calendar

Requests for Seat and Voice; Motion to Seat with Vote

Election of Officers: Secretary, Chancellor, Vice Chancellors and

Registrar/Historiographer

Clergy and Staff Updates

Affirmation of Appointments to Diocesan Committees

Nominations and Elections

Resolutions and Voting

Recognition and Appreciation

Perpetual Trust Report

Announcements

Commissioning for Ministries and Blessing

**Convention Adjournment.**

11:45 am – 1:00 pm

Lunch Break

1:00 pm – 3:00 pm

**Diocesan-wide Nominating Committee Information Session**

Breakout Group Discussions

## **APPENDIX 4.1**

### **ORDER OF BUSINESS AND RULES OF ORDER FOR THE ANNUAL CONVENTION OF THE EPISCOPAL CHURCH IN UTAH**

#### **I. THE HOLY SCRIPTURES**

**1.0** As an indication of our humble dependence upon the Word and Spirit of God, and following the example of primitive Councils, a copy of the Holy Scriptures shall always be reverently placed in view at the meetings of this Convention. This rule is to be carried into effect under the supervision of the President and Secretary of Convention.

#### **II. ANNOUNCEMENT OF CONVENTION**

**2.0** Clergy, wardens, delegates and visitors will gather for the Annual Convention of the Episcopal Church in Utah on the dates and at the location indicated in the Notice of Diocesan Convention issued by the Secretary of Convention not less than sixty (60) days prior to the opening of Convention. Each such Notice shall contain the proposed Agenda and proposed Calendar for the Convention.

#### **III. PARTICIPATION IN CONVENTION**

**3.0** No one shall be admitted to the floor of Convention during the sessions thereof except members of Convention and Officers of the Convention, except that those who have seat and voice shall be seated in a designated section on the floor or as otherwise directed by the President. The President may also welcome and admit to the floor special guests of the Convention. Other visitors and alternate deputies may not sit on the floor or vote with their deputations and shall be provided adequate seating on the perimeter of the floor of Convention.

**3.1** An identifying badge will be issued at the credentials desk at the time of registration identifying each person entitled to vote as clergy, warden or delegate. Other members and attendees of Convention, but not entitled to vote, will be given an appropriate identifying badge. This category includes:

*Ex officio* members of Convention  
alternates  
tellers, pages, volunteers  
visitors

**3.2** The Credentials Committee, under the direction of the Secretary of Convention, shall ascertain the total number of members of Convention in the Clergy and Lay order and report to the Secretary the total number registered and present in each order for purposes of establishing

the quorum and voting requirements for balloting and actions of the Convention.

**3.3** At the time of registration, alternates may be substituted for delegates only upon authorization of the priest or warden in charge of a congregation/ministry, submitted in writing or by electronic means to the Committee on Credentials. Upon verification by the Committee on Credentials, the Secretary or Assistant Secretary of Convention will certify and substitute the alternate's name on the delegate list, and issue a new identifying badge.

**3.4** A congregation/ministry entitled to vote at the annual Convention, but not having present a sufficient number of elected delegates or alternates to cast the total number of votes to which the congregation/ministry is entitled, may qualify members of the congregation/ministry who shall be adult communicants in good standing in that congregation/ministry. The provision for substitute delegates does not apply to wardens or clergy members. The priest or warden in charge of the congregation/ministry desiring to qualify a member to vote must certify to the Committee on Credentials in writing or by electronic means that a vacancy does exist, and that the individual so named is a qualified member of the congregation/ministry in which the vacancy exists. Upon verification by the Committee on Credentials and approval by the Presiding Officer, the Secretary or Assistant Secretary of Convention will certify and substitute the name on the delegate list, and issue a new identifying badge.

**3.5** If a member of the Clergy entitled to vote is absent, no substitute is qualified to cast a vote. No votes may be cast by proxy. If a Warden entitled to vote is absent, no substitute is qualified to cast a vote.

#### **IV. ORDER OF CONVENTION**

**4.0** The President shall propose these Rules of Order and any additional rules proposed for that Convention for adoption, Rules of Order approved by Convention remain in effect until new rules have been adopted or the rules have been otherwise amended.

**4.1** The President shall appoint a Chaplain and a Timekeeper of the Convention.

**4.2** The Committee on Dispatch of Business will have the responsibility for the Order of Business of Convention once it is formally convened.

**4.3** At the opening of Convention, Tellers who are not voting members of Convention will be appointed by the President. One of the Tellers shall be designated Chief Teller.

**4.4** At the discretion of the President one or more Sergeants at Arms may be appointed by the President.

**4.5** The Order of Business of the Convention shall be posted on the Calendar of Convention. The Calendar of Convention shall include the following:

- a. Opening of Convention

- b. Opening Prayer or Devotion
- c. Welcome and Remarks by the President, including introductions of special guests
- d. Report of the Dispatch of Business Committee
- e. Report of Credentials and Quorum
- f. Election of a Secretary and Treasurer
- g. Appointment of Chancellor, Vice Chancellor and Registrar
- h. Approval of the Calendar
- i. Elections
- j. Reports from the Bishop, Treasurer, Ministries of the Diocese and Necrology
- k. Resolutions
- l. Programmatic elements as may be provided by the President or Convention Planning Committee

## **V. ELECTIONS**

### **5.0 Nominations:**

- a. Nominations for all offices received by the pre-filing deadline of seven (7) days prior to the opening of Convention will be circulated with the Notice of Convention to delegates. Nominations received after that deadline but at least one week prior to the beginning of Convention will be distributed with the onsite registration materials or posted on the Convention website.
- b. The consent of the individual being nominated must be obtained before a nomination can be accepted.
- c. All nominations are to be submitted using the nomination form distributed with the Notice of Convention. Except by vote of the Convention, no nominations shall be considered which have not been received at least five (5) days prior to the opening of Convention.
- d. No nominations from the floor shall be permitted except where there be fewer nominations for an office than the number to be elected.
- e. Nominees for all elective offices shall be introduced to the Convention.

### **5.1 Ballots:**

- a. The initial ballot will be prepared to include the names of all individuals nominated in each category whose biographies and statements have been received prior to Convention.
- b. The initial ballot will provide blank spaces for writing in the names of those whose names are placed in nomination from the floor pursuant to Rule 5.d prior to the first ballot. These names will appear printed on the second ballot when appropriate.

### **5.2 Balloting:**

- a. Ballots will be distributed to voting members of Convention by the tellers upon instruction by the President.
- b. Completed ballots will be collected by the tellers and counted by the tellers.

- c. The Chief Teller shall promptly report the results of each ballot to the Secretary.

**5.3 Election:**

- a. The number of ballots for election to an office shall be limited to three (3), unless, at the prerogative of the President, more ballots are deemed appropriate; nominees elected after the third ballot shall be those receiving the plurality vote.
- b. All elections, other than after the third ballot, shall require a majority vote (i.e. one more than half the whole number of valid votes cast).
- c. A ballot upon which the total number of candidates to be elected has not been voted for shall be declared invalid.
- d. Following the second ballot, and each subsequent ballot, the candidate receiving the lowest number of votes will be deleted from the list. Should there be four (4) or more candidates in excess of the number to be elected, two (2) names will be removed.
- e. The summary of all votes will be recorded on a fresh ballot by the Chief Teller for the Secretary and presented to the President in the following manner:
  - (1) Total number voting and number required to elect;
  - (2) Name of nominee (clerical and lay), and number of votes received.
- f. The President shall call for the announcement of the summary and the results of all votes.
- g. The Chief Teller will post the results of all votes on the floor of Convention, using the format of the above-described summary.

**VI. RESOLUTIONS AND DEBATES**

**6.0** Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, a Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee. Resolutions received by the filing deadline of sixty (60) days prior to the opening of Convention, as prescribed by Canon 6.1, shall be published by electronic means. Resolutions filed after that date shall be referred to the Diocesan Council unless placed on the Calendar of the Convention upon a two-thirds majority vote. Blank forms for resolutions and proposed amendments to resolutions shall be available on the Convention website and through the Secretary of Convention. All resolutions filed by the filing deadline shall be promptly reviewed by the appropriate committees, groups or persons vested with the authority for resolution oversight. The sponsors of any resolution filed timely but found to be in improper form or outside the General or Diocesan Canons or Constitution will be advised in writing or electronically of such deficiencies no later than thirty (30) days prior to the opening of Convention.

- a. Resolutions requesting funding adopted by Convention are still subject to funding in the final approved budget. Requests for funding during the current fiscal year and therefore requiring amendment of the existing budget by Diocesan Council are referred to Diocesan Council for consideration. Funding requests for a future fiscal year are referred to Diocesan Council for consideration during the budget development process.
- b. In resolutions proposing amendments to the Constitution or Canons, the resolution shall present the proposed change in legislative format, with proposed new text underlined and deleted text being stricken through.
- c. All resolutions shall include an explanatory comment and a fiscal note, describing the extent to which funding is required for implementation and the proposed source of any such funding.
- d. For any resolution filed with the Secretary less than ten (10) days prior to the opening of the Convention, the proponent must submit 250 copies to the Secretary for distribution to the Convention.
- e. In the event of any inconsistency or other deficiency, the Committee shall promptly notify the resolution sponsor and endeavor to mutually achieve a resolution to cure the inconsistency or deficiency, or to recognize that the resolution seeks to change or amend the existing provisions or policy.
- f. Any proposed amendment to a resolution on the Calendar of Convention shall be submitted in writing to the Secretary at the time the amendment is made on the floor so it may be projected. The proposed amendment to any Constitutional or Canonical resolution shall be submitted in legislative format. If the proposed amendment has budgetary implications, the proposed amendment must include a fiscal note.
- g. Any motion from the floor proposing a resolution of the Convention for which no resolution has been filed in accordance with these Rules shall be referred by the President to the Resolutions Committee pursuant to Canon 6.3.

## **VII. RULES OF DEBATE**

**7.0** Each resolution introduced to the floor will be presented and read as requested, by the Chair of the Resolutions Committee. Having been moved by a committee, no second shall be required. The proponent of the resolution shall be first be given up to three (3) minutes to provide an explanation of the resolution and an additional period of up to five (5) minutes to respond to clarifying questions thereupon the matter shall be open for debate.

**7.1** Debate time should be limited to one (1) three (3) minute statement for proponents and one (1) three (3) minute statement for opponents: thereafter one (1) minute only per person on a rotating basis of proponents and opponents, for a length of time not to exceed a total of sixteen (16) minutes, to be extended in increments of ten

(10) minutes upon a majority vote of Convention.

**7.2** Any delegation may call for a caucus by raising a “paddle” from each delegation. The President will determine the time allowed for each respective caucus.

**7.3** Motions and Order of Precedence. The following motions shall have priority in the order listed. The Mover cannot interrupt a member who has the floor; must be recognized by the President; and the motion must be seconded. Motions in order of precedence are as follows:

- a. to adjourn or recess
- b. to adjourn to a time certain
- c. to lay on the table or to table
- d. to vote immediately or at a time certain, or to extend the debate
- e. to postpone to a time certain
- f. to commit or recommit to any committee
- g. to amend or substitute
- h. to postpone indefinitely

**7.4** Motions without order of precedence and which have no order of priority:

- a. appeal from decision of the President
- b. to take from table
- c. to recall from committee
- d. to create a special order of the date for a particular time
- e. call for the order of the day
- f. to suspend the rules or to take up business out of order
- g. to divide the question
- h. objection to consideration
- i. motion for reconsideration

**7.5** Consent Calendar

The Dispatch of Business Committee or Resolutions Committee may propose the use of a Consent Calendar for noncontroversial resolutions. When the resolutions on the Consent Calendar are introduced, there is no debate; however, questions and answers for clarification are in order. No amendments may be proposed to resolutions on the Consent Calendar. Resolutions may be removed from the Consent Calendar by motion approved by Convention.

## **VIII. QUORUM AND DEBATE**

**8.0** When the President shall be in the Chair, no member shall address the Convention

or make any motion until after recognition by the President, except to make a parliamentary inquiry, a point of order, or a motion not requiring recognition.

**8.1** Individuals wishing to address the Convention, having been recognized by the President, will use the floor microphones, address the President, “Bishop \_\_\_\_\_ [Name], my name is \_\_\_\_\_, from \_\_\_\_\_ congregation [or ministry].”

**8.2** While the Convention is in session members shall continue in their seats and shall not hold any private discourse.

**8.3** Except by leave of the Convention, no member shall speak more than twice in the same debate, no longer than three (3) minutes at one time. The total time of debate on any resolution shall be a maximum of thirty (30) minutes.

**8.4** Printed materials or other items may not be distributed on the floor of Convention unless approved by the President, or unless approved by a majority vote of the Convention.

**8.5** The President may relinquish the Chair to any member of the Convention for any session or portion thereof, and may resume the Chair at any time.

## **IX. MINUTES AND JOURNAL**

**9.0** It is the responsibility of the Standing Committee to approve the minutes of Convention and the Journal of Convention.

## **X. ROBERT’S RULES OF ORDER**

**10.0** Except when in conflict with the Constitutions or Canons, or any rule herein contained, the latest edition of Robert’s Rules of Order shall govern the interpretation of the rules and the procedures to be followed.

**10.1** The Rules and Orders of the previous Convention shall be enforced until they are amended or repealed by the Convention.

**10.2** All questions or orders shall be decided by the President, without debate, but any member may appeal from such decision, as provided in Rule 7.5 (a). The vote shall be upon the question, “Shall the decision of the President be sustained?”



**MINUTES OF THE 116th CONVENTION  
OF THE EPISCOPAL CHURCH IN UTAH  
April 24, 2021**

**SATURDAY, April 24, 2021**

Officers of the Diocese, clergy, delegates and guests gathered virtually, via Zoom, for the 116<sup>th</sup> Convention of the Episcopal Church in Utah.

**SESSION I**

The Rt. Rev Scott B. Hayashi, Eleventh Bishop of the Diocese of Utah, called the 116<sup>th</sup> Convention of the Episcopal Church in Utah to order at 9:00 a.m. via Zoom.

**Opening Prayer**

Bishop Hayashi gave the opening prayer and addressed those gathered for the 116<sup>th</sup> Convention of the Diocese of Utah.

**Necrology**

The Clergy-in-Charge of Congregations and Bishop Hayashi read each of the names of those who passed since the September 2020 Diocesan Convention.

**Welcome and Acknowledgements**

Bishop Hayashi welcomed all those in attendance and thanked the Diocesan staff and the Committee on Planning and Arrangements who produced the Convention.

**Introductions**

Bishop Hayashi introduced those with special roles in the convention, including Canon Chancellor Stephen F. Hutchinson, Esq., Convention Parliamentarian, Vice-Chancellor, Branden Burningham, Esq., Chair of the Resolutions Committee, The Rev. David Sakrison, the nominee for Secretary of Convention, Canon Craig Wirth, Director of Communications, and Mr. Nick Cockrell, Communication's Associate.

**Review of Convention Format**

Mr. Cockrell demonstrated how the Convention attendees will use Zoom and the polling process within the Zoom program.

**Resolution to Adopt Special Rules of Order**

Vice Chancellor Burningham, Chair of the Resolutions Committee, moved for the adoption of the Convention's Special Rules of Order. The Resolution is required because the Rules of Order in the Canons do not contemplate or address the circumstances of a virtual Convention format. **MSP**

**Report of Credentials and Establish Quorum**

The Bishop recognized The Rev. David Sakrison, Secretary of Convention nominee, for the report of a quorum. Rev. Sakrison reported that a majority of parishes and delegates were represented and therefore a quorum was present.

**Approval of Convention Calendar**

The Bishop recognized The Rev. David Sakrison for a motion to approve the Calendar of Convention. **MSP**

#### **Requests for Seat and Voice**

The Rev. David Sakrison moved that that the Convention extend the privileges of seat and voice to the following: The Rev. Mary June Nestler, Missionary for the Episcopal Church and Branden Burningham, Esq., Vice Chancellor and Chair of the Resolutions Committee.

Ms. Kristin Madden, of St. Paul's Episcopal Church, moved to allow Rev. Nestler to vote. **MSP**

#### **Officers of the Convention**

Bishop Hayashi announced his nominees for the Officers of the Convention:

- *Secretary, The Rev. David Sakrison;*
- *Chancellor, Canon Stephen F. Hutchinson, Esq.,*
- *Vice Chancellors, Rick Knuth, Esq., Branden Burningham, Esq., and Sandra Lee Corp, Esq.*
- *Registrar including the office of Historiographer, Mr. Kurt Cook.*

A vote was taken and the nominees were unanimously approved. **MSP**

#### **Clergy and Staff Updates**

Bishop Hayashi summarized the activity in the Diocese since the Convention last met in September 2020.

#### **New Arrivals**

- *Pastor Rebecca Aardahl - Ascension St. Matthew's*
- *The Rev. Dr. Mariclea (Mari) Chollet – Director of Education and ACPE  
Certified Educator, St. Mark's Spiritual Care Center*

#### **Leaving**

- *The Rev. Nancy Piggott, BCC - ACPE Certified Educator,  
St. Mark's Spiritual Care Center*
- *The Rev. Tom Fiske, Retired, Moved to Colorado*
- *The Rev. Terri Heyduk, Retired*
- *The Rev. Charles Robinson, Retired*
- *The Rev. Stephen Sturgeon, Moved to California*

#### **Ordained to Transitional Diaconate**

- *The Rev. Suzanne Miller, Transitional Diaconate*

#### **Candidates**

- *Ms. Ashley Gurling – Candidate for Priesthood*
- *Ms. Holly Huff – Candidate for the Priesthood*
- *Ms. Daniela Lee – Candidate for the Priesthood*
- *Ms. Patricia Hart – Who will be ordained to the Transitional Diaconate on  
Thursday, April 29<sup>th</sup>, at 7:00 pm, at All Saints.*

### **Postulants**

- ***Mr. Matthew Bryner***

### **Affirmation of Appointments to Diocesan Committees**

Bishop Hayashi requested and received affirmation of the following appointment:

#### **For Diocesan Treasurer:**

- ***Mr. David Lingo, St. James***

### **Introduction of Nominees**

Bishop Hayashi introduced the 2021 Diocesan Convention nominees.

#### **For the DIOCESAN COUNCIL:**

We have two 3-year Lay Regional Representative Terms and one 3-year Clergy Term

In the Salt Lake Region lay order, we received nominations for:

- ***Mr. Nick Ellingson, All Saint's***
- ***Ms. Kristin Madden, St. Paul's***

Of the two nominees, Mr. Nick Ellingson was elected at the Regional Meeting.

In the Eastern/Southeastern Region, we received nominations for:

- ***Ms. Norella Pilling, Southeastern Region***
- ***Ms. Connie Witt, Southeastern Region***

Of the two nominees, Ms. Witt was elected at the Regional Meeting.

In the Clergy order, we received one nomination for the 3-year Clergy Term:

- ***The Rev. Garang Gabriel Atem***

Bishop Hayashi expressed his gratitude to those who will continue on the Diocesan Council.

***Ms. Tere Champ-Major***

***The Very Rev. Tyler Doherty***

***Mr. Chuck Goode***

***The Rev. Cn. Pablo Ramos***

***Mr. Don Wood***

The Bishop thanked those whose terms have ended.

***The Rev. Trace Browning***

***Mr. Russ Pack, Salt Lake Regional Rep & Diocesan Council Vice President***

***Ms. Connie Witt, Eastern/Southeastern Regional Rep***

#### **For the STANDING COMMITTEE:**

We have one 3-year Lay Term and one 3-year Clergy Term

In the lay order, we received nominations for:

- ***Mr. Carly Burton, St. Stephen's***
- ***Mr. Kurt Cook, Cathedral Church of St. Mark***

In the clergy order, we received nominations for:

- ***The Rev. Trace Browning, All Saints***

Bishop Hayashi expressed his gratitude to those who will continue on the Standing Committee.

***The Rev. Lyn Briggs, Standing Committee President***  
***The Rev. Isabel Gonzalez***  
***Ms. debi Kuwada, Standing Committee Vice President***  
***Ms. Brenda Ruffier***

Bishop Hayashi thanked those whose terms have ended.

***The Rev. Garang Gabriel Atem***  
***Mr. Kurt Cook***

#### **For the DISCIPLINARY BOARD**

We have one 3-year Lay Term, one 3-year Clergy Term and one Clergy Expired Term

In the lay order, we received nominations for:

- ***Ms. Angela Micklos, Esq., St. James***

In the Clergy order, we received nominations for:

- ***The Rev. Dave Sakrison, St. Francis; and***
- ***The Rev. Mary Janda, Retired***

Bishop Hayashi expressed his gratitude to those who will continue on the Disciplinary Board.

***The Rev. Elizabeth (Libby) Hunter, Deacon***  
***Mr. Jim Palmer***  
***The Rev. Dave Sakrison, re-elected***  
***Mr. Jeffrey Shields, Esq.***  
***The Ven. Robert Shoop***  
***Mr. John Sheaffer, Jr., Esq., Church Attorney***  
***Ms. Toni Marie Sutliff, Esq., Intake Officer***  
***Mr. William Downes, Jr. Esq., Intake Officer***  
***Ms. Susan Furca, Clerk***

Bishop Hayashi thanked those whose terms have ended.

***Ms. Daniela Lee***  
***The Rev. Dave Sakrison***

#### **For the Commission on Ministry**

We have two 3-year Lay Terms and one 3-year Clergy Term

*The following persons were appointed to the Commission on Ministry.*

In the lay order:

- *Mr. Joseph Frank, Cathedral Church of St. Mark; and*
- *One lay appointment is pending*

In the clergy order:

- *The Rev. Kurt Wiesner, of St. Paul's*

Bishop Hayashi expressed his gratitude to those who will continue on the Commission on Ministry.

*Ms. Karen Browning  
Mr. Kurt Cook  
Mr. Joseph Frank  
The Rev. Cn. Terri Heyduk  
The Rev. Anita Miner, Deacon  
Mr. David Reed  
The Rev. Kurt Wiesner; and  
Ms. Martha Wunderli*

The Bishop thanked those whose terms have ended.

*Mr. Joseph Frank  
Dr. Mark LeTourneau  
The Rev. Kurt Wiesner, Chair*

#### **Mt. Olivet Cemetery**

Bishop Hayashi thanked The Rev. Anita Miner, for her continued work representing the diocese as Trustee of Mt. Olivet Cemetery.

#### **The Ballot**

The Bishop announced that the Convention was ready for elections. Canon Chancellor Stephen F. Hutchinson moved that the Secretary be instructed to cast a unanimous ballot on behalf of the Convention to elect all nominees for elective office where there are no contested races. **MSP**

Mr. Nick Cockrell instructed the attendees on the electronic balloting process.

#### **Standing Committee Results**

Mr. Cockrell announced that Mr. Kurt Cook won the Standing Committee position.

#### **Resolutions**

The Bishop recognized Branden Burningham, Esq., Chair of the Resolutions Committee, to present the resolutions on behalf of the Resolutions Committee. Vice Chancellor Burningham introduced the resolutions for consideration during this Convention including:

- *Resolution #1 - Updating Canons Governing Diocesan Convention (Canons 1, 3, 4, and 7) and Updating Canon 51.2.4, Election Term*
- *Resolution #2 – Updating Canons Pertaining to the Standing Committee and the Commission on Ministry (Canons 21 & 23)*
- *Resolution #3 – Updating Canons Pertaining to the Nominating Committee for the Election of Bishops*
- *Resolution #4 – Updating Canons Pertaining to Congregations (31 and 32). After a lengthy discussion, the resolution was modified.*
- *Resolution #5 – Updating Appendices to the Diocesan Canons (Appendices 4.1; 24.1 and 34.1)*
- *Resolution #6 – Revise Article IX and Article XV of the Constitution of the Diocese of Utah*

After a very detailed discussion of the six resolutions, Resolutions #1-3,5, passed as presented; Resolution #4 passed with amendments; Resolution #6 failed to pass on the second round. **MSP**

#### **Report of the Perpetual Trust**

Ms. Elaine Weis, Trustee, presented the report of the Perpetual Trust of St. Peter and St. Paul on behalf of the Trustees.

#### **The Bishop recognize the Secretary for Announcements**

The Rev. Dave Sakrison made several announcements regarding the Convention.

#### **Recognition and Appreciation**

The Bishop recognized and thanked the following groups for the devotion to their tasks:

##### **Resolutions Committee**

*Branden Burningham, Esq., Chair*  
*The Rev. Christopher Szarke*  
*Mr. Forrest Cuch; and*  
*Cn. Chancellor Stephen Hutchinson, Esq. (Ex-officio)*

##### **Committee on Constitution & Canons**

*Sandra Lee Corp, Esq., Chair*  
*Dr. G. Ronald Kastner*  
*Rick Knuth, Esq.*  
*The Rev. Lee Montgomery, Ph.D.*  
*Cn. Chancellor Stephen Hutchinson, Esq. (Ex-officio)*

##### **Committee on Convention Planning and Arrangements**

*Ms. Angela Rogers, Chair*  
*Canon Chancellor Stephen Hutchinson, Esq.*  
*Mr. Nicholas Cockrell*

*Ms. Monica Daly*  
*Ms. Rhonda Uber*  
*Canon Craig Wirth*

**Commissioning for Ministries, Bishop's Charge to the Diocese, Blessing and Dismissal**

Bishop Hayashi pronounced the blessing. The 2021 Convention of the Episcopal Diocese of Utah adjourned at 1:02 p.m.

Respectfully submitted,

/s/ The Rev. David Sakrison  
Secretary of the Convention

Approved by the Standing Committee on the \_\_\_\_day of \_\_\_\_\_, 2021

# RESOLUTIONS OF THE 116th CONVENTION OF THE EPISCOPAL DIOCESE OF UTAH

#1 - PASSED

## THE EPISCOPAL CHURCH IN UTAH

### RESOLUTION FOR DIOCESAN CONVENTION 2021

In order that debate may be directed toward the resolution and not toward its justification, only the "RESOLVED..." will be moved. The explanation of the resolution will, however, be distributed to delegates. Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, A Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee.

TOPIC: Updating Canons Governing Diocesan Convention (Canons 1,3, 4 and 7) and Updating Canon 28.2.4 Election Term

1 **RESOLVED:**

2 **CANON 1 DELEGATES TO CONVENTION**

3

4 **Section 1.1 Clergy Delegates.**

5

6 **1.1.3** This list shall be considered as presumptive evidence of a right to seat, voice and vote in  
7 the Convention, provided, however, that only Clergy of The Episcopal Church shall be eligible  
8 to vote in the election of a Bishop, Bishop Coadjutor or Bishop Suffragan.

9

10 **CANON 3 QUORUM**

11 **3.1.2** A quorum shall be deemed to be present at all times subsequent to the formal organization  
12 of any annual or special meeting of Convention.

13

14 **CANON 4 ORDER OF BUSINESS**

15

16 **Section 4.1 Order of Business and Rules of Order.** The Order of Business and Rules  
17 of Order shall be adopted by the Convention as set forth in Appendix 4.1 to these Canons shall



18 apply without the requirement of any formal action by the Convention and shall remain in force  
19 until amended or repealed in whole or in part

20 .

21 **CANON 7 ELIGIBILITY FOR OFFICE** No Member of the Clergy shall be nominated for,  
22 elected to, or appointed to any Diocesan position including any office or committee  
23 membership, including the Council, the Standing Committee, Ecclesiastical Court, deputy to  
24 General Convention or alternate deputy, unless that individual is both canonically and  
25 geographically resident within the Diocese. No layperson shall be nominated for, elected to, or  
26 appointed to any such Diocesan position unless that individual is an Adult Communicant in  
27 Good Standing as defined in the General Canons of the Episcopal Church and is geographically  
28 resident within the Diocese. Should anyone who holds any diocesan office or is a member of a  
29 committee move his or her residence outside the Diocese, that move shall constitute a  
30 resignation from that position as if in writing. This Canon does not apply to the election of a  
31 Bishop, a Bishop Coadjutor, or a Bishop Suffragan.

## 32 **TITLE VI.** 33 **DISCIPLINE**

### 34 **CANON 28 ECCLESIASTICAL DISCIPLINE**

35 **28.2.4 Election.** The members of the Board shall be elected by the Convention. Each member  
36  
37 shall be elected for a three (3)-year term; except, if a member is elected to fill a vacancy, the  
38 term of such member shall be the unexpired term of the member being replaced. The term of  
39 the member shall commence on the first (1st) day of the year following election. The terms of  
40 office of the Board shall be staggered and arranged into three classes. A member may be re-  
41 elected to subsequent terms without limitation.  
42

Date: January 19, 2021

Moved by Sandra Lee Corp, Esq., Vice Chancellor

Congregation/Organization: Grace Episcopal Church

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EXPLANATION: The proposed amendment to Canon 1I would restrict clergy of churches other than The Episcopal Church from voting in the election of a Bishop. This is consistent with other Dioceses. It does not eliminate participation of these clergypersons in other business in a regular convention of this Diocese.

The proposed amendment to Canon 3 allows for establishment of a quorum at the outset of convention but eliminates the possibility that the established quorum would be lost when delegates leave the meeting for any purpose.

The proposed amendment to Canon 4 establishes standard rules of convention which eliminates the need for a vote at the start of convention to adopt rules prior to the commencement of business.

The amendment to Canon 7 adds the requirement that lay individuals must be Adult Communicants in Good Standing in order to serve.

The amendment to Canon 28 codifies the current practice that there are no term limits for Board members. The practice recognizes that individuals who have previously served on the Board have acquired specialized skills valuable to the execution of their duties.

Fiscal Note: None

Note: Filing deadline is 60 days prior to Convention (**February 23, 2021**). Resolutions received in proper form by then will be published on the website for Diocesan Convention 2021 prior to the Pre-Convention Meeting. Pursuant to the Rules of Order, Rule VI.6.0, introductory paragraph, "Resolutions filed after that date shall be referred to the Diocesan Council unless placed on the Calendar of the Convention upon a two-thirds majority vote. . . .".

THE EPISCOPAL CHURCH IN UTAH

RESOLUTION FOR DIOCESAN CONVENTION 2021

In order that debate may be directed toward the resolution and not toward its justification, only the "RESOLVED..." will be moved. The explanation of the resolution will, however, be distributed to delegates. Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, A Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee.

TOPIC: Updating Canons Pertaining to the Standing Committee and the Commission on Ministry (Canons 13 and 15)

RESOLVED:

**CANON 13 THE STANDING COMMITTEE**

**13.1.3** It shall be the duty of the Standing Committee to give consent for ordinations within the Diocese, in conformity with Canons III.6.6(c) and III.8.8.6(d) of the General Canons of The Episcopal Church as the same may be amended from time to time.

**13.1.4** It shall be the duty of the Standing Committee, acting with the consent of the Bishop, unless there is no Bishop, to give consent for the encumbrance or alienation of all real property held or managed by the Diocese, Congregations, Institutions or the Corporation, to the extent authorized by Canon II.6 Sections 2 and 4, of the General Canons of The Episcopal Church, as the same may be amended from time to time.

**13.1.6** The Standing Committee shall report to the Council the anticipated distribution from the Perpetual Trust of St. Peter and St. Paul for the budget of the Diocese for the next year and report the same to the Convention.

**13.2.2** The elected members shall serve three (3)-year terms and shall be divided into three (3) classes, each including one (1) Clergy and one (1) layperson, serving staggered terms. However, an elected member shall remain in office until his or her resignation or removal or until his or her successor has been duly elected. If the vacancy occurs one hundred eighty (180) or more days

before the next Convention, the Standing Committee shall nominate and vote to fill the vacant position and such successor shall serve the remaining term of such successor's predecessor or until the successor's resignation or removal. If the vacancy occurs less than one hundred eighty (180) days before the next Convention, then the successor's term will expire at the next Convention.

### **Section 13.3 Eligibility.**

**13.3.1** No person who has entered the process leading to ordination by the issuance of the canonical certificate (~~Title III, Canon 4, Section 4(d) of the General Canons~~) (**Title III, Canon 6, Section 2(a) or Title III, Canon 8, Section 2(a) of the General Canons as the same may be amended from time to time**) from the Vestry of the Congregation of which he or she is a Communicant shall be eligible to serve on the Standing Committee. Any member of the Standing Committee who enters the process leading to ordination shall resign, effective the date of the issuance of the canonical certificate.

## **CANON 15 COMMISSION ON MINISTRY**

**Section 15.3 Eligibility.** No person who has entered the process leading to ordination by the issuance of the canonical certificate (~~Title III, Canon 4, Section 4(d) of the General Canons of The Episcopal Church~~) (**Title III, Canon 6, Section 2(a) or Title III, Canon 8, Section 2(a) of the General Canons as the same may be amended from time to time**) from the Vestry of the Congregation of which he or she is a Communicant shall be eligible for membership to the Commission on Ministry. Any member of the Commission on Ministry who enters the process leading to ordination shall resign, effective the date of the issuance of the canonical certificate.

Date: January 19, 2021

Moved by Sandra Lee Corp, Esq., Vice Chancellor

Congregation/Organization: Grace Episcopal Church

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EXPLANATION: The following changes are offered in this resolution: Adds cross-references to controlling provisions of the Constitution and Canons of The Episcopal Church regarding ordinations and real property; corrects the official name of the Perpetual Trust; conforms the canons to current practices of the Standing Committee regarding election of new members to fill

vacancies; replaces outdated cross-references to the General Canons regarding eligibility to serve on the Standing Committee.

Fiscal Note: None

THE EPISCOPAL CHURCH IN UTAHRESOLUTION FOR DIOCESAN CONVENTION 2021

In order that debate may be directed toward the resolution and not toward its justification, only the "RESOLVED..." will be moved. The explanation of the resolution will, however, be distributed to delegates. Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, A Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee.

TOPIC: Updating Canons Pertaining to the Nominating Committee for the Election of Bishops.

**RESOLVED:****CANON 17 NOMINATING COMMITTEE FOR ELECTION OF BISHOPS**

**Section 17.4 Responsibilities of the Standing Committee:** In overseeing the process, the Standing Committee shall:

1. Give notice in all appropriate publications that the Diocese of Utah is entering into an Episcopate election process;
2. Complete a survey of the state of the Diocese and provide the results thereof to the Nominating Committee;
3. Establish the date for the election;
4. Call for electors from the several congregations to convene for the election(s) of the Nominating Committee at a time and place certain, then and there to act in accordance with such election procedures as the Standing Committee shall prescribe;
5. Appoint the Transition Committee, and such other committees, consultants and chaplains for the process as it deems appropriate;
6. Determine the means and procedures for receiving nominations with amendments thereto as may be proposed by the Nominating Committee;
7. Review and approve the draft Diocesan Profile prepared by the Nominating Committee;
8. Receive slate of proposed final nominees from the Nominating Committee, and provide for background checks on all such persons through the Office of the Chancellor of the Diocese;
9. Collaborate with the Nominating Committee, the Transition Committee, Diocesan Council and Diocesan staff leadership to provide appropriate financial means, staff

support and facilities support for the process, electing convention, episcopal transition, consecration and of the committees;

10. Propose Rules of Order for the Electing Convention and oversee the election;

11. Seek the necessary Episcopal and Standing Committee approvals and consents required by the Constitution and Canons of The Episcopal Church following the election;

12. Provide for the Consecration in collaboration with the Office of the Presiding Bishop; and

13. Provide for the seating of the elected Bishop

Date: January 19, 2021

Moved by Sandra Lee Corp, Esq., Vice Chancellor

Congregation/Organization: Grace Episcopal Church

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EXPLANATION: The amendments are primarily stylistic or grammatical changes; however, the requirement in paragraph 9 that the Standing Committee collaborate with the Diocesan Council is new.

Fiscal Note: None

#4 – PASSED AS AMENDED

THE EPISCOPAL CHURCH IN UTAH

RESOLUTION FOR DIOCESAN CONVENTION 2021

In order that debate may be directed toward the resolution and not toward its justification, only the "RESOLVED..." will be moved. The explanation of the resolution will, however, be distributed to delegates. Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, A Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee.

TOPIC: Updating Canons Pertaining to Congregations

**RESOLVED:**

**TITLE IV.  
CONGREGATIONS**

**CANON 19 CONGREGATIONAL FORMS**

**Section 19.2 Mission.**

**19.2.1** A Mission is a worshipping community consisting of five (5) or more individuals and capable of operation only with the assistance of Diocesan mission budget support. A Mission may be formed at the discretion of the Bishop acting with the advice and consent of the Standing Committee, and under such rules and guidelines as the Bishop may establish. An established Mission that becomes self-sustaining, in that it no longer receives financial support from the Diocese, shall remain a Mission of the Diocese until it has applied for union as a Parish as set forth in Section 19.2.4.

**19.2.4(d)** Satisfactory evidence that the congregation has been holding regular worship services and contains at least twenty (20) adult ~~Communicates~~ Communicants in Good Standing.



19.2.5 Two or more Missions may be merged into one at the request of either the Bishop or the Bishop's Committees of each Mission with consent of the Bishop. The Bishop shall decide whether to merge the Missions with the advice and consent of the Standing Committee after due consultation with the missions concerned. Prior to the merger, the existing Bishop's Committees of the established Missions shall meet together as one body to formulate bylaws and select a name for the proposed new Mission under such rules and guidelines as the Bishop may establish.

**19.3.1** A Parish is a worshipping community capable of maintaining its own church facility and programs from internal resources independent of financial support from the Diocese, and supporting the stipend and benefits of at least a part-time Rector or Priest-in-Charge, except that voluntary universal provision by the Diocese of clergy benefits is not considered financial support for the purposes of this section.

## **CANON 20 WARDENS AND OTHER OFFICERS**

**20.1.1(b)** The Bishop's Warden of a Mission shall be appointed from the membership of the Mission by the Priest-in-Charge, acting with the advice and consent of the Bishop, if there is one, otherwise by the ecclesiastical authority. The Bishop's Committee shall elect ~~from among its members~~ a Junior Warden from among its members unless otherwise provided for by the Mission bylaws.

Date: January 19, 2021

Moved by Sandra Lee Corp, Esq., Vice Chancellor

Congregation/Organization: Grace Episcopal Church

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EXPLANATION: The proposed change to Section 19.2.1 clarifies that a Mission must apply to Convention in order to change its status to a parish.

Section 19.2.5 is a new provision which establishes a procedure for consolidating two or more missions into one. The language tracks the procedure that was used in a recent consolidation of two missions of the Diocese.

The amendment to Section 19.3.1 codifies the current practice that provision of financial assistance with clergy benefits is not considered “financial assistance” for purposes of establishing whether a congregation is a mission or a parish.

The amendment to Section 20.1.1(b) allows a mission to adopt bylaws permitting selection of a Junior Warden from outside the membership of the Bishop’s Committee in alignment with the current ability of parishes to adopt similar bylaws.

Fiscal Note: None

In order that debate may be directed toward the resolution and not toward its justification, only the "RESOLVED..." will be moved. The explanation of the resolution will, however, be distributed to delegates. Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, A Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee.

1 **RESOLVED:**

# ORDER OF BUSINESS AND RULES OF ORDER FOR THE ANNUAL CONVENTION OF THE EPISCOPAL CHURCH IN UTAH

- a. The initial ballot will be prepared to include the names of all individuals nominated in each category whose biographies and statements have been received prior to Convention. A ballot may be either paper or in an electronic format as determined prior to the start of the meeting.
- b. The initial ballot will provide blank spaces for writing or typing in the names of those ~~whose names are placed in nomination~~ who are nominated from the floor pursuant to Rule 5.d prior to the first ballot. These names will appear printed on the second ballot when appropriate.

## 51

- 19 a. Ballots will be distributed to voting members of Convention by the tellers upon  
20 instruction by the President unless electronic voting is to be used. If electronic  
21 voting is used, appropriate information shall be provided to the voting members to  
22 allow them adequate opportunity to cast a valid vote.
- 23 b. Completed ballots will be collected and counted by the tellers. In the case of  
24 electronic voting, the tellers shall collect the data representing the vote and report it  
25 to the Chief Teller.
- 26 c. The Chief Teller shall promptly report the results of each ballot to the Secretary

27 **5.3 Election:**

- 28 e. The summary of all votes will be recorded on a fresh paper or electronic ballot by  
29 the Chief Teller for the Secretary and presented to the President in the following  
30 manner:

31 **APPENDIX 19.1**

32 **REGIONS OF THE DIOCESE OF UTAH**

33 **Southern Region**

34 Grace Church, St. George, Utah  
35 Spirit of the Desert, Ivins, Utah  
36 St. David's Church, Page, Arizona  
37 St. Jude's Church, Cedar City, Utah

38  
39 **APPENDIX 34.1**

40 ~~**Advisory Committee:** A group of people appointed by the Bishop to coordinate the ministries~~  
41 ~~of a Community of Faith.~~ Remove entirely – No longer included in Diocesan Canons

42

43 **Canons (2):** Usually, the assisting clergy at a Cathedral whose title indicates that they live by  
44 the rules (canons) of that church and of the Diocese.

45 ~~**Community of Faith:** A worshipping community of at least five persons established by the~~  
46 ~~Bishop and operating under the Bishop's authority. Usually, though not necessarily, a~~  
47 ~~Community of Faith is established as the beginning of the Episcopal Church's pastoral presence~~  
48 ~~as a Mission. Remove entirely – No longer included in Diocesan Canons~~

49

50 **Episcopal Church, The:** That branch of the Holy Catholic Church known as The Protestant  
51 Episcopal Church in the United States of America, otherwise known as The Episcopal Church;  
52 as designated in the Preamble to The Constitution of the same.

53

54 **Parish:** An ecclesiastical body admitted into union with the Convention as defined in Canon  
55 19. ~~A Parish has the right to call its own Rector.~~

56

57 ~~**Presentment:** A document which specifies the offense(s) of which a Priest or Deacon is~~  
58 ~~alleged to be guilty, with reasonable certainty as to time, place and circumstances. Remove~~  
59 ~~entirely – no longer included in Diocesan Canons~~

60

Date: January 19, 2021

Moved by Sandra Lee Corp, Esq., Vice Chancellor

Congregation/Organization: Grace Episcopal Church

+ + +

EXPLANATION: The proposed amendments allow for electronic voting practices, make certain grammatical corrections, update certain information, remove references to deleted Canons and add references to applicable current Canons.

Fiscal Note: None

THE EPISCOPAL CHURCH IN UTAH

RESOLUTION FOR DIOCESAN CONVENTION 2020

In order that debate may be directed toward the resolution and not toward its justification, only the "RESOLVED..." will be moved. The explanation of the resolution will, however, be distributed to delegates. Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of any Region of the Diocese, a Vestry, A Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee.

TOPIC: Revise Article IX and Article XV of the Constitution of the Diocese of Utah

1

2 **RESOLVED:**

3

**ARTICLE IX**

4

**QUORUM**

5 One-third ~~50% + 1~~ of the Clergy entitled to seat, voice and vote in the Convention and Lay  
6 Delegates from a majority (50% + 1) of the Congregations entitled to representation, when duly  
7 assembled, shall constitute a quorum for the transaction of business.

8

9

**ARTICLE XV**

10

**ELECTION OF A BISHOP**

11 **Section 2.** Election of a Bishop, Bishop Coadjutor, or Bishop Suffragan shall be made in  
12 following manner: The Clergy and Lay Delegates shall vote by orders and election shall be by  
13 ballot. A quorum for election of a Bishop or Bishop Coadjutor shall require the presence of Lay  
14 Delegates from two-thirds of all Congregations entitled to vote and ~~two-thirds~~ one-third of all  
15 Clergy entitled to vote. An election shall require a majority (50% +1) in both orders.

Date: February 1, 2020  
January 19, 2021

Moved by Vice Chancellor, Branden Burningham

Congregation/Organization: Cathedral Church of St. Mark

+ + +

**EXPLANATION:** In a diocese with great geographical distances and many retired and part-time clergy, it can be difficult to gather a majority of eligible clergy at an annual meeting of Convention or a special meeting to elect a Bishop. The proposed amendments to the Constitution are consistent with the practices of other dioceses within The Episcopal Church and will make it easier to obtain a quorum for the transaction of business while ensuring a critical mass of clergy at these important meetings.

Fiscal Note: N/A



**116<sup>th</sup> Convention of the Episcopal Church in Utah**  
**Report of the Standing Committee**

**Members**

The Rev. Lyn Briggs, President  
Ms. debi Kuwada, Vice President  
Mr. Kurt Cook, Secretary  
The Rev. Garang Gabriel Atem  
The Rev. Isabel Gonzalez  
Ms. Brenda Ruffier

The Rt. Rev. Scott B. Hayashi, ex officio  
The Rev. David Sakrison, Secretary to Convention, ex officio  
Canon Stephen F. Hutchinson, Esq. (Canonical Advisor), ex officio  
Ms. Angela Rogers, Assistant Secretary

**Mandate (from Canon 13)**

The Standing Committee shall act as the Bishop's council of advice; and when there is no Bishop, the Standing Committee is the ecclesiastical authority.

It shall be the duty of the Standing Committee to give consent for the ordination and consecration of bishops in other dioceses.

It shall be the duty of the Standing Committee to give consent for ordinations within the Diocese.

It shall be the duty of the Standing Committee, acting with the consent of the Bishop, unless there is no Bishop, to give consent for the encumbrance or alienation of all real property held or managed by the Diocese, Congregations, Institutions or the Corporation.

The elected members of the Standing Committee shall serve as members of the Board of Trustees of the Corporation of the Episcopal Church in Utah.

The Standing Committee shall report to the Council the anticipated distribution from the perpetual trust for the budget of the Diocese for the next year and report the same to the Convention.

The Standing Committee shall perform such other work as it may be directed to do by the Convention or the Bishop.

**Action Items**

The Standing Committee meets monthly to carry out its canonical responsibilities. We receive and discuss reports from the Chancellor and the Bishop and serve as the Bishop's Council of Advice.

**Action items include:**

On September 20, 2020, The Rev. Lyn Briggs called the organizing meeting of the Standing Committee to order at 1:02 p.m., at the via Zoom, Salt Lake City, Utah. A quorum was present.

The purpose of the meeting was to elect officers and to set the date for the next meeting.

Elected President: The Rev. Lyn Briggs  
Elected Vice-President: Ms. debi Kuwada  
Elected Secretary: Mr. Kurt Cook

- Consented to the election of The Rev. Cn. Paul-Gordon Chandler, Diocese of Wyoming
- Consented to the election of The Rev. Dr. Diana Akiyama, M.Div., Ph.D. Vicar, Diocese of Oregon
- Elected Ms. Brenda Ruffier to the remaining three-year lay term on the Standing Committee
- Approved the 2020 Housing Allowance for Pastor Rebecca Aardahl
- Recommended Ms. Suzanne Miller for Ordination to the Transitional Diaconate
- Approved the non-substantiated changes to the 2021 EDU Flex Plan
- Approved the distribution from the Perpetual Trust for the 2021 Diocesan budget of \$3,175,748

- Approved the Housing Allowance Resolutions for the Clergy of the Diocese of Utah for 2021
- Approval to Publish Amendments to the Constitution and Canons adopted by the 2020 Diocesan Convention
- Approved the 2020 Constitution and Canons
- Consented to the Ordination of The Rev. Paula E. Clark, Diocese of Chicago
- Recommended Ms. Ashley Gurling for Admission to Candidacy
- Approved the sale of property gifted to the Church of the Good Shepherd, Ogden
- Recommended Ms. Patricia Hart for Ordination to the Transitional Diaconate
- Recommended Ms. Daniela Lee for Admission to Candidacy
- Recommended Ms. Holly Ann Huff for Admission to Candidacy
- Continue to affirm and support the Spiritual Care Center of St. Mark's Hospital

### **The Mission Strategy of the Diocese**

As the stewards of the legal framework of the diocese, we provide a structural support of God's mission in our midst.

Respectfully submitted,

The Rev. Lyn Zill Briggs  
Standing Committee President

116<sup>th</sup> Convention of the Episcopal Church in Utah

Report of the Episcopal Relief and Development Coordinator

Our Utah Contributions were:

1st Quarter:	\$ 3,305.00
2nd Quarter:	\$ 4,860.00
3rd Quarter:	\$ 7,040.00
4th Quarter:	\$ 25,077.00

Because of matched donations in the fourth quarter, many of our parishes send in the increased amount toward the end of the year.

I would like to refresh names and emails of each parish's liaison for ERD. Please send to me at [deannasueadams@gmail.com](mailto:deannasueadams@gmail.com)

Thank you,  
The Rev. Deanna Sue Adams, *Deacon*

## **EPISCOPAL COMMUNITY SERVICES**

### **Report to the 2021 Diocesan Convention**

For those not familiar with Episcopal Community Services (“ECS”), I am pleased to share with you that ECS is a branch of the Episcopal Church in Utah, operating as a separate 501(c)(3) nonprofit corporation. The Bishop is the Chair of the ECS Board and it is officially an affiliated entity of the Corporation of The Episcopal Church in Utah. It is funded almost entirely by contract revenues from the various hospitals and other venues where ECS provides professional chaplaincy services, with limited additional funding from the Diocese. ECS employs (full-time or part-time) more than twenty professional chaplains of many different faith traditions. This traditional form of ministry transcends denominational lines and connects the Episcopal Church with spiritual leaders and resources capable of effectively serving very diverse populations and needs. ECS faithfully represents the mission and ministries of our Church outside the walls of our congregation and supplements the footprint of The Episcopal Church in Utah.

Since the 2020 meeting of the Diocesan Convention, ECS services have continued to be faithfully delivered to all of our hospital venues, St. Mark’s Tower and St. Mark’s Millcreek. We have met or exceeded all contracted service levels. Please refer to the attached report of our Director of Spiritual Care, The Rev. Nancy Cormack Hughes, for specific activity reports. The administrative side of ECS is very capably guided by Karen Peña which includes oversight of all existing contract management and administrative responsibilities, and program development initiatives. I continue to be inspired by the dedication and compassionate professionalism by which our teams serve the patients, families and staff of each facility despite the continuing challenges and stress of the pandemic.

Major changes are in store for the coming months. The Rev. Nancy Piggott, our much esteemed and beloved CPE Director and Certified Educator, will be retiring as planned in the coming months. Nancy+ was trained by Fr. Linc Ure, our clinical founder, and she has continued and built upon Linc’s legacy in producing one of the most acclaimed CPE programs in the nation. She has also been instrumental in our expansion of CPE education cohorts and the very successful BYU unit.

Our Leadership Team will also be welcoming The Rev. Dr. Mari Chollet as the new Director of CPE. She will be arriving from St. Louis in May, with an official starting date of June 1. She brings a decade of experience as a highly qualified CPE educator and manager, and is very excited about joining the ECS team.

Our ECS corporate branding initiative has continued at a very brisk pace, with a fabulous new website presently under development. This will better connect ECS with the wider community, promote opportunities for future expansion of services and help with fundraising. When the website is completed, we will announce the launch in the Diocesan Newsletter.

In December, we were asked by the Mountain Division of HCA Hospitals to present a proposal for expanding our chaplaincy services to all of the remaining HCA hospitals in Utah not already served by ECS. That proposal was submitted and is still under consideration although we have proceeded with a direct contract with Timpanogos Regional Hospital. So, our proposed expansion of services to all HCA hospitals in Utah continues to evolve.

Our services to and with affiliated entities of ECS and the Diocese continues. This includes Art Empowers and Youth Impact. Our corporate and financial development capabilities have successfully

assisted Art Empowers in being awarded an Eccles Foundation grant, and a large grant application is pending with another prominent Utah foundation. We hope to provide more active assistance to Youth Impact in Ogden, with their new Executive Director, The Rev. Suzanne Miller.

On behalf of all of the leadership and staff of Episcopal Community Services, I truly appreciate your interest and support of these ministries!

Respectfully submitted,

Canon Stephen F. Hutchinson  
Executive Director

## **116<sup>th</sup> Convention of the Episcopal Church in Utah**

### **Report of the EfM Coordinator**

*EfM is a 4-year course, in which the Bible is studied, along with Church history and Theology. The core of the program is Theological Reflection, which is a methodology to study topics in a structured manner. EfM continues to thrive here in Utah, despite the challenges the pandemic presented over the past year. All the groups managed to continue via zoom. Currently we have 8 active Mentors covering 5 groups. This year we will have 13 people graduating from the course, and they will be presented with their graduation certificates by the Bishop at a Graduation Picnic on June 5<sup>th</sup>. Anyone who feels they may want to do the course, and would like more information please e-mail the EfM Coordinator Phil Kinchington at [kinchington@msn.com](mailto:kinchington@msn.com). Next year we will be doing in-person and via zoom only meetings, so anyone in the State will be welcome to join.*

*Respectfully submitted,*

*Phil Kinchington*

# 116<sup>th</sup> Convention of the Episcopal Diocese of Utah

## Report of Camp Tuttle

*Submitted by Ingrid VanZanten, Camp Director*

Camp Tuttle is an outdoor ministry of the Episcopal Church of Utah. Our values are rooted deeply in the ideas of challenge, connection, and creation. Camp Tuttle provides a safe place for environmental, social, and personal transformation. Our mission is to provide a positive and inclusive learning environment that celebrates spiritual enlightenment in the outdoors. Campers and counselors work to create a safe place to challenge comfort zones, societal norms, thinking patterns, and understanding of the life and world around them. Through this work, we provide abundant opportunities to connect with self, others, nature, and the Divine. Mountain peaks and rushing rivers root us deeply to God and call for action in protecting, sustaining, and nurturing the creation for which we are responsible.

After having such a successful and safe summer, the fall of 2020 at Camp Tuttle was fairly quiet, in the way of in-person events, as our efforts continue to keep members of our community healthy and safe in the wake of a global pandemic.

In the fall of 2020, focus turned toward winter preparation efforts and on-going projects to improve camp facilities and grounds. New roofs were installed and/or improved on many of the buildings in camp, including snow fencing that has increased the longevity of the infirmary/shower house. The sewer road has been graded and now allows for vehicle access to the lower portions of camp. The lodge, chapel, infirmary, and many of the cabin facilities were decluttered and organized for the first time in many years. These spaces all feel lighter and are generally more pleasant to reside in. The outdoor chapel has been revamped and decorated with a handful of newly cut and stained benches that will increase seating and general aesthetics of the space. The wooden decks of all the buildings in camp were power washed, sanded, and stained anew. Once again, we find the general aesthetic and longevity of camp has been vastly improved over the last six months.

We are happy to announce that no buildings or structures were damaged in the big windstorm in early September. Many trees fell in the areas surrounding camp and will be taken care of this spring after the snow melts. Some of the fallen trees were used to build benches and will supply camp and neighboring cabins firewood for months to come.

We have the opportunity, once again, this summer to host a number of church and nonprofit groups from our community at camp. These groups will engage in family events, educational opportunities, outreach, and team building on the ropes course. Our improvements to facilities and grounds will support these efforts, and these efforts, in turn support the caring and programming for the youth of our diocese.

On-going projects and goals for facilities and programming for the spring and summer of 2021 include:

- Tree removal and maintenance
- Annual ropes course inspection
- Annual fire safety inspections
- Routine plumbing maintenance of pumphouse and lodge
- Successfully implement COVID protocols and procedures for the safety of campers and staff
- Continue donor cultivation via social media alumni groups

- Maintain communication with our community through social media and frequent email updates/check-ins
- Provide youth with space and time to stay connected, challenged, and engaged
- Collect an annual pledge from donors after weekly summer camp updates
- Engage camp staff with meaningful and intentional anti-racism work and training

Planning and preparation are underway for the 2021 summer. We have hired a staff of about 15 counselors who will join us for holding in-person, overnight camps at 50% capacity for 50% of time as a usual camp week. Arrangements for maximum outside time, social distancing, and mask wearing are all in place.

We are excited for the piloting of a couple new programs this summer. Our beginner camp will take place in early July and is designed for younger and new campers to attend camp with a family member to get a taste of camp life and activities. The hope is that this experience will prepare campers for a longer stay at camp, by themselves in the future. Our new women's retreat will take place in mid-September and will offer a space for women 18+ to find community, laughter, and fun together. Workshops will be held for women to discuss a variety of topics including family, sense of self, God, and recreation.

In order to serve the financial needs of our community better, we have introduced a new tier pricing system. This system allows parents to select a tier payment that best suits the needs of their family. In this way, combined with our on-going scholarship program, we are ensuring that every child and young person has the opportunity to attend camp.

Our work with clergy from around the diocese to select a meaningful summer theme is underway. Parents, campers, and clergy are excited and enthusiastic for the chance to be back at camp this summer! Through our meaningful work at Camp Tuttle, we intend to give young people a chance to connect with God in nature and to find God's love in the community we have built in the confines of our mountain home.

Please find a comprehensive report of the work and mission of Camp Tuttle and the Youth Ministry of the Episcopal Diocese presented to the Council on Ministry in December of 2020 here: <https://docs.google.com/presentation/d/1SezpqQXzLidUv4fP2xoTv8lGfk6juLLF3EOPxTDfdU/edit?usp=sharing>



## **116<sup>th</sup> Convention of the Episcopal Church in Utah**

### **Report of the Diaconate**

#### **Members**

- Deanna Sue Adams St. Michael's, Brigham City
- David Christian St. Peter's, Clearfield
- Marsha Heron St. Elizabeth's, Whiterocks
- Libby Hunter Cathedral Church of St. Mark, Salt Lake City
- Sandra Jones St. Mary's, Provo
- Suzanne Miller Church of the Resurrection, Centerville
- Anita Miner All Saints, Salt Lake City
- Alison Peterson All Saints, Salt Lake City
- Patricia Sanchez Church of the Good Shepherd, Ogden
- Robert Shoop St. James', Midvale

#### **Mandate**

The ministry of a deacon is to represent Christ and his Church in the world, particularly as a servant of those in need; and to assist bishops and priests in the proclamation of the Gospel and the administration of the sacraments.

#### **Goals**

To have at least one deacon at every parish within the diocese, with multiple deacons in the larger parishes. We are working with the Commission on Ministry to help people from the congregations of Latinos, South Sudanese and Native Americans to discern Diaconal ministries.

To continue ongoing training / education for the in-place Deacons.

#### **Action items**

The Tuttle School for Discipleship and Ministry is in full swing. Fall 2020 / Winter 2021 focused on the New Testament, Interfaith dialog, the role of the Deacon, and Pastoral Care. We continue to utilize ZOOM as a tool for monthly classes, breakout sessions, and gatherings for study groups. As of this writing there are 10 students active. This fall the focus is on the Christian Formation, Preaching, Handling conflict, the continued role of the deacon. The curriculum being used is from the IONA Collaborative from the Seminary of the Southwest.

#### **Analysis of action**

We continue to meet with the Bishop regularly via Zoom to discuss our ministries and work towards a broader understanding of the Diaconate throughout the Diocese.

From the Tuttle School, the students are very engaged and continue to invest of themselves.

#### **Findings and conclusions**

The ministries of the current deacons are functioning and we provide service to our parishes and the greater world. Expansion of that ministry can only serve to aid in the outreach of the diocese.

**Recommendations:** No action from convention is required at this time.

**Statement of how the group's work fits into the mission strategy of the Diocese**

The very nature of the diaconal ministry projects the mission of the church in the world. We serve our parishes and are one of the faces of the Episcopal church in the secular world. Expansion of that ministry will enhance that ability.

Submitted respectfully,

The Ven. Robert Shoop, Archdeacon

# **116<sup>th</sup> Convention of the Episcopal Church in Utah, 2021**

## **Report of the Youth Faith Formation**

Members: The Rev. Vanessa Cato, The Rev. Tyler Doherty, The Rev. Kurt Wiesner, The Rev. Christopher Szarke, Karen Gleeson, Brooke Parker, Terry Palmer, Sara Baese, Ingrid VanZanten, Shannon Bramblett, Ashley Haws

Mission: The Faith Formation Committee supports the faith formation of the children and youth in all congregations of the Diocese of Utah.

Goals for Youth Faith Formation:

- Provide support for congregational faith formation leaders, both lay and clergy
  - Through diocesan workshops
  - Sending interested people to trainings which they can share with the Diocese
  - Bringing in knowledgeable people from the wider church for training and support
- Cultivate a network of those in each congregation who are invested in faith formation
- Support the programs for faith formation for junior high and senior high youth in the Diocese of Utah.
- Advocate for children and youth programs and presence at Diocesan events and in the budget
- Celebrate the gifts and presence of the young people in this Diocese
- Evaluate the needs and desires of the parishes for the children of the Diocese

In 2020/2021 we continued GO Mondays, for youth in grades 6-12 to meet monthly. Due to Covid-19, these gatherings shifted from in person meetings to virtual gatherings on Zoom. We updated the name to Go Virtual. This is a collaborative youth ministry that brings youth together from the Diocese of Utah for fellowship, games, music, sharing, teaching, and prayer.

We will continue to offer these monthly gatherings in fall of 2021. We hope to offer in person opportunities for youth to gather as well as the option to participate on line.

The Youth Faith Formation Committee presented a new program for young families across the Diocese with an online book club through Zoom called “Faith at Home – A Handbook for Cautiously Christian Parents” by author Wendy Claire Barrie. Books were distributed to parishes in November/December of 2020. The book club began in January to February of 2021 for weekly gatherings with parents and youth leaders. Wendy Claire Barrie met with our parishioners and answered many questions including creative ways to connect and worship with our children. Please view this presentation on You Tube:

<https://youtu.be/CPSO-x9O8aw>

Wendy Claire Barrie will meet with Clergy the end of April to engage in Discussion topics such as 1) How can churches best support parents and other adults in helping kids grow into a lifelong faith? And 2) What are the opportunities and challenges coming out of the pandemic that might allow us to try something new?

The YFF Committee has been meeting to discuss the ever changing needs of our community. We have been collaborating efforts to provide online structures for engaging families and would like to start a new program for supporting parents of teenagers. Potential topics could include but not limited to:

- Understanding Generation Z
- Love Languages for Teens
- Love and Logic for Teens or Connection Based Parenting Strategies

- Raising Teens for a Just World
- Teen Sexuality
- Resiliency
- Breaking Free from Purity Culture
- Cultivating Sacred Moments with Teens
- Raising Anti-Racist Teens
- Teen Suicide/Teen Mental Health
- “Parenting Forward” by Cindy Wang Brandt

It is our continued hope and prayer that each person in the Diocese:

- Has a relationship with God
- Knows the Bible and of the important stories of salvation history
- Knows how to pray and grow spiritually in worship and outreach
- Is able to articulate their faith
- Has relationships in the church across generations
- Knows what it means to be an Episcopalian
- Gains knowledge of the faith, practice, and spirit of the Episcopal Church as part of the Anglican Tradition

Please visit our new Facebook page for resources and shared ideas: Utah Faith Formation for Families <https://www.facebook.com/groups/364944651427987>

Submitted by,  
Karen Gleeson  
Youth Coordinator

Diocesan

## 116<sup>th</sup> Convention of the Episcopal Church in Utah, 2021

### Report of Youth Ministry

Members: Karen Gleeson, Ingrid VanZanten and support from Christine Jenkin and trained counselors from Camp Tuttle

Mission: Youth ministry in the Diocese of Utah strives to provide opportunities for young people to gather together for fellowship, service, support, and spiritual growth in a safe, inclusive space that builds community.

#### **Youth and Young Adult Events, Fall 2020/Winter 2021:**

During this past year with the Pandemic, we have scaled back in person youth ministry gatherings to outdoor day events rather than overnight retreats.

We began a new outreach for our young adults which consist of recently graduated youth to young adults to age 30. This program allows opportunities for young adults to fellowship together, share concerns, engage in interesting discussions, and connect on a similar level.

September, 2020 – Jr/Sr High Fall Day Retreats at Camp Tuttle

During our fall retreat weekend at Camp Tuttle, youth from junior and senior high had the chance to reflect on this year and were able to fully consider the incredible amount of change they've had to withstand through the previous six months. Campers were then given the opportunity to connect their feelings and thoughts through a representative art project based on a tree that represented them the most in this current place and time. We took a hike through the beautiful changing leaves of Big Cottonwood Canyon, played the camp classic, Nuke 'Em, and stayed toasty warm by the fire.

October, 2020 – Young Adult Hike

It was a beautiful fall day at Lake Solitude for the kick off of our young adult series. Folks from our community ages 18-30 met at Camp Tuttle and joined us for a hike through the beautiful changing colors of Big Cottonwood Canyon. Author and camp counselor, Sam Wittke joined us for a conversation regarding themes from his upcoming book: *The Best Guess: Asking Life's Big Questions in an Age of Unlimited Answers*. Sam shared his ideas about finding answers to questions about our life's origin, meaning, purpose, and destination.

November, 2020 – Young Adult Campfire/Movie Night

St. James hosted an outdoor evening for our young adults to get together to enjoy an outdoor movie and campfire with smores and snacks.

February, 2021 – Jr/Sr High Sledding Event at Camp Tuttle

Youth ages 6th-12th grade joined us in the snowy mountains at Camp Tuttle for an afternoon of sledding and snowshoeing. We were met with a sunny, bluebird morning. A handful of parents elected to stay in camp with us and toured the surrounding area on cross country skis or snowshoes. We caught up with the youth regarding their current schooling situations and personal lives.

#### **Upcoming events:**

- 2021 Fall Retreat: In late September under the changing leaves and in the crisp cool air of fall, junior and senior high youth will join us for a retreat at Camp Tuttle
- Young Adults: We would like to continue programs to include and engage our young adults from recently graduated youth to age 30

**Goals:**

1. Continue to build a safe, fun environment where youth feel connected with God and with each other
2. Continue to build a youth leadership team to help and support youth in celebrating and recognizing their God given gifts and feel supported by their peer group and youth leaders
3. Continue to coordinate diocesan-wide events for junior and senior high youth to build community
4. Provide service opportunities and an inclusive environment to engage the outer communities
5. Continue providing opportunities for our young adults to stay connected through activities and fellowship

Submitted by,

Karen Gleeson  
Diocesan Youth Coordinator



## EPISCOPAL CHURCH CENTER OF UTAH

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### MISSION STATEMENT

**Provide a MINISTRY OF HOSPITALITY to all members of the Episcopal Church in Utah and the wider Episcopal Church.**

**By providing low-cost meeting and housing facilities to the nonprofit community, we help to unite people and resources, thereby supporting the community purpose to build a network of services for those in need.**

---

There were 66 events and meetings in 2020.

1375 guests attended functions at the ECCU/Episcopal Commons in 2020.

627 meals were served at the ECCU/Episcopal Commons in 2020.

215 room nights were booked by lodging guests at the ECCU in 2020.

---

**2020 turned out to be a challenging year for the center. With the pandemic, the building was closed to groups starting mid-March. The building remained closed for the year and will reopen to small groups starting May 2021. This clearly had a significant impact on the hospitality ministry which normally serves over 10,000 people in a given year.**

**As the community emerges from the pandemic, the focus will be reconnecting with our groups. The new website will be ready soon with the rebranding of the center's name to the Wasatch Center at the Episcopal Church Center of Utah. The ECCU has and will continue to serve the non-profit and interfaith community of Utah and nationally. The hospitality ministry is committed to being good fiscal stewards for the diocese while being able to provide affordable meeting space to the non-profit community.**

***OFFICIAL ACT OF THE BISHOP***  
***The Rt. Rev. Scott B. Hayashi***  
***September 21, 2020 – April 25, 2021***

***Confirmation and Virtual Visitation Record***

**2020**

St. Elizabeth's (Whiterocks) - October 18, 2020  
Church of the Resurrection (Centerville) – October 25, 2020  
All Saints (Salt Lake City) – November 1, 2020  
St. Stephen's/San Esteban (WVC) – November 15, 2020  
St. Mary's (Orem) – December 24, 2020  
St. John's (Logan) – December 25, 2020

**2021**

Church of the Resurrection (Centerville) January 10, 2021  
St. John's (Logan) - January 17, 2021  
Grace (St. George) – February 14, 2021

***Official Acts***

Due to Covid-19, there were no Baptized, Confirmed, Reaffirmed, or Received during the dates listed above.

***Ordained to the Transitional Diaconate***

Ms. Suzanne Miller – 01/29/2021

***Candidates***

Ms. Ashley Gurling – 02/17/2021  
Ms. Patricia Hart – 08/23/2018  
Ms. Holly Huff – 03/29/2021  
Ms. Daniela Lee – 03/29/2021

***Licensed***

The Rev. Anne Campbell  
The Rev. John Dillon  
The Rev. Claudia Giacomini  
The Rev. Mary Rowe  
The Rev. David Sakrison  
The Venerable Robert Shoop  
The Rev. Susan Toone

***Postulants***

Mr. Matthew Bryner – 06/26/2018

***Letters Dimissory:***

None

***Deceased Clergy***

None



**NECROLOGY**  
**September 18, 2020 – April 24, 2021**

**St. James**

Carol Seitz – 10/08/2020  
Mildred Buckley – 11/08/2020  
Pixie Wirth – 12/05/2020  
Paula Paterson – 01/19/2020

**Cathedral Church of St. Mark**

Mary Barlow – 03/01/2021  
Deborah Choi Bartlett – 12/19/2020  
Robert Wood – 12/13/2020  
Gail Wix – 10/07/2020  
John Dickson Stewart – 09/25/2020

**Grace**

Daniel Lester - 01/02/2021  
Kristian Moore - 10/09/2020  
Erika K. Welch - 09/20/2020  
Patricia J. Shepard - 09/04/2020  
Kenneth R. Smith - 08/13/2020  
Dustin Jackson - 04/10/2020

**St. Elizabeth's**

Wayne Conroy Poowegup - 01/12/2021

**Good Shepherd**

John Shigley – 12/23/2020  
Vernon Bergstrom 01/04/2021  
Robert Cato – 02/01/2021  
Alicia Miranda Salgado – 02/09/2021

**St. Paul's, SLC**

Russell Babcock- 02/13/2021  
Owen Hogle - 01/16/2021  
Joyce Stam - 11/21/2020

**All Saint's**

David Lloyd Catron - August 24, 2020

**St. Jude's**

Patricia Gordon - November 11, 2020

**Spirit of the Desert**

Marjorie Shick - March 1, 2020  
Jackie Egland - August 28, 2020  
Doreen Dawes - January 15, 2021

**All Saint's, Sudanese Congregation**

None

**Church of the Resurrection**

None

**St. John's**

None

**St. Luke's**

None

**St. Paul's, Vernal**

None

**Holy Spirit**

None

**Ascension St. Matthews**

None

**Stephens/St. Esteban**

None

**St. Peter's**

None

**St. Michael's**

None

**St David's**

None

**St. Francis**

None

**St. Mary's**

None

## **APPENDICES**

**Summary of 2020 Parochial Reports**

**Episcopal Diocese of Utah 2022 Budget**

**Canons and Constitution of the Diocese of Utah**

**(Provided in separate files for electronic versions)**

	BAPTIZED MBRS	CONFIRMED			CONFIRMATIONS	REC'D	SERVICE OF HOLY COMM.	MAR-RIAGES	BUR-IALS	AVERAGE SUNDAY ATTEND.	CHURCH SCHOOL STUDENTS	PLATE & PLEDGE	TOTAL REVENUES	OPERATING EXPENSE	NON-OPERATING EXPENSE	TOTAL EXPENSES
	DEC. 31 2019	DEC. 31 2020	COMM. IN GD STNDNG	BAP-TISMS												
All Saints	420	478	430	9	7	1	203	1	4	159	70	\$251,865	\$423,928	\$424,970	\$23,645	\$448,615
Ascension St. Matt	137	126	118	0	0	0	78	0	3	29	18	\$57,752	\$127,847	\$133,674	\$14,231	\$147,905
Good Shepherd	222	220	216	5	3	0	324	2	8	106	21	\$179,309	\$268,465	\$215,195	\$45,766	\$260,961
Grace	104	108	108	0	3	2	193	0	4	86	4	\$152,384	\$171,495	\$177,696	\$5,182	\$182,878
Holy Spirit	123	128	86	5	0	0	4	0	5	17	16	\$2,500	\$78,266	\$627,519	\$-	\$627,519
Mission de Esteban	220	220	205	0	0	0	0	0	0	63	20	\$-	\$-	\$-	\$-	\$-
Msn de San Francisco	157	No longer in existence														
Resurrection	95	105	105	2	7	2	66	0	2	64	18	\$115,182	\$183,098	\$145,850	\$15,128	\$160,978
Spirit of the Desert	26	31	31	2	4	1	51	0	2	21	0	\$25,432	\$30,218	\$19,247	\$1,596	\$20,843
St. Barnabas	No longer in existence															
St. David	51	46	33	1	0	2	56	1	3	16	0	\$55,421	\$107,080	\$87,693	\$6,500	\$94,193
St. Elizabeth	157	62	62	1	5	0	59	0	2	26	13	\$19,832	\$170,861	\$156,007	\$6,893	\$162,900
St. Francis	161	161	98	4	3	0	93	0	4	46	8	\$52,470	\$112,846	\$85,984	\$2,000	\$87,984
St. James	411	447	365	4	5	2	201	0	2	98	17	\$259,748	\$305,464	\$278,065	\$33,852	\$311,917
St. John	140	144	139	2	1	0	53	0	2	69	10	\$135,898	\$192,668	\$175,573	\$4,471	\$180,044
St. Jude	57	61	56	0	0	0	54	1	0	35	0	\$51,319	\$89,106	\$65,942	\$23,953	\$89,895
St. Luke	296	294	162	4	1	1	109	0	2	89	31	\$295,722	\$388,293	\$321,843	\$30,170	\$352,013
St. Mark	550	560	248	9	10	1	424	2	13	161	35	\$428,093	\$619,070	\$553,378	\$54,711	\$608,089
St. Mary	52	65	65	3	0	0	88	0	1	58	10	\$56,444	\$139,849	\$75,322	\$25,222	\$100,544
St. Michael	47	46	46	0	8	0	38	0	1	28	0	\$23,215	\$59,428	\$65,465	\$4,774	\$70,239
St. Paul (slc)	717	709	573	4	3	0	226	0	5	144	35	\$366,592	\$440,020	\$445,435	\$8,522	\$453,957
St. Paul (v)	33	30	30	0	0	3	4	1	1	16	0	\$21,676	\$72,732	\$65,169	\$-	\$65,169
St. Peter	62	61	61	3	0	0	36	0	1	40	0	\$35,203	\$81,238	\$76,395	\$5,349	\$81,744
St. Stephen	143	157	157	6	14	0	83	0	4	33	0	\$41,546	\$196,683	\$199,164	\$-	\$199,164
<b>TOTALS</b>	<b>4,381</b>	<b>4,259</b>	<b>3,394</b>	<b>64</b>	<b>74</b>	<b>15</b>	<b>2,443</b>	<b>8</b>	<b>69</b>	<b>1,404</b>	<b>326</b>	<b>\$2,627,603</b>	<b>\$4,258,655</b>	<b>\$4,395,586</b>	<b>\$311,965</b>	<b>\$4,707,551</b>

2022 Approved Budget  
Episcopal Diocese of Utah  
November 20, 2021

1

On November 20, 2021, the Diocesan Council approved the budget for the diocese of Utah for 2022.

This budget is the product of many hours of work, by staff, the Finance Committee and the Diocesan Council. There was much prayer and thoughtful discussion in this process. It has been my honor to work with such principled and insightful people, who care so deeply about God's people.

The 2022 budget anticipates a deficit in 2022. That is desirable to no one. But we are in the midst of substantial changes, including an investment in new systems to improve efficiency and reduce costs. It should be remembered too that the 2021 budget anticipated a deficit as well, but results turned out much better than we anticipated. The Covid-19 pandemic plays a role too, as those who manage ministries have to navigate uncharted waters to determine how their programs will run in 2022. We have been successful in prior years to run surpluses, which have given us money in reserve if we should need it.

On behalf of all of the diocese, please join in my sincere thanks to the Finance Committee (Mr. David Lingo, Chair and Diocesan Treasurer, Mr. Ty Harwood, Mr. John D'Arcy, Ms. Barbara Finn, Ms. Beckie Raemer, The Rev. David Sakrison, Mr. Paul Cherecwich, And thank you as well for the thoughtful work by the Grants Committee (Mr. Ty Harwood, The Rev. Canon Dr. Pablo Ramos, Mr. Don Wood and Mr. Chuck Goode.

Faithfully,

The Rev. Canon Steven C. Andersen  
Temporary Part Time Chief Financial Officer

Pages 2-7	Budget Document
Page 8	Grants Schedule
Page 9	Supplemental Appendix: Staff Compensation Data

## 2022 BUDGET WORKSHEET

DATE November 20, 2021

2020 TOTAL DISTRIBUTION FROM TRUST

Change from 2021

Change from 2020

Requested

Distribution Per Plan

2021 BUDGET

\$3,175,748

Distribution Per Plan

\$3,355,273

2020 BUDGET

## FUNDING

2022 BUDGET

NOTES

2021 BUDGET

THROUGH 06/30/2021

2021 YTD ACTUAL

2020 BUDGET

## UNRESTRICTED

1	Service Revenue	\$112,884	
2	Congregation Assessments	\$286,539	
3	Trust Distribution - Operations	\$1,566,056	Unrestricted Portion
4	Misc Revenue	\$3,568	
5	TEC Grant	\$40,000	
6	TOTAL UNRESTRICTED	\$2,009,047	

## DESIGNATED

7			
8			
9			
10	Released		
11	From Reserves	\$0	
12		\$0	
13		\$0	
14	TOTAL DESIGNATED	\$0	

## RESTRICTED

15			
16			
17			
18	PT Released – Outreach	\$80,000	
19	PT Released – Congregation Support	\$1,381,088	
20		\$0	
21		\$0	
22	TOTAL RESTRICTED	\$1,461,088	Restricted Portion
23			
24	TOTAL FUNDING	\$3,470,135	

1	\$97,320		1	\$48,660		\$95,219
2	\$295,758		2	\$147,899		\$288,210
3	\$1,778,911		3	\$889,452		\$1,826,403
4	\$4,407		4	\$247,583		\$7,220
5			5			
6	TOTAL	\$2,176,396	6	TOTAL	\$1,333,595	\$2,217,052
7			7			
8			8			
9			9			
10	\$0		10	\$16,063		\$0
11	\$0		11			\$0
12	\$0		12			\$0
13	\$0		13		SEE LINE 130	\$0
14	TOTAL	\$0	14	TOTAL	\$16,063	
15			15			
16			16			
17			17			
18	\$86,000		18	\$42,329		\$81,000
19	\$1,310,837		19	\$624,010		\$1,365,864
20	\$0		20	\$0		\$0
21	\$0		21	\$0		\$0
22	TOTAL	\$1,396,837	22	TOTAL	\$666,338	\$1,446,864
23			23			
24		\$3,573,233	24		\$2,015,996	\$3,663,916

PAGE 2 OF 6

25	25	25	25
26	EXPENSES	26	THROUGH 06/30/2021
27	2022 BUDGET	27	2021 YTD ACTUAL
28	2021 BUDGET	28	2020 BUDGET
29		29	
30		30	
31		31	
32		32	
33		33	
34		34	
35	TOTAL	35	TOTAL
36		36	
37		37	
38		38	
39		39	
40		40	
41		41	
42		42	
43		43	
44		44	
45		45	
46		46	
47		47	
48		48	
49		49	
50		50	
51		51	
52		52	
53	TOTAL	53	TOTAL
54		54	
55		55	
56		56	
57	TOTAL	57	TOTAL
58		58	
59		59	
60		60	

## OUTREACH

Youth Impact  
Sudanese/Refuge Assistance  
Episcopal Community Services  
Pride Festival Support  
Social Justice  
TOTAL OUTREACH

## GOVERNANCE - WIDER CHURCH

Lambeth  
TEC Assessment  
General Convention  
Other TEC  
Province 8  
Diocesan Convention  
Bishop Search  
EYE Triennial  
Cuba Clergy Pension Support  
Diocesan Council  
Standing Committee  
Finance Committee  
Other Committees  
TOTAL GOVERNANCE - WIDER CHURCH

## DIOCESAN FACILITIES

See Separate Schedule  
TOTAL DIOCESAN FACILITIES

## 2022 BUDGET

\$5,000  
\$0  
\$75,000  
\$0  
\$0  
\$80,000

TOTAL

\$86,000

\$1,335  
\$311,205  
\$20,187  
\$15,500  
\$7,751  
\$10,750  
\$15,000  
\$3,050  
\$0  
\$5,500  
\$6,000  
\$1,700  
\$600  
\$0  
\$398,578

TOTAL

\$416,354

\$160,150

\$160,150

## 2021 BUDGET

\$6,000  
\$0  
\$80,000  
\$0  
\$0  
\$86,000

TOTAL

\$86,000

\$1,335  
\$318,238  
\$20,187  
\$15,500  
\$8,494  
\$10,750  
\$15,000  
\$3,050  
\$10,000  
\$5,500  
\$6,000  
\$1,700  
\$600  
\$0  
\$416,354

TOTAL

\$416,354

\$162,050

\$162,050

## THROUGH 06/30/2021

## 2021 YTD ACTUAL

\$0  
\$5,000  
\$75,000  
\$1,000  
\$0  
\$42,329

TOTAL

\$42,329

\$1,335  
\$159,119  
\$10,094  
\$3,697  
\$4,247  
\$10,750  
\$15,000  
\$6,100  
\$10,000  
\$1,022  
\$1,749  
\$1,700  
\$600  
\$0  
\$199,620

TOTAL

\$199,620

\$176,570

\$176,570

## 2020 BUDGET

\$0  
\$5,000  
\$75,000  
\$1,000  
\$0  
\$81,000

TOTAL

\$81,000

\$1,335  
\$343,032  
\$23,868  
\$13,050  
\$8,494  
\$10,750  
\$15,000  
\$6,100  
\$10,000  
\$5,500  
\$6,000  
\$1,700  
\$600  
\$0  
\$445,429

TOTAL

\$445,429

\$176,570

\$176,570

61	PAGE 3 OF 6		EXPENSES	61		61	THROUGH 06/30/2021		
62		2022 BUDGET		62	2021 BUDGET		62	2021 YTD ACTUAL	2020 BUDGET
63	THE MISSION AND MINISTRY OF THE CHURCH			63			63		
64				64			64		
65	EXTENDED MINISTRIES			65			65		
66				66			66		
67	Sudanese Ministry			67			67		
68	Ministry Support	\$81,422		68	\$80,422		68	\$45,211	\$71,422
69	Facilities Support	\$9,000		69	\$0		69		\$9,000
70	TOTAL SUDANESE MINISTRY		\$90,422	70			70		
71				71	TOTAL	\$80,422	71	TOTAL	\$45,211
72	Native American Ministries			72			72		
73	St. Elizabeth Parish Ministry	\$122,713		73	\$122,713		73	\$61,356	\$122,713
74	Holy Spirit Parish Ministry	\$65,130		74	\$68,190		74	\$34,095	\$68,190
75	Other	\$3,000		75	\$3,000		75		\$3,000
76	TOTAL NATIVE AMERICAN MINISTRY		\$190,843	76	TOTAL	\$193,903	76	TOTAL	\$95,451
77				77			77		
78	Latino Ministries			78			78		
79	Latino Ministries	\$83,376		79	\$83,602		79	\$20,824	\$74,602
80	San Esteban – St. Stephens	\$67,648		80	\$9,000		80	\$4,500	\$0
81	Facilities Support	\$18,000		81	\$86,422		81	\$67,949	\$86,422
82		\$0		82	\$0		82		\$18,000
83	TOTAL LATINO MINISTRY		\$169,024	83	TOTAL	\$179,024	83	TOTAL	\$93,272
84				84			84		
85				85			85		
86	Youth Ministry			86			86		
87	Camp Tuttle	\$124,804		87	\$214,108		87	\$78,728	\$208,877
88	Young Adult Ministry	\$0		88	\$0		88		\$0
89	Youth Ministry	\$56,714		89	\$56,814		89	\$32,806	\$57,350
90	Youth Ministry Donation	\$0		90	(\$100)		90		\$0
91	Faith Formation for Youth	\$15,017		91	\$15,017		91		\$15,000
92	TOTAL YOUTH MINISTRY		\$196,535	92	TOTAL	\$285,839	92	TOTAL	\$111,533
93				93			93		
94	Conference Center	\$84,805		94	\$81,530		94	\$55,038	\$68,278
95	Hospitality Center	\$27,680		95	(\$6,020)		95	\$28,420	(\$18,320)
96		\$0	\$112,485	96	TOTAL	\$75,510	96	TOTAL	\$83,457
97				97			97		
98	TOTAL EXTENDED MINISTRIES		\$759,309	98	TOTAL	\$814,698	98	TOTAL	\$383,714
99				99			99		
100				100			100		

101	PAGE 4 OF 6	EXPENSES	101	THROUGH 06/30/2021	
102		2022 BUDGET	102	2021 BUDGET	102 2021 YTD ACTUAL 2020 BUDGET
103	Ministry Support and Development		103		
104	Direct Parish Support	\$390,995	104	\$426,916	\$213,458 \$427,627
105	Church Owned Property Taxes	\$6,000	105	\$6,000	\$6,000
106	Small Building Repairs	\$0	106	\$0	\$0
107	Clergy Moving Expenses	\$0	107	\$0	\$0
108	Travel From/To Parishes	\$5,000	108	\$5,000	\$356 \$5,000
109	Real Estate Expenses (PJ)	\$0	109	\$0	\$0
110	New Initiatives	\$0	110	\$0	\$0
111	Other Congregation Support	\$2,000	111	\$2,000	(\$2,362) \$2,000
112	Diaconal Ministry Support	\$1,000	112	\$200	\$500
113	Health Insurance	\$554,900	113	\$533,844	\$260,856 \$540,217
114		\$0	114	\$0	\$0
115	Continuing Education	\$7,691	115	\$12,951	\$5,720 \$12,383
116	Sabbatical Leave Expense	\$0	116	\$2,700	\$0
117		\$0	117	\$0	\$0
118	Carolyn Tanner Irish Mission Fund	\$15,000	118	\$15,000	\$7,500 \$15,000
119	Tuttle School	\$3,723	119	\$9,727	\$6,230 \$10,000
120	Trainings: Church Worker, Anti-Racism	\$0	120	\$0	\$0
121	COM, BACAM, Etc	\$11,100	121	\$11,100	\$1,924 \$11,100
122	Ministry of the Laity	\$0	122	\$0	\$0
123	Retired Clergy Gatherings	\$0	123	\$0	\$0
124	Clergy Conference	\$7,500	124	\$7,500	\$7,500
125	Diocesan Historian	\$1,300	125	\$1,700	\$77 \$1,300
126	Stewardship	\$1,500	126	\$1,500	\$1,000 \$1,500
127	Congregational Development	\$0	127	\$0	\$0
128	EFM	\$3,250	128	\$3,250	\$875 \$3,250
129	Prof Congregation Audits	\$6,000	129	\$6,000	\$6,000
130	150th Anniversary Events	\$0	130	\$0	SEE LINE 013 \$0
131	Unreimbursed Clergy Costs	\$0	131	(\$2,303)	(\$4,440) \$0
132		\$0	132	\$0	\$0
133		\$0	133	\$0	\$0
134			134		
135	TOTAL MINISTRY SUPPORT & DEVELOPMENT	\$1,016,959	135	TOTAL \$1,043,085	135 TOTAL \$491,193 \$1,049,377
136			136		
137	Office of the Bishop, Diocesan Staff	\$982,923	137	\$893,993	\$427,226 \$909,705
138			138		
139			139		



PAGE 5 OF 6		EXPENSES		THROUGH 06/30/2021	
	2022 BUDGET		2021 BUDGET	2021 YTD ACTUAL	2020 BUDGET
Finance					
Other Finance Expense			\$27,900	\$9,644	
Audit & Actuarial Services	\$29,000		\$29,000	\$15,500	\$29,000
Travel & Conference	\$3,500		\$3,500		\$3,500
Print-Copy-Supply	\$0				\$100
Hospitality	\$300		\$600		\$500
Fees, Licenses, Publications	\$1,630		\$1,500	\$6,342	\$1,500
Software, Mtc, Support	\$30,900				\$18,401
TOTAL FINANCE	\$65,330		\$62,500	\$31,487	\$53,001
Communications					
INCOME	(\$22,000)				(\$50,000)
Broadband, Web, Video	\$10,000		\$24,000	\$9,450	\$4,500
Outsourced	\$10,000				\$10,000
Computer	\$2,000		\$3,000	\$2,392	\$3,000
Travel & Conference	\$4,000		\$3,800	(\$378)	\$3,000
Supplies	\$2,000				\$6,000
E Subscriptions	\$3,000			\$336	\$1,500
Depreciation	\$0				\$0
Other Communications	\$0		(\$20,303)	\$986	\$0
Licenses – Fees	\$0				\$0
Hospitality	\$0				\$0
Print and Copy	\$400		\$200		\$350
Miscellaneous	\$250				\$0
Dues	\$650		\$0		\$650
Professional Fees	\$4,000		\$0		\$4,000
TOTAL COMMUNICATIONS	\$14,300		\$10,697	\$12,786	(\$17,000)
Other Office Operations					
Advertising					
Bank Charges	\$10,000		\$10,000	\$3,611	\$10,000
Computer	\$0		\$20,000	\$9,821	\$5,000
ECCU Clergy Discretionary	\$1,500				\$1,500
Dues & Memberships	\$1,000		\$1,000	\$565	\$1,000
Furniture & Equipment Purchases	\$3,000		\$3,000	\$1,715	\$3,000
Gains/Losses	\$1,000		\$1,000	(\$2,708)	\$1,000
Hospitality	\$7,500		\$7,500	\$471	\$7,500
Insurance	\$200		\$200		\$200
Legal Expenses	\$96,000		\$96,000	\$48,000	\$96,000
Licenses – Fees				\$2,731	

184	<b>PAGE 6 OF 6</b>
185	Other Office Operations (continued)
186	Meetings & Workshops
187	Miscellaneous
188	Other Personnel Expenses
189	Postage & Shipping
190	Printing & Copying
191	Reimbursed Costs
192	Repairs and Maintenance
193	Subscriptions & Publications
194	Supplies
195	Internet & IT (Strong)
196	Travel
197	Conferences – Seminars
198	
199	
200	TOTAL OFFICE OPERATIONS
201	
202	TOTAL EXPENSES
203	
204	INCOME LESS OPERATING EXPENSES

EXPENSES	
2022 BUDGET	
\$2,200	
\$500	
\$6,000	
\$1,900	
\$2,500	
(\$3,000)	
\$2,500	
\$500	
\$10,000	
\$12,000	
\$18,000	
\$0	
\$0	
\$0	
\$173,300	
\$3,650,850	
(\$180,715)	

2021 BUDGET	2021 YTD ACTUAL	2020 BUDGET
\$2,200	\$150	\$2,200
\$500		\$500
\$6,000	\$113	\$6,000
\$1,900	\$379	\$1,900
\$2,500		\$2,500
(\$3,000)		(\$3,000)
\$2,500	\$287	\$2,500
\$500		\$500
\$10,000	\$1,338	\$10,000
\$9,000	\$1,441	\$15,000
\$19,610	\$3	\$18,000
\$390		\$0
\$0		\$0
\$0		\$0
\$190,800	\$67,915	\$181,300
\$3,680,177	\$1,818,707	\$3,663,916
(\$106,944)	\$197,289	(\$0)

## 2022 CONGREGATIONAL GRANT WORKSHEET

8

Final Approved by Diocesan Council 11-20-2021

## DIOCESAN MINISTRIES AND MISSIONS

				REQUESTED	CHANGE	CHANGE	GRANT COMM
NATIVE AMERICAN MINISTRY				2022	FROM 2021	FROM 2019	2022
1	St. Elizabeth's	\$122,713	\$122,713	\$122,713	0.00%	0.00%	\$122,713
2	Holy Spirit	\$75,766	\$68,190	\$65,130	-4.04%	-14.04%	\$65,130
	Youth Formation Activities	\$3,000	\$3,000	\$3,000	0.00%	0.00%	\$3,000
	TOTAL NATIVE AMERICAN MINISTRY	\$201,479	\$193,903	\$190,843	-1.52%	-5.28%	\$190,843

## LATINO MINISTRY

	Latino Ministries	\$86,422	\$86,422	\$86,422	\$83,376	-3.52%	-3.52%	\$83,376
3	San Estaban – St. Stephens	\$74,602	\$74,602	\$74,602	\$67,648	-9.32%	-9.32%	\$67,648
	San Francisco (Closed)	\$21,350	\$0	\$0	\$0	0.00%	-100.00%	\$0
	Support for Facilities - San Estaban	\$9,000	\$9,000	\$9,000	\$9,000	0.00%	0.00%	\$9,000
	Support for Facilities - San Francisco	\$9,000	\$9,000	\$0	\$0	0.00%	-100.00%	\$0
	Support for Facilities - Buen Pastore	\$9,000	\$9,000	\$9,000	\$9,000			\$9,000
	TOTAL LATINO MINISTRY	\$209,374	\$188,024	\$179,024	\$169,024	-4.78%	-19.27%	\$169,024

## SUDANESE COMMUNITY MINISTRY

		2019	2020	2021	2022			2022
4	Sudanese Community MINISTRY	\$71,422	\$71,422	\$76,422	\$81,422	7.00%	14.00%	\$81,422
	Support for Facilities – Other	\$9,000	\$0	\$9,000	\$9,000			\$9,000
	TOTAL SUDANESE MINISTRY	\$80,422	\$71,422	\$85,422	\$90,422			\$90,422

## OTHER CONGREGATIONS

6	Ascension – St. Matthews	\$51,561	\$46,561	\$46,561	\$46,561	0.00%	-9.70%	\$46,561
7	Grace	\$6,920	\$2,500	\$2,500	\$2,500	0.00%	-63.87%	\$2,500
8	Resurrection	\$46,553	\$42,000	\$42,000	\$42,000	0.00%	-9.78%	\$42,000
9	St. David	\$29,190	\$28,320	\$28,320	\$28,320	0.00%	-2.98%	\$28,320
10	St. Francis	\$27,539	\$26,000	\$26,000	\$17,500	-30.87%	-36.45%	\$17,500
11	St. John	\$41,174	\$35,700	\$35,700	\$35,700	0.00%	-13.29%	\$35,700
12	St. Jude	\$31,952	\$28,757	\$28,757	\$27,894	-2.70%	-12.70%	\$27,894
13	St. Mary	\$54,900	\$52,155	\$52,155	\$52,155	0.00%	-5.00%	\$52,155
14	St. Michael	\$32,042	\$32,042	\$32,042	\$32,042	0.00%	0.00%	\$10,000
15	St. Paul (V)	\$46,586	\$47,581	\$47,581	\$43,065	-9.69%	-7.56%	\$43,065
16	St. Peter	\$40,342	\$50,300	\$50,300	\$50,300	0.00%	24.68%	\$50,300
	St. Stephen	\$35,711	\$35,000	\$35,000	\$35,000	0.00%	-68.27%	\$35,000
	TOTAL THIS SECTION	\$444,470	\$426,916	\$426,916	\$413,037	-3.12%	-7.07%	\$390,995

## GRAND TOTAL

\$935,745	\$880,265	\$885,265	\$863,326	-2.34%	-7.74%	\$841,284
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## MISC BISHOPS STAFF COMPENSATION DATA

LINE 137 BISHOP'S STAFF  
HISTORICAL DATA

2022	\$982,923
2021	\$893,993
2020	\$910,000
2019	\$943,917
2018	\$1,096,610
2017	\$1,126,315
2016	\$1,040,234
2015	\$973,203
2014	\$1,070,841
2013	\$1,163,338
2012	\$1,254,000
2011	\$1,254,000

## 2022 BISHOPS STAFF COMP BY DEPARTMENT

	DEPT
\$197,716	2000 Admin
\$157,614	2100 Communications
\$51,529	2200 Parish Servicers
\$507,573	2300 Finance
\$68,492	2600 Property & Risk
\$982,923	TOTAL

**CANONS**

**OF THE**

**EPISCOPAL DIOCESE OF UTAH**

**Incorporates changes made at the 116<sup>th</sup> Convention  
of the Episcopal Church in Utah on April 24, 2021.  
All changes effective January 1, 2022.**

# THE CANONS OF THE EPISCOPAL DIOCESE OF UTAH

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# **TITLE I. CONVENTION**

## **CANON 1 DELEGATES TO CONVENTION**

### **Section 1.1 Clergy Delegates.**

**1.1.1** Thirty (30) days prior to any meeting of the Convention, the ecclesiastical authority shall cause the preparation of a list of all the Clergy who are geographically and canonically resident in the Diocese. Such list shall indicate (a) the names of the respective congregations, or Institutions in which the Clergy may be engaged, (b) for those not attached to any such organization, the place of their residence, and (c) those who are Deacons. For purposes of this Title, Clergy shall include any geographically resident pastor of the Evangelical Lutheran Church in America, and any other denomination with which The Episcopal Church is in full communion, who are currently: (i) in good standing with their denomination; (ii) licensed by the Bishop to serve in the Diocese; and (iii) serving a congregation or institution in or of the Diocese.

**1.1.2** This list shall be published on the Convention website, included in materials distributed to Clergy and delegates prior to the opening of the Convention, and be affixed to the Journal.

**1.1.3** This list shall be considered as presumptive evidence of a right to seat, voice and vote in the Convention, provided, however, that only Clergy of The Episcopal Church shall be eligible to vote in the election of a Bishop, Bishop Coadjutor or Bishop Suffragan.

**1.1.4** Any Clergy not listed who are geographically and canonically resident in the Diocese may be granted seat, voice and vote by action of the Convention.

**1.1.5** It shall be the duty of all Clergy entitled to seat, voice and vote in the Convention to attend the Convention and pre-Convention meetings.

### **Section 1.2 Lay Delegates from Congregations.**

**1.2.1** The Lay Delegates and alternate delegates from each Congregation shall be elected at the Annual Meeting of each Congregation. Each Congregation shall designate alternate delegates in the same manner as the delegates.

**1.2.2** Each Congregation shall be entitled to one elected delegate for each fifty (50) Communicants in Good Standing up to five hundred (500), but in no event less than two (2) elected delegates. A Congregation with more than five hundred (500) Communicants in Good Standing shall be entitled to one (1) additional elected delegate for every one hundred (100) Communicants in Good Standing over five hundred (500).

**1.2.3** In addition to the elected Lay Delegates, the Wardens of a Congregation shall be delegates of the Convention by virtue of their office and are entitled to all rights and privileges of other delegates to Convention, including seat, voice and vote. No alternates may serve for Wardens.

**1.2.4** The Cleric-in-Charge of a Congregation, the Senior Warden, or Bishop's Warden if there is no Cleric-in-Charge, shall designate one or more of the alternates to serve as delegates in place of any elected delegate who cannot serve. If there are insufficient alternates available to serve in place of any delegates who cannot serve, one or more other qualified persons may be appointed by the Cleric-in-Charge of a Congregation, the Senior Warden or Bishop's Warden if there is no Cleric-in-Charge, to serve as delegates with the power and authority of a duly elected delegate.

**1.2.5** The qualification of Lay Delegates from a Congregation to the Convention shall be certified by the Cleric-in-Charge of the Congregation, the Senior Warden or Bishop's Warden, if there is no Cleric-in-Charge. Such certification shall be submitted in writing or electronically in the following form: **CERTIFICATION OF LAY DELEGATES** To the Convention of the Diocese of Utah: I hereby certify that at a duly convened meeting of the congregation of \_\_\_\_\_ Church or of the Vestry thereof, \_\_\_\_\_ (here insert the names of delegates) were duly elected to act as Lay Delegates in the meeting of the Convention called for the \_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_ and that \_\_\_\_\_ (here insert the names of alternates) were duly elected to act as alternate delegates. In addition, \_\_\_\_\_ (name) is the Senior Warden/Bishop's Warden and \_\_\_\_\_ (name) is the Junior Warden. I further certify that all said persons are now and have been during the six calendar months next before their election communicant members and qualified voters of \_\_\_\_\_ Congregation and that they are not under ecclesiastical censure.

**1.2.6** The Certificates of Lay Delegates required under Canon 1.2.5 shall be forwarded to the Secretary at least thirty (30) days prior to the meeting of Convention. Such certificates shall be the source of the Secretary's list of Lay Delegates.

**1.2.7** It is the duty of Lay Delegates to attend that meeting of the Convention to which they are elected or appointed including pre-Convention meetings.

**Section 1.3 Delegates from Campus Ministries.** [Reserved]

**Section 1.4 Youth Delegates.** Each Convention shall provide seat and voice for four (4) youth delegates, from grades nine through twelve, who shall have been elected at an annual statewide youth event open to all youth of the Diocese that are in grades nine through twelve. Youth delegates shall be Communicants in Good Standing of a Congregation.

**Section 1.5 Term.** All Lay Delegates, during their term of office, shall be considered Lay Delegates to any special meeting of the Convention or to any special Convention which may be called to for any purpose.

**Section 1.6 Disputes.** Should the qualification of any person to serve as a delegate be questioned, the matter shall be referred to the Committee on Credentials, to be reported on at the appointed time and in the regular order of business. The question shall be resolved by the Convention, in accordance with the Constitution and Canons.

## **CANON 2 NOTICE OF CONVENTION**

**Section 2.1 Notice.** Notice of the time and place of every annual or special meeting of the Convention shall be given as required by the Constitution. Such notification shall be in printed or electronic form sent to every member of the Clergy canonically resident in the Diocese and the clerks of every Congregation and posted on the Convention website.

**Section 2.2 Contents of Notice of Annual Meeting.** The notice of every Annual Meeting of the Convention shall include: an agenda, the text of any proposed change to the Constitution or the Canons, the text of any proposed measure affecting the financial responsibility of Congregations of the Diocese, the text of resolutions to be brought before the Convention, except for resolutions received by the Convention after the notice has been mailed.

**Section 2.3 Content of Notice of Special Meeting.** The notice of any special meeting of the Convention shall include the purpose of such meeting, an agenda, the text of any proposed change to the Constitution or the Canons, the text of any proposed measure affecting the financial responsibility of Congregations of the Diocese to be considered at the meeting, and the text of any resolutions to be brought before the Convention at the special meeting.

## **CANON 3 QUORUM**

**Section 3.1 Quorum at Convention.** No business shall be transacted in any meeting of the Convention unless a quorum is present.

**3.1.1** The quorum shall be determined at the formal organization of the Convention by a roll call or by certification of the Secretary or the Committee on Credentials.

**3.1.2** A quorum shall be deemed to be present at all times subsequent to the formal organization of any annual or special meeting of Convention.

**Section 3.2 Quorum for Committees.** No business shall be transacted by any regular or special committee of Convention, the Standing Committee, or the Council, unless a quorum is present. A quorum shall consist of a majority of the members of such committee, Standing Committee, or Council unless otherwise provided in these Canons.

## **CANON 4 ORDER OF BUSINESS**

**Section 4.1 Order of Business and Rules of Order.** The Order of Business and Rules of Order shall be adopted by the Convention as set forth in Appendix 4.1 to these Canons shall apply without the requirement of any formal action by the Convention and shall remain in force until amended or repealed in whole or in part.

**Section 4.2 Amendment.** The Convention shall have the power to suspend, amend or repeal, in whole or in part, the Order of Business and Rules of Order provided such amended Order of Business and Rules of Order is not in conflict with the provisions of the Constitution and Canons.

## **CANON 5 COMMITTEES**

**Section 5.1 Appointment.** Not less than ninety (90) days before each annual Convention, except as otherwise provided, the President of the Convention shall appoint the members of the regular committees of Convention. The President of the Convention may appoint such other special Convention committees as may be required.

**Section 5.2 Regular Committees.** The regular committees of Convention shall be as follows:

**5.2.1** The Committee on Convention Planning and Arrangements shall consist of not less than six (6) members including members of the Bishop's staff, Diocesan Council will appoint one person from the membership of the Council and one member from the Diocese at large. It shall be the duty of this committee to assist and advise the Bishop with respect to coordinating planning and arrangements including coordination with other committees of Convention. It shall also be the duty of this committee to prepare, prior to meetings of the Convention, any amendments to the Order of Business to be considered, coordinate the activities of the Convention consistent with the Calendar as adopted, and propose any amendments to the Calendar as may be appropriate to accommodate special presentations or other needs of the Convention.

**5.2.2** The Committee on Constitutions and Canons shall consist of not less than four (4) members at least two (2) of whom shall be members of the Clergy. The President shall appoint one of the member's chair of the committee. It shall be the duty of this committee to consider prior to all meetings of the Convention all proposed additions to, amendments to and alterations of the Constitution or the Canons and to report to the Convention. If a proposed resolution is determined to be in violation of the Canons, duplicates an existing resolution, or requires technical editing changes, as determined by the Committee on Constitution that deficiency shall be communicated to the sponsor no later than thirty (30) days prior to the opening of Convention. If the deficiency is cured by agreement with the sponsor, the committee shall forward the corrected resolution to the Committee on Resolutions for presentation to the Convention. If the Committee and the sponsor are unable to agree to a cure of the deficiency,

and the sponsor is unwilling to withdraw the resolution, the Committee shall (1) forward the resolution to the Committee on Resolutions with a recommendation that the resolution be ruled out of order, (2) forward the resolution to the Committee on Resolutions with a recommendation for referral to the Diocesan Council, or (3) submit a substitute of the resolution to the Committee on Resolutions along with a copy of the original resolution.

**5.2.3.** The Committee on Resolutions shall consist of not less than four (4) of which two (2) shall be members of the Clergy. The President shall appoint one of the member's chair of the committee. It shall be the duty of this committee to consider all resolutions that shall be referred to it by the Convention. All resolutions timely filed or otherwise referred to the Committee on Resolutions shall be reviewed for proper form, for consistency with the Constitution and Canons of The Episcopal Church and the Diocese, and for consistency with the adopted policies of the Diocese. The Committee shall work with resolution sponsors to correct any deficiencies, as provided in the Rules of Order.

**5.2.4** The Committee on Credentials shall consist of the Secretary of Convention, two (2) Lay Delegates, one (1) Clergy member, and two (2) members of the Bishop's staff. The Secretary shall be chair of this committee. It shall be the duty of the Congregations of the Diocese to assure the qualification of lay delegates, alternates and wardens, and to certify the qualification of all lay delegates to the President at the beginning of Convention. It shall be the further duty of this committee to consider all claims and disputes affecting the right to a seat or representative privilege in the Convention and to report its recommendation to the Convention and to perform such other like duties as may be assigned to it by the Canons or the Convention.

**5.2.5** The Regular Committees of Convention shall meet as necessary throughout the year to accomplish their duties.

## **CANON 6 RESOLUTIONS**

**Section 6.1 Filing.** All resolutions to Convention, except those resulting from the Bishop's address to Convention and courtesy resolutions shall be filed with the Secretary at least sixty (60) days before the meeting of Convention.

**Section 6.2 Committee on Resolutions.** Copies of all proposed resolutions filed with the Secretary shall be delivered immediately by the Secretary to the chair of the Committee on Resolutions and, if such resolution may involve a conflict with, or an amendment to, the Constitution or Canons, to the chair of the Committee on Constitution and Canons.

**Section 6.3 Approval by Convention.** Proposed resolutions which are not submitted in accordance with the above provisions may not be considered except by a vote of two-thirds of those present. Any proposed resolutions so authorized for consideration shall be referred to the Chair of the Committee on Resolutions and, if such resolution may involve a conflict with, or an amendment to, the Constitution or Canons, to the chair of the Committee on Constitution and

Canons. Resolutions not disposed of by action of the Convention shall be referred to the Diocesan Council.

**Section 6.4 Binding on Congregations.** If, for whatever cause, a Congregation is not represented by any meeting of Convention, or session thereof, such Parish or Mission shall nevertheless be bound by all acts of the Convention.

## **TITLE II. OFFICERS OF THE DIOCESE**

### **CANON 7 ELIGIBILITY FOR OFFICE**

No Member of the Clergy shall be nominated for, elected to, or appointed to any Diocesan position including any office or committee membership, including the Council, the Standing Committee, Ecclesiastical Court, deputy to General Convention or alternate deputy, unless that individual is both canonically and geographically resident within the Diocese. No layperson shall be nominated for, elected to, or appointed to any such Diocesan position unless that individual is an Adult Communicant in Good Standing as defined in the General Canons of the Episcopal Church and is geographically resident within the Diocese. Should anyone who holds any diocesan office or is a member of a committee move his or her residence outside the Diocese, that move shall constitute a resignation from that position as if in writing. This Canon does not apply to the election of a Bishop, a Bishop Coadjutor, or a Bishop Suffragan.

### **CANON 8 THE TREASURER OF THE DIOCESE**

**Section 8.1 Duties.** In addition to the duties prescribed in the Constitution, the General Constitution and General Canons and elsewhere in these Canons, the Treasurer shall have the following responsibilities:

**8.1.1** To serve as Treasurer of the Diocese and of the Corporation.

**8.1.2** To oversee the management of all funds of the Diocese and of the Corporation by the chief financial officer, controller or other staff person responsible for day-to-day management and accounting of all such funds. The Treasurer shall assure that all financial activities are in accordance with the financial policies and procedures as are approved from time to time by the Finance Committee and Council.

**8.1.3** To make reports as may be provided by Canon or the financial policies and procedures of the Diocese and the Corporation.

**8.1.4** To act as financial agent for the Diocese, consistent with the financial policies and procedures of the Diocese and the Corporation.

**8.1.5** To serve as a member of the Finance Committee.

### **CANON 9 THE SECRETARY**

**Section 9.1 Duties.** In addition to the duties prescribed in the Constitution and elsewhere in these Canons, the Secretary shall have the following responsibilities:



**9.1.1** To record the minutes of the proceedings of the Convention and, when approved, to enter them in the proper book.

**9.1.2** To publish the Journals.

**9.1.3** To attest the public acts of Convention.

**9.1.4** To faithfully deliver all current books and current papers to the next Secretary.

**9.1.5** The Secretary shall report to subsequent Conventions on the status of resolutions approved by prior Conventions as is appropriate in light of the respective resolution.

**Section 9.2 Assistant Secretary.** Immediately after the election of the Secretary, the Secretary may appoint an assistant secretary to assist the Secretary in the duties of Convention and throughout the ensuing year.

**Section 9.3 Journal.** The Journals shall be open at all times to the inspection of the Bishop, of members of the Standing Committee, of members of the Council, and of members of the Convention or any committee thereof.

## **CANON 10 THE REGISTRAR AND HISTORIOGRAPHER**

**Section 10.1 Journals, etc.** The Registrar shall be custodian of all Journals and all files, papers and documents that shall become the property of the Diocese. The Registrar shall keep them in a suitable and accessible place of deposit subject to the directions of Convention.

**Section 10.2 Consecration and Ordinations.** The Registrar shall also keep, in a suitable book, a record of: (a) the consecration of all the Bishops of the Diocese, (b) the ordination of all Priests and Deacons in or for the Diocese, (c) all Clergy canonically received by the Bishop into the Dioceses with particulars of their ordinations and of the dioceses or missionary districts from which they are received, and (d) all Clergy transferred from the Diocese to other diocese or missionary districts with dates of such ordinations and of acceptance of granting letters Dimissory. The Registrar's certificate thereof shall be competent evidence of the fact of the ordinations referred to above.

**Section 10.3 Annual Report.** The Registrar shall annually present a full and accurate report showing the performance of the official duties of the office.

**Section 10.4 Historiographer.** The Registrar shall be Historiographer of the Diocese. It shall be the duty of the Historiographer to collect and preserve such materials as can be obtained relative to the history of the Diocese, its bishops, parishes, missions, institutions and undertakings and so to arrange, catalog, and classify all such books, documents, photographs, electronic records and papers in his or her custody as to make their content accessible for reference and research. All such materials shall remain the property of the Diocese and shall be delivered to the custody of a duly elected successor in office.

## **CANON 11 THE CHANCELLOR AND VICE CHANCELLORS**

**Section 11.1 Duties.** In addition to the duties prescribed in the Constitution and elsewhere in the Canons, it shall be the duty of the Chancellor:

**11.1.1** To serve as parliamentarian to the meetings of the Convention and the Council and as an ex officio member of the Committee on Constitution and Canons of the Convention.

**11.1.2** On request of the ecclesiastical authority of the Diocese to render opinions as to legal construction of the General Constitution, the General Canons, the Constitution, and Canons.

**11.1.3** To be the legal advisor, when requested by each, confidential or otherwise, of the Bishop, the Convention, the Council, the Standing Committee, and the Corporation.

**11.1.4** To serve as general counsel of the Diocese and the Corporation.

**11.1.5** Upon request, to give advice and assistance to the Parishes and Missions and Institutional Ministries of the Diocese.

**Section 11.2 Vice Chancellor.** In fulfilling the duties enumerated above, the Chancellor may call on the services of one or more Vice Chancellors.

## **CANON 12 REMOVAL OF OFFICERS**

**Section 12.1 Council.** If, while the Convention is not in session, the Council shall deem it advisable to remove from office any of the officers of the Diocese, the reason therefore shall be communicated to the Bishop in writing and the Bishop thereupon shall call a special meeting of the Standing Committee to consider the matter.

**Section 12.2 Standing Committee.** If, upon hearing the reasons for removal and the defense, if any, the Standing Committee shall find such removal in the best interests of the Diocese, and if the Bishop shall concur with the decision the officer shall be removed from office.

## **TITLE III. ORGANIZATION OF THE DIOCESE**

### **CANON 13 THE STANDING COMMITTEE**

**Section 13.1 Duties.** The powers, functions and duties of the Standing Committee shall be those prescribed in the General Constitution, the General Canons, the Constitution, the Canons and resolutions of the Convention. These duties include the following:

**13.1.1** The Standing Committee shall act as the Bishop's council of advice; and when there is no Bishop, the Standing Committee is the ecclesiastical authority.

**13.1.2** It shall be the duty of the Standing Committee to give consent for the ordination and consecration of bishops in other dioceses.

**13.1.3** It shall be the duty of the Standing Committee to give consent for ordinations within the Diocese, in conformity with Canons III.6.6(c) and III.8.8.6(d) of the General Canons of The Episcopal Church as the same may be amended from time to time.

**13.1.4** It shall be the duty of the Standing Committee, acting with the consent of the Bishop, unless there is no Bishop, to give consent for the encumbrance or alienation of all real property held or managed by the Diocese, Congregations, Institutions or the Corporation, to the extent authorized by Canon II.6 Sections 2 and 4, of the General Canons of The Episcopal Church, as the same may be amended from time to time.

**13.1.5** The elected members of the Standing Committee shall serve as members of the Board of Trustees of the Corporation of the Episcopal Church in Utah.

**13.1.6** The Standing Committee shall report to the Council the anticipated distribution from the Perpetual Trust of St. Peter and St. Paul for the budget of the Diocese for the next year and report the same to the Convention.

**13.1.7** The Standing Committee shall perform such other work as it may be directed to do by the Convention or the Bishop.

### **Section 13.2 Membership, Terms.**

**13.2.1** The Standing Committee shall consist of six (6) elected members, of which three (3) shall be Clergy, at least two (2) of which shall be Presbyters, and three (3) shall be laypersons. The Bishop and the Secretary of Convention shall be ex-officio members with seat and voice.

**13.2.2** The elected members shall serve three (3)-year terms and shall be divided into three (3) classes, each including one (1) Clergy and one (1) layperson, serving staggered terms. However, an elected member shall remain in office until his or her resignation or removal or

until his or her successor has been duly elected. If the vacancy occurs one hundred eighty (180) or more days before the next Convention, the Standing Committee shall nominate and vote to fill the vacant position and such successor shall serve the remaining term of such successor's predecessor or until the successor's resignation or removal. If the vacancy occurs less than one hundred ninety (180) days before the next Convention, then the successor's term will expire at the next Convention.

**13.2.3** Members of the Standing Committee shall be eligible for re-election for a second three-year term. No member who has served two (2) full three (3) year term shall be eligible for re-election until a period of one (1) year shall have elapsed.

**13.2.4** A president and secretary, who shall be elected members, shall be elected annually by the Standing Committee.

**13.2.5** The Standing Committee shall enact procedures and policies for its governance, subject to the provisions of the Constitution and these Canons, and keep a record of the proceedings of its meetings.

**13.2.5.1** Procedures and policies shall include provision for removal of an elected member for failure to fulfill assigned duties.

**13.2.6** The Standing Committee shall set a schedule of its meetings. The members may also be summoned to special meetings by its president or by the Bishop.

**13.2.7** Any elected member of the Standing Committee missing more than one-third (1/3) of the regularly scheduled meetings in any one (1) year unless excused by the Committee shall be deemed to have vacated his or her office.

### **Section 13.3 Eligibility.**

**13.3.1** No person who has entered the process leading to ordination by the issuance of the canonical certificate (Title III, Canon 6, Section 2(a) or Title III, Canon 8, Section 2(a) of the General Canons as the same may be amended from time to time) from the Vestry of the Congregation of which he or she is a Communicant shall be eligible to serve on the Standing Committee. Any member of the Standing Committee who enters the process leading to ordination shall resign, effective the date of the issuance of the canonical certificate.

**13.3.2** No person who is a member of the Diocesan Council shall be eligible to serve on the Standing Committee.

**Section 13.4 Annual Report.** The Standing Committee shall annually report in full to the Convention.

## **CANON 14 THE DIOCESAN COUNCIL**

## **Section 14.1 Duties.**

**14.1.1** The powers, functions and duties of the Council shall include those as may be prescribed in the Constitution, Canons and resolutions of the Convention.

**14.1.2** The Council shall develop, adopt and monitor the annual budget of the Diocese, advise the Bishop on financial issues, oversee Diocesan programs, engage with the Bishop in strategic planning, develop and periodically adjust Clergy compensation guidelines, and perform such other work as may be committed to it by the Bishop.

**14.1.3** Authority delegated to the Council by Canons or by resolution of the Convention shall belong to the Council as a whole. The Council may assign to its organizational substructures, by resolution or through its procedures and policies, such powers and responsibilities as it is able, and sees fit to assign. Except as provided in the Canons, a permanent or irrevocable grant of powers to any such substructure is not authorized.

## **Section 14.2 Membership, Terms.**

**14.2.1** The Council shall be composed of the Bishop, and, if there is one, the Bishop Coadjutor, four (4) Clergy elected by Convention, one (1) lay person elected from and by the Northern, Eastern/Southeastern, and Southern Regions, and two (2) lay persons elected from the Salt Lake Region, and two (2) lay persons elected by Convention. The ex officio members, having seat and voice, without vote, shall include the Executive Officer, if there is one, and the Treasurer. Other ex officio members may be appointed to serve with seat and voice, without vote, including a representative of the Standing Committee and a person appointed by the Bishop.

**14.2.2** The term of members shall be three (3) years; however, a member shall remain in office until his or her resignation or removal or, or unless re-elected pursuant to this Canon, or until his or her successor has been elected. If the vacancy occurs more than ninety (90) days before the next Convention, the Diocesan Council shall nominate and vote to elect an at-large representative to fill the position until the next Convention. Regional representatives shall be replaced by a meeting of the regional body to nominate and vote to elect a regional representative to fill the remainder of the term.

**14.2.3** Members shall be eligible for re-election for a second three-year term. No member who has served two (2) full three (3)-year terms shall be eligible for re-election until a period of one (1) year shall have elapsed.

**14.2.4** Members shall be divided into three (3) classes serving staggered terms.

**14.2.5** The officers of the Council shall be a president who shall be the Bishop; a vice president and a secretary, both of whom shall be elected by the Council from among its own members. In the absence of the president, the vice president shall be the presiding officer.

**14.2.6** The Council shall enact procedures and policies for its governance, subject to the provisions of the Constitution and these Canons and keep a record of the proceedings of its meetings.

**14.2.6.1** Procedures and policies shall include provision for removal of an elected member for failure to fulfill assigned duties.

**14.2.7** Any elected member of the Diocesan Council missing more than one-third (1/3) of the regularly scheduled meetings in any one (1) year unless excused by the Council shall be deemed to have vacated his or her office.

**Section 14.3 Eligibility.** No person who is a Member of the Standing Committee shall be eligible to serve on the Council other than as an ex officio member.

**Section 14.4 Annual Report.** The Council shall annually report in full to the Convention.

## **CANON 15 COMMISSION ON MINISTRY**

### **Section 15.1 Duties.**

**15.1.1** The powers, functions and duties of the Commission on Ministry shall be those prescribed in the General Constitution, General Canons and Canons and such other duties as shall be assigned by the Convention and the Bishop.

**15.1.2** The Commission on Ministry shall assist the Bishop in the implementation of Title III "Ministry" of the General Canons of the Episcopal Church. In working for the development and support of the ministries of all baptized persons, clergy and lay, the Commission shall organize itself and collaborate with other Diocesan and parochial entities.

**Section 15.2 Membership and Terms.** The Commission on Ministry shall consist of six (6) lay persons who are adult Communicants in Good Standing of a Congregation and three (3) Clergy canonically resident and domiciled in the Diocese. The members shall be appointed by the Bishop, subject to confirmation by the Convention with two (2) lay persons and one (1) Clergy appointed and subject to confirmation at each Annual Meeting of the Convention for three (3)-year terms. The Bishop shall be an ex officio member of the Commission on Ministry with seat and voice but not vote. The Standing Committee may select one of its members to be an ex officio member of the Commission on Ministry with seat and voice, but not vote. A member who has served two (2) consecutive full three (3)-year terms shall not be eligible for re-appointment until one (1) year shall have elapsed.

**Section 15.3 Eligibility.** No person who has entered the process leading to ordination by the issuance of the canonical certificate (Title III, Canon 6, Section 2(a) or Title III, Canon 8, Section 2(a) of the General Canons as the same may be amended from time to time) from the Vestry of the Congregation of which he or she is a Communicant shall be eligible for membership to the Commission on Ministry. Any member of the Commission on Ministry who enters the process leading to ordination shall resign, effective the date of the issuance of the canonical certificate.

**Section 15.4 Vacancies and Attendance.**

**15.4.1** When a vacancy occurs in the membership of the Commission on Ministry between annual Conventions, the Bishop shall appoint a successor to serve until the next Annual Meeting of the Convention.

**15.4.2** Any appointed member of the Commission on Ministry missing more than one-third (1/3) of the regularly scheduled meetings in any one (1) year unless excused by the Commission, shall be deemed to have vacated his or her office.

**Section 15.5 Officers.** The Bishop shall appoint leadership from among the members of the Commission.

**Section 15.6 Annual Report.** The Commission on Ministry shall annually report in full to the Convention.

**CANON 16 FINANCE COMMITTEE**

**Section 16.1 Appointment. Membership and Terms.** The Finance Committee shall consist of at least five (5) lay persons who are adult Communicants in Good Standing of a Congregation and not less than one (1) Clergy member canonically resident and domiciled in the Diocese. The Bishop, in consultation with the Diocesan Council, shall appoint the members of the Committee. Appointments shall be for three (3)-year terms. Appointments shall be renewable, except that any member who has served three (3) consecutive full three (3)-year terms shall not be eligible for re-appointment until one (1) year shall have elapsed.

**Section 16.2 Chief Financial Officer.** The Bishop, with the advice of the Council, shall employ a qualified chief financial officer to direct the finance office of the Diocese in keeping full and complete financial records and in the preparation of reports. The chief financial officer shall see that adequate insurance is maintained upon all assets of the Diocese, including all real property owned by or held in trust for the Corporation. The chief financial officer of the Diocese shall be an ex officio member of the Finance Committee with seat and voice but without vote.

**Section 16.3 Chair.** The chair of the Finance Committee shall be the Treasurer unless the Treasurer shall have delegated the chair to another member.



## **Section 16.4 Duties.**

**24.4.1** In addition to other duties assigned to it by Canon, the Bishop, the Council or the Convention, the Finance Committee shall maintain general supervision of the financial affairs of the Diocese and the Corporation; provide for clarity and accuracy of the collection and disbursement of all funds, and cooperation between the various officers, corporate bodies, Diocesan committees and other entities, establishing its own rules therefore; and keep a record of its meetings, all of which shall be submitted regularly to the Council and annually to the Convention.

**16.4.2** The Finance Committee shall act as advisor to the Bishop, the Diocesan Council and, upon request, congregations.

**16.4.3** The Finance Committee shall see that appropriate annual audits of the Diocese, and all Institutions are performed by in accordance with standards prescribed by the Canons of The Episcopal Church and the Diocese of Utah. The Committee shall report to the Bishop and the Diocesan Council at least annually on the status of audits for each such entity.

Moved to Section 24.2 (16.2)

**Section 16.5 Budget Committee.** The Finance Committee shall serve as the budget committee of the Diocese, working with the chief financial officer to develop and propose each annual budget to the Council, pursuant to budget policies of the Diocese, and see that a budget system is introduced into all parishes and Missions.

**Section 16.4.6 Audit Review Standards.** The Finance Committee will propose, for the approval of the Diocesan Council, a standard practice, format and criteria for a qualifying alternative audit procedure, thus enabling Audit Committee audits. The Finance Committee shall be authorized to maintain and modify the alternative audit procedures and notify the Diocesan Council and the congregations of such revisions.

## **CANON 17 NOMINATING COMMITTEE FOR ELECTION OF BISHOPS**

**Section 17.1 Standing Committee.** If there be not a duly elected, ordained and consecrated Bishop Coadjutor, then upon the announced resignation, death of the Bishop, or upon receiving written notice of the intent of the Bishop to resign, the Standing Committee shall within sixty (60) days convene to initiate the process for the election of a new Bishop. The Standing Committee shall have oversight and responsibility for the process of electing a Bishop as described in this Canon and in applicable provisions of the Constitutions and Canons of the General Convention and the Constitution of the Episcopal Diocese of Utah.

**Section 17.2 Convention.** If the Convention adopts a resolution authorizing the election of a Bishop Coadjutor or, with the concurrence of the Bishop, a Bishop Suffragan, the process of

selecting the nominating committee and the election of the bishop shall commence immediately after the adoption of the resolution.

**Section 17.3 Electors.** A committee of electors shall be formed composed of all Clergy canonically and geographically resident in the Diocese and one (1) lay person from each Congregation chosen by the Vestry or Bishop's Committee of such Congregation. It shall be the responsibility of the Clergy to select four (4) Clergy canonically and geographically resident in the Diocese to represent the Clergy of the Diocese on the Nominating Committee. It shall be the responsibility of the lay electors to select six (6) lay persons who are Communicants in Good Standing of a Congregation. The four (4) Clergy, and six (6) lay persons so elected shall constitute the nominating committee for the election of a bishop. Not more than one (1) lay and one (1) clergy member may be elected to the Nominating Committee from any single congregation. No person directly employed by the Diocese and working under the direct supervision of the Bishop or a member of the Bishop's staff, lay or clergy, shall be eligible for election to the Nominating Committee; the foregoing notwithstanding, this restriction shall not apply to Clergy actively serving in any Parish, Mission, Congregation or chaplaincy. It shall be the responsibility of the committee to elect its chairperson and arrange its internal organization.

**Section 17.4 Responsibilities of the Standing Committee:** In overseeing the process, the Standing Committee shall:

1. Give notice in all appropriate publications that the Diocese of Utah is entering into an Episcopate election process;
2. Complete a survey of the state of the Diocese and provide the results thereof to the Nominating Committee;
3. Establish the date for the election;
4. Call for electors from the several congregations to convene for the election(s) of the Nominating Committee at a time and place certain, then and there to act in accordance with such election procedures as the Standing Committee shall prescribe;
5. Appoint the Transition Committee, and such other committees, consultants and chaplains for the process as it deems appropriate;
6. Determine the means and procedures for receiving nominations with amendments thereto as may be proposed by the Nominating Committee;
7. Review and approve the draft Diocesan Profile prepared by the Nominating Committee;
8. Receive slate of proposed final nominees from the Nominating Committee, and provide for background checks on all such persons through the Office of the Chancellor of the Diocese;
9. Collaborate with the Nominating Committee, the Transition Committee, Diocesan Council and Diocesan staff leadership to provide appropriate financial means, staff support and facilities support for the process, electing convention, episcopal transition, consecration and of the committees;
10. Propose Rules of Order for the Electing Convention and oversee the election;

11. Seek the necessary Episcopal and Standing Committee approvals and consents required by the Constitution and Canons of The Episcopal Church following the election;
12. Provide for the Consecration in collaboration with the Office of the Presiding Bishop; and
13. Provide for the seating of the elected Bishop.

**Section 17.5 Responsibilities of the Nominating Committee.** The Nominating Committee shall:

1. Be subject to the supervision of the Standing Committee, determine its own processes and procedures;
2. Complete and publish a Diocesan Profile;
3. Coordinate the receipt of nominations within a published timeframe for the receipt of nominations;
4. Develop a slate of proposed nominees and arrange with the Standing Committee for background checks on all persons proposed to be final nominees;
5. Provide periodic progress reports to the Diocese without violating rules of confidentiality;
6. Consult with the Office of the Presiding Bishop regarding processes required by the Presiding Bishop of the House of Bishops;
7. Present the final report of the Nominations to the Standing Committee at least 120 days in advance to the Electing Convention, which report shall contain the biographical information on each nominee and such other information as appropriate.

**Section 17.6 Nominees.** Not less than one hundred and twenty (120) days prior to the designated date for the electing convention, the Standing Committee shall receive the recommended nominations from the Nominating Committee, verify the eligibility and background check completions on each nominee and proceed to announce publically the names of those nominated in all appropriate publications.

**Section 17.7** Supplemental nominations may be made by petition received by the Standing Committee for a period of fourteen (14) days from the date of the announcement of the nominees by the Standing Committee. In order to be considered, each petition must be signed by at least three (3) Clergy and (3) lay persons from at least three (3) different congregations within the Diocese and must be accompanied by all information required by the Standing Committee. Upon receipt of one or more properly prepared petitions, the Standing Committee shall secure the required background checks for those persons nominated by petition. Once the deadline has passed and the background checks have been approved, the Standing Committee shall announce the names of the approved Nominees in all appropriate publications and send separate written information concerning the supplemental nominees to all Clergy and Lay Delegates as soon as practicable and thereupon the nominations shall be deemed closed. The final slate, introduced to the Diocese, shall consist of Nominees by petition along with nominees recommended by the Nominating Committee.

**Section 17.8** No nominations from the floor shall be permitted.

**Section 17.9 Special Convention for the Election of a Bishop.** Arrangements for, notice of a Rules of Order for the electing Convention shall conform to the Rules of Order for Diocesan Convention in these Canons except as modified by the Special Rules of Order proposed by the Standing Committee and adopted by the Convention. The electing convention may otherwise adopt such rules as it may deem necessary and appropriate to govern such matters as the length of nominating speeches, the length of number of seconding speeches, and other ancillary matters.

## **CANON 18 COMMISSION ON PEACE AND JUSTICE**

**Section 18.1 Appointment.** The Council shall provide for the appointment of members of the Commission on Peace and Justice.

### **Section 18.2 Duties.**

**18.2.1** The Commission on Peace and Justice shall develop and implement recommendations and strategies regarding common ministry opportunities and concerns on issues of peace and justice.

**18.2.2** The Commission on Peace and Justice shall make recommendations pertaining thereto to the Bishop, the Standing Committee, the Diocesan Council and the Diocesan Convention.

## **TITLE IV. CONGREGATIONS**

### **CANON 19 CONGREGATIONAL FORMS**

**Section 19.1 Congregational Forms.** The forms of congregations in this Diocese shall be Parishes and Missions.

**19.1.1** The formation of Missions shall be vested in the Bishop, acting with the advice and consent of the Standing Committee.

#### **Section 19.2 Mission.**

**19.2.1** A Mission is a worshipping community consisting of five (5) or more individuals and capable of operation only with the assistance of Diocesan mission budget support. A Mission may be formed at the discretion of the Bishop acting with the advice and consent of the Standing Committee, and under such rules and guidelines as the Bishop may establish.

**19.2.2** The ecclesiastical and legal affairs of a Mission shall be under the direction of the Priest-in-Charge and a Bishop's Committee, in accordance with the General Canons of this Church. The formation of the initial Bishop's Committee shall be vested in the Bishop, acting with the advice and consent of the Standing Committee. A Mission shall adopt bylaws for itself, consistent with the Constitution and Canons and the General Constitution and the General Canons. All bylaws and any amendments adopted by a Mission are not effective until they have been filed with, and reviewed and approved by, the Chancellor, and the Bishop's Committee shall have received a letter notifying them of such approval.

**19.2.3** The Priest-in-Charge of a Mission shall be appointed by the Bishop following consultation with the Bishop's Committee and with the consent of the Standing Committee. Other Clergy serving a Mission may be appointed under such terms and conditions as may be established by the Bishop, and shall serve under the authority of the Priest-in-Charge, or if there be none, the Bishop's Committee.

**19.2.4** A Mission may be admitted into union with Convention as a Parish on motion, by a majority of votes of Convention, provided that the Mission shall have delivered to the Secretary of Convention at least ninety (90) days before its Annual Meeting the following:

**19.2.4(a)** Written approval of the organization of such Parish, from the Bishop;

**19.2.4(b)** Satisfactory evidence that bylaws and/or articles of incorporation have been adopted by which the congregation accedes to the Constitution and Canons of The Episcopal Church, and to the Constitution and Canons of the Diocese of Utah. The bylaws or articles of incorporation shall ordain that: (i) the name and title by which the Parish shall be legally known shall be "The Rector, Wardens, and Vestry of \_\_\_\_\_ Parish in \_\_\_\_\_"; (ii) the Rector shall be a member and President of the Vestry;

**19.2.4(c)** A written statement, subscribed by the wardens, by which the congregation accedes to the doctrine, discipline and worship of The Episcopal Church;

**19.2.4(d)** Satisfactory evidence that the congregation has been holding regular worship services and contains at least twenty (20) adult Communicates in Good Standing;

**19.2.4(e)** A written statement approved by the Bishop's Committee at a duly called meeting that the congregation will support all regular and program expenses and all required expenses for the support of a rector, without financial aid from the Diocese. Also, the congregation agrees that in the event it shall not be able so to do and becomes dependent on such financial aid, to support its operating expenses, the Bishop, with the consent of the Standing Committee, may change its status to that of a Mission.

### **Section 19.3 Parish.**

**19.3.1** A Parish is a worshipping community capable of maintaining its own church facility and programs from internal resources independent of financial support from the Diocese, and supporting the stipend and benefits of at least a part-time Rector or Priest-in-Charge.

**19.3.2** A Parish shall adopt bylaws for itself, consistent with the Constitution and Canons and the General Constitution and the General Canons. All bylaws and any amendments adopted by a Parish are not effective until they have been filed with, and reviewed and approved by, the Chancellor, and the Vestry shall have received a letter notifying them of such approval.

**19.3.3** Controversies between Rectors of two or more Parishes, or between a Parish, or its Vestry, and its Rector, or between persons adversely claiming to be members of the Vestry of a Parish, shall be referred to the Bishop for determination, by and with the advice and consent of the Standing Committee or in the absence of a bishop, to the Standing Committee. The resolution of controversies involving a Rector are subject to General Canons.

**19.3.4** Parishes may, with the consent of the Bishop and Standing Committee, become incorporated or otherwise organized in conformity with the laws of the State in which they are situated. The bylaws, ordinances, constitution or articles of incorporation shall ordain that: (a) the name and title by which the Parish shall be legally known shall be "The Rector, Wardens and Vestry of \_\_\_\_\_ Parish in \_\_\_\_\_"; (b) the Rector shall be ex officio a member and president of the board of trustees, directors, Vestry, or other body entitled by law to manage the Temporalities of the Parish.

### **Section 19.4 Reduction, Suspension, or Dissolution of a Parish.**

**19.4.1** A Parish, upon a majority vote of the Vestry and with the consent of the Rector, if there is a Rector, may apply for change of status to a Mission. The petition shall include such information as requested by the Bishop. The Bishop shall refer the petition to the Standing Committee for its advice and consent. If the Bishop and the Standing Committee both approve, the Parish shall become a Mission.

**19.4.2** Whenever a Parish shall neglect, for two (2) successive years, to make a parochial report to Convention; or (a) whenever a Parish, for two (2) successive years, shall have been without a Rector or stated minister, and shall not have requested of the ecclesiastical authority the services of clergy as Rector or stated minister; or (b) whenever, for a period of one (1) year, a Parish shall have persistently disregarded, or disobeyed any provision of the General Constitution, General Canons, the Constitution or Canons, due notice of such violation having been given to such Parish by the Bishop; or (c) whenever a Parish shall be essentially defunct; the Convention may, on the recommendation of the Bishop and of the Standing Committee, and concurrent vote of two-thirds (2/3) of both orders in the Convention, reduce such Parish to Mission status, for all purposes declared in the Constitution and Canons, or wholly dissolve the same, as the case may require.

**19.4.2(a)** Whenever any Parish is reduced to the status of a Mission for all purposes declared in the Constitution and Canons, or shall be wholly dissolved, the Convention may require the Parish corporation to transfer the title to any and all real estate held by such Parish corporation to the Corporation, subject to the provisions of the Constitution and Canons, and of the laws of the State of Utah. In any instance of the reduction of a Parish to Mission status, all provisions regarding Missions in this Diocese shall be effective immediately.

**19.4.3** Whenever a Parish which has been reduced to the status of Mission, and has transferred the title of all real estate held by such Parish to the Corporation, shall recover sufficient strength to fulfill the financial and other obligations of a Parish, and when the Bishop and the Standing Committee shall have restored such Mission to the full status of a Parish in accordance with Canon 19.3. then, and in that case, the Corporation of the Diocese shall transfer the title to such real estate to the Parish subject to the provision that such real property will be held in trust for the Corporation.

**19.4.3(a)** If for whatever reason the corporation of the Parish shall have lapsed or been dissolved or otherwise disincorporated, the Rector, Wardens, and Vestry of the Parish may proceed again to incorporate the Parish according to the provisions of the Constitution, the Canons, and the laws of the State of Utah.

## **CANON 20 WARDENS AND OTHER OFFICERS**

### **Section 20.1 Wardens.**

**20.1.1** Wardens of a Parish shall be adult Communicants in Good Standing of the Parish.

**20.1.1(a)** The Senior Warden of a Parish shall be appointed from the membership of the Parish by the Rector or the Priest-in-Charge, if there is one, otherwise by the ecclesiastical authority, and in accordance with the bylaws of that Parish. The Junior Warden shall be elected by the Vestry from its members unless otherwise provided for by the Parish bylaws.



**20.1.1(b)** The Bishop's Warden of a Mission shall be appointed from the membership of the Mission by the Priest-in-Charge, acting with the advice and consent of the Bishop, if there is one, otherwise by the ecclesiastical authority. The Bishop's Committee shall elect, from among its members, a Junior Warden.

**Section 20.2 Wardens' Duties.** It shall be the duty of the Wardens to supervise the care, protection and maintenance of the church and other buildings of the Congregation, to see that they are kept in decent repair and to guard them from use prohibited by the law of the Episcopal Church. The Wardens shall also see that all things needed for the orderly worship of God and for the proper administration of the sacraments are provided at the expense of the Congregation. The Wardens shall discharge such other duties as are provided under the General Constitution, the General Canons, the Constitution and the Canons of this Diocese, and the bylaws of the Congregation.

**Section 20.3 Clerk of the Vestry.** The Vestry or Bishop's Committee shall elect a Clerk according to the bylaws of the Parish or Mission. The clerk shall be secretary of the Vestry or Bishop's Committee and shall act as secretary of the Parish corporation, if there is one, and shall perform the duties required of such office as well as such other duties as may be prescribed in the Canons and the bylaws of the Congregation and shall serve until a successor is elected.

**Section 20.4 Treasurer.**

**20.4.1** The Vestry or Bishop's Committee shall elect a Treasurer according to the bylaws of the Parish. The Treasurer shall perform, or cause to be performed the usual functions of such office as well as such other duties as may be prescribed in the Canons and the bylaws of the Congregation and shall serve until a successor in office is elected.

**20.4.2** The Treasurer shall assure that all accounts of the Congregation are audited as required by the Diocese, and that all financial activities are in accordance with the financial policies and procedures as are approved from time to time by the Finance Committee of the Diocese and the Diocesan Council, and that the provisions of the Canon are in compliance with the Business Methods in Church Affairs.

**20.4.3** Books of accounts of a Congregation shall be kept so as to provide the basis for satisfactory accounting.

**20.4.4** The Treasurer shall present to the Congregation at the Annual Meeting a report of funds received and paid during the prior year.

**20.4.5** The financial records of a Congregation shall be open at all times for inspection by the Cleric-in-Charge, the Wardens, and the members of the Vestry or Bishop's Committee.

## **CANON 21 QUALIFICATIONS AND ELECTIONS**

**Section 21.1 Members of Vestry or Bishop's Committee.** Members of the Vestry or the Bishop's Committee shall be Communicants in Good Standing of the Congregation.

**Section 21.2 Election.** Members of a Vestry or Bishop's Committee shall be elected at the Annual Meeting of the Congregation.

**Section 21.3 Term, Number, etc.** The number of members, the method of selection, the length of their term of office and manner of rotation, if any, shall be as provided for in the Congregation's bylaws, provided no term shall exceed three (3) years and there be a lapse of at least one (1) year following a full three (3)-year term of service on a Vestry or Bishop's Committee.

## **CANON 22 RECTORS**

**Section 22.1 Election.** In conference with the Bishop, the Vestry of a Parish shall elect its Rector in accordance with the General Canons and these Canons.

**Section 22.2 Qualifications.** The Rector of a Parish must be a Presbyter in good standing and, if he or she is not canonically resident in the Diocese at the time of election, must become canonically resident of the Diocese within thirty (30) days of assuming the duties of Rector.

### **Section 22.3 Vacancy.**

**22.3.1** When the Cure of a Parish becomes vacant, the Wardens shall give immediate written notice of such fact to the Bishop. The Bishop may, following consultation with the Vestry, appoint a Priest-in-Charge.

**22.3.2** If the Vestry of a Parish of which the Cure has become vacant shall for thirty (30) days fail to make provision for services, it shall be the duty of the Bishop to take such measures as may be deemed expedient for the maintenance of divine services at such Parish.

### **Section 22.4 Calling Process.**

**22.4.1** When there is a vacancy in the Cure of a Parish, the Vestry shall initiate the calling process, in accordance with the policy and procedures approved by the Bishop and Standing Committee and in accordance with the General Canons of this Church.

**22.4.2** Nothing in this Canon shall be construed to be in conflict with the obligations and authority of a Parish Vestry as stated in Title III, Canon 9 of the General Canons.

### **Section 22.5 Disability.**

**22.5.1** Whenever it shall appear to the satisfaction of the Bishop, on competent medical advice, that by reason of incurable mental or physical disability, the Rector has become incapable of discharging his or her duties, the Bishop may on application of the Vestry of the Parish, upon reasonable notice to all parties concerned, and with the advice and consent of the Standing Committee, dissolve the pastoral relation between such Rector and the Parish.

## **CANON 23 ANNUAL MEETING**

**Section 23.1 Meeting.** There shall be an Annual Meeting of every Congregation on the date specified in the Congregation's bylaws.

**Section 23.2 Electors.** Qualified electors at the Annual Meeting shall be adult Communicants in Good Standing in that Congregation.

**Section 23.3 Presiding Officer.** The Rector or Priest-in-Charge shall preside at the Annual Meeting. If there be none, the Senior/Bishop's Warden shall preside.

**Section 23.4 Bishop.** The Bishop may be in attendance at any regular or special meeting of the Congregation and may address the meeting

## **CANON 24 REGIONS**

**Section 24.1 Number.** The number of Regions and the Congregations and Institutions included in each Region shall be as set out in Appendix 24.1 attached hereto.

**24.1.1** The Convention shall have power to increase or decrease the number of Regions, and to alter the Congregations or Institutions included in each Region.

### **Section 24.2 Election.**

**24.2.1** The Lay Delegates from Congregations in a Region and Clergy, with voice, vote and seat in the Convention, who are associated with Congregations or Institutions located in the Region, shall be the electors from such Region for the purpose of electing the members of the Diocesan Council to be selected by such Region.

**24.2.2** A meeting for the purpose of electing members of the Diocesan Council from a Region shall be called by the Secretary prior to, or in conjunction with, the Annual Meeting of the Convention by sending written or electronic notice at least ten (10) days prior to the date of the meeting to all members of the Convention who are electors for such Region. Those electors attending the duly called meeting shall, by majority vote, elect the member of the Council from such Region.

## **TITLE V. FINANCE AND MANAGEMENT**

### **CANON 25 CORPORATION**

**Section 25.1 Board.** The elected members of the Standing Committee shall comprise the Board of Trustees of the Corporation.

**Section 25.2 Real Property.**

**25.2.1** The title of all real property of this Diocese shall be vested in "The Corporation of the Episcopal Church in Utah," and the title to any real property held now or in the future in the name of any Parish corporation shall be held in trust for the Corporation.

**25.2.2** No real property of a Parish shall be encumbered, conveyed or alienated without the prior written consent of the governing body of such Parish, the Bishop and the Standing Committee.

**25.2.3** No real property of the Diocese may be purchased, acquired, accepted as a gift or otherwise encumbered, sold, conveyed or alienated without the prior written consent of the Bishop and the Standing Committee.

**Section 25.3 Trusts.** All trust and permanent funds belonging to the Diocese shall be deposited in trust and thereafter left with the Corporation. All securities and money in the hands of the Corporation awaiting use or investment shall be deposited with or placed in the charge and custody of such bank or trust company or companies as the Corporation may designate. A fully detailed statement of all such trusts and permanent funds shall be presented annually to Convention.

### **CANON 26 ASSESSMENT**

**Section 26.1 Levy.** An Assessment, as set by the Convention, shall be levied against each Congregation for its share of the amount needed to provide the necessary funds for the Diocese to meet the budget adopted by the Council for the Diocese and such other needs as Convention shall from time-to-time decree.

**Section 26.2 Representation.** No Congregation delinquent in payment of the preceding year's Assessment shall be entitled to representation in Convention by its elected delegates until such delinquency shall have been made up, but Convention may, by a majority of those present, reinstate delinquent Congregations.

**Section 26.3 Delinquency.** Should a Congregation be unable to meet the Assessment for two (2) consecutive years, the Standing Committee shall make determination of the reasons for such delinquency, offering to that Congregation whatever assistance is needed either in the accounting procedures of the delinquent Congregation, or to determine if special allowance or exemptions should be made for the delinquent Congregation.

## **CANON 27 FISCAL YEAR**

**Section 27.1 Calendar Year.** The fiscal year of all Congregations and Institutions shall be the calendar year.

**Section 27.2 Convention Year.** The Convention year of the Diocese for Convention reports shall be from Convention to Convention.

## **TITLE VI. DISCIPLINE**

### **CANON 28 ECCLESIASTICAL DISCIPLINE**

**Section 28.1 Title IV.** Those provisions of Title IV of the General Canons which are applicable to the Diocese are hereby incorporated as part of this Canon 28. To the extent, if any, that any of the provisions of this Canon 28 are in conflict or inconsistent with the provisions of Title IV, the provisions of Title IV shall govern.

#### **Section 28.2 Discipline Structure.**

**28.2.1 Disciplinary Board.** The Board shall consist of seven (7) persons, four (4) of whom are members of the Clergy and three (3) of whom are Laity.

**28.2.2 Clergy Members.** The Clergy members of the Board must be canonically and geographically resident within the Diocese.

**28.2.3 Lay Members.** The lay members of the Board shall be Adult Communicants in Good Standing, and geographically resident in the Diocese.

**28.2.4 Election.** The members of the Board shall be elected by the Convention. Each member shall be elected for a three (3)-year term; except, if a member is elected to fill a vacancy, the term of such member shall be the unexpired term of the member being replaced. The term of the member shall commence on the first (1st) day of the year following election. The terms of office of the Board shall be staggered and arranged into three classes. A member may be re-elected to subsequent terms without limitation.

**28.2.5 Vacancies.** Vacancies on the Board shall be filled as follows:

(a) Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop of the vacancy and request appointment of a replacement member of the same order as the member to be replaced.

(b) The Bishop shall appoint a replacement Board member in consultation with the Standing Committee.

(c) Persons appointed to fill vacancies on the Board shall meet the same eligibility requirements as apply to elected Board members.

(d) With respect to a vacancy created for any reason other than pursuant to a challenge as provided below, the term of any person selected as a replacement Board member shall be until the next annual Convention. With respect to a vacancy resulting

from a challenge, the replacement Board member shall serve only for the proceedings for which the elected Board member is not serving as a result of the challenge.

**28.2.6 Preserving Impartiality.** In any proceeding under this Title, if any member of a Conference Panel or Hearing Panel of the Board shall become aware of a personal conflict of interest or undue bias, that member shall immediately notify the President of the Board and request a replacement member of the Panel. Respondent's Counsel and the Church Attorney shall have the right to challenge any member of a Panel for conflict of interest or undue bias by motion to the Panel for disqualification of the challenged member. The members of the Panel not the subjects of the challenge shall promptly consider the motion and determine whether the challenged Panel member shall be disqualified from participating in that proceeding.

**28.2.7 President.** Within sixty (60) days following the annual Convention, the Board shall convene to elect a President to serve for the following calendar year.

**28.2.8 Intake Officer.** The Intake Officer shall be appointed from time to time by the Bishop after consultation with the Board. The Bishop may appoint one or more Intake Officers according to the needs of the Diocese. The Bishop shall publish the name(s) and contact information of the Intake Officer(s) throughout the Diocese.

**28.2.9 Investigator.** The Bishop shall appoint an Investigator in consultation with the President of the Board. The Investigator may but need not be a Member of the Church.

**28.2.10 Church Attorney.** Within sixty (60) days following each annual Convention, the Standing Committee shall appoint an attorney to serve as Church Attorney to serve for the following calendar year. The person so selected must be a Member of the Church and a duly licensed attorney, but need not reside within the Diocese.

**28.2.11 Pastoral Response Coordinator.** The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Title IV.8 of the General Canons and this Title. The Pastoral Response Coordinator may be the Intake Officer, but shall not be a person serving in any other appointed or elected capacity under this Title.

**28.2.12 Publication to the Diocese.** Pursuant to Title IV.6 of the General Canons, the Bishop shall publish to the congregations and members of the Diocese information concerning the methods and means of reporting Offenses.

### **Section 28.3 Costs and Expenses.**

**28.3.1 Costs Incurred by the Church.** The reasonable costs and expenses of the Board, the Intake Officer, the Investigator, the Church Attorney, the Board Clerk and the Pastoral Response Coordinator shall be the obligation of the Diocese, subject to budgetary constraints as may be established by Diocesan Council.

**28.3.2 Costs Incurred by the Respondent.** In the event of a final Order dismissing the complaint, or by provisions of a Covenant approved by the Bishop, the reasonable defense fees and costs incurred by the Respondent may be paid or reimbursed by the Diocese, subject to budgetary constraints as may be established by Diocesan Council.

**Section 28.4 Records.**

**28.4.1 Records of Proceedings.** Records of active proceedings before the Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk, if there be one, otherwise by the Diocesan offices.

**28.4.2 Permanent Records.** The Bishop shall make provision for the permanent storage of records of all proceedings under this Title at the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV of the General Canons.



## **TITLE VII. MISCELLANEOUS PROVISIONS**

### **CANON 29 BISHOP'S DISCRETIONARY FUND**

On the occasion of any official visitation by the Bishop, the offerings received, apart from those pledged for Parish support, shall be given to the Bishop's discretionary fund.

### **CANON 30 CHURCH INSTITUTIONS**

Every Institution shall make an annual report to the Convention.

### **CANON 31 THE CATHEDRAL**

**Section 31.1 Official Seat.** The Cathedral Church of St. Mark, Salt Lake City, is hereby designated and declared to be the Cathedral Church of the Diocese of Utah and the official Seat of the Bishop.

**Section 31.2 Articles of Incorporation.** The Articles of Incorporation of the Cathedral may be amended subject to the approval of the Convention.

**Section 31.3 Vestry.** The Vestry of the Cathedral Church of St. Mark Parish may, from time to time, adopt and amend bylaws consistent with these Canons and the General Canons.

### **CANON 32 EPISCOPAL CAMPUS MINISTRIES**

**Section 32.1 Formation.** The formation or dissolution of a campus ministry to minister to the college campuses in the Diocese shall be vested in the Bishop, acting with the advice and consent of the Standing Committee.

**Section 32.2 Representation.** Each campus ministry organized as above shall be a constituent part of "Episcopal Campus Ministries." Episcopal Campus Ministries shall be entitled to representation in Convention upon presentation to the Secretary of Convention of a certificate of organization signed by the Bishop and the secretary of the Standing Committee acceding to the General Constitution and General Canons promising obedience to the doctrine, discipline and worship of The Episcopal Church.

**Section 32.3 Meetings.** Episcopal Campus Ministries shall meet no less than annually.

**Section 32.4 Electors.** Qualified electors at the Annual Meeting of Episcopal Campus Ministries shall be adult Communicants in Good Standing, who are faithful in the corporate worship of a campus ministry within the Diocese, who give for the spread of the Kingdom of God and who have not otherwise voted in the Annual Meeting of any Congregation for such year.

## **TITLE VIII. CANONICAL LEGISLATION**

### **CANON 33 REPEAL, AMENDMENT AND ENACTMENT OF CANONS**

**Section 33.1 Amendment.** These Canons, which include Definitions attached as Appendix 71.1 may be amended and Canons may be added by a simple majority of the members present and voting at any annual Convention. All proposals for amendment or enactment of Canons shall be referred to the Committee on Canons.

**Section 33.2 Effective Date.** All Canons enacted, amended or repealed shall, unless otherwise expressly ordered, take effect on the first (1st) day of January following the adjournment of the Convention in which they were enacted, amended or repealed.

## **APPENDIX 4.1**

### **ORDER OF BUSINESS AND RULES OF ORDER FOR THE ANNUAL CONVENTION OF THE EPISCOPAL CHURCH IN UTAH**

#### **I. THE HOLY SCRIPTURES**

**1.0** As an indication of our humble dependence upon the Word and Spirit of God, and following the example of primitive Councils, a copy of the Holy Scriptures shall always be reverently placed in view at the meetings of this Convention. This rule is to be carried into effect under the supervision of the President and Secretary of Convention.

#### **II. ANNOUNCEMENT OF CONVENTION**

**2.0** Clergy, wardens, delegates and visitors will gather for the Annual Convention of the Episcopal Church in Utah on the dates and at the location indicated in the Notice of Diocesan Convention issued by the Secretary of Convention not less than sixty (60) days prior to the opening of Convention. Each such Notice shall contain the proposed Agenda and proposed Calendar for the Convention.

#### **III. PARTICIPATION IN CONVENTION**

**3.0** No one shall be admitted to the floor of Convention during the sessions thereof except members of Convention and Officers of the Convention, except that those who have seat and voice shall be seated in a designated section on the floor or as otherwise directed by the President. The President may also welcome and admit to the floor special guests of the Convention. Other visitors and alternate deputies may not sit on the floor or vote with their deputations and shall be provided adequate seating on the perimeter of the floor of Convention.

**3.1** An identifying badge will be issued at the credentials desk at the time of registration identifying each person entitled to vote as clergy, warden or delegate. Other members and attendees of Convention, but not entitled to vote, will be given an appropriate identifying badge. This category includes:

*Ex officio* members of Convention  
alternates  
tellers, pages, volunteers  
visitors

**3.2** The Credentials Committee, under the direction of the Secretary of Convention, shall ascertain the total number of members of Convention in the Clergy and Lay order and report to the Secretary the total number registered and present in each order for purposes of establishing

the quorum and voting requirements for balloting and actions of the Convention.

**3.3** At the time of registration, alternates may be substituted for delegates only upon authorization of the priest or warden in charge of a congregation/ministry, submitted in writing or by electronic means to the Committee on Credentials. Upon verification by the Committee on Credentials, the Secretary or Assistant Secretary of Convention will certify and substitute the alternate's name on the delegate list, and issue a new identifying badge.

**3.4** A congregation/ministry entitled to vote at the annual Convention, but not having present a sufficient number of elected delegates or alternates to cast the total number of votes to which the congregation/ministry is entitled, may qualify members of the congregation/ministry who shall be adult communicants in good standing in that congregation/ministry. The provision for substitute delegates does not apply to wardens or clergy members. The priest or warden in charge of the congregation/ministry desiring to qualify a member to vote must certify to the Committee on Credentials in writing or by electronic means that a vacancy does exist, and that the individual so named is a qualified member of the congregation/ministry in which the vacancy exists. Upon verification by the Committee on Credentials and approval by the Presiding Officer, the Secretary or Assistant Secretary of Convention will certify and substitute the name on the delegate list, and issue a new identifying badge.

**3.5** If a member of the Clergy entitled to vote is absent, no substitute is qualified to cast a vote. No votes may be cast by proxy. If a Warden entitled to vote is absent, no substitute is qualified to cast a vote.

#### **IV. ORDER OF CONVENTION**

**4.0** The President shall propose these Rules of Order and any additional rules proposed for that Convention for adoption, Rules of Order approved by Convention remain in effect until new rules have been adopted or the rules have been otherwise amended.

**4.1** The President shall appoint a Chaplain and a Timekeeper of the Convention.

**4.2** The Committee on Dispatch of Business will have the responsibility for the Order of Business of Convention once it is formally convened.

**4.3** At the opening of Convention, Tellers who are not voting members of Convention will be appointed by the President. One of the Tellers shall be designated Chief Teller.

**4.4** At the discretion of the President one or more Sergeants at Arms may be appointed by the President.

**4.5** The Order of Business of the Convention shall be posted on the Calendar of Convention. The Calendar of Convention shall include the following:

- a. Opening of Convention
- b. Opening Prayer or Devotion
- c. Welcome and Remarks by the President, including introductions of special guests
- d. Report of the Dispatch of Business Committee
- e. Report of Credentials and Quorum
- f. Election of a Secretary and Treasurer
- g. Appointment of Chancellor, Vice Chancellor and Registrar
- h. Approval of the Calendar
- i. Elections
- j. Reports from the Bishop, Treasurer, Ministries of the Diocese and Necrology
- k. Resolutions
- l. Programmatic elements as may be provided by the President or Convention Planning Committee

## **V. ELECTIONS**

### **5.0 Nominations:**

- a. Nominations for all offices received by the pre-filing deadline of seven (7) days prior to the opening of Convention will be circulated with the Notice of Convention to delegates. Nominations received after that deadline but at least one week prior to the beginning of Convention will be distributed with the onsite registration materials or posted on the Convention website.
- b. The consent of the individual being nominated must be obtained before a nomination can be accepted.
- c. All nominations are to be submitted using the nomination form distributed with the Notice of Convention. Except by vote of the Convention, no nominations shall be considered which have not been received at least five (5) days prior to the opening of Convention.
- d. No nominations from the floor shall be permitted except where there be fewer nominations for an office than the number to be elected.
- e. Nominees for all elective offices shall be introduced to the Convention.

### **5.1 Ballots:**

- a. The initial ballot will be prepared to include the names of all individuals nominated in each category whose biographies and statements have been received prior to Convention. A ballot may be either paper or in an electronic format as determined prior to the start of the meeting.
- b. The initial ballot will provide blank spaces for writing or typing in the names of those who are nominated from the floor pursuant to Rule 5.d prior to the first ballot. These names will appear printed on the second ballot when appropriate.

## **5.2 Balloting:**

- a. Ballots will be distributed to voting members of Convention by the tellers upon instruction by the President unless electronic voting is to be used. If electronic voting is used, appropriate information shall be provided to the voting members to allow them adequate opportunity to cast a valid vote.
- b. Completed ballots will be collected by the tellers and counted by the tellers. In the case of electronic voting, the tellers shall collect the data representing the vote and report it to the Chief Teller.
- c. The Chief Teller shall promptly report the results of each ballot to the Secretary.

## **5.3 Election:**

- a. The number of ballots for election to an office shall be limited to three (3), unless, at the prerogative of the President, more ballots are deemed appropriate; nominees elected after the third ballot shall be those receiving the plurality vote.
- b. All elections, other than after the third ballot, shall require a majority vote (i.e. one more than half the whole number of valid votes cast).
- c. A ballot upon which the total number of candidates to be elected has not been voted for shall be declared invalid.
- d. Following the second ballot, and each subsequent ballot, the candidate receiving the lowest number of votes will be deleted from the list. Should there be four (4) or more candidates in excess of the number to be elected, two (2) names will be removed.
- e. The summary of all votes will be recorded on a fresh paper or electronic ballot by the Chief Teller for the Secretary and presented to the President in the following manner:
  - (1) Total number voting and number required to elect;
  - (2) Name of nominee (clerical and lay), and number of votes received.
- f. The President shall call for the announcement of the summary and the results of all votes.
- g. The Chief Teller will post the results of all votes on the floor of Convention, using the format of the above-described summary.

# **VI. RESOLUTIONS AND DEBATES**

**6.0** Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of

any Region of the Diocese, a Vestry, a Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee. Resolutions received by the filing deadline of sixty (60) days prior to the opening of Convention, as prescribed by Canon 6.1, shall be published by electronic means. Resolutions filed after that date shall be referred to the Diocesan Council unless placed on the Calendar of the Convention upon a two-thirds majority vote. Blank forms for resolutions and proposed amendments to resolutions shall be available on the Convention website and through the Secretary of Convention. All resolutions filed by the filing deadline shall be promptly reviewed by the appropriate committees, groups or persons vested with the authority for resolution oversight. The sponsors of any resolution filed timely but found to be in improper form or outside the General or Diocesan Canons or Constitution will be advised in writing or electronically of such deficiencies no later than thirty (30) days prior to the opening of Convention.

- a. Resolutions requesting funding adopted by Convention are still subject to funding in the final approved budget. Requests for funding during the current fiscal year and therefore requiring amendment of the existing budget by Diocesan Council are referred to Diocesan Council for consideration. Funding requests for a future fiscal year are referred to Diocesan Council for consideration during the budget development process.
- b. In resolutions proposing amendments to the Constitution or Canons, the resolution shall present the proposed change in legislative format, with proposed new text underlined and deleted text being stricken through.
- c. All resolutions shall include an explanatory comment and a fiscal note, describing the extent to which funding is required for implementation and the proposed source of any such funding.
- d. For any resolution filed with the Secretary less than ten (10) days prior to the opening of the Convention, the proponent must submit 250 copies to the Secretary for distribution to the Convention.
- e. In the event of any inconsistency or other deficiency, the Committee shall promptly notify the resolution sponsor and endeavor to mutually achieve a resolution to cure the inconsistency or deficiency, or to recognize that the resolution seeks to change or amend the existing provisions or policy.
- f. Any proposed amendment to a resolution on the Calendar of Convention shall be submitted in writing to the Secretary at the time the amendment is made on the floor so it may be projected. The proposed amendment to any Constitutional or Canonical resolution shall be submitted in legislative format. If the proposed amendment has budgetary implications, the proposed amendment must include a fiscal note.
- g. Any motion from the floor proposing a resolution of the Convention for which no

resolution has been filed in accordance with these Rules shall be referred by the President to the Resolutions Committee pursuant to Canon 6.3.

## **VII. RULES OF DEBATE**

**7.0** Each resolution introduced to the floor will be presented and read as requested, by the Chair of the Resolutions Committee. Having been moved by a committee, no second shall be required. The proponent of the resolution shall be first be given up to three (3) minutes to provide an explanation of the resolution and an additional period of up to five (5) minutes to respond to clarifying questions thereupon the matter shall be open for debate.

**7.1** Debate time should be limited to one (1) three (3) minute statement for proponents and one (1) three (3) minute statement for opponents: thereafter one (1) minute only per person on a rotating basis of proponents and opponents, for a length of time not to exceed a total of sixteen (16) minutes, to be extended in increments of ten (10) minutes upon a majority vote of Convention.

**7.2** Any delegation may call for a caucus by raising a “paddle” from each delegation. The President will determine the time allowed for each respective caucus.

**7.3** Motions and Order of Precedence. The following motions shall have priority in the order listed. The Mover cannot interrupt a member who has the floor; must be recognized by the President; and the motion must be seconded. Motions in order of precedence are as follows:

- a. to adjourn or recess
- b. to adjourn to a time certain
- c. to lay on the table or to table
- d. to vote immediately or at a time certain, or to extend the debate
- e. to postpone to a time certain
- f. to commit or recommit to any committee
- g. to amend or substitute
- h. to postpone indefinitely

**7.4** Motions without order of precedence and which have no order of priority:

- a. appeal from decision of the President
- b. to take from table
- c. to recall from committee
- d. to create a special order of the date for a particular time



- e. call for the order of the day
- f. to suspend the rules or to take up business out of order
- g. to divide the question
- h. objection to consideration
- i. motion for reconsideration

## **7.5 Consent Calendar**

The Dispatch of Business Committee or Resolutions Committee may propose the use of a Consent Calendar for noncontroversial resolutions. When the resolutions on the Consent Calendar are introduced, there is no debate; however, questions and answers for clarification are in order. No amendments may be proposed to resolutions on the Consent Calendar. Resolutions may be removed from the Consent Calendar by motion approved by Convention.

## **VIII. QUORUM AND DEBATE**

**8.0** When the President shall be in the Chair, no member shall address the Convention or make any motion until after recognition by the President, except to make a parliamentary inquiry, a point of order, or a motion not requiring recognition.

**8.1** Individuals wishing to address the Convention, having been recognized by the President, will use the floor microphones, address the President, “Bishop \_\_\_\_\_ [Name], my name is \_\_\_\_\_, from \_\_\_\_\_ congregation [or ministry].”

**8.2** While the Convention is in session members shall continue in their seats and shall not hold any private discourse.

**8.3** Except by leave of the Convention, no member shall speak more than twice in the same debate, no longer than three (3) minutes at one time. The total time of debate on any resolution shall be a maximum of thirty (30) minutes.

**8.4** Printed materials or other items may not be distributed on the floor of Convention unless approved by the President, or unless approved by a majority vote of the Convention.

**8.5** The President may relinquish the Chair to any member of the Convention for any session or portion thereof, and may resume the Chair at any time.

## **IX. MINUTES AND JOURNAL**

**9.0** It is the responsibility of the Standing Committee to approve the minutes of Convention and the Journal of Convention.

## **X. ROBERT’S RULES OF ORDER**

**10.0** Except when in conflict with the Constitutions or Canons, or any rule herein contained, the latest edition of Robert’s Rules of Order shall govern the interpretation of the rules and the procedures to be followed.

**10.1** The Rules and Orders of the previous Convention shall be enforced until they are amended or repealed by the Convention.

**10.2** All questions or orders shall be decided by the President, without debate, but any member may appeal from such decision, as provided in Rule 7.5 (a). The vote shall be upon the question, “Shall the decision of the President be sustained?”

## **APPENDIX 19.1**

### **REGIONS OF THE DIOCESE OF UTAH**

#### **Northern Region**

Church of the Good Shepherd, Ogden, Utah  
Church of the Resurrection, Centerville, Utah  
St. John's Church, Logan, Utah  
St. Michael's Church, Brigham City, Utah  
St. Peter's Church, Clearfield, Utah

#### **Salt Lake Region**

All Saints Church, Salt Lake City, Utah  
Cathedral Church of St. Mark, Salt Lake City, Utah  
St. James' Church, Midvale, Utah  
St. Luke's Church, Park City, Utah  
St. Mary's Church, Provo, Utah  
St. Paul's Church - Salt Lake City, Salt Lake City, Utah  
St. Stephen's Church, West Valley City, Utah

#### **Eastern/Southeastern Region**

Ascension St. Matthew's Church, Price, Utah  
Church of the Holy Spirit, Randlett, Utah  
St. Elizabeth's Church, Whiterocks, Utah  
St. Francis, Moab, Utah  
St. Paul's Church - Vernal, Utah

#### **Southern Region**

Grace Church, St. George, Utah  
St. David's Church, Page, Arizona  
St. Jude's Church, Cedar City, Utah  
Spirit of the Desert, Ivins, Utah

## APPENDIX 34.1

### DEFINITIONS OF TERMS AS USED IN THE CONSTITUTION AND CANONS

**Annual Meeting:** Sometimes “Parish Annual Meeting.” The annual gathering of the members of a congregation at which they elect members of the Vestry or Bishop’s Committee and delegates to Diocesan Convention.

**Assessment:** The amount of money or percentage of income to be contributed by each Congregation to the Diocese.

**Assistants, Assisting Clergy:** Priests or Deacons who regularly serve at a Parish or Mission under the direction of the Rector or Priest-in-Charge.

**Bishop:** The Bishop of the Diocese of Utah who has been ordained and consecrated in accordance with Article II of the General Constitution, Article XIV of the Constitution, and Title III, Canon 13, 14, 15, 17 of the General Canons.

**Bishop Coadjutor:** A canonically elected bishop who serves as assistant to the Bishop and has automatic right of succession when the Diocesan Bishop resigns, retires, or dies. See Title III, Canon 25 of the National Canons.

**Bishop's Committee:** The agents and legal representatives of a Mission in all matters concerning its property and program. Acts much like a Vestry, but does not have the canonical authority to call its own clergy (Rector).

**Bishop Suffragan:** (Frequently referred to as Suffragan Bishop) A canonically elected bishop who serves as assistant to the Bishop. See Title III, Canon 26 of the General Canons.

**Bishop’s Warden:** A member of a Mission who has been appointed by the Bishop to serve as the senior lay member of the Bishop’s Committee. The Bishop’s Warden has specific duties and responsibilities defined in the Canons.

**Board of Trustees:** The governing board of a corporation.

**Bylaws:** The structural and operational rules under which a Congregation operates. Bylaws make specific the provisions of a Constitution. All amendments to bylaws must be approved by the Chancellor before they are effective.

**Calling Process:** The required canonical provisions and rules by which a Parish or Mission seeks to call a Rector or Priest-in-Charge.

**Candidate for Holy Orders:** A person who has previously been admitted as a postulant for holy orders who has been admitted in accordance with the provisions of Title III, Canon 5 of the General Canons.

**Canons (1):** Essentially, the bylaws of a diocese or of the Episcopal Church that direct their structure and operations.

**Canons (2):** Usually, the assisting clergy at a Cathedral whose title indicates that they live by the rules (canons) of that church and the Diocese.

**Chancellor:** The chief legal representative for the Diocese (Constitution, Article XI; Canon 11).

**Chapel:** A place set aside by the Bishop for worship, usually in an institution. There are four Chapels in Utah: St. Mark's Hospital, Rowland Hall-St. Mark's School, the Episcopal Church Center of Utah and Camp Tuttle.

**Church Attorney:** See Canon 28.2.10.

**Clergy, cleric:** Persons canonically ordained or received as Bishop, Priest or Deacon in the Episcopal Church.

**Clerical:** Pertaining to the clergy.

**Clerk:** A lay person appointed by a Vestry or Bishop's Committee to serve as its secretary, and who has responsibilities outlined in the Canons. See Canon 20.3

**Commission on Ministry:** See Canon 23

**Committee on Constitution and Canons:** The committee which reviews all proposed amendments to the Constitution and Canons. See Canon 5.2.2

**Committee on Credentials:** See Canon 5.2.5

**Committee on Resolutions:** See Canon 5.2.4

**Communicant in Good Standing:** A member of the Episcopal Church, who for the previous year, has been faithful in corporate worship, unless for good cause prevented, and has been faithful in working, praying and giving for the spread of the Kingdom of God (Title I.17.3). An adult Communicant in Good Standing is someone who is sixteen (16) years of age or older (Title I.17.2).

**Congregation:** An established and recognized worshipping community of varying in size and type.

**Constitution:** The Constitution of the Diocese of Utah.

**Convention:** The legislative body of the Diocese, convened annually. Special meetings of the Convention may be called for specific purposes (Constitution, Article V).

**Corporation:** The nonprofit corporation known as “The Corporation of the Episcopal Church in Utah,” also known as The Episcopal Diocese of Utah.

**Cure:** The spiritual charge of a Priest of a Parish, Mission or institutional chaplaincy.

**Deacon:** An ordained deacon in the Episcopal Church.

**Diocesan:** The Bishop of the Diocese, or when used as an adjective, of or pertaining to the Diocese.

**Diocesan Council:** The Diocesan Council (Constitution, Article XIII; Canon 14).

**Diocese:** The Diocese of Utah.

**Episcopal Campus Ministries:** See Canon 32

**Episcopal Church, The:** That branch of the Holy Catholic Church known as The Episcopal Church in the United States of America, otherwise known as The Episcopal Church; as designated in the Preamble to The Constitution of the same.

**Executive Officer:** The senior staff representative of the Bishop who may be the Executive Officer, Canon of the Ordinary or other appropriate officer.

**Finance Committee:** See Canon 16

**General Canons:** The canons of the Episcopal Church.

**General Constitution:** The constitution of the Episcopal Church.

**General Convention:** The convention of the Episcopal Church.

**Historiographer:** See Canon 10

**Institution:** The Diocesan staff, chaplaincies, and any organization created under the Canons.

**Journal:** The Diocesan Journal, published yearly, containing two parts:

**Part I.** Annual reports of Institutions, committees, commissions, and task forces, etc., as well as reports from affiliated organizations and institutions.

**Part II.** The official record, certified by the Secretary, of: The minutes of the annual Convention; Clergy listings; Diocesan officers; Diocesan statistics; deputies to the General Convention and to the Provincial Synod; and the names of the elected or appointed members of the committees and commissions.

**Junior Warden:** One of the two Wardens of a Congregation selected as provided for in the Canons and in the bylaws of the Congregation with the duties as prescribed in the Canons and the bylaws of the Congregation.

**Laity:** The membership of the Episcopal Church other than the Clergy.

**Lay Delegate:** A member of the Laity who represents a Congregation at a meeting of the Convention of the Diocese.

**Lay Deputy:** A member of the Laity who represents the Diocese at either General Convention or the Provincial Synod.

**Lay Member:** A member of a legislative body or committee of the Diocese who is a member of the Laity.

**Mission:** A Mission is an established Congregation that must receive substantial financial support from outside of itself. The Priest-in-Charge of a Mission is appointed by and is under the authority of the Bishop. See Canon 19.2.1

**Order of Business and Rules of Order:** See Canon 4

**Orders, Vote By:** A vote in which clerical and lay votes are counted and reported separately. Concurrence by both groups is necessary for an action to take effect.

**Parish:** An ecclesiastical body admitted into union with the Convention as defined in Canon 19.

**Presbyter:** An ordained Priest in the Episcopal Church.

**Priest:** An ordained Priest in the Episcopal Church who has specific duties, responsibilities, and rights under the Canons and the pastoral oversight of the Bishop.

**Priest-in-Charge:** A priest assigned or appointed by the Bishop to a Congregation that does not have a Rector. Commonly, a Priest-in-Charge may carry the title Interim Rector, Vicar or Pastor. Priests-in-Charge is not *established*, that is, they are not Rectors who have tenure in their positions.

**Province:** One of the nine geographical divisions of the Episcopal Church, each of which includes one or more dioceses. The Diocese of Utah is in Province VIII. Province VIII includes the Dioceses of Alaska, Arizona, California, Eastern Oregon, El Camino Real, Hawaii, Idaho, Los Angeles, Nevada, Northern California, San Diego, San Joaquin, Spokane, Olympia, Oregon, Taiwan and Utah.

**Provincial Synod:** The legislative body of Province VIII of the Episcopal Church.

**Rector:** A Priest who is canonically settled (has tenure) in a Parish which is fully organized and in canonical union with the Convention, whose settlement is without limitation of time and the conditions of whose call are of the nature of a permanent contract.

**Region:** A geographical subdivision of the Diocese of Utah intended to increase cooperation and collaboration in that part of the Diocese. Each Region elects a person to serve on Diocesan Council.

**Regional Meeting:** A gathering of the wardens, lay delegates, and clergy of a region, at which certain issues may be discussed or representatives to Diocesan Council are elected.

**Registrar:** See Constitution, Article XI and Canon 10

**Secretary:** The elected secretary of the Convention (Constitution, Article XI, Canon 9).

**Senior Warden:** One of the two Wardens of a Congregation selected as provided for in the Canons and the bylaws of the Congregation with duties as prescribed in the Canons and the bylaws of the Congregation.

**Standing Committee:** One of three constitutionally created bodies in a Diocese, the other two being the Bishop and the Convention. In the Diocese of Utah, the Standing Committee is also the board of directors of the Corporation of the Episcopal Church in Utah.

**Synod:** The legislative body of a province. Also, the geographical division of the Evangelical Lutheran Church in America.

**Temporalities:** Properties, goods or revenues of an ecclesiastical body.

**Treasurer:** The treasurer of the Diocese (Constitution, Article XI, Canon 8) or the treasurer of a Parish or Mission. See Canon 20.4.

**Vestry:** The agents and legal representatives of a Parish in all matters concerning its property and the relations of a Parish to its Clergy.

**Vicar:** A Priest appointed by the Bishop to be Priest-in-Charge of a Mission or as the interim pastor of a Parish and whose settlement is determined as to time and condition by agreement with the Bishop.

**Vice Chancellor:** A legal representative of the Diocese (Constitution, Article XI, Canon 11.2)

**Warden:** A member of the Laity within a Parish or Mission chosen as a leader to fulfill specific responsibilities. See Canon 20.



**CONSTITUTION**

**OF THE**

**EPISCOPAL DIOCESE OF UTAH**

**No changes were made at the 116<sup>th</sup> Convention  
of the Episcopal Church in Utah on April 24, 2021  
Effective January 1, 2022.**

# THE CONSTITUTION OF THE EPISCOPAL DIOCESE OF UTAH

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# **CONSTITUTION OF THE EPISCOPAL CHURCH IN THE DIOCESE OF UTAH**

## **ARTICLE I TITLE AND TERRITORY**

This diocese shall be known as the "Diocese of Utah," and shall consist of the State of Utah, exclusive of any portion included in Navajoland, and the portion of Arizona consisting of the City of Page and the area surrounding Page served by the Church of St. David.

## **ARTICLE II ACCEDING TO THE CONSTITUTION OF THE GENERAL CONVENTION**

**Section 1.** The Diocese accedes to the General Constitution and General Canons of the Episcopal Church, and recognizes the authority of the General Convention.

**Section 2.** This Constitution is the fundamental law of this Diocese under and in subordination to the General Constitution and General Canons and laws of the United States and of the State of Utah.

## **ARTICLE III AUTHORITY**

The authority of the Diocese is vested in the Bishop, the Convention and the Standing Committee. Authority in specific areas may be delegated to the Council, the Board of Trustees and officers of the Diocese.

## **ARTICLE IV THE ECCLESIASTICAL AUTHORITY**

The Bishop is the ecclesiastical authority of the Diocese or in the absence of the Diocesan, the Bishop Coadjutor shall be the ecclesiastical authority of the Diocese if there be one, or, if there is no Bishop Coadjutor, the Standing Committee shall be the ecclesiastical authority of the Diocese in the absence of a bishop.

## **ARTICLE V THE CONVENTION**

**Section 1.** The legislative power of the Diocese is vested in the Convention.

**Section 2.** The Convention shall be composed of the Bishop, Presbyters, Deacons and Lay Delegates as herein provided.

**Section 3.** The following clergy shall be voting members of Convention.

(1) Every Clergy Person not under ecclesiastical discipline who is and has been canonically resident within the Diocese and performing the duties of office on a regular basis for a period of six calendar months prior to the first day of the month in which the Convention is held, and who is and has been for the same period:

- (a) regularly elected or appointed to, and officiating in, a parish, mission or institutional ministry within the Diocese, or
- (b) regularly assigned by the Bishop for ministry within the Diocese, or
- (c) regularly working with the consent of the Bishop in whatever occupation and who has, within the preceding twelve months, complied with Title III, Canon 9, Section 3(e) of the General Canons of the Episcopal Church;

(2) Every Clergy Person not under ecclesiastical discipline who is and has been canonically resident within the Diocese for a period of six calendar months prior to the first day of the month in which the Convention is held, who retires from active service by reason of age or permanent disability according to the records of the Church Pension Fund; and

(3) A Bishop, Bishop Coadjutor or Bishop Suffragan of the Diocese not under ecclesiastical discipline who has resigned and who resides within the Diocese.

**Section 4.** Lay Delegates shall consist of delegates from each Parish and Mission. Delegates from Parishes and Missions shall be adult Communicants in Good Standing in the respective Parish or Mission they represent and are entitled to vote for members of the Vestry or Bishop's Committee of the Parish or Mission. The number and selection of delegates from each Parish or Mission shall be as specified in the Canons. In addition, if authorized by the Canons, Institutions or other groups may elect delegates. The qualifications and election of other delegates as authorized by the Canons shall be as specified by the Canons.

**Section 5.** The Convention shall be the final judge of the qualification of its members.

**Section 6.** Lay Members of the Council and Standing Committee, the Chancellor, the Treasurer, and the Secretary shall have seat and voice in the Convention but be without vote unless otherwise entitled to vote.

## **ARTICLE VI MEETINGS OF CONVENTION**

**Section 1.** There shall be an annual meeting of the Convention in each calendar year at such time and place as the ecclesiastical authority shall appoint.

**Section 2.** The ecclesiastical authority shall have power to call a special meeting of the Convention (and shall call a special meeting upon the request of the Standing Committee), designating the time, place and purpose of such meeting. No business, other than that stated in the call, shall be transacted except by unanimous vote.

**Section 3.** Notice of the time and place of every annual or special meeting of the Convention shall be given by the Secretary. Notification shall be sent at least twenty-five days before the time appointed for the meeting unless otherwise stipulated in this Constitution or the Canons.

## **ARTICLE VII RELIGIOUS SERVICES AT CONVENTION**

The ecclesiastical authority shall order all religious services in the Convention.

## **ARTICLE VIII PRESIDENT OF CONVENTION**

**Section 1.** The Bishop is ex officio president of the Convention or in the absence of the Diocesan, the Bishop Coadjutor if there be one.

**Section 2.** In the absence of a bishop, the president of the Standing Committee shall serve as the president pro tempore of the Convention.

## **ARTICLE IX QUORUM**

A majority (50% + 1) of the Clergy entitled to seat, voice and vote in the Convention and Lay Delegates from a majority (50% + 1) of the Congregations entitled to representation, when duly assembled, shall constitute a quorum for the transaction of business.

## **ARTICLE X TRANSACTION OF BUSINESS**

**Section 1.** The Convention shall deliberate and act as one body, except as provided elsewhere in this Constitution.

**Section 2.** All elections shall be by written or electronic ballot unless a voice vote is approved by unanimous consent of the Convention or is otherwise provided for in this Constitution or the Canons.

**Section 3.** Except in the case of the election of a bishop when a vote by orders is required, a vote by orders may also be required by a majority of the Lay Delegates from any three Congregation or by three or more Clergy with seat, voice and vote who, as a group, are associated with at least three different Congregations or Institutions. In a vote by orders a concurrent majority in each Order shall be necessary for an affirmative action or election unless a greater vote is required by this Constitution or the Canons for such action or election.

**Section 4.** No vote may be cast by proxy in the Convention or in any annual or special meetings of a Parish or Mission of this Diocese.

## **ARTICLE XI OFFICERS**

**Section 1.** At each annual meeting of the Convention, the Convention shall elect a Treasurer. The Convention, upon nomination by the Bishop, shall elect a Secretary, a Registrar, a Chancellor, and one or more Vice-Chancellors. The Convention shall elect such other officers as may be required by Canon. The election of officers who are nominated by the Bishop shall be by voice vote. Officers designated in this section shall perform the duties prescribed in this Constitution, the Canons and the resolutions of the Convention. Officers elected by the Convention shall remain in office until their successors are elected and assume office or until removed in accordance with the Canons.

**Section 2.** The Secretary shall be elected from among the members of the Convention.

**Section 3.** The Treasurer shall be an adult Communicant in Good Standing of a Congregation or a member of the Clergy with seat, voice and vote in the Convention and have such additional qualifications as may be prescribed by Canon.

**Section 4.** The Registrar shall be elected from among the members of the Convention.

**Section 5.** The Chancellor and Vice-Chancellors shall be learned in the law and shall be either adult Communicants in Good Standing of a Congregation or a member of the Clergy with seat, voice and vote in the Convention.

**Section 6.** In the case of an officer elected by the Convention who is unable to act for any reason, the Council, upon nomination by the Bishop, shall fill the vacancy until the next annual Convention. Persons thus appointed shall meet all requirements for such office in the Constitution and Canons.

## **ARTICLE XII THE STANDING COMMITTEE**

**Section 1.** The powers, functions and duties of the Standing Committee shall be those prescribed in the General Constitution, General Canons, the Constitution, the Canons and the Convention.

**Section 2.** The membership of the Standing Committee shall be as provided in the Canons.

**Section 3.** Lay Members of the Standing Committee shall be adult Communicants in Good Standing of a Congregation. Presbyter members shall be canonically resident in this Diocese with seat, voice and vote in the Convention.

**Section 4.** The Standing Committee shall have power to fill vacancies occurring in its membership, through any cause, until the next annual meeting of the Convention.

## **ARTICLE XIII THE DIOCESAN COUNCIL**

**Section 1.** The powers, functions and duties of the Council shall include those prescribed in the Constitution, the Canons and the Convention.

**Section 2.** The membership of the Council shall be as provided in the Canons.

**Section 3.** Lay Members of the Council shall be adult Communicants in Good Standing of a Congregation. Clergy members shall be canonically resident in this Diocese with seat, voice and vote in the Convention.

**Section 4.** The Council shall have power to fill vacancies occurring in its membership, through any cause, until the next annual meeting of the Convention.

## **ARTICLE XIV DEPUTIES TO GENERAL CONVENTION**

**Section 1.** At the annual meeting of the Convention two years preceding the regular meeting of the General Convention, four Clergy and four Laity shall be elected to be delegates to represent this Diocese in General Convention who shall continue in office until their successors are chosen. The Clerical deputies shall be Presbyters or Deacons entitled to seat, voice and vote in the Convention, and the Lay deputies shall be Communicants in Good Standing of a Congregation.

**Section 2.** The Convention shall also elect the same number of alternate deputies from each order whose qualifications shall be the same as those of deputies.

**Section 3.** In case of the inability of deputies or alternates to attend the General Convention, the Bishop shall have the power to appoint persons to serve, provided they meet all requirements of the Constitution and Canons.

**Section 4.** Deputies and alternates to General Convention shall serve as deputies and alternates to the Provincial Synod. In the case of the inability of deputies or alternates to attend the Provincial Synod, the Bishop shall have the power to appoint persons to serve, provided they meet all requirements of the Constitution and Canons, and further provided, that if any elected deputy or alternate is thereafter able to serve such appointment shall lapse.

## **ARTICLE XV ELECTION OF A BISHOP**

**Section 1.** Election of a Bishop, Bishop Coadjutor or Bishop Suffragan shall be made only in an annual meeting of the Convention or in a special meeting called for the purpose. The object of such special meeting shall be stated in the notice sent by the Secretary to all Clergy canonically resident in this Diocese and to the clerk of every Congregation. Notification of such special meeting shall be made at least sixty days before the meeting.

**Section 2.** Election of a Bishop, Bishop Coadjutor, or Bishop Suffragan shall be made in following manner: The Clergy and Lay Delegates shall vote by orders and election shall be by ballot. A quorum for election of a Bishop or Bishop Coadjutor shall require the presence of Lay Delegates from two-thirds of all Congregations entitled to vote and two-thirds of all Clergy entitled to vote. An election shall require a majority (50% +1) in both orders.

**Section 3.** Election of a Bishop Suffragan shall be made only with the approval of the Bishop.



## **ARTICLE XVI PARISHES AND MISSIONS**

**Section 1.** Every Parish and Mission in this Diocese at the time of the adoption of this Constitution shall be considered in union with and entitled to representation in the Convention, unless hereafter deprived of such standing and right by vote of the Convention in accordance with the provisions of this Constitution and the Canons.

**Section 2.** The Convention, by Canon, may prescribe terms and conditions for the organization of Parishes and Missions.

## **ARTICLE XVII ASSESSMENT**

The Convention shall establish a formula for the contribution of each Parish and Mission to the greater church. The Convention shall have the power to set the assessment and the timing of payments. If a Parish or Mission fails to make its contribution, the Diocese shall take such action as prescribed by the Canons.

## **ARTICLE XVIII ALTERATION OF CONSTITUTION**

The method of altering this Constitution shall be as follows:

- (1) A proposed amendment shall be submitted to the Committee on Constitution and Canons at least sixty (60) days prior to the date set for annual Convention.
- (2) The Committee on Constitution and Canons shall file a report on the proposed amendment with the Secretary for inclusion in the notice of the meeting as required by Article VI of this Constitution.
- (3) The proposed amendment shall be considered at the Convention and if approved by a majority (50% + 1) vote, shall lie over until the next annual Convention. If again approved by two-thirds of each order voting separately and by the Bishop, the amendment shall be adopted and shall be in force from the date of adoption unless some future date is specified in the amendment. The proposed amendment may be altered or added to before its adoption by a majority (50% + 1) of the first Convention or before its final approval at the second Convention.
- (4) Provided, if such proposed amendment is altered or added to at the second Convention by a majority (50% + 1) vote, it shall lie over until the next annual Convention. If again approved by two-thirds of each order voting separately and by the Bishop, the amendment shall be adopted and shall be in force from the date of adoption unless some future date is specified in the amendment.