CANONS

OF THE

EPISCOPAL DIOCESE OF UTAH

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THE CANONS OF THE EPISCOPAL DIOCESE OF UTAH

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TITLE I.
CONVENTION

CANON 1 DELEGATES TO CONVENTION

Section 1.1 Clergy Delegates.

1.1.1 Thirty (30) days prior to any meeting of the Convention, the ecclesiastical authority shall cause the preparation of a list of all the Clergy who are geographically and canonically resident in the Diocese. Such list shall indicate (a) the names of the respective congregations, or Institutions in which the Clergy may be engaged, (b) for those not attached to any such organization, the place of their residence, and (c) those who are Deacons. For purposes of this Title, Clergy shall include any geographically resident pastor of the Evangelical Lutheran Church in America, and any other denomination with which The Episcopal Church is in full communion, who are currently: (i) in good standing with their denomination; (ii) licensed by the Bishop to serve in the Diocese; and (iii) serving a congregation or institution in or of the Diocese.

1.1.2 This list shall be published on the Convention website, included in materials distributed to Clergy and delegates prior to the opening of the Convention, and be affixed to the Journal.

1.1.3 This list shall be considered as presumptive evidence of a right to seat, voice and vote in the Convention, provided, however, that only Clergy of The Episcopal Church shall be eligible to vote in the election of a Bishop, Bishop Coadjutor or Bishop Suffragan.

1.1.4 Any Clergy not listed who are geographically and canonically resident in the Diocese may be granted seat, voice and vote by action of the Convention.

1.1.5 It shall be the duty of all Clergy entitled to seat, voice and vote in the Convention to attend the Convention and pre-Convention meetings.

Section 1.2 Lay Delegates from Congregations.

1.2.1 The Lay Delegates and alternate delegates from each Congregation shall be elected at the Annual Meeting of each Congregation. Each Congregation shall designate alternate delegates in the same manner as the delegates.

1.2.2 Each Congregation shall be entitled to one elected delegate for each fifty (50) Communicants in Good Standing up to five hundred (500), but in no event less than two (2) elected delegates. A Congregation with more than five hundred (500) Communicants in Good Standing shall be entitled to one (1) additional elected delegate for every one hundred (100) Communicants in Good Standing over five hundred (500).

1.2.3 In addition to the elected Lay Delegates, the Wardens of a Congregation shall be delegates of the Convention by virtue of their office and are entitled to all rights and privileges of other delegates to Convention, including seat, voice and vote. No alternates may serve for Wardens.

1.2.4 The Cleric-in-Charge of a Congregation, the Senior Warden, or Bishop's Warden if there is no Cleric-in-Charge, shall designate one or more of the alternates to serve as delegates in place of any elected delegate who cannot serve. If there are insufficient alternates available to serve in place of any delegates who cannot serve, one or more other qualified persons may be appointed by the Cleric-in-Charge of a Congregation, the Senior Warden or Bishop's Warden if there is no Cleric-in-Charge, to serve as delegates with the power and authority of a duly elected delegate.

1.2.5 The qualification of Lay Delegates from a Congregation to the Convention shall be certified by the Cleric-in-Charge of the Congregation, the Senior Warden or Bishop's Warden, if there is no Cleric-in-Charge. Such certification shall be submitted in writing or electronically in the following form: CERTIFICATION OF LAY DELEGATES To the Convention of the Diocese of Utah: I hereby certify that at a duly convened meeting of the congregation of _____ Church or of the Vestry thereof, _____ (here insert the names of delegates) were duly elected to act as Lay Delegates in the meeting of the Convention called for the ____ day of _____, A.D. 20____ and that _____ (here insert the names of alternates) were duly elected to act as alternate delegates. In addition, _____ (name) is the Senior Warden/Bishop's Warden and _____ (name) is the Junior Warden. I further certify that all said persons are now and have been during the six calendar months next before their election communicant members and qualified voters of _____ Congregation and that they are not under ecclesiastical censure.

1.2.6 The Certificates of Lay Delegates required under Canon 1.2.5 shall be forwarded to the Secretary at least thirty (30) days prior to the meeting of Convention. Such certificates shall be the source of the Secretary's list of Lay Delegates.

1.2.7 It is the duty of Lay Delegates to attend that meeting of the Convention to which they are elected or appointed, including pre-Convention meetings.

Section 1.3 Delegates from Campus Ministries. [Reserved]

Section 1.4 Youth Delegates. Each Convention shall provide seat and voice for four (4) youth delegates, from grades nine through twelve, who shall have been elected at an annual statewide youth event open to all youth of the Diocese that are in grades nine through twelve. Youth delegates shall be Communicants in Good Standing of a Congregation.

Section 1.5 Term. All Lay Delegates, during their term of office, shall be considered Lay Delegates to any special meeting of the Convention or to any special Convention which may be called to for any purpose.

Section 1.6 Disputes. Should the qualification of any person to serve as a delegate be questioned, the matter shall be referred to the Committee on Credentials, to be reported on at the appointed time and in the regular order of business. The question shall be resolved by the Convention, in accordance with the Constitution and Canons.

CANON 2 NOTICE OF CONVENTION

Section 2.1 Notice. Notice of the time and place of every annual or special meeting of the Convention shall be given as required by the Constitution. Such notification shall be in printed or electronic form sent to every member of the Clergy canonically resident in the Diocese and the clerks of every Congregation and posted on the Convention website.

Section 2.2 Contents of Notice of Annual Meeting. The notice of every Annual Meeting of the Convention shall include: an agenda, the text of any proposed change to the Constitution or the Canons, the text of any proposed measure affecting the financial responsibility of Congregations of the Diocese, the text of resolutions to be brought before the Convention, except for resolutions received by the Convention after the notice has been mailed.

Section 2.3 Content of Notice of Special Meeting. The notice of any special meeting of the Convention shall include the purpose of such meeting, an agenda, the text of any proposed change to the Constitution or the Canons, the text of any proposed measure affecting the financial responsibility of Congregations of the Diocese to be considered at the meeting, and the text of any resolutions to be brought before the Convention at the special meeting.

CANON 3 QUORUM

Section 3.1 Quorum at Convention. No business shall be transacted in any meeting of the Convention unless a quorum is present.

3.1.1 The quorum shall be determined at the formal organization of the Convention by a roll call or by certification of the Secretary or the Committee on Credentials.

3.1.2 A quorum shall be deemed to be present at all times subsequent to the formal organization of any annual or special meeting of Convention.

Section 3.2 Quorum for Committees. No business shall be transacted by any regular or special committee of Convention, the Standing Committee, or the Council, unless a quorum is present. A quorum shall consist of a majority of the members of such committee, Standing Committee, or Council unless otherwise provided in these Canons.

CANON 4 ORDER OF BUSINESS

Section 4.1 Order of Business and Rules of Order. The Order of Business and Rules of Order shall be adopted by the Convention as set forth in Appendix 4.1 to these Canons shall apply without the requirement of any formal action by the Convention and shall remain in force until amended or repealed in whole or in part.

Section 4.2 Amendment. The Convention shall have the power to suspend, amend or repeal, in whole or in part, the Order of Business and Rules of Order provided such amended Order of Business and Rules of Order is not in conflict with the provisions of the Constitution and Canons.

CANON 5 COMMITTEES

Section 5.1 Appointment. Not less than ninety (90) days before each annual Convention, except as otherwise provided, the President of the Convention shall appoint the members of the regular committees of Convention. The President of the Convention may appoint such other special Convention committees as may be required.

Section 5.2 Regular Committees. The regular committees of Convention shall be as follows:

5.2.1 The Committee on Planning, Arrangements, and Dispatch of Business shall consist of not less than six (6) members including members of the Bishop's staff. Diocesan Council will appoint one person from the membership of the Council and one member from the Diocese at large. It shall be the duty of this committee to assist and advise the Bishop with respect to coordinating planning and arrangements including coordination with other committees of Convention. It shall also be the duty of this committee to prepare, prior to meetings of the Convention, any amendments to the Order of Business to be considered, coordinate the activities of the Convention consistent with the Calendar as adopted, and propose any amendments to the Calendar as may be appropriate to accommodate special presentations or other needs of the Convention.

5.2.2 The Committee on Constitutions and Canons shall consist of not less than four (4) members at least two (2) of whom shall be members of the Clergy. The President shall appoint one of the member's chair of the committee. It shall be the duty of this committee to consider prior to all meetings of the Convention all proposed additions to, amendments to and alterations of the Constitution or the Canons and to report to the Convention. If a proposed resolution is determined to be in violation of the Canons, duplicates an existing resolution, or requires technical editing changes, as determined by the Committee on Constitution that deficiency shall be communicated to the sponsor no later than thirty (30) days prior to the opening of Convention. If the deficiency is cured by agreement with the sponsor, the committee shall forward the corrected resolution to the Committee on Resolutions for presentation to the Convention. If the Committee and the sponsor are unable to agree to a cure of the deficiency,

and the sponsor is unwilling to withdraw the resolution, the Committee shall (1) forward the resolution to the Committee on Resolutions with a recommendation that the resolution be ruled out of order, (2) forward the resolution to the Committee on Resolutions with a recommendation for referral to the Diocesan Council, or (3) submit a substitute of the resolution to the Committee on Resolutions along with a copy of the original resolution.

5.2.3. The Committee on Resolutions shall consist of not less than four (4) of which two (2) shall be members of the Clergy. The President shall appoint one of the member's chair of the committee. It shall be the duty of this committee to consider all resolutions that shall be referred to it by the Convention. All resolutions timely filed or otherwise referred to the Committee on Resolutions shall be reviewed for proper form, for consistency with the Constitution and Canons of The Episcopal Church and the Diocese, and for consistency with the adopted policies of the Diocese. The Committee shall work with resolution sponsors to correct any deficiencies, as provided in the Rules of Order.

5.2.4 The Committee on Credentials shall consist of the Secretary of Convention, two (2) members from the host congregation and two (2) members of the Bishop's staff. The Secretary shall be the chair of this committee. It shall be the duty of the Congregations of the Diocese to assure the qualification of lay delegates, alternates and wardens, and to certify the qualification of all lay delegates to the President at the beginning of the Convention. It shall be the further duty of this committee to consider all claims and disputes affecting the right to a seat or representative privilege in the Convention and to report its recommendation to the Convention, and perform such other duties as may be assigned to it by the Canons or the Convention.

5.2.5 The Regular Committees of Convention shall meet as necessary throughout the year to accomplish their duties.

CANON 6 RESOLUTIONS

Section 6.1 Filing. All resolutions to Convention, except those resulting from the Bishop's address to Convention and courtesy resolutions shall be filed with the Secretary at least sixty (60) days before the meeting of Convention.

Section 6.2 Committee on Resolutions. Copies of all proposed resolutions filed with the Secretary shall be delivered immediately by the Secretary to the Chair of the Committee on Resolutions and, if such resolution may involve a conflict with, or an amendment to the Constitution or Canons, to the Chair of the Committee on Constitution and Canons.

Section 6.3 Approval by Convention

6.3.1 Proposed resolutions which are not submitted in accordance with the above provisions may not be considered except by a vote of two-thirds of those present. Any proposed resolutions so authorized for consideration shall be referred to the Chair of the Committee on Resolutions and, if such resolution may involve a conflict with, or an amendment to, the

Constitution or Canons, to the chair of the Committee on Constitution and Canons. Resolutions not disposed of by action of the Convention shall be referred to the Diocesan Council.

6.3.2 The Committee on Constitution and Canons shall, at the close of each Convention, certify to the Secretary of Convention the changes, if any, made to the Constitution and/or the Canons. The Committee on Constitution and Canons shall have the power of renumbering and correcting references to Articles, Canons, Sections, and subsections of the Constitution and Canons as necessary and of correcting typographical and other non-substantive errors prior to certification and such corrections shall have the approval of the Bishop, Standing Committee and Diocesan Council.

Section 6.4 Binding on Congregations. If for whatever cause, a Congregation is not represented by any meeting of Convention, or session thereof, such Parish or Mission shall nevertheless be bound by all acts of the Convention.

TITLE II.
OFFICERS OF THE DIOCESE

CANON 7 ELIGIBILITY FOR OFFICE

No Member of the Clergy shall be nominated for, elected to, or appointed to any Diocesan position including any office or committee membership, including the Council, the Standing Committee, Ecclesiastical Court, deputy to General Convention or alternate deputy, unless that individual is both canonically and geographically resident within the Diocese. No layperson shall be nominated for, elected to, or appointed to any such Diocesan position unless that individual is an Adult Communicant in Good Standing as defined in the General Canons of the Episcopal Church and is geographically resident within the Diocese. Should anyone who holds any diocesan office or is a member of a committee move his or her residence outside the Diocese, that move shall constitute a resignation from that position as if in writing. This Canon does not apply to the election of a Bishop, a Bishop Coadjutor, or a Bishop Suffragan.

CANON 8 THE TREASURER OF THE DIOCESE

Section 8.1 Duties. In addition to the duties prescribed in the Constitution, the General Constitution and General Canons and elsewhere in these Canons, the Treasurer shall have the following responsibilities:

8.1.1 To serve as Treasurer of the Diocese and of the Corporation.

8.1.2 To oversee the management of all funds of the Diocese and of the Corporation by the chief financial officer, controller or other staff person responsible for day-to-day management and accounting of all such funds. The Treasurer shall assure that all financial activities are in accordance with the financial policies and procedures as are approved from time to time by the Finance Committee and Council.

8.1.3 To make reports as may be provided by Canon or the financial policies and procedures of the Diocese and the Corporation.

8.1.4 To act as financial agent for the Diocese, consistent with the financial policies and procedures of the Diocese and the Corporation.

8.1.5 To serve as a member of the Finance Committee.

CANON 9 THE SECRETARY

Section 9.1 Duties. In addition to the duties prescribed in the Constitution and elsewhere in these Canons, the Secretary shall have the following responsibilities:

9.1.1 To record the minutes of the proceedings of the Convention and, when approved, to enter them in the proper book.

9.1.2 To publish the Journals.

9.1.3 To attest the public acts of Convention.

9.1.4 To faithfully deliver all current books and current papers to the next Secretary.

9.1.5 The Secretary shall report to subsequent Conventions on the status of resolutions approved by prior Conventions as is appropriate in light of the respective resolution.

Section 9.2 Assistant Secretary. Immediately after the election of the Secretary, the Secretary may appoint an assistant secretary to assist the Secretary in the duties of Convention and throughout the ensuing year.

Section 9.3 Journal. The Journals shall be open at all times to the inspection of the Bishop, of members of the Standing Committee, of members of the Council, and of members of the Convention or any committee thereof.

CANON 10 THE REGISTRAR AND HISTORIOGRAPHER

Section 10.1 Journals, etc. The Registrar shall be custodian of all Journals and all files, papers and documents that shall become the property of the Diocese. The Registrar shall keep them in a suitable and accessible place of deposit subject to the directions of Convention.

Section 10.2 Consecration and Ordinations. The Registrar shall also keep, in a suitable book, a record of: (a) the consecration of all the Bishops of the Diocese, (b) the ordination of all Priests and Deacons in or for the Diocese, (c) all Clergy canonically received by the Bishop into the Dioceses with particulars of their ordinations and of the dioceses or missionary districts from which they are received, and (d) all Clergy transferred from the Diocese to other diocese or missionary districts with dates of such ordinations and of acceptance of granting letters Dimissory. The Registrar's certificate thereof shall be competent evidence of the fact of the ordinations referred to above.

Section 10.3 Annual Report. The Registrar shall annually present a full and accurate report showing the performance of the official duties of the office.

Section 10.4 Historiographer. The Registrar shall be Historiographer of the Diocese. It shall be the duty of the Historiographer to collect and preserve such materials as can be obtained relative to the history of the Diocese, its bishops, parishes, missions, institutions and undertakings and so to arrange, catalog, and classify all such books, documents, photographs, electronic records and papers in his or her custody as to make their content accessible for

reference and research. All such materials shall remain the property of the Diocese and shall be delivered to the custody of a duly elected successor in office.

CANON 11 THE CHANCELLOR AND VICE CHANCELLORS

Section 11.1 Duties. In addition to the duties prescribed in the Constitution and elsewhere in the Canons, it shall be the duty of the Chancellor:

11.1.1 To serve as parliamentarian to the meetings of the Convention and the Council and as an ex officio member of the Committee on Constitution and Canons of the Convention.

11.1.2 On request of the ecclesiastical authority of the Diocese to render opinions as to legal construction of the General Constitution, the General Canons, the Constitution, and Canons.

11.1.3 To be the legal advisor, when requested by each, confidential or otherwise, of the Bishop, the Convention, the Council, the Standing Committee, and the Corporation.

11.1.4 To serve as general counsel of the Diocese and the Corporation.

11.1.5 Upon request, to give advice and assistance to the Parishes and Missions and Institutional Ministries of the Diocese.

Section 11.2 Vice Chancellor. In fulfilling the duties enumerated above, the Chancellor may call on the services of one or more Vice Chancellors.

CANON 12 REMOVAL OF OFFICERS

Section 12.1 Council. If, while the Convention is not in session, the Council shall deem it advisable to remove from office any of the officers of the Diocese, the reason therefore shall be communicated to the Bishop in writing and the Bishop thereupon shall call a special meeting of the Standing Committee to consider the matter.

Section 12.2 Standing Committee. If, upon hearing the reasons for removal and the defense, if any, the Standing Committee shall find such removal in the best interests of the Diocese, and if the Bishop shall concur with the decision the officer shall be removed from office.

TITLE III.
ORGANIZATION OF THE DIOCESE

CANON 13 THE STANDING COMMITTEE

Section 13.1 Duties. The powers, functions and duties of the Standing Committee shall be those prescribed in the General Constitution, the General Canons, the Constitution, the Canons and resolutions of the Convention. These duties include the following:

13.1.1 The Standing Committee shall act as the Bishop's council of advice; and when there is no Bishop, the Standing Committee is the ecclesiastical authority.

13.1.2 It shall be the duty of the Standing Committee to give consent for the ordination and consecration of bishops in other dioceses.

13.1.3 It shall be the duty of the Standing Committee to give consent for ordinations within the Diocese, in conformity with Canons III.6.6(c) and III.8.8.6(d) of the General Canons of The Episcopal Church as the same may be amended from time to time.

13.1.4 It shall be the duty of the Standing Committee, acting with the consent of the Bishop, unless there is no Bishop, to give consent for the encumbrance or alienation of all real property held or managed by the Diocese, Congregations, Institutions or the Corporation, to the extent authorized by Canon II.6 Sections 2 and 4, of the General Canons of The Episcopal Church, as the same may be amended from time to time.

13.1.5 The elected members of the Standing Committee shall serve as members of the Board of Trustees of the Corporation of the Episcopal Church in Utah.

13.1.6 The Standing Committee shall report to the Council the anticipated distribution from the Perpetual Trust of St. Peter and St. Paul for the budget of the Diocese for the next year and report the same to the Convention.

13.1.7 The Standing Committee shall perform such other work as it may be directed to do by the Convention or the Bishop.

Section 13.2 Membership, Terms.

13.2.1 The Standing Committee shall consist of six (6) elected members, of which three (3) shall be Clergy and three (3) shall be laypersons. The Bishop and the Secretary of Convention shall be ex-officio members with seat and voice.

13.2.2 The elected members shall serve three (3)-year terms and shall be divided into three (3) classes, each including one (1) Clergy and one (1) layperson, serving staggered terms. However, an elected member shall remain in office until his or her resignation or removal or until his or her successor has been duly elected. If the vacancy occurs one hundred eighty (180)

or more days before the next Convention, the Standing Committee shall nominate and vote to fill the vacant position, and such successor shall serve the remaining term of such successor's predecessor or until the successor's resignation or removal. If the vacancy occurs less than one hundred eighty (180) days before the next Convention, then the successor's term will expire at the next Convention.

13.2.3 Members of the Standing Committee shall be eligible for re-election for a second three-year term. No member who has served two (2) full three (3) year terms shall be eligible for re-election until a period of one (1) year shall have elapsed.

13.2.4 A president and secretary, who shall be elected members, shall be elected annually by the Standing Committee.

13.2.5 The Standing Committee shall enact procedures and policies for its governance, subject to the provisions of the Constitution and these Canons, and keep a record of the proceedings of its meetings.

13.2.5.1 Procedures and policies shall include provision for the removal of an elected member for failure to fulfill assigned duties.

13.2.6 The Standing Committee shall set a schedule of its meetings. The members may also be summoned to special meetings by its president or by the Bishop.

13.2.7 Any elected member of the Standing Committee missing more than one-third (1/3) of the regularly scheduled meetings in any one (1) year unless excused by the Committee shall be deemed to have vacated his or her office.

Section 13.3 <u>Eligibility</u>.

13.3.1 No person who has entered the process leading to ordination by the issuance of the canonical certificate (Title III, Canon 6, Section 2(a) or Title III, Canon 8, Section 2(a) of the General Canons as the same may be amended from time to time) from the Vestry of the Congregation of which he or she is a Communicant shall be eligible to serve on the Standing Committee. Any member of the Standing Committee who enters the process leading to ordination shall resign, effective the date of the issuance of the canonical certificate.

13.3.2 No person who is a member of the Diocesan Council shall be eligible to serve on the Standing Committee.

Section 13.4 <u>Annual Report</u>. The Standing Committee shall annually report in full to the Convention.

CANON 14 THE DIOCESAN COUNCIL

Section 14.1 Duties.

14.1.1 The powers, functions and duties of the Council shall include those as may be prescribed in the Constitution, Canons and resolutions of the Convention.

14.1.2 The Council shall develop, adopt and monitor the annual budget of the Diocese, advise the Bishop on financial issues, oversee Diocesan programs, engage with the Bishop in strategic planning, develop and periodically adjust Clergy compensation guidelines, and perform such other work as may be committed to it by the Bishop.

14.1.3 Authority delegated to the Council by Canons or by resolution of the Convention shall belong to the Council as a whole. The Council may assign to its organizational substructures, by resolution or through its procedures and policies, such powers and responsibilities as it is able, and sees fit to assign. Except as provided in the Canons, a permanent or irrevocable grant of powers to any such substructure is not authorized.

Section 14.2 Membership, Terms.

14.2.1 The Council shall be composed of the Bishop, and, if there is one, the Bishop Coadjutor, four (4) Clergy elected by Convention, one (1) lay person elected from and by the Northern, Eastern/Southeastern, and Southern Regions, and two (2) lay persons elected from the Salt Lake Region, and two (2) lay persons elected by Convention. The ex officio members, having seat and voice, without vote, shall include the Executive Officer, if there is one, and the Treasurer. Other ex officio members may be appointed to serve with seat and voice, without vote, including a representative of the Standing Committee and a person appointed by the Bishop.

14.2.2 The term of members shall be three (3) years; however, a member shall remain in office until his or her resignation or removal or, or unless re-elected pursuant to this Canon, or until his or her successor has been elected. If the vacancy occurs more than ninety (90) days before the next Convention, the Diocesan Council shall nominate and vote to elect an at-large representative to fill the position until the next Convention. Regional representatives shall be replaced by a meeting of the regional body to nominate and vote to elect a regional representative to fill the remainder of the term.

14.2.3 Members shall be eligible for re-election for a second three-year term. No member who has served two (2) full three (3)-year terms shall be eligible for re-election until a period of one (1) year shall have elapsed.

14.2.4 Members shall be divided into three (3) classes serving staggered terms.

14.2.5 The officers of the Council shall be a president who shall be the Bishop; a vice president and a secretary, both of whom shall be elected by the Council from among its own members. In the absence of the president, the vice president shall be the presiding officer.

14.2.6 The Council shall enact procedures and policies for its governance, subject to the provisions of the Constitution and these Canons and keep a record of the proceedings of its meetings.

14.2.6.1 Procedures and policies shall include provision for removal of an elected member for failure to fulfill assigned duties.

14.2.7 Any elected member of the Diocesan Council missing more than one-third (1/3) of the regularly scheduled meetings in any one (1) year unless excused by the Council shall be deemed to have vacated his or her office.

Section 14.3 Eligibility. No person who is a Member of the Standing Committee shall be eligible to serve on the Council other than as an ex officio member.

Section 14.4 Annual Report. The Council shall annually report in full to the Convention.

CANON 15 COMMISSION ON MINISTRY

Section 15.1 Duties.

15.1.1 The powers, functions and duties of the Commission on Ministry shall be those prescribed in the General Constitution, General Canons and Canons and such other duties as shall be assigned by the Convention and the Bishop.

15.1.2 The Commission on Ministry shall assist the Bishop in the implementation of Title III "Ministry" of the General Canons of the Episcopal Church. In working for the development and support of the ministries of all baptized persons, clergy and lay, the Commission shall organize itself and collaborate with other Diocesan and parochial entities.

Section 15.2 Membership and Terms. The Commission on Ministry shall consist of six (6) lay persons who are adult Communicants in Good Standing of a Congregation and three (3) Clergy canonically resident and domiciled in the Diocese. The members shall be appointed by the Bishop, subject to confirmation by the Convention with two (2) lay persons and one (1) Clergy appointed and subject to confirmation at each Annual Meeting of the Convention for three (3)-year terms. The Bishop shall be an ex officio member of the Commission on Ministry with seat and voice but not vote. The Standing Committee may select one of its members to be an ex officio member of the Commission on Ministry with seat and voice, but not vote. A member who has served two (2) consecutive full three (3)-year terms shall not be eligible for re-appointment until one (1) year shall have elapsed.

Section 15.3 Eligibility. No person who has entered the process leading to ordination by the issuance of the canonical certificate (Title III, Canon 6, Section 2(a) or Title III, Canon 8,

Section 2(a) of the General Canons as the same may be amended from time to time) from the Vestry of the Congregation of which he or she is a Communicant shall be eligible for membership to the Commission on Ministry. Any member of the Commission on Ministry who enters the process leading to ordination shall resign, effective the date of the issuance of the canonical certificate.

Section 15.4 Vacancies and Attendance.

15.4.1 When a vacancy occurs in the membership of the Commission on Ministry between annual Conventions, the Bishop shall appoint a successor to serve until the next Annual Meeting of the Convention.

15.4.2 Any appointed member of the Commission on Ministry missing more than one-third (1/3) of the regularly scheduled meetings in any one (1) year unless excused by the Commission, shall be deemed to have vacated his or her office.

Section 15.5 Officers. The Bishop shall appoint leadership from among the members of the Commission.

Section 15.6 Annual Report. The Commission on Ministry shall annually report in full to the Convention.

CANON 16 FINANCE COMMITTEE

Section 16.1 Appointment. Membership and Terms. The Finance Committee shall consist of at least five (5) lay persons who are adult Communicants in Good Standing of a Congregation and not less than one (1) Clergy member canonically resident and domiciled in the Diocese. The Bishop, in consultation with the Diocesan Council, shall appoint the members of the Committee. Appointments shall be for three (3)-year terms. Appointments shall be renewable, except that any member who has served three (3) consecutive full three (3)-year terms shall not be eligible for re-appointment until one (1) year shall have elapsed.

Section 16.2 Chief Financial Officer. The Bishop, with the advice of the Council, shall employ a qualified chief financial officer to direct the finance office of the Diocese in keeping full and complete financial records and in the preparation of reports. The chief financial officer shall see that adequate insurance is maintained upon all assets of the Diocese, including all real property owned by or held in trust for the Corporation, The chief financial officer of the Diocese shall be an ex officio member of the Finance Committee with seat and voice but without vote.

Section 16.3 Chair. The chair of the Finance Committee shall be the Treasurer unless the Treasurer shall have delegated the chair to another member.

Section 16.4 Duties.

16.4.1 In addition to other duties assigned to it by Canon, the Bishop, the Council or the Convention, the Finance Committee shall maintain general supervision of the financial affairs of the Diocese and the Corporation; provide for clarity and accuracy of the collection and disbursement of all funds, and cooperation between the various officers, corporate bodies, Diocesan committees and other entities, establishing its own rules therefore; and keep a record of its meetings, all of which shall be submitted regularly to the Council and annually to the Convention.

16.4.2 The Finance Committee shall act as advisor to the Bishop, the Diocesan Council and, upon request, congregations.

16.4.3 The Finance Committee shall see that appropriate annual audits of the Diocese, and all Institutions are performed by in accordance with standards prescribed by the Canons of The Episcopal Church and the Diocese of Utah. The Committee shall report to the Bishop and the Diocesan Council at least annually on the status of audits for each such entity.

Section 16.5 Budget Committee. The Finance Committee shall serve as the budget committee of the Diocese, working with the chief financial officer to develop and propose each annual budget to the Council, pursuant to budget policies of the Diocese, and see that a budget system is introduced into all parishes and Missions.

Section 16.5.1 Audit Review Standards. The Finance Committee will propose, for the approval of the Diocesan Council, a standard practice, format and criteria for a qualifying alternative audit procedure, thus enabling Audit Committee audits. The Finance Committee shall be authorized to maintain and modify the alternative audit procedures and notify the Diocesan Council and the congregations of such revisions.

CANON 17 NOMINATING COMMITTEE FOR ELECTION OF BISHOPS

Section 17.1 Standing Committee. If there be not a duly elected, ordained and consecrated Bishop Coadjutor, then upon the announced resignation, death of the Bishop, or upon receiving written notice of the intent of the Bishop to resign, the Standing Committee shall within sixty (60) days convene to initiate the process for the election of a new Bishop. The Standing Committee shall have oversight and responsibility for the process of electing a Bishop as described in this Canon and in applicable provisions of the Constitutions and Canons of the General Convention and the Constitution of the Episcopal Diocese of Utah.

Section 17.2 Convention. If the Convention adopts a resolution authorizing the election of a Bishop Coadjutor or, with the concurrence of the Bishop, a Bishop Suffragan, the process of selecting the nominating committee and the election of the bishop shall commence immediately after the adoption of the resolution.

Section 17.3 Electors. A committee of electors shall be formed composed of all Clergy canonically and geographically resident in the Diocese and one (1) lay person from each Congregation chosen by the Vestry or Bishop's Committee of such Congregation. It shall be the responsibility of the Clergy to select four (4) Clergy canonically and geographically resident in the Diocese to represent the Clergy of the Diocese on the Nominating Committee. It shall be the responsibility of the lay electors to select six (6) lay persons who are Communicants in Good Standing of a Congregation. The four (4) Clergy, and six (6) lay persons so elected shall constitute the nominating committee for the election of a bishop. Not more than one (1) lay and one (1) clergy member may be elected to the Nominating Committee from any single congregation. No person directly employed by the Diocese and working under the direct supervision of the Bishop or a member of the Bishop's staff, lay or clergy, shall be eligible for election to the Nominating Committee; the foregoing notwithstanding, this restriction shall not apply to Clergy actively serving in any Parish, Mission, Congregation or chaplaincy. It shall be the responsibility of the committee to elect its chairperson and arrange its internal organization.

Section 17.4 Responsibilities of the Standing Committee: In overseeing the process, the Standing Committee shall:

1. Give notice in all appropriate publications that the Diocese of Utah is entering into an Episcopate election process;
2. Complete a survey of the state of the Diocese and provide the results thereof to the Nominating Committee;
3. Establish the date for the election;
4. Call for electors from the several congregations to convene for the election(s) of the Nominating Committee at a time and place certain, then and there to act in accordance with such election procedures as the Standing Committee shall prescribe;
5. Appoint the Transition Committee, and such other committees, consultants and chaplains for the process as it deems appropriate;
6. Determine the means and procedures for receiving nominations with amendments thereto as may be proposed by the Nominating Committee;
7. Review and approve the draft Diocesan Profile prepared by the Nominating Committee;
8. Receive slate of proposed final nominees from the Nominating Committee, and provide for background checks on all such persons through the Office of the Chancellor of the Diocese;
9. Collaborate with the Nominating Committee, the Transition Committee, Diocesan Council and Diocesan staff leadership to provide appropriate financial means, staff support and facilities support for the process, electing convention, episcopal transition, consecration and of the committees;
10. Propose Rules of Order for the Electing Convention and oversee the election;
11. Seek the necessary Episcopal and Standing Committee approvals and consents required by the Constitution and Canons of The Episcopal Church following the election;
12. Provide for the Consecration in collaboration with the Office of the Presiding Bishop; and

13. Provide for the seating of the elected Bishop.

Section 17.5 Responsibilities of the Nominating Committee. The Nominating Committee shall:

1. Be subject to the supervision of the Standing Committee, determine its own processes and procedures;
2. Complete and publish a Diocesan Profile;
3. Coordinate the receipt of nominations within a published timeframe for the receipt of nominations;
4. Develop a slate of proposed nominees and arrange with the Standing Committee for background checks on all persons proposed to be final nominees;
5. Provide periodic progress reports to the Diocese without violating rules of confidentiality;
6. Consult with the Office of the Presiding Bishop regarding processes required by the Presiding Bishop of the House of Bishops;
7. Present the final report of the Nominations to the Standing Committee at least 120 days in advance to the Electing Convention, which report shall contain the biographical information on each nominee and such other information as appropriate.

Section 17.6 Nominees. Not less than one hundred and twenty (120) days prior to the designated dated for the electing convention, the Standing Committee shall receive the recommended nominations from the Nominating Committee, verify the eligibility and background check completions on each nominee and proceed to announce publicly the names of those nominated in all appropriate publications.

Section 17.7 Supplemental nominations may be made by petition received by the Standing Committee for a period of fourteen (14) days from the date of the announcement of the nominees by the Standing Committee. In order to be considered, each petition must be signed by at least three (3) Clergy and (3) lay persons from at least three (3) different congregations within the Diocese and must be accompanied by all information required by the Standing Committee. Upon receipt of one or more properly prepared petitions, the Standing Committee shall secure the required background checks for those persons nominated by petition. Once the deadline has passed and the background checks have been approved, the Standing Committee shall announce the names of the approved Nominees in all appropriate publications and send separate written information concerning the supplemental nominees to all Clergy and Lay Delegates as soon as practicable and thereupon the nominations shall be deemed closed. The final slate, introduced to the Diocese, shall consist of Nominees by petition along with nominees recommended by the Nominating Committee.

Section 17.8 No nominations from the floor shall be permitted.

Section 17.9 Special Convention for the Election of a Bishop. Arrangements for, notice of a Rules of Order for the electing Convention shall conform to the Rules of Order for Diocesan Convention in these Canons except as modified by the Special Rules of Order

proposed by the Standing Committee and adopted by the Convention. The electing convention may otherwise adopt such rules as it may deem necessary and appropriate to govern such matters as the length of nominating speeches, the length of number of seconding speeches, and other ancillary matters.

CANON 18 COMMISSION ON PEACE AND JUSTICE

Section 18.1 Appointment. The Council shall provide for the appointment of members of the Commission on Peace and Justice.

Section 18.2 Duties.

18.2.1 The Commission on Peace and Justice shall develop and implement recommendations and strategies regarding common ministry opportunities and concerns on issues of peace and justice.

18.2.2 The Commission on Peace and Justice shall make recommendations pertaining thereto to the Bishop, the Standing Committee, the Diocesan Council and the Diocesan Convention.

TITLE IV.
CONGREGATIONS

CANON 19 CONGREGATIONAL FORMS

Section 19.1 Congregational Forms. The forms of congregations in this Diocese shall be Parishes and Missions.

19.1.1 The formation of Missions shall be vested in the Bishop, acting with the advice and consent of the Standing Committee.

Section 19.2 Mission.

19.2.1 A Mission is a worshipping community consisting of five (5) or more individuals and capable of operation only with the assistance of Diocesan mission budget support. A Mission may be formed at the discretion of the Bishop acting with the advice and consent of the Standing Committee, and under such rules and guidelines as the Bishop may establish.

19.2.2 The ecclesiastical and legal affairs of a Mission shall be under the direction of the Priest-in-Charge and a Bishop's Committee, in accordance with the General Canons of this Church. The formation of the initial Bishop's Committee shall be vested in the Bishop, acting with the advice and consent of the Standing Committee. A Mission shall adopt bylaws for itself, consistent with the Constitution and Canons and the General Constitution and the General Canons. All bylaws and any amendments adopted by a Mission are not effective until they have been filed with, and reviewed and approved by, the Chancellor, and the Bishop's Committee shall have received a letter notifying them of such approval.

19.2.3 The Priest-in-Charge of a Mission shall be appointed by the Bishop following consultation with the Bishop's Committee and with the consent of the Standing Committee. Other Clergy serving a Mission may be appointed under such terms and conditions as may be established by the Bishop, and shall serve under the authority of the Priest-in-Charge, or if there be none, the Bishop's Committee.

19.2.4 A Mission may be admitted into union with Convention as a Parish on motion, by a majority of votes of Convention, provided that the Mission shall have delivered to the Secretary of Convention at least ninety (90) days before its Annual Meeting the following:

19.2.4(a) Written approval of the organization of such Parish, from the Bishop;

19.2.4(b) Satisfactory evidence that bylaws and/or articles of incorporation have been adopted by which the congregation accedes to the Constitution and Canons of The Episcopal Church, and to the Constitution and Canons of the Diocese of Utah. The bylaws or articles of incorporation shall ordain that: (i) the name and title by which the Parish shall be legally known shall be "The Rector, Wardens, and Vestry of _____ Parish in _____"; (ii) the Rector shall be a member and President of the Vestry;

19.2.4(c) A written statement, subscribed by the wardens, by which the congregation accedes to the doctrine, discipline and worship of The Episcopal Church;

19.2.4(d) Satisfactory evidence that the congregation has been holding regular worship services and contains at least twenty (20) adult Communicates in Good Standing:

19.2.4(e) A written statement approved by the Bishop's Committee at a duly called meeting that the congregation will support all regular and program expenses and all required expenses for the support of a rector, without financial aid from the Diocese. Also, the congregation agrees that in the event it shall not be able so to do and becomes dependent on such financial aid, to support its operating expenses, the Bishop, with the consent of the Standing Committee, may change its status to that of a Mission.

Section 19.3 Parish.

19.3.1 A Parish is a worshipping community capable of maintaining its own church facility and programs from internal resources independent of financial support from the Diocese and supporting the stipend and benefits of at least a part-time Rector or Priest-in-Charge.

19.3.2 A Parish shall adopt bylaws for itself, consistent with the Constitution and Canons and the General Constitution and the General Canons. All bylaws and any amendments adopted by a Parish are not effective until they have been filed with, and reviewed and approved by, the Chancellor, and the Vestry shall have received a letter notifying them of such approval.

19.3.3 Controversies between Rectors of two or more Parishes, or between a Parish, or its Vestry, and its Rector, or between persons adversely claiming to be members of the Vestry of a Parish, shall be referred to the Bishop for determination, by and with the advice and consent of the Standing Committee or in the absence of a bishop, to the Standing Committee. The resolution of controversies involving a Rector is subject to General Canons.

19.3.4 Parishes may, with the consent of the Bishop and Standing Committee, become incorporated or otherwise organized in conformity with the laws of the State in which they are situated. The bylaws, ordinances, constitution or articles of incorporation shall ordain that: (a) the name and title by which the Parish shall be legally known shall be "The Rector, Wardens and Vestry of _____ Parish in _____"; (b) the Rector shall be ex officio a member and president of the board of trustees, directors, Vestry, or other body entitled by law to manage the Temporalities of the Parish.

Section 19.4 Reduction, Suspension, or Dissolution of a Parish.

19.4.1 A Parish, upon a majority vote of the Vestry and with the consent of the Rector, if there is a Rector, may apply for change of status to a Mission. The petition shall include such information as requested by the Bishop. The Bishop shall refer the petition to the Standing Committee for its advice and consent. If the Bishop and the Standing Committee both approve, the Parish shall become a Mission.

19.4.2 Whenever a Parish shall neglect, for two (2) successive years, to make a parochial report to Convention; or (a) whenever a Parish, for two (2) successive years, shall have been without a Rector or stated minister, and shall not have requested of the ecclesiastical authority the services of clergy as Rector or stated minister; or (b) whenever, for a period of one (1) year, a Parish shall have persistently disregarded, or disobeyed any provision of the General Constitution, General Canons, the Constitution or Canons, due notice of such violation having been given to such Parish by the Bishop; or (c) whenever a Parish shall be essentially defunct; the Convention may, on the recommendation of the Bishop and of the Standing Committee, and concurrent vote of two-thirds (2/3) of both orders in the Convention, reduce such Parish to Mission status, for all purposes declared in the Constitution and Canons, or wholly dissolve the same, as the case may require.

19.4.2(a) Whenever any Parish is reduced to the status of a Mission for all purposes declared in the Constitution and Canons, or shall be wholly dissolved, the Convention may require the Parish corporation to transfer the title to any and all real estate held by such Parish corporation to the Corporation, subject to the provisions of the Constitution and Canons, and of the laws of the State of Utah. In any instance of the reduction of a Parish to Mission status, all provisions regarding Missions in this Diocese shall be effective immediately.

19.4.3 Whenever a Parish which has been reduced to the status of Mission and has transferred the title of all real estate held by such Parish to the Corporation, shall recover sufficient strength to fulfill the financial and other obligations of a Parish, and when the Bishop and the Standing Committee shall have restored such Mission to the full status of a Parish in accordance with Canon 19.3. then, and in that case, the Corporation of the Diocese shall transfer the title to such real estate to the Parish subject to the provision that such real property will be held in trust for the Corporation.

19.4.3(a) If for whatever reason the corporation of the Parish shall have lapsed or been dissolved or otherwise disincorporated, the Rector, Wardens, and Vestry of the Parish may proceed again to incorporate the Parish according to the provisions of the Constitution, the Canons, and the laws of the State of Utah.

CANON 20 WARDENS AND OTHER OFFICERS

Section 20.1 Wardens.

20.1.1 Wardens of a Parish shall be adult Communicants in Good Standing of the Parish.

20.1.1(a) The Senior Warden of a Parish shall be appointed from the membership of the Parish by the Rector or the Priest-in-Charge, if there is one, otherwise by the ecclesiastical authority, and in accordance with the bylaws of that Parish. The Junior Warden shall be elected by the Vestry from its members unless otherwise provided for by the Parish bylaws.

20.1.1(b) The Bishop's Warden of a Mission shall be appointed from the membership of the Mission by the Priest-in-Charge, acting with the advice and consent of the Bishop, if there is one, otherwise by the ecclesiastical authority. The Bishop's Committee shall elect, from among its members, a Junior Warden.

Section 20.2 Wardens' Duties. It shall be the duty of the Wardens to supervise the care, protection and maintenance of the church and other buildings of the Congregation, to see that they are kept in decent repair and to guard them from use prohibited by the law of the Episcopal Church. The Wardens shall also see that all things needed for the orderly worship of God and for the proper administration of the sacraments are provided at the expense of the Congregation. The Wardens shall discharge such other duties as are provided under the General Constitution, the General Canons, the Constitution and the Canons of this Diocese, and the bylaws of the Congregation.

Section 20.3 Clerk of the Vestry. The Vestry or Bishop's Committee shall elect a Clerk according to the bylaws of the Parish or Mission. The clerk shall be secretary of the Vestry or Bishop's Committee and shall act as secretary of the Parish corporation, if there is one, and shall perform the duties required of such office as well as such other duties as may be prescribed in the Canons and the bylaws of the Congregation and shall serve until a successor is elected.

Section 20.4 Treasurer.

20.4.1 The Vestry or Bishop's Committee shall elect a Treasurer according to the bylaws of the Parish. The Treasurer shall perform, or cause to be performed the usual functions of such office as well as such other duties as may be prescribed in the Canons and the bylaws of the Congregation and shall serve until a successor in office is elected.

20.4.2 The Treasurer shall assure that all accounts of the Congregation are audited as required by the Diocese, and that all financial activities are in accordance with the financial policies and procedures as are approved from time to time by the Finance Committee of the Diocese and the Diocesan Council, and that the provisions of the Canon are in compliance with the Business Methods in Church Affairs.

20.4.3 Books of accounts of a Congregation shall be kept so as to provide the basis for satisfactory accounting.

20.4.4 The Treasurer shall present to the Congregation at the Annual Meeting a report of funds received and paid during the prior year.

20.4.5 The financial records of a Congregation shall be open at all times for inspection by the Cleric-in-Charge, the Wardens, and the members of the Vestry or Bishop's Committee.

CANON 21 QUALIFICATIONS AND ELECTIONS

Section 21.1 Members of Vestry or Bishop's Committee. Members of the Vestry or the Bishop's Committee shall be Communicants in Good Standing of the Congregation.

Section 21.2 Election. Members of a Vestry or Bishop's Committee shall be elected at the Annual Meeting of the Congregation.

Section 21.3 Term, Number, etc. The number of members, the method of selection, the length of their term of office and manner of rotation, if any, shall be as provided for in the Congregation's bylaws, provided no term shall exceed three (3) years and there be a lapse of at least one (1) year following a full three (3)-year term of service on a Vestry or Bishop's Committee.

CANON 22 RECTORS

Section 22.1 Election. In conference with the Bishop, the Vestry of a Parish shall elect its Rector in accordance with the General Canons and these Canons.

Section 22.2 Qualifications. The Rector of a Parish must be a Presbyter in good standing and, if he or she is not canonically resident in the Diocese at the time of election, must become canonically resident of the Diocese within thirty (30) days of assuming the duties of Rector.

Section 32.3 Vacancy.

22.3.1 When the Cure of a Parish becomes vacant, the Wardens shall give immediate written notice of such fact to the Bishop. The Bishop may, following consultation with the Vestry, appoint a Priest-in-Charge.

22.3.2 If the Vestry of a Parish of which the Cure has become vacant shall for thirty (30) days fail to make provision for services, it shall be the duty of the Bishop to take such measures as may be deemed expedient for the maintenance of divine services at such Parish.

Section 22.4 Calling Process.

22.4.1 When there is a vacancy in the Cure of a Parish, the Vestry shall initiate the calling process, in accordance with the policy and procedures approved by the Bishop and Standing Committee and in accordance with the General Canons of this Church.

22.4.2 Nothing in this Canon shall be construed to be in conflict with the obligations and authority of a Parish Vestry as stated in Title III, Canon 9 of the General Canons.

Section 22.5 Disability.

22.5.1 Whenever it shall appear to the satisfaction of the Bishop, on competent medical advice, that by reason of incurable mental or physical disability, the Rector has become incapable of discharging his or her duties, the Bishop may on application of the Vestry of the Parish, upon reasonable notice to all parties concerned, and with the advice and consent of the Standing Committee, dissolve the pastoral relation between such Rector and the Parish.

CANON 23 ANNUAL MEETING

Section 23.1 Meeting. There shall be an Annual Meeting of every Congregation on the date specified in the Congregation's bylaws.

Section 23.2 Electors. Qualified electors at the Annual Meeting shall be adult Communicants in Good Standing in that Congregation.

Section 23.3 Presiding Officer. The Rector or Priest-in-Charge shall preside at the Annual Meeting. If there be none, the Senior/Bishop's Warden shall preside.

Section 23.4 Bishop. The Bishop may be in attendance at any regular or special meeting of the Congregation and may address the meeting

CANON 24 REGIONS

Section 24.1 Number. The number of Regions and the Congregations and Institutions included in each Region shall be as set out in Appendix 24.1 attached hereto.

24.1.1 The Convention shall have power to increase or decrease the number of Regions, and to alter the Congregations or Institutions included in each Region.

Section 24.2 Election.

24.2.1 The Lay Delegates from Congregations in a Region and Clergy, with voice, vote and seat in the Convention, who are associated with Congregations or Institutions located in the Region, shall be the electors from such Region for the purpose of electing the members of the Diocesan Council to be selected by such Region.

24.2.2 A meeting for the purpose of electing members of the Diocesan Council from a Region shall be called by the Secretary prior to, or in conjunction with, the Annual Meeting of the Convention by sending written or electronic notice at least ten (10) days prior to the date of the meeting to all members of the Convention who are electors for such Region. Those electors attending the duly called meeting shall, by majority vote, elect the member of the Council from such Region.

TITLE V.
FINANCE AND MANAGEMENT

CANON 25 CORPORATION

Section 25.1 Board. The elected members of the Standing Committee shall comprise the Board of Trustees of the Corporation.

Section 25.2 Real Property.

25.2.1 The title of all real property of this Diocese shall be vested in "The Corporation of the Episcopal Church in Utah," and the title to any real property held now or in the future in the name of any Parish corporation shall be held in trust for the Corporation.

25.2.2 No real property of a Parish shall be encumbered, conveyed or alienated without the prior written consent of the governing body of such Parish, the Bishop and the Standing Committee.

25.2.3 No real property of the Diocese may be purchased, acquired, accepted as a gift or otherwise encumbered, sold, conveyed or alienated without the prior written consent of the Bishop and the Standing Committee.

Section 25.3 Trusts. All trust and permanent funds belonging to the Diocese shall be deposited in trust and thereafter left with the Corporation. All securities and money in the hands of the Corporation awaiting use or investment shall be deposited with or placed in the charge and custody of such bank or trust company or companies as the Corporation may designate. A fully detailed statement of all such trusts and permanent funds shall be presented annually to Convention.

CANON 26 ASSESSMENT

Section 26.1 Levy. An Assessment, as set by the Convention, shall be levied against each Congregation for its share of the amount needed to provide the necessary funds for the Diocese to meet the budget adopted by the Council for the Diocese and such other needs as Convention shall from time-to-time decree.

Section 26.2 Representation. No Congregation delinquent in payment of the preceding year's Assessment shall be entitled to representation in Convention by its elected delegates until such delinquency shall have been made up, but Convention may, by a majority of those present, reinstate delinquent Congregations.

Section 26.3 Delinquency. Should a Congregation be unable to meet the Assessment for two (2) consecutive years, the Standing Committee shall make determination of the reasons for such delinquency, offering to that Congregation whatever assistance is needed either in the accounting procedures of the delinquent Congregation, or to determine if special allowance or exemptions should be made for the delinquent Congregation.

CANON 27 FISCAL YEAR

Section 27.1 Calendar Year. The fiscal year of all Congregations and Institutions shall be the calendar year.

Section 27.2 Convention Year. The Convention year of the Diocese for Convention reports shall be from Convention to Convention.

TITLE VI.
DISCIPLINE

CANON 28 ECCLESIASTICAL DISCIPLINE

Section 28.1 Title IV. Those provisions of Title IV of the General Canons which are applicable to the Diocese are hereby incorporated as part of this Canon 28. To the extent, if any, that any of the provisions of this Canon 28 are in conflict or inconsistent with the provisions of Title IV, the provisions of Title IV shall govern.

Section 28.2 Discipline Structure.

28.2.1 Disciplinary Board. The Board shall consist of seven (7) persons, four (4) of whom are members of the Clergy and three (3) of whom are Laity.

28.2.2 Clergy Members. The Clergy members of the Board must be canonically and geographically resident within the Diocese.

28.2.3 Lay Members. The lay members of the Board shall be Adult Communicants in Good Standing, and geographically resident in the Diocese.

28.2.4 Election. The members of the Board shall be elected by the Convention. Each member shall be elected for a three (3)-year term; except, if a member is elected to fill a vacancy, the term of such member shall be the unexpired term of the member being replaced. The term of the member shall commence on the first (1st) day of the year following election. The terms of office of the Board shall be staggered and arranged into three classes. A member may be re-elected to subsequent terms without limitation.

28.2. 5 Vacancies. Vacancies on the Board shall be filled as follows:

(a) Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop of the vacancy and request appointment of a replacement member of the same order as the member to be replaced.

(b) The Bishop shall appoint a replacement Board member in consultation with the Standing Committee.

(c) Persons appointed to fill vacancies on the Board shall meet the same eligibility requirements as apply to elected Board members.

(d) With respect to a vacancy created for any reason other than pursuant to a challenge as provided below, the term of any person selected as a replacement Board member shall be until the next annual Convention. With respect to a vacancy resulting

from a challenge, the replacement Board member shall serve only for the proceedings for which the elected Board member is not serving as a result of the challenge.

28.2.6 Preserving Impartiality. In any proceeding under this Title, if any member of a Conference Panel or Hearing Panel of the Board shall become aware of a personal conflict of interest or undue bias, that member shall immediately notify the President of the Board and request a replacement member of the Panel. Respondent's Counsel and the Church Attorney shall have the right to challenge any member of a Panel for conflict of interest or undue bias by motion to the Panel for disqualification of the challenged member. The members of the Panel not the subjects of the challenge shall promptly consider the motion and determine whether the challenged Panel member shall be disqualified from participating in that proceeding.

28.2.7 President. Within sixty (60) days following the annual Convention, the Board shall convene to elect a President to serve for the following calendar year.

28.2.8 Intake Officer. The Intake Officer shall be appointed from time to time by the Bishop after consultation with the Board. The Bishop may appoint one or more Intake Officers according to the needs of the Diocese. The Bishop shall publish the name(s) and contact information of the Intake Officer(s) throughout the Diocese.

28.2.9 Investigator. The Bishop shall appoint an Investigator in consultation with the President of the Board. The Investigator may but need not be a Member of the Church.

28.2.10 Church Attorney. Within sixty (60) days following each annual Convention, the Standing Committee shall appoint an attorney to serve as Church Attorney to serve for the following calendar year. The person so selected must be a Member of the Church and a duly licensed attorney but need not reside within the Diocese.

28.2.11 Pastoral Response Coordinator. The Bishop may appoint a Pastoral Response Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral responses provided for in Title IV.8 of the General Canons and this Title. The Pastoral Response Coordinator may be the Intake Officer, but shall not be a person serving in any other appointed or elected capacity under this Title.

28.2.12 Publication to the Diocese. Pursuant to Title IV.6 of the General Canons, the Bishop shall publish to the congregations and members of the Diocese information concerning the methods and means of reporting Offenses.

Section 28.3 Costs and Expenses.

28.3.1 Costs Incurred by the Church. The reasonable costs and expenses of the Board, the Intake Officer, the Investigator, the Church Attorney, the Board Clerk and the Pastoral Response Coordinator shall be the obligation of the Diocese, subject to budgetary constraints as may be established by Diocesan Council.

28.3.2 Costs Incurred by the Respondent. In the event of a final Order dismissing the complaint, or by provisions of a Covenant approved by the Bishop, the reasonable defense fees and costs incurred by the Respondent may be paid or reimbursed by the Diocese, subject to budgetary constraints as may be established by Diocesan Council.

Section 28.4 Records.

28.4.1 Records of Proceedings. Records of active proceedings before the Board, including the period of any pending appeal, shall be preserved and maintained in the custody of the Clerk, if there be one, otherwise by the Diocesan offices.

28.4.2 Permanent Records. The Bishop shall make provision for the permanent storage of records of all proceedings under this Title at the Diocese and the Archives of the Episcopal Church, as prescribed in Title IV of the General Canons.

TITLE VII.
MISCELLANEOUS PROVISIONS

CANON 29 BISHOP'S DISCRETIONARY FUND

On the occasion of any official visitation by the Bishop, the offerings received, apart from those pledged for Parish support, shall be given to the Bishop's discretionary fund.

CANON 30 CHURCH INSTITUTIONS

Every Institution shall make an annual report to the Convention.

CANON 31 THE CATHEDRAL

Section 31.1 Official Seat. The Cathedral Church of St. Mark, Salt Lake City, is hereby designated and declared to be the Cathedral Church of the Diocese of Utah and the official Seat of the Bishop.

Section 31.2 Articles of Incorporation. The Articles of Incorporation of the Cathedral may be amended subject to the approval of the Convention.

Section 31.3 Vestry. The Vestry of the Cathedral Church of St. Mark Parish may, from time to time, adopt and amend bylaws consistent with these Canons and the General Canons.

CANON 32 EPISCOPAL CAMPUS MINISTRIES

Section 32.1 Formation. The formation or dissolution of a campus ministry to minister to the college campuses in the Diocese shall be vested in the Bishop, acting with the advice and consent of the Standing Committee.

Section 32.2 Representation. Each campus ministry organized as above shall be a constituent part of "Episcopal Campus Ministries." Episcopal Campus Ministries shall be entitled to representation in Convention upon presentation to the Secretary of Convention of a certificate of organization signed by the Bishop and the secretary of the Standing Committee acceding to the General Constitution and General Canons promising obedience to the doctrine, discipline and worship of The Episcopal Church.

Section 32.3 Meetings. Episcopal Campus Ministries shall meet no less than annually.

Section 32.4 Electors. Qualified electors at the Annual Meeting of Episcopal Campus Ministries shall be adult Communicants in Good Standing, who are faithful in the corporate worship of a campus ministry within the Diocese, who give for the spread of the Kingdom of God and who have not otherwise voted in the Annual Meeting of any Congregation for such year.

TITLE VIII.
CANONICAL LEGISLATION

CANON 33 REPEAL, AMENDMENT AND ENACTMENT OF CANONS

Section 33.1 Amendment. These Canons, which include Definitions attached as Appendix 71.1 may be amended and Canons may be added by a simple majority of the members present and voting at any annual Convention. All proposals for amendment or enactment of Canons shall be referred to the Committee on Canons.

Section 33.2 Effective Date. All Canons enacted, amended or repealed shall, unless otherwise expressly ordered, take effect on the first (1st) day of January following the adjournment of the Convention in which they were enacted, amended or repealed.

APPENDIX 4.1

ORDER OF BUSINESS AND RULES OF ORDER FOR THE ANNUAL CONVENTION OF THE EPISCOPAL CHURCH IN UTAH

I. THE HOLY SCRIPTURES

1. 0 As an indication of our humble dependence upon the Word and Spirit of God, and following the example of primitive Councils, a copy of the Holy Scriptures shall always be reverently placed in view at the meetings of this Convention. This rule is to be carried into effect under the supervision of the President and Secretary of Convention.

II. ANNOUNCEMENT OF CONVENTION

2.0 Clergy, wardens, delegates and visitors will gather for the Annual Convention of the Episcopal Church in Utah on the dates and at the location indicated in the Notice of Diocesan Convention issued by the Secretary of Convention not less than sixty (60) days prior to the opening of Convention. Each such Notice shall contain the proposed Agenda and proposed Calendar for the Convention.

III. PARTICIPATION IN CONVENTION

3.0 No one shall be admitted to the floor of Convention during the sessions thereof except members of Convention and Officers of the Convention, except that those who have seat and voice shall be seated in a designated section on the floor or as otherwise directed by the President. The President may also welcome and admit to the floor special guests of the Convention. Other visitors and alternate deputies may not sit on the floor or vote with their deputations and shall be provided adequate seating on the perimeter of the floor of Convention.

3.1 An identifying badge will be issued at the credentials desk at the time of registration identifying each person entitled to vote as clergy, warden or delegate. Other members and attendees of Convention, but not entitled to vote, will be given an appropriate identifying badge. This category includes:

Ex officio members of Convention
alternates
tellers, pages, volunteers
visitors

3.2 The Credentials Committee, under the direction of the Secretary of Convention, shall ascertain the total number of members of Convention in the Clergy and Lay order and report to the Secretary the total number registered and present in each order for purposes of establishing

the quorum and voting requirements for balloting and actions of the Convention.

3.3 At the time of registration, alternates may be substituted for delegates only upon authorization of the priest or warden in charge of a congregation/ministry, submitted in writing or by electronic means to the Committee on Credentials. Upon verification by the Committee on Credentials, the Secretary or Assistant Secretary of Convention will certify and substitute the alternate's name on the delegate list and issue a new identifying badge.

3.4 A congregation/ministry entitled to vote at the annual Convention, but not having present a sufficient number of elected delegates or alternates to cast the total number of votes to which the congregation/ministry is entitled, may qualify members of the congregation/ministry who shall be adult communicants in good standing in that congregation/ministry. The provision for substitute delegates does not apply to wardens or clergy members. The priest or warden in charge of the congregation/ministry desiring to qualify a member to vote must certify to the Committee on Credentials in writing or by electronic means that a vacancy does exist, and that the individual so named is a qualified member of the congregation/ministry in which the vacancy exists. Upon verification by the Committee on Credentials and approval by the Presiding Officer, the Secretary or Assistant Secretary of Convention will certify and substitute the name on the delegate list, and issue a new identifying badge.

3.5 If a member of the Clergy entitled to vote is absent, no substitute is qualified to cast a vote. No votes may be cast by proxy. If a Warden entitled to vote is absent, no substitute is qualified to cast a vote.

IV. ORDER OF CONVENTION

4.0 The President shall propose these Rules of Order and any additional rules proposed for that Convention for adoption, Rules of Order approved by Convention remain in effect until new rules have been adopted or the rules have been otherwise amended.

4.1 The President shall appoint a Chaplain and a Timekeeper of the Convention.

4.2 The Committee on Planning, Arrangements, and Dispatch of Business will have the responsibility for the Order of Business of Convention once it is formally convened.

4.3 At the opening of Convention, Tellers who are not voting members of Convention will be appointed by the President. One of the Tellers shall be designated Chief Teller.

4.4 At the discretion of the President one or more Sergeants at Arms may be appointed by the President.

4.5 The Order of Business of the Convention shall be posted on the Calendar of Convention. The Calendar of Convention shall include the following:

a. Opening of Convention
b. Opening Prayer or Devotion
c. Welcome and Remarks by the President, including introductions of special guests
d. Report of the Committee on Planning, Arrangements, and Dispatch of Business
e. Report of Credentials and Quorum
f. Election of a Secretary and Treasurer
g. Appointment of Chancellor, Vice Chancellor and Registrar
h. Approval of the Calendar
i. Elections
j. Reports from the Bishop, Treasurer, Ministries of the Diocese and Necrology
k. Resolutions
l. Programmatic elements as may be provided by the President or Convention Planning Committee

V. ELECTIONS

5.0 Nominations:

a. Nominations for all offices received by the pre-filing deadline of seven (7) days prior to the opening of Convention will be circulated with the Notice of Convention to delegates. Nominations received after that deadline but at least one week prior to the beginning of Convention will be distributed with the onsite registration materials or posted on the Convention website.

b. The consent of the individual being nominated must be obtained before a nomination can be accepted.

c. All nominations are to be submitted using the nomination form distributed with the Notice of Convention. Except by vote of the Convention, no nominations shall be considered which have not been received at least five (5) days prior to the opening of Convention.

d. No nominations from the floor shall be permitted except where there be fewer nominations for an office than the number to be elected.

e. Nominees for all elective offices shall be introduced to the Convention.

5.1 Ballots:

a. The initial ballot will be prepared to include the names of all individuals nominated in each category whose biographies and statements have been received prior to Convention. A ballot may be either paper or in an electronic format as determined prior to the start of the meeting.

b. The initial ballot will provide blank spaces for writing or typing in the names of those who are nominated from the floor pursuant to Rule 5.d prior to the first ballot. These names will appear printed on the second ballot when appropriate.

5.2 Balloting:

a. Ballots will be distributed to voting members of Convention by the tellers upon instruction by the President unless electronic voting is to be used. If electronic voting is used, appropriate information shall be provided to the voting members to allow them adequate opportunity to cast a valid vote.

b. Completed ballots will be collected and counted by the tellers. In the case of electronic voting, the tellers shall collect the data representing the vote and report it to the Chief Teller.

c. The Chief Teller shall promptly report the results of each ballot to the Secretary.

5.3 Election:

a. The number of ballots for election to an office shall be limited to three (3), unless, at the prerogative of the President, more ballots are deemed appropriate; nominees elected after the third ballot shall be those receiving the plurality vote.

b. All elections, other than after the third ballot, shall require a majority vote (i.e. one more than half the whole number of valid votes cast).

c. A ballot upon which the total number of candidates to be elected has not been voted for shall be declared invalid.

d. Following the second ballot, and each subsequent ballot, the candidate receiving the lowest number of votes will be deleted from the list. Should there be four (4) or more candidates in excess of the number to be elected, two (2) names will be removed.

e. The summary of all votes will be recorded on a fresh paper or electronic ballot by the Chief Teller for the Secretary and presented to the President in the following manner:

(1) Total number voting and number required to elect;

(2) Name of nominee (clerical and lay), and number of votes received.

f. The President shall call for the announcement of the summary and the results of all votes.

g. The Chief Teller will post the results of all votes on the floor of Convention, using the format of the above-described summary.

VI. RESOLUTIONS AND DEBATES

6.0 Resolutions may be submitted to the Convention by the Bishop, Standing Committee, Diocesan Council, a member of the Clergy canonically resident in the Diocese, a Warden, a delegate to the Convention, a Diocesan Council representative of

any Region of the Diocese, a Vestry, a Bishop's Committee, a Congregation, a Diocesan Commission or a Diocesan Committee. Resolutions received by the filing deadline of sixty (60) days prior to the opening of Convention, as prescribed by Canon 6.1, shall be published by electronic means. Resolutions filed after that date shall be referred to the Diocesan Council unless placed on the Calendar of the Convention upon a two-thirds majority vote. Blank forms for resolutions and proposed amendments to resolutions shall be available on the Convention website and through the Secretary of Convention. All resolutions filed by the filing deadline shall be promptly reviewed by the appropriate committees, groups or persons vested with the authority for resolution oversight. The sponsors of any resolution filed timely but found to be in improper form or outside the General or Diocesan Canons or Constitution will be advised in writing or electronically of such deficiencies no later than thirty (30) days prior to the opening of Convention.

a. Resolutions requesting funding adopted by Convention are still subject to funding in the final approved budget. Requests for funding during the current fiscal year and therefore requiring amendment of the existing budget by Diocesan Council are referred to Diocesan Council for consideration. Funding requests for a future fiscal year are referred to Diocesan Council for consideration during the budget development process.

b. In resolutions proposing amendments to the Constitution or Canons, the resolution shall present the proposed change in legislative format, with proposed new text underlined and deleted text being stricken through.

c. All resolutions shall include an explanatory comment and a fiscal note, describing the extent to which funding is required for implementation and the proposed source of any such funding.

d. For any resolution filed with the Secretary less than ten (10) days prior to the opening of the Convention, the proponent must submit 250 copies to the Secretary for distribution to the Convention.

e. In the event of any inconsistency or other deficiency, the Committee shall promptly notify the resolution sponsor and endeavor to mutually achieve a resolution to cure the inconsistency or deficiency, or to recognize that the resolution seeks to change or amend the existing provisions or policy.

f. Any proposed amendment to a resolution on the Calendar of Convention shall be submitted in writing to the Secretary at the time the amendment is made on the floor so it may be projected. The proposed amendment to any Constitutional or Canonical resolution shall be submitted in legislative format. If the proposed amendment has budgetary implications, the proposed amendment must include a fiscal note.

g. Any motion from the floor proposing a resolution of the Convention for which no

resolution has been filed in accordance with these Rules shall be referred by the President to the Resolutions Committee pursuant to Canon 6.3.

VII. RULES OF DEBATE

7.0 Each resolution introduced to the floor will be presented and read as requested, by the Chair of the Resolutions Committee. Having been moved by a committee, no second shall be required. The proponent of the resolution shall be first be given up to three (3) minutes to provide an explanation of the resolution and an additional period of up to five (5) minutes to respond to clarifying questions thereupon the matter shall be open for debate.

7.1 Debate time should be limited to one (1) three (3) minute statement for proponents and one (1) three (3) minute statement for opponents: thereafter one (1) minute only per person on a rotating basis of proponents and opponents, for a length of time not to exceed a total of sixteen (16) minutes, to be extended in increments of ten (10) minutes upon a majority vote of Convention.

7.2 Any delegation may call for a caucus by raising a "paddle" from each delegation. The President will determine the time allowed for each respective caucus.

7.3 Motions and Order of Precedence. The following motions shall have priority in the order listed. The Mover cannot interrupt a member who has the floor; must be recognized by the President; and the motion must be seconded. Motions in order of precedence are as follows:

a. to adjourn or recess
b. to adjourn to a time certain
c. to lay on the table or to table
d. to vote immediately or at a time certain, or to extend the debate
e. to postpone to a time certain
f. to commit or recommit to any committee
g. to amend or substitute
h. to postpone indefinitely

7.4 Motions without order of precedence and which have no order of priority:

a. appeal from decision of the President
b. to take from table
c. to recall from committee
d. to create a special order of the date for a particular time

e. call for the order of the day
f. to suspend the rules or to take up business out of order
g. to divide the question
h. objection to consideration
i. motion for reconsideration

7.5 Consent Calendar

The Committee on Planning, Arrangements, and Dispatch of Business or Resolutions Committee may propose the use of a Consent Calendar for noncontroversial resolutions. When the resolutions on the Consent Calendar are introduced, there is no debate; however, questions and answers for clarification are in order. No amendments may be proposed to resolutions on the Consent Calendar. Resolutions may be removed from the Consent Calendar by motion approved by Convention.

VIII. QUORUM AND DEBATE

8.0 When the President shall be in the Chair, no member shall address the Convention or make any motion until after recognition by the President, except to make a parliamentary inquiry, a point of order, or a motion not requiring recognition.

8.1 Individuals wishing to address the Convention, having been recognized by the President, will use the floor microphones, address the President, "Bishop _____ [Name], my name is _____, from _____ congregation [or ministry]."

8.2 While the Convention is in session members shall continue in their seats and shall not hold any private discourse.

8.3 Except by leave of the Convention, no member shall speak more than twice in the same debate, no longer than three (3) minutes at one time. The total time of debate on any resolution shall be a maximum of thirty (30) minutes.

8.4 Printed materials or other items may not be distributed on the floor of Convention unless approved by the President, or unless approved by a majority vote of the Convention.

8.5 The President may relinquish the Chair to any member of the Convention for any session or portion thereof, and may resume the Chair at any time.

IX. MINUTES AND JOURNAL

9.0 It is the responsibility of the Standing Committee to approve the minutes of Convention and the Journal of Convention.

X. ROBERT'S RULES OF ORDER

10.0 Except when in conflict with the Constitutions or Canons, or any rule herein contained, the latest edition of Robert's Rules of Order shall govern the interpretation of the rules and the procedures to be followed.

10.1 The Rules and Orders of the previous Convention shall be enforced until they are amended or repealed by the Convention.

10.2 All questions or orders shall be decided by the President, without debate, but any member may appeal from such decision, as provided in Rule 7.5 (a). The vote shall be upon the question, "Shall the decision of the President be sustained?"

APPENDIX 19.1

REGIONS OF THE DIOCESE OF UTAH

Northern Region

Church of the Good Shepherd, Ogden, Utah
Church of the Resurrection, Centerville, Utah
St. John's Church, Logan, Utah
St. Michael's Church, Brigham City, Utah
St. Peter's Church, Clearfield, Utah

Salt Lake Region

All Saints Church, Salt Lake City, Utah
Cathedral Church of St. Mark, Salt Lake City, Utah
St. James' Church, Midvale, Utah
St. Luke's Church, Park City, Utah
St. Mary's Church, Provo, Utah
St. Paul's Church - Salt Lake City, Salt Lake City, Utah
San Esteban/St. Stephen's Church, West Valley City, Utah

Eastern/Southeastern Region

Ascension St. Matthew's Church, Price, Utah
Church of the Holy Spirit, Randlett, Utah
St. Elizabeth's Church, Whiterocks, Utah
St. Francis, Moab, Utah
St. Paul's Church - Vernal, Utah

Southern Region

Grace Church, St. George, Utah
St. David's Church, Page, Arizona
St. Jude's Church, Cedar City, Utah
Spirit of the Desert, Ivins, Utah

APPENDIX 34.1

DEFINITIONS OF TERMS AS USED IN THE CONSTITUTION AND CANONS

Annual Meeting: Sometimes "Parish Annual Meeting." The annual gathering of the members of a congregation at which they elect members of the Vestry or Bishop's Committee and delegates to Diocesan Convention.

Assessment: The amount of money or percentage of income to be contributed by each Congregation to the Diocese.

Assistants, Assisting Clergy: Priests or Deacons who regularly serve at a Parish or Mission under the direction of the Rector or Priest-in-Charge.

Bishop: The Bishop of the Diocese of Utah who has been ordained and consecrated in accordance with Article II of the General Constitution, Article XIV of the Constitution, and Title III, Canon 13, 14, 15, 17 of the General Canons.

Bishop Coadjutor: A canonically elected bishop who serves as assistant to the Bishop and has automatic right of succession when the Diocesan Bishop resigns, retires, or dies. See Title III, Canon 25 of the National Canons.

Bishop's Committee: The agents and legal representatives of a Mission in all matters concerning its property and program. Acts much like a Vestry, but does not have the canonical authority to call its own clergy (Rector).

Bishop Suffragan: (Frequently referred to as Suffragan Bishop) A canonically elected bishop who serves as assistant to the Bishop. See Title III, Canon 26 of the General Canons.

Bishop's Warden: A member of a Mission who has been appointed by the Bishop to serve as the senior lay member of the Bishop's Committee. The Bishop's Warden has specific duties and responsibilities defined in the Canons.

Board of Trustees: The governing board of a corporation.

Bylaws: The structural and operational rules under which a Congregation operates. Bylaws make specific the provisions of a Constitution. All amendments to bylaws must be approved by the Chancellor before they are effective.

Calling Process: The required canonical provisions and rules by which a Parish or Mission seeks to call a Rector or Priest-in-Charge.

Candidate for Holy Orders: A person who has previously been admitted as a postulant for holy orders who has been admitted in accordance with the provisions of Title III, Canon 5 of the General Canons.

Canons (1): Essentially, the bylaws of a diocese or of the Episcopal Church that direct their structure and operations.

Canons (2): Usually, the assisting clergy at a Cathedral whose title indicates that they live by the rules (canons) of that church and of the Diocese.

Chancellor: The chief legal representative for the Diocese (Constitution, Article XI; Canon 11).

Chapel: A place set aside by the Bishop for worship, usually in an institution. There are four Chapels in Utah: St. Mark's Hospital, Rowland Hall-St. Mark's School, the Episcopal Church Center of Utah and Camp Tuttle.

Church Attorney: See Canon 28.2.10.

Clergy, cleric: Persons canonically ordained or received as Bishop, Priest or Deacon in the Episcopal Church.

Clerical: Pertaining to the clergy.

Clerk: A lay person appointed by a Vestry or Bishop's Committee to serve as its secretary, and who has responsibilities outlined in the Canons. See Canon 20.3

Commission on Ministry: See Canon 23

Committee on Constitution and Canons: The committee which reviews all proposed amendments to the Constitution and Canons. See Canon 5.2.2

Committee on Credentials: See Canon 5.2.5

Committee on Resolutions: See Canon 5.2.4

Communicant in Good Standing: A member of the Episcopal Church, who for the previous year, has been faithful in corporate worship, unless for good cause prevented, and has been faithful in working, praying and giving for the spread of the Kingdom of God (Title I.17.3). An adult Communicant in Good Standing is someone who is sixteen (16) years of age or older (Title I.17.2).

Congregation: An established and recognized worshipping community of varying in size and type.

Constitution: The Constitution of the Diocese of Utah.

Convention: The legislative body of the Diocese, convened annually. Special meetings of the Convention may be called for specific purposes (Constitution, Article V).

Corporation: The nonprofit corporation known as "The Corporation of the Episcopal Church in Utah," also known as The Episcopal Diocese of Utah.

Cure: The spiritual charge of a Priest of a Parish, Mission or institutional chaplaincy.

Deacon: An ordained deacon in the Episcopal Church.

Diocesan: The Bishop of the Diocese, or when used as an adjective, of or pertaining to the Diocese.

Diocesan Council: The Diocesan Council (Constitution, Article XIII; Canon 14).

Diocese: The Diocese of Utah.

Episcopal Campus Ministries: See Canon 32

Episcopal Church, The: That branch of the Holy Catholic Church known as The Episcopal Church in the United States of America, otherwise known as The Episcopal Church; as designated in the Preamble to The Constitution of the same.

Executive Officer: The senior staff representative of the Bishop who may be the Executive Officer, Canon of the Ordinary or other appropriate officer.

Finance Committee: See Canon 16

General Canons: The canons of the Episcopal Church.

General Constitution: The constitution of the Episcopal Church.

General Convention: The convention of the Episcopal Church.

Historiographer: See Canon 10

Institution: The Diocesan staff, chaplaincies, and any organization created under the Canons.

Journal: The Diocesan Journal, published yearly, containing two parts:

> **Part I.** Annual reports of Institutions, committees, commissions, and task forces, etc., as well as reports from affiliated organizations and institutions.
> **Part II.** The official record, certified by the Secretary, of: The minutes of the annual Convention; Clergy listings; Diocesan officers; Diocesan statistics; deputies to the General Convention and to the Provincial Synod; and the names of the elected or appointed members of the committees and commissions.

Junior Warden: One of the two Wardens of a Congregation selected as provided for in the Canons and in the bylaws of the Congregation with the duties as prescribed in the Canons and the bylaws of the Congregation.

Laity: The membership of the Episcopal Church other than the Clergy.

Lay Delegate: A member of the Laity who represents a Congregation at a meeting of the Convention of the Diocese.

Lay Deputy: A member of the Laity who represents the Diocese at either General Convention or the Provincial Synod.

Lay Member: A member of a legislative body or committee of the Diocese who is a member of the Laity.

Mission: A Mission is an established Congregation that must receive substantial financial support from outside of itself. The Priest-in-Charge of a Mission is appointed by and is under the authority of the Bishop. See Canon 19.2.1

Order of Business and Rules of Order: See Canon 4

Orders, Vote By: A vote in which clerical and lay votes are counted and reported separately. Concurrence by both groups is necessary for an action to take effect.

Parish: An ecclesiastical body admitted into union with the Convention as defined in Canon 19.

Presbyter: An ordained Priest in the Episcopal Church.

Priest: An ordained Priest in the Episcopal Church who has specific duties, responsibilities, and rights under the Canons and the pastoral oversight of the Bishop.

Priest-in-Charge: A priest assigned or appointed by the Bishop to a Congregation that does not have a Rector. Commonly, a Priest-in-Charge may carry the title Interim Rector, Vicar or Pastor. Priests-in-Charge is not *established,* that is, they are not Rectors who have tenure in their positions.

Province: One of the nine geographical divisions of the Episcopal Church, each of which includes one or more dioceses. The Diocese of Utah is in Province VIII. Province VIII includes the Dioceses of Alaska, Arizona, California, Eastern Oregon, El Camino Real, Hawaii, Idaho, Los Angeles, Nevada, Northern California, San Diego, San Joaquin, Spokane, Olympia, Oregon, Taiwan and Utah.

Provincial Synod: The legislative body of Province VIII of the Episcopal Church.

Rector: A Priest who is canonically settled (has tenure) in a Parish which is fully organized and in canonical union with the Convention, whose settlement is without limitation of time and the conditions of whose call are of the nature of a permanent contract.

Region: A geographical subdivision of the Diocese of Utah intended to increase cooperation and collaboration in that part of the Diocese. Each Region elects a person to serve on Diocesan Council.

Regional Meeting: A gathering of the wardens, lay delegates, and clergy of a region, at which certain issues may be discussed or representatives to Diocesan Council are elected.

Registrar: See Constitution, Article XI and Canon 10

Secretary: The elected secretary of the Convention (Constitution, Article XI, Canon 9).

Senior Warden: One of the two Wardens of a Congregation selected as provided for in the Canons and the bylaws of the Congregation with duties as prescribed in the Canons and the bylaws of the Congregation.

Standing Committee: One of three constitutionally created bodies in a Diocese, the other two being the Bishop and the Convention. In the Diocese of Utah, the Standing Committee is also the board of directors of the Corporation of the Episcopal Church in Utah.

Synod: The legislative body of a province. Also, the geographical division of the Evangelical Lutheran Church in America.

Temporalities: Properties, goods or revenues of an ecclesiastical body.

Treasurer: The treasurer of the Diocese (Constitution, Article XI, Canon 8) or the treasurer of a Parish or Mission. See Canon 20.4.

Vestry: The agents and legal representatives of a Parish in all matters concerning its property and the relations of a Parish to its Clergy.

Vicar: A Priest appointed by the Bishop to be Priest-in-Charge of a Mission or as the interim pastor of a Parish and whose settlement is determined as to time and condition by agreement with the Bishop.

Vice Chancellor: A legal representative of the Diocese (Constitution, Article XI, Canon 11.2)

Warden: A member of the Laity within a Parish or Mission chosen as a leader to fulfill specific responsibilities. See Canon 20.